



March 15, 2016

The Board of Directors of the Cedar Foundation met on Thursday, March 10, 2016, in Dr. Bartley's office at 5:30 PM. The following Cedar Foundation Board members were present: Ms. Deb Gingrich, Marianne Bartley, Ed.D., Mr. Bob Hoffman, Mrs. Debra Bowman, Mrs. Carole Howard, Mr. Gidge Horn, Mr. Mike Kuhn, Mr. Robert Nordall, and Mrs. Sharon Swanger. Mr. Cornell Wilson and Dr. Jeff Yocum were absent. Also present were Jen Nordall and Mary Harrell, Administrative Assistant to the Superintendent and School Board Secretary.

- President Deb Gingrich called the meeting to order at 5:30 PM.

Minutes

- The meeting minutes from Thursday February 11, 2016 were reviewed. Mrs. Bowman made a motion seconded by Mr. Nordall to approve the minutes from February 11, 2016. All members consented.

Financial Report

- The financial report for the period February 11, 2016 through March 9, 2016, were shared. Mrs. Howard made a motion seconded by Mrs. Bowman to approve the Financial Report as presented. All members consented.

Correspondence

- President Gingrich shared thank you notes from Keith Varney and the children that were tutored by Mrs. Connors, for the grant money they were awarded.

Lebanon County Community Concert Association

- The LCCM board has asked the Cedar Foundation to be a patron partner for *The Young Islanders* concert on Sunday, April 10, 2016.

Dr. Bartley reported that 38 tickets were sold and 34 were given to community members and Cedar Foundation members. We have advertised on our District Facebook and letters were placed in employee paycheck envelopes. A second letter will be put into pay envelopes at the end of March.

Phone calls to donors

- Robert Nordall reported that he is ready to begin calling donors. He will need a script and phone numbers.

Educator Impact Award (Dr. Barbara Heckard)

- Tonight the Board will select the fourth recipient of the Dr. Barbara Heckard Educator Impact Award. The recipient of this award must be an educator in the Lebanon School District. The person who receives this award must be a dedicated educator who puts students first. The members of the Cedar Foundation Board will make the selection for this award.

The amount of this award will be \$250.00 annually; there will be one award given each school year. This Impact Award will be a check given to the educator to use anyway they wish. Dr. Bartley began this award and she will contribute the first \$1,000.

The Cedar Foundation Board received several nominations of excellent educators; they unanimously voted for Mrs. Terri Johnston. Terri is often referred to as Mrs. Cedar. She has been a Cedar most of her life as she is a graduate of LHS. This award will be given to Terri at the end of year celebration on Friday, June 4, in front of her colleagues. Until then, the Board would like to keep this quiet so Terri can be surprised.

Grant Applications

The following requests were received and reviewed; approvals are as noted:

- Kristina Rittle, LHS Student
Assist with payment to attend the Susquehanna University Wind Ensemble Institute **\$500.00**
Bob Hoffman made a motion, seconded by Michael Kuhn to approve. All members consented.
- Ashley Bailey, 4/5 grade teacher, Harding
Take Approximately 90 Students on a field trip to Washington DC
Transportation/other **\$2,000.00**
Michael Kuhn made a motion, seconded by Bob Hoffman to approve. All members consented.
- Anna Citko, K4 teacher, Northwest
Purchase 80 books at \$3 each to give to families that attend Kindergarten Transition Night **\$240.00**
Bob Hoffman made a motion, seconded by Deb Bowman to approve. All members consented.
- Timothy Hauenstein, 6th grade LMS math teacher
Purchase t-shirts for math competitors and trophies for the top 2 teams during the Math Madness Challenge.
T-shirts would be a reward for putting for the extra effort and commitment to impact their learning outside of the regular school day. **\$640.00**
Sharon Swanger made a motion, seconded by Robert Nordall to approve. All members consented.
- Terri Johnston, LHS teacher
Would like to have the Cedar Foundation serve as a sponsor for the breakfast fundraiser with Kiwanis, held at LHS on April 30, 2016. Money would be put towards beverages, desserts, and decorations. **\$500.00**
Bob Hoffman made a motion, seconded by Deb Bowman to approve. All members consented.
- Kathie Moyer, 1st grade teacher, Henry Houck
Requesting funds to purchase stability ball chairs for all 1st grade (approximately 60) **\$750.00**
Mike Kuhn made a motion, seconded by Robert Nordall to approve. All members consented.
Original amount requested was \$1,502.28; the Board agreed to \$750.00.
- Eveira Prados, LHS Spanish teacher
Requesting funds to take 60 students Latin American Festival in Harrisburg.
i. Transportation \$226.00
ii. Tickets \$1,260.00
\$1,486.00
Sharon Swanger made a motion, seconded by Carole Howard to approve. All members consented.
- Lisa Spangler, teacher, SW Elementary
Funds for materials for the Four Diamonds Mini-Thon **\$500.00**
Dr. Bartley made a motion, seconded by Bob Hoffman to approve. All members consented.
Original amount requested was \$1,000; the Board agreed to \$500.

Jill Trate, LHS French teacher

Take French and Spanish students to the Reading Farmers Market

\$420.00

Mike Kuhn made a motion, seconded by Robert Nordall to approve. All members consented.

All Elementary Counselors

Purchase t-shirts for district-wide fifth grade students for the event at LHS

\$1,995.00

Sharon Swanger made a motion, seconded by Deb Bowman to approve. All members consented.

New Member

- Mrs. Jen Nordall is present tonight and would like to be a Cedar Foundation Board Member. Dr. Bartley made a motion, seconded by Mike Kuhn to approve Jen as a Board Member. All members consented. President Gingrich welcomed Jen to the Board.

- Mike Kuhn made a motion to adjourn, seconded by Sharon Swanger; the meeting was adjourned at 6:20 PM.

Future Meetings – 5:30 at District Office:

Thursday, April 14

Thursday, May 19

Thursday, June 9

Thursday, July 14 – if needed

Respectfully submitted,

Mary A. Harrell

Administrative Assistant to the Superintendent