

SCHOOL BOARD MINUTES

- (1) In compliance with Sections 402 and 404 of the School Laws of Pennsylvania, the reorganization meeting of the Board of School Directors of the Lebanon School District was held in the board conference room in the senior high school on Monday, December 5, 2016, as advertised in The Daily News on December 9, 2015.
- (2) The initial chairperson, Mrs. Rose Marie R. Kotay, called the meeting to order at 7:00 p.m. She announced that a quorum was present. Everyone participated in the Pledge of Allegiance to the Flag.
- (3) On roll call, the following board members were present: Mrs. Rose Marie R. Kotay, Mr. Cesar Liriano, Mr. Peter N. Pyles, Jr., Mr. Robert Okonak, Mr. Thomas L. Schaffer, Mr. Paul Topping, Mrs. Debra L. Bowman, and Mrs. Ashley Cessna. Mr. Michael J. Kuhn, was absent. Also present were Dr. Marianne T. Bartley, Superintendent of Schools; Mrs. Mary A. Harrell, secretary; Mr. Curt Richards, business manager; and Attorney Mike Bechtold, District Solicitor.
- (4) Also present were present were Dr. Chris Danz, assistant to the superintendent for HR and pupil services; Mr. Fred Shattls, director of ESOL; Mr. Todd Kaylor, assistant director of buildings and grounds; Mr. Adam Steckbeck, head custodian; Mrs. Dorothy Ague; and Mr. John Latimer from the Lebanon Daily News.
- (5) RESOLUTION #15535 - It was moved by Mr. Schaffer and seconded by Mr. Pyles to elect Mrs. Kotay as temporary president. The motion passed with a unanimous vote.
- (6) Mrs. Kotay announced that nominations for board president would be received.
- (7) RESOLUTION #15536 - Mr. Schaffer made a motion, seconded by Mr. Okonak to nominate Mr. Peter N. Pyles, Jr., as board president. Mr. Schaffer moved that the nominations for board president be closed, and Mr. Topping seconded that motion. All members replied aye to both motions and Mrs. Kotay asked the secretary to cast a unanimous ballot for Mr. Pyles to be president of the school board for the 2017 year.
- (8) Mrs. Kotay announced that nominations for board vice-president would be received.
- (9) RESOLUTION #15537 - Mrs. Kotay made a motion, seconded by Mr. Okonak to nominate Mr. Thomas Schaffer for board vice-president. Mrs. Kotay moved that nominations for board vice-president be closed, and Mrs. Cessna seconded that motion. All members replied aye to both motions and President Pyles asked the secretary to cast a unanimous ballot for Mr. Schaffer to serve as vice-president of the school board for the 2017 year.

- (10) RESOLUTION #15538 – Mr. Schaffer made a motion, seconded by Mrs. Kotay to approve the following assignments, appointments, and election:

Appointment of representatives to other agencies

- a. Intermediate Unit Board: Paul Topping (until 6/30/19)
- b. Earned Income Tax Bureau:
Representative: Mike Kuhn
Alternate: Paul Topping
- c. Lebanon County Tax Collection Committee:
Representative: Mike Kuhn
Alternate: Paul Topping
- d. Lebanon Campus of Harrisburg Area Community College
Advisory Board: Michael J. Kuhn
- e. PSBA Legislative Chairman: Michael J. Kuhn
- f. PSBA Representative: Michael J. Kuhn

Election of representatives to the Lebanon County Career and Technology Center Joint Operating Committee:

Representative: Rose Marie R. Kotay
Alternate: Thomas Schaffer

The motion passed with a unanimous vote.

- (11) RESOLUTION #15539 – It was moved by Mr. Schaffer and seconded by Mr. Topping that the board designate the dates, times, and place for next year's school board committee meetings:

The following 2017 committee meetings will be conducted on the following dates beginning at 7:00 p.m. in the board conference room in Lebanon High School:

Monday, January 9, 2017
Monday, February 13, 2017
Monday, March 13, 2017
Monday, April 10, 2017
Monday, May 8, 2015
Monday, June 12, 2017
Monday, September 11, 2017
Monday, October 9, 2017
Monday, November 13, 2017

The following 2017 business meetings will be conducted on the following dates beginning at 7:00 p.m. in the board conference room in Lebanon High School:

Monday, January 16, 2017
Monday, February 20, 2017
Monday, March 20, 2017
Monday, April 17, 2017
Monday, May 15, 2017
Monday, June 19, 2017
Monday, July 17, 2017
Monday, August 21, 2017
Monday, September 18, 2017
Monday, October 16, 2017
Monday, November 20, 2017
Monday, December 4, 2017

The motion passed with a unanimous vote.

