

SCHOOL BOARD MINUTES

- (1) The Board of School Directors of the Lebanon School District met in regular session on Monday, February 22, 2016, at 7:00 p.m. in the board conference room of the senior high school as advertised in the Daily News on February 18, 2016.
- (2) President Peter N. Pyles, Jr., called the meeting to order at 7:00 p.m. Everyone participated in the Pledge of Allegiance to the Flag.
- (3) On roll call by the secretary, the following board members were present: Mrs. Debra Bowman, Mrs. Ashley Cessna, Mrs. Rose Marie R. Kotay, Mr. Michael J. Kuhn, Mr. Robert Okonak, Mr. Peter N. Pyles, Jr., and Mr. Thomas L. Schaffer and Mr. Paul Topping. Mr. Cesar Liriano arrived at 7:04 p.m. Also present were Dr. Marianne T. Bartley, Superintendent of Schools; Mrs. Mary A. Harrell, secretary; and Mr. Curt Richards, business manager and treasurer.
- (4) Also present were Dr. Chris Danz, assistant to the superintendent for HR and pupil services; Mr. Mike Murphy assistant to the superintendent for assessment and accountability; Mr. Shawn Canady, chief information officer; Mr. Brian Hartman, director of buildings and grounds; Mr. Todd Kaylor, assistant director of buildings and grounds; and Mr. Adam Steckbeck, head custodian.
- (5) RESOLUTION #15348 - The minutes of the committee meeting held on January 11, 2016, and the regular meeting held January 18, 2016, were offered for consideration. It was moved by Mr. Schaffer and seconded by Mr. Topping that the minutes be approved. All members voiced consent and so ordered.
- (6) Mrs. Kotay announced that board members would find in their packet board hearing reports for the following recently conducted disciplinary hearings:

Case 2015-2016 - #48
Case 2015-2016 - #49
- (7) Mrs. Kotay, chairperson of the Board Committee on Suspension and Expulsion of Students, stated that a recommendation is included from the committee on suspension and expulsion of students on the hearing reports. A copy of the hearing reports is included with these minutes. Mrs. Kotay thanked Mr. Schaffer for representing the Board at the discipline hearings.
- (8) RESOLUTION #15349 - It was moved by Mrs. Kotay and seconded by Mr. Schaffer to accept the committee's recommendations as set forth in the hearing reports. The motion passed with a unanimous vote.
- (9) Dr. Bartley began the superintendent report by stating that today is President's Day. This is a day that is set aside to honor all of the U.S.

Presidents. We often think of two great presidents George Washington and Abraham Lincoln when we celebrate this holiday.

- (10) It is also Black History month and we devote this month to celebrating the achievements of black Americans. We want to recognize the roles of African Americans in U.S. history.
- (11) Dr. Bartley encouraged everyone to come and enjoy this year's musical, *AIDA: The Timeless Love Story*. Performances are scheduled for March 3, 4, and 5, at 7:30 p.m. and March 6 at 3 p.m.
- (12) This month's Rotary Students of the Month are Jennifer Escobar Mendoza and Isaiah Fenstermaker.
- (13) Our Multicultural Festival will be held on Wednesday, April 13th, with an evening of rich cultural performances, food and music. Community members are expected to fill our Atrium from 5:30 to 7:30 p.m. to bask in the great food and environment.
- (14) Mr. Canady reported that the District provides each student with an iPad mini. We are taking a look at a Lease to Purchase Agreement instead of a yearly purchase. The NGLC grant has provided funds for the iPad's, but the grant will be expiring this year so we are looking at options that are the most cost effective.
- (15) Our Quiz Bowl Team is having a good year.
- (16) Congratulations to the Boys Basketball Team and the Cheerleading Team for making it to the State level of competition.
- (17) Dr. Bartley continued by letting the Board know that thirty 4th and 5th grade students from all five elementary schools toured the Jerry Pinkney exhibition of Images and Words at Lebanon Valley College on February 1. Students had the opportunity to view his works, participated in a related activity by LVC students, and met with this award winning author/illustrator. Tina Washington helped to get this trip together. We purchased the book *Aesop's Fables* for each student.
- (18) RESOLUTION #15350 - The general fund treasurer's report ending January 31, 2016, was presented for consideration. Mr. Schaffer made a motion, seconded by Mrs. Cessna, that the board approves the treasurer's report and records it as a part of the minutes. All members answered aye and the motion carried.
- (19) RESOLUTION #15351 - Acting upon certification of the treasurer, a motion was made by Mr. Schaffer and seconded by Mrs. Kotay, that the board approves the payment of bills for the period of January 1, 2016 to January 31, 2016, as listed, ratify the payment of invoices, and take care of all other matters regarding the payment of invoices, and record the financial statements as a part of the minutes of this meeting. All members answered aye and the motion carried.

