



April 20, 2016

The Board of Directors of the Cedar Foundation met on Thursday, April 14, 2016, in Dr. Bartley's office at 5:30 PM. The following Cedar Foundation Board members were present: Ms. Deb Gingrich, Marianne Bartley, Ed.D., Mr. Gidge Horn, Mr. Mike Kuhn, Mr. Robert Nordall, Mrs. Jen Nordall, Mr. Cornell Wilson and Mrs. Sharon Swanger. Mrs. Deb Bowman, Mrs. Carole Howard and Dr. Jeff Yocum were absent. Also present were Anne Brubaker, Cedar Foundation Assistant.

- President Deb Gingrich called the meeting to order at 5:30 PM.

#### **Minutes**

- The meeting minutes from Thursday March 10, 2016 were reviewed. Mr. Nordall made a motion seconded by Mr. Wilson to approve the minutes from March 10, 2016. All members consented.

#### **Financial Report**

- The financial report for the period March 10, 2016 through April 13, 2016, were shared. Mr. Kuhn made a motion seconded by Mr. Nordall to approve the Financial Report as presented. All members consented.

#### **Correspondence**

- President Gingrich shared thank you notes from students who went on the trip to the Milky Way Farms.

#### **Lebanon County Community Concert Association**

- *The Young Islanders* concert on Sunday, April 10, 2016, brought in \$680.00. It was a great concert.

#### **Phone calls to donors**

- Robert Nordall will create a script and begin to have students call donors.

#### **Grant Applications**

The following requests were received and reviewed; approvals are as noted:

1. Christen Horn and 2<sup>nd</sup> Grade Teachers at Southeast
  - a. Assist with payment for 2<sup>nd</sup> grade students to travel to the Forum In Harrisburg to see the production of Alexander, Who's Not, Not, Not, Going to Move
    - ❖ Approximately 61 students x \$9.25 for tickets
    - ❖ Bus

\$564.25  
\$400.00  
\$964.25

**Request is for \$700 (EITC); remaining money received from PTT funding**

Mr. Kuhn made a motion to approve, seconded by Mr. Wilson. All members consented.

2. Luke Topping, LHS Art Teacher
  - a. Take Approximately 25 to 30 top students involved in the LHS Artists Guild to the Metropolitan Museum of Art in NYC
    - i. Admission 30 students \$300.00
    - ii. Admission 2 Chaperones \$20.00
    - iii. Charter Bus \$1,800.00
    - iv. Substitute Teachers for Topping/Fetzer \$220.00

**\$2,340.00**

**Request is for \$1,240 (EITC);** remaining money from fundraisers and Art department

Mr. Wilson made a motion to approve, seconded by Mr. Kuhn. All members consented.

3. Wendy Hartman, K4 Teacher, Southwest
  - a. Take approximately 60 K4 students to Zoo America in Hershey
  - b. Tickets and bus (checking on ticket price) Up to **\$700.00 (EITC)**

Mr. Kuhn made a motion to approve, seconded by Mrs. Nordall. All members consented.

4. Paul Seyfert, LHS Teacher/Advisor
  - a. Project Aware – purchase products as incentives **\$1,500.00 (Student and Staff)**

Mrs. Nordall made a motion to approve, seconded by Mr. Horn. All members consented.

- Dr. Bartley shared that our 5<sup>th</sup> grade students took a trip to BizTown in York. In February, the Cedar Foundation Board approved the use of \$2,800 to assist with the cost of this trip. Since then we received a donation from First Citizens Bank in the amount of \$7,500. We would like to ask the Board to approve the additional \$4,700, to assist with the additional cost of the trip.

Mr. Kuhn made a motion to approve, seconded by Mr. Wilson. All members consented.

- President Gingrich asked the Board to consider supporting the Friends Helping Friends initiative from Boscov's. This has been a good fundraiser in the past as coupons are sold for \$5 and all proceeds go directly into the Cedar Foundation.

Mr. Kuhn made a motion to approve, seconded by Mr. Horn. All members consented.

President Gingrich will provide the coupons from Boscov's.

- President Gingrich reminded everyone about the LHS Golf Tournament on July 15, 2016. Proceeds benefit the Student Scholarship Fund.

- Mike Kuhn made a motion to adjourn, seconded by Mrs. Nordall; the meeting was adjourned at 6:20 PM.

**Future Meetings – 5:30 at District Office:**

Thursday, May 19

Thursday, June 9

Thursday, July 14 – if needed

Respectfully submitted,

Mary A. Harrell  
Administrative Assistant to the Superintendent