- (12) RESOLUTION #15540 – The minutes of the committee meeting held on November 14, 2016, the regular meeting held November 21, 2016, were offered for consideration. It was moved by Mr. Schaffer and seconded by Mrs. Kotay that the minutes be approved. All members voiced consent and so ordered.
- (13) Mrs. Kotay announced that board members would find in their packet a hearing report of the following recently conducted disciplinary hearing:
- Case 2016-2017 – 21
- (14) RESOLUTION #15541 - It was moved by Mrs. Kotay and seconded by Schaffer to accept the committee's recommendations as set forth in the hearing report, with recommended corrections. Mrs. Kotay thanked Mr. Schaffer for serving as the committee chairperson for this hearing. The motion passed with a unanimous vote.
- (15) Dr. Bartley reported the following music news:
- Two of our Juniors were accepted to the PMEA District 7 Band, which will be held at Big Spring:
1. Maggie Hinkel, flute
 2. Fran Padillas, tuba
- Ande Maguire was accepted to PMEA District 7 Orchestra.
- (16) Dr. Bartley reminded everyone of our Holiday concerts and stated that the schedule is posted on our website.
- (17) Dr. Bartley also reminded everyone of the Hall of Fame Luncheon on Saturday, December 10, 2016 at the Lebanon Country Club at 11:00 AM.
- (18) President Pyles announced that the Treasurer's report and other business reports would be postponed until January, 2017.

- (19) RESOLUTION #15542 - It was moved by Mr. Schaffer and seconded by Mr. Topping to grant permission for the business manager to process payment of invoices for December, 2016 and ratify such payment at the January, 2017 meeting. The motion passed with a unanimous vote.
- (20) There were no communications, no solicitor's report, and no report on federal and state projects.
- (21) RESOLUTION #15543 - A motion was made by Mr. Schaffer and seconded by Mr. Okonak to grant approval to apply for a Multimodal Transportation Fund grant in the amount of \$638,769.47, from the Pennsylvania Department of Transportation. The money will to be used for construction of bituminous paved paths, concrete curbs and sidewalks and other appurtenant facilities that will provide safe and convenient routes for pedestrians and bicyclists to the new Northwest Elementary School located at 500 Old Forge Road in the City of Lebanon, Pennsylvania. (documents posted to the Wiki). The motion passed with a unanimous vote.
- (22) RESOLUTION #15544 - A motion was made by Mr. Schaffer and seconded by Mr. Okonak for the Board of School Directors to accept the following personnel items for discussion and action as listed on the agenda as follows:

1. **RETIREMENT RESIGNATIONS**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
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A. ADMINISTRATIVE

Bartley, Ed.D., Marianne	Superintendent of Schools	Retirement 16 years	6/30/2017
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On behalf of the entire Board, President Pyles stated that Dr. Bartley deserves our unending gratitude. She is an innovator and a visionary. We have very large shoes to fill. Dr. Bartley is retiring with 26 years in public education; 34 years in education overall.

2. **APPOINTMENTS**

Subject to assignment by the superintendent and pending required documents

<u>Name</u>	<u>Assignment</u>	<u>Prev Emp in LSD</u>	<u>New/ Replace</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM
SUBSTITUTE

C. CLERICAL

Ague, Dorothy	District 245-Day Secretary- Access Coordinator 7.5 hours/day	N R	\$16.25/hr.	1/3/2017
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3. LEAVE OF ABSENCE WITH APPROVAL

Peck, Wendy	HD Grade 2	Sabbatical	1/23/2017-Last staff day of the 2016-17 school year
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The motion passed with a unanimous vote.

- (23) President Pyles stated that we will initiate the process by which we are going to find a replacement superintendent; asked Mary Harrell, Board Secretary, to send out letters of interest to PSBA and IU13 and request that they get back to us by the end of the year.

We desire to have a motion on the January Board agenda for approval to retain one of the organizations to assist in the search for a new superintendent. Discussion will occur at the January 9th meeting with the approval to retain being on the January 16th agenda.

- (24) With no further business to come before the board at this time, a motion was made by Mr. Schaffer and seconded by Mrs. Kotay that the meeting adjourn. All members voiced consent. President Pyles declared the meeting adjourned at 7:15 p.m.

Respectfully submitted,

Mary A. Harrell
Secretary of the Board