(20) RESOLUTION #15352 - A motion was made by Mr. Schaffer and seconded by Mr. Okonak to accept the Cedar Foundation financial summary report; student activity fund report; scholarship fund; food service report; and Phillips Copy Center report for January, 2016, as presented. All members answered aye and the motion passed.

(21) There was no communications and no solicitors report.

(22) Mr. Murphy reported on Federal Programs. He stated that we recently received word that we will be undergoing monitoring in April. The Pennsylvania Department of Education will be here looking at our records.

Mr. Murphy also stated that a new federal regulation requires us to adopt the Uniform Grant Guidance (UGG), for federal monitoring. PSBA is working with PASBO to develop a Federal Programs Fiscal Compliance Procedure Manual that will comply with all of the new UGG requirements.

(23) RESOLUTION #15353 - Mr. Schaffer made a motion, seconded by Mr. Liriano to grant permission to appoint Barbacane, Thornton & Company, LLP as the District auditors for the fiscal year audits required for 2015.16 at a cost of \$19,500 plus \$2,500 for Cedar Foundation review and tax filings; 2016.17 at a cost of \$20,000 plus \$2,600 for Cedar Foundation review and tax filings and 2017.18 at a cost of \$20,500 plus \$2,700 for Cedar Foundation review and tax filings. All members answered aye and the motion passed.

(24) RESOLUTION #15354 - Mr. Schaffer made a motion, seconded by Mrs. Kotay to grant approval of contract for installation of Geopier foundation design services for Northwest Elementary School project with GeoStructures, Inc., in the amount of \$21,699. (Contract No. 1 - Project No 8879). All members answered aye and the motion passed.

(25) RESOLUTION #15355 - Mr. Schaffer made a motion, seconded by Mrs. Kotay to grant approval of contract for commissioning services for Northwest Elementary School project with Wright Commissioning, in an amount not to exceed \$64,000, plus mileage reimbursement, not to exceed \$3,000. All members answered aye and the motion passed.

(26) RESOLUTION #15356 - Mr. Schaffer made a motion, seconded by Mr. Topping to grant permission to acknowledge a Change Order from Woodland Contractors, Inc., for a credit in the amount of \$860.00, because we withdrew the electrical trench, for the construction of a salt shed. All members answered aye and the motion passed.

(27) RESOLUTION #15357 - A motion was made by Mr. Kuhn and seconded by Mrs. Kotay for the Board of School Directors to accept the following personnel items for discussion and action as listed on the agenda as follows:

1. **RETIREMENT RESIGNATIONS**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
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- A. ADMINISTRATIVE
- B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE
- C. CLERICAL
- D. FOOD SERVICE
- E. MAINTENANCE
- F. PARAPROFESSIONAL
- G. SECURITY
- H. OTHER

2. RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective Date</u>
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- A. ADMINISTRATIVE
- B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE
- C. CLERICAL
- D. FOOD SERVICE
- E. MAINTENANCE
- F. PARAPROFESSIONAL

Diffendall, Dawn	NW Personal Care Assistant 6.5 hours/day	Personal	2/26/2016
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- G. SECURITY
- H. OTHER

3. NON-ACCEPTANCE

4. APPOINTMENTS

Subject to assignment by the superintendent

<u>Name</u>	<u>Assignment</u>	<u>Prev Emp in LSD</u>	<u>New/ Replace</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
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- A. ADMINISTRATIVE
- B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE

- C. CLERICAL
- D. FOOD SERVICE
- E. MAINTENANCE
- F. PARAPROFESSIONAL

Gott, Jonathan LHS N R \$15.25/hr. 2/9/2016
 ESOL Teaching
 Assistant
 7 hours/day

