



June 6, 2016

The Board of Directors of the Cedar Foundation met on Thursday, May 19, 2016, in Dr. Bartley's office at 5:30 PM. The following Cedar Foundation Board members were present: Ms. Deb Gingrich, Marianne Bartley, Ed.D., Mr. Robert Nordall, Mrs. Jen Nordall, Mr. Bob Hoffman, Cornell Wilson, Deb Bowman and Mrs. Carole Howard. Mr. Mike Kuhn, Mr. Gidge Horn, Mrs. Sharon Swanger and Dr. Jeff Yocum were absent. Also present were Anne Brubaker, Cedar Foundation Assistant and Mary Harrell, secretary.

- President Deb Gingrich called the meeting to order at 5:30 PM.

#### **Minutes**

- The meeting minutes from Thursday April 14, 2016 were reviewed. Mr. Nordall made a motion seconded by Mrs. Bowman to approve the minutes from April 14, 2016. All members consented.

#### **Financial Report**

- The financial report for the period April 14, 2016 through May 11, 2016, were shared. Mr. Wilson made a motion seconded by Mrs. Howard to approve the Financial Report as presented. All members consented.

#### **Correspondence**

- President Gingrich shared thank you notes.

#### **Friends Helping Friends Fundraiser**

- President Gingrich gave all members present coupons for the October 18, 2016, Boscov's fundraiser. Each coupon costs \$5 and 100% of the money goes to the Cedar Foundation. Packets were also given to each building to sell. Unsold coupons must be returned to Mary Harrell, after October 18.

#### **Gin Mill Benefit Fundraiser**

- Possible dates were shared with Nolan Sellers. Mr. Sellers spoke with owner, Mark Arnold, and they both agreed that in the best interest of gaining further awareness, we push the event toward the beginning of next year, potentially a week before school starts.

#### **Grant Applications**

The following requests were received and reviewed; approvals are as noted:

1. Margaret Hinkel – LHS Student, Grade 10
  - a. Susquehanna University High School Wind Ensemble **\$500.00-EITC**

Mr. Hoffman made a motion to approve, seconded by Mr. Nordall. All members consented.

2. Marianne Bartley/Paul Seyfert
  - a. Take LHS Interact Students on a Leadership Seminar to Ft. Indiantown Gap and Memorial Lake
    - i. Pavilion Rental Fee and Supplies **Range from \$150.00 to \$250.00-EITC**

Mrs. Bowman made a motion to approve, seconded by Mrs. Howard. All members consented.

3. Cynthia Groff, 3<sup>rd</sup> Grade Teacher at Harding
  - a. Take 100 students to Crystal Caves **\$780.00-EITC**

Mr. Nordall made a motion to approve, seconded by Mr. Wilson. All members consented.

4. Lisa Spangler, 1<sup>st</sup> Grade Teacher at Southwest
  - a. Playground Buddy Bench with Engraving **\$360.00-Student & Staff**

Mrs. Howard made a motion to approve, seconded by Mrs. Bowman. All members consented.

5. Andrew Bahler, 5<sup>th</sup> Grade Teacher, Southwest
  - a. Take 75 students to Knoebels Park and the Anthracite Museum **\$1,000.00-EITC**

Mrs. Bowman made a motion to approve, seconded by Mr. Wilson. All members consented.

6. Robert Monk, 6<sup>th</sup> Grade Teacher, LMS
  - a. Raising Trout in the Classroom. **\$1,000.00-Student & Staff**

Mrs. Howard made a motion to approve, seconded by Mrs. Nordall. All members consented.

- In discussing the Playground Buddy Bench, Dr. Bartley shared that if this idea works, our shop department could make a bench for each building and high school students that attended the respective elementary school could deliver them to that building. All agreed that this was a great idea.
- Mr. Nordall led the discussion about making phone calls to Cedar Foundation members. The message could go something like this: This is \_\_\_\_\_. I am a student at Lebanon HS. The purpose of my call is to thank you for your previous donation to the Cedar Foundation. Here are a few projects supported by the Cedar Foundation this year .....

Also, it was suggested that we send thank you correspondence to the Class of 1966 (50 year graduates that were invited to Commencement). At the bottom of the letter we could mention the Cedar Foundation and provide information on where to send a donation.

Another idea that was discussed was to call area businesses and ask them to donate to the Cedar Foundation.

- President Gingrich reminded everyone about the LHS Golf Tournament on July 15, 2016. Proceeds benefit the Student Scholarship Fund.
- Mr. Nordall made a motion to adjourn, seconded by Mrs. Howard; the meeting was adjourned at 6:35 PM.

**Future Meetings for 2016-2017– 5:30 at District Office:**

NO MEETING IN JUNE, 2016

JULY 14 – IF NEEDED

Thursday, August 11

Thursday, September 8

Thursday, October 13

Thursday, November 10

Thursday, December 8

Thursday, January 12

Thursday, February 9

Thursday, March 9

Thursday, April 6

Thursday, May 11  
NO MEETING – JUNE 2017  
JULY 13, 2017 – IF NEEDED

Respectfully submitted,

Mary A. Harrell  
Administrative Assistant to the Superintendent