- G. SECURITY
- H. OTHER

5. **RE-APPOINTMENTS**

- A. ADMINISTRATIVE
- B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE
- C. CLERICAL
- D. FOOD SERVICE
- E. MAINTENANCE
- F. PARAPROFESSIONAL
- G. SECURITY
- H. OTHER

6. **CHANGE OF ASSIGNMENT**

Subject to assignment by the superintendent.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
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H. OTHER

7. CHANGE OF STATUS

Subject to assignment by the superintendent.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
A. ADMINISTRATIVE				
B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE				
Patches, Kendra	Day-to-Day Substitute	SE LTS Grade 1	\$243.37/day	3/29/2016 - 6/3/2016
C. CLERICAL				
D. FOOD SERVICE				
E. MAINTENANCE				
Klingler, Robert	Day-to-Day Substitute Custodian	LMS 2 nd Shift Custodian 8 hours/day	\$15.10/hr.	1/19/2016
F. PARAPROFESSIONAL				
Competielle, Jennifer	LHS ESOL Teaching Assistant 7 hours/day	LMS ESOL Teaching Assistant 7 hours/day	No Change	2/22/2016
G. SECURITY				
Mendoza-Perez, Othoniel	Day-to-Day Substitute Security Guard	LMS Security Guard 7.5 hours/day	\$10.05/hr.	2/16/2016

H. OTHER

8. EXTRA PAY FOR EXTRA DUTY

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
A. RESIGNATION			
B. DELETION			
C. APPOINTMENT			

D. REVISION

9. INCOME PROTECTION

10. LEAVE OF ABSENCE WITH APPROVAL

<u>Name</u>	<u>Assignment</u>	<u>Type</u>	<u>Date</u>
Bartley, Marianne T.	Superintendent of Schools	Intermittent	2/18/2016- 2/17/2017
Brandt, Linda	NW Cafeteria Manager	Consecutive	12/17/2015 - 2/9/2016
Hepler, Lisa	DO Confidential Secretary- Business Office/ Transportation	Consecutive	2/12/2016 - 3/1/2016

11. OTHER PERSONNEL RECOMMENDATIONS

- A. Appoint the following persons at the established rate of \$110 per day, as a day-to-day substitute teacher, subject to assignment by the superintendent:

<u>Name</u>	<u>Effective Date</u>
Diaz, Hazel	2/8/2016
Hipple, David	2/3/2016
Itzen, Erik	2/8/2016
Perrotti, Marcia	2/10/2016

- B. Appoint the following substitute support staff, as indicated, subject to assignment and pending the required documentation:

<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Effective Date</u>
Luciotti, Dianne	Nurse Assistant	\$12.75/hr.	1/4/2016
Vazquez, Alexandra	Secretary	\$10.30/hr.	2/15/2016
Vazquez, Alexandra	Paraprofessional	\$9.30/hr.	2/15/2016

- C. Appoint Emily Giannotti and Keith Rolon as 2015-2016 Volunteer Assistant Track & Field Coaches.

- D. Appoint the following persons as volunteers under the Lebanon School District Policy #916 Community Volunteers:

Name
Bowman, Debra L.
Cruz, April L.
Eckert, Ethan A.
Flores, Julissa M.

Howard, Robert A.
Martin, Sharon
Morey, Mason W.
Scaramuzzino, Jennifer M.
Torres, Jenette

- E. Approve Richard Arteca to receive a payment of \$300 for the 2015-2016 Musical Pit Honorarium.
- F. Approve Anthony Scheuerman and Kara Jones to receive a payment of \$200 for the 2015-2016 Musical Pit Honorarium.
- G. Rescind the appointment of Kelly Bucy as the 2015-2016 Special Education (9-12) Division Level Coordinator.
- H. Rescind the following substitutes as indicated:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Davis, Bonner	Teacher	1/19/2015
Deiner, Christy	Teacher	2/16/2015
Stroup, Dana	Teacher	11/18/2013

- I. Remove the following substitutes as indicated:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Beard, Blair	Teacher	5/1/2014
Bond, Pamela	Teacher	1/14/2016
Enck, Clarissa	Teacher	2/27/2015
Ceresini, Gina	Teacher	11/4/2014
Figueroa, Ana	Paraprofessional	11/20/2015
Heinrich, William	Teacher	2/19/2014
Stanley, Pamela	Teacher	4/16/2014
Varela, Betti	Nurse Assistant	12/11/2015

12. AMEND THE FOLLOWING

- A. Amend Roseanne Roberts leave of absence dates to 11/9/2015 – 1/22/2016.
- B. Amend Brittany Le’s status to LTS Supplemental Science effective 8/24/2015-6/3/2016.
- C. Amend Staci O’Byle’s stipend as the 2015-2016 Special Education (9-12) Division Level Coordinator to \$1,000/yr.
- D. Amend the approved long-term substitute teaching dates for Lori Kish to 11/10/2015 – 2/23/2016.
- E. Amend the approved long-term substitute teaching dates for Lauren Francioni to 11/9/2015 – 2/19/2016.
- F. Amend the approved leave of absence dates for Richard Kreiser to 10/31/2015 – 11/17/2015.

G. Amend the approved leave of absence dates for Roy Miller to 11/4/2015 – 12/4/2015.

The motion passed with a unanimous vote.

(28) RESOLUTION #15358 – A motion was made by Mr. Schaffer and seconded by Bowman to grant approval to add a District Mini-THOM account to the student activity. Advisors will be Robert Nordall, Lebanon High School; and Lisa Spangler, Southwest Elementary School. This motion passed with a unanimous vote.

(29) RESOLUTION #15359 – A motion was made by Mr. Schaffer and seconded by Mr. Okonak to grant permission to take up to ten students from the Tennis Team to Hilton Head, South Carolina, from June 25 to July 2, 2017. Students will stay at the Port Royal Racquet Club and receive intense lessons and game development tips. Funding for the trip will be by team fundraising. This motion passed with a unanimous vote.

(30) RESOLUTION #15360 – A motion was made by Mr. Schaffer and seconded by Mr. Topping to grant final adoption of the calendar for the 2016-2017 school year. This motion passed with a unanimous vote.

(31) RESOLUTION #15361 – A motion was made by Mr. Schaffer and seconded by Mr. Liriano to grant permission to allow Hoaran Wang, son of Yuping Xu, Chinese Guest Teacher, to attend Southwest Elementary School, as a 5th grade guest student for the remainder of the 2015-2016 school year. This motion passed with a unanimous vote.

(32) RESOLUTION #15362 – A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to grant permission to accept the following drivers from D. B. Fisher Student Transportation to provide transportation service to the Lebanon School District during the remainder of the 2015-2016 school year. Documentation has been provided to the Business Office as required by contract to certify the drivers listed meet the requirements to transport students:

Tonya De La Cruz

Michelle Eiceman

John Wentling

This motion passed with a unanimous vote.

(33) RESOLUTION #15363 – A motion was made by Mr. Schaffer and seconded by Mr. Topping to grant approval of Second Reading of New Board Policy #815D – Teacher-Student Communications. This motion passed with a unanimous vote.

(34) RESOLUTION #15364 – A motion was made by Mr. Schaffer and seconded by Mr. Topping to grant approval of Second Reading of New Board Policy #819.1 – Suicide Awareness and Prevention. This motion passed with a unanimous vote.

(35) RESOLUTION #15365 – A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to grant approval of First Reading of New Board

Policy #218.2 – Terroristic Threats/Acts. This motion passed with a unanimous vote.

- (36) RESOLUTION #15366 – A motion was made by Mr. Schaffer and seconded by Mr. Topping to grant approval of First Reading of New Board Policy #218.3 – Sexting. This motion passed with a unanimous vote.
- (37) RESOLUTION #15367 – A motion was made by Mr. Schaffer and seconded by Mr. Topping to grant approval of First Reading of New Board Policy #218.4 – Child Pornography. This motion passed with a unanimous vote.
- (38) RESOLUTION #15368 – A motion was made by Mr. Schaffer and seconded by Mr. Topping to grant approval of First Reading of Revised Board Policy #806 – Child Abuse. This motion passed with a unanimous vote.
- (39) The president requested that board members remain for an executive session to discuss negotiations following the meeting.
- (40) With no further business to come before the board at this time, a motion was made by Mr. Schaffer and seconded by Mr. Topping that the meeting adjourn. All members voiced consent and President Pyles declared the meeting adjourned at 7:20 p.m.

Respectfully submitted,

Mary A. Harrell
Secretary of the Board