

SCHOOL BOARD MINUTES

- (1) The Board of School Directors of the Lebanon School District met in regular session on Monday, March 16, 2015, at 7:00 p.m. in the board conference room of the senior high school as advertised in the Daily News on December 3, 2014.
- (2) President Peter N. Pyles, Jr., called the meeting to order at 7:00 p.m. Everyone participated in the Pledge of Allegiance to the Flag.
- (3) On roll call by the secretary, the following board members were present: Mrs. Debra L. Bowman, Dr. Anne V. Dall, Mr. Joshua G. Golgowski, Mrs. Rose Marie R. Kotay, Mr. Michael J. Kuhn, arrived at 7:02, Mr. Peter N. Pyles, Jr., Mr. Thomas L. Schaffer, Mr. Paul Topping, and Mr. Cornell Wilson. Also present were Dr. Marianne T. Bartley, superintendent of schools, Mrs. Mary A. Harrell, secretary; Mr. Curtis Richards, business manager; and Mr. Michael Bechtold, solicitor.
- (4) Also present were Dr. Chris Danz, assistant to the superintendent for HR and pupil services; Mr. Mike Murphy assistant to the superintendent for assessment and accountability; Mr. Fred Shattls, director of ESL; Mr. Ted Graeff, chief information officer; Mr. Joshua Coatsworth, director of Special Education; Mr. Adam Steckbeck, head custodian; Mr. Todd Kaylor, assistant director of buildings and grounds; Mr. George Horn, district resident; and the following media representative: Mr. John Latimer of the Lebanon Daily News.
- (5) RESOLUTION #15142 - The minutes of the committee meeting held on February 9, 2015, and the regular meeting held February 16, 2015, were offered for consideration. It was moved by Mr. Schaffer and seconded by Mr. Topping that the minutes be approved. All members voiced consent and so ordered.
- (6) Mrs. Kotay announced that board members would find in their packet board hearing reports for the following recently conducted disciplinary hearings:

Case 2014/2015 - #49
Case 2014/2015 - #50
- (7) Mrs. Kotay, chairperson of the Board Committee on Suspension and Expulsion of Students, stated a recommendation is included from the committee on suspension and expulsion of students on the hearing reports. A copy of the hearing reports are included with these minutes.
- (8) RESOLUTION #15143 - It was moved by Mrs. Kotay and seconded by Mr. Schaffer to accept the committee's recommendations as set forth in the hearing reports. The motion passed with a unanimous vote.

- (9) Our Board of Directors observed a moment of silence in memory of Antonio Hernandez. Antonio, a Sophomore at LHS who tragically lost his life, will be greatly missed by all.
- (10) During the superintendent report, Dr. Bartley shared the following student accomplishments:
- Congratulations the cast and crew of *Tarzan!* The show was spectacular.
 - Southwest Elementary School's Odyssey of the Mind team received 2nd place at the regional competition held at Millersville University. This is the second year in a row that we made it to States. Congratulations, to Julie Blouch and the students.
 - The Rotary Students of the Month for March are Breanna Johnson and Connor Cummins.
 - Congratulations to Connor Cummins, Nick Negron, Khaleem Newkirk and Luke Eisenhour. These four Lebanon Cedars were selected to play in the North vs. South All-Star game on May 23rd at Manheim Central High School.
 - Shelby Lister, 8th grade received a gold key award in the digital art category with his artwork entitled *Wandering Warrior* and a gold key for his pen and ink drawing *Apocalypse* in the Drawing category. Shelby also received an honorable mention for his pen and ink drawing entitled *Summer Camp*. Tamara Cintron 8th grade received a silver key for her Pop art clay sculpture *Double Cheeseburger With Everything*.
 - The 2015 National Honor Society Inductees are Sohalia Abouheif, Nate Acosta, Magan Albright, Hilary Alvarado, Allie Bender, Rachel Blauch, Jesse Brownstein, Jennifer Escobar, Gian Fabian, Brandi Fair, Isaiah Fenstermaker, Peter Lazorcik, Jeannie Showers, and Gene Smoak.
- (11) Next, Dr. Bartley thanked the Class of 1939 for donating \$370.00 to the Cedar Foundation. The money was requested to be used to offset the cost of the Futures Seminar for Juniors held on March 25, 2015.
- (12) Dr. Bartley shared that the District Spelling Bee will be held on Wednesday, April 29, 2015, at Southwest Elementary School at 6:00 PM. The Lebanon School District PTA provides monetary prizes in the amount of \$25 for 1st place; \$15 for 2nd place; and \$10 for 3rd place. Practice hard everyone!!
- (13) Dr. Bartley shared that the Athletic Physician Services Agreement is not on the agenda tonight because we did not receive a final contract and we will be inviting others to submit proposals. We will need to make a decision in May so we are clear for June.

- (15) RESOLUTION #15144 - The general fund treasurer's report ending February 28, 2015, was presented for consideration. Mr. Schaffer made a motion, seconded by Mrs. Kotay, that the board approves the treasurer's report and records it as a part of the minutes. All members answered aye and the motion carried.
- (16) RESOLUTION #15145 - Acting upon certification of the treasurer, a motion was made by Mr. Schaffer and seconded by Mrs. Kotay, that the board approves the payment of bills for the period of February 1, 2015 to February 28, 2015, as listed, ratify the payment of invoices, and take care of all other matters regarding the payment of invoices, and record the financial statements as a part of the minutes of this meeting. All members answered aye and the motion carried.
- (17) RESOLUTION #15146 - A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to accept the Cedar Foundation financial summary report; student activity fund report; scholarship fund; food service report; and Phillips Copy Center report for February, 2015, as presented. All members answered aye and the motion passed.

There were no communications and no solicitor's reports.

- (18) RESOLUTION #15147 - Mr. Schaffer made a motion, seconded by Mrs. Kotay to grant permission to acknowledge review and approval of revised PlanCon Part H, Project Financing, by the Department of Education for the Lebanon High School/District Administration Office Additions/Alterations Project 3528. The motion passed with a unanimous vote.
- (19) RESOLUTION #15148 - Mr. Schaffer made a motion, seconded by Mrs. Kotay to grant permission to take approximately sixty-seven 5th Grade students from Southeast Elementary School on an overnight trip to Camp Swatara from Tuesday, May 6, 2014 to Wednesday, May 7, 2014. Students will be exposed to nature on a new level and participate in authentic activities that promote teamwork while exploring new concepts. The attached letter explains the trip in more detail. Students will be supervised at all times by teachers and approved chaperones. Approximately 10 parent volunteers, a school nurse, three district teachers and a school counselor will be going along. Students will be transported in a bus and the Southeast Parent Teacher group will cover the cost. The motion passed with a unanimous vote.
- (20) RESOLUTION #15149 - Mr. Schaffer made a motion, seconded by Dr. Dall to grant approval of a one-year Audit Services Contract with Trout, Ebersole & Groff, LLP, to complete the single audit services for the 2014-2015 school year. Compensation for services provided under this Contract shall be \$51,000. The following votes were recorded:

Mrs. Bowman	aye	Dr. Dall	aye	Mr. Gologowski	no
Mrs. Kotay	aye	Mr. Kuhn	no	Mr. Pyles	aye
Mr. Schaffer	aye	Mr. Topping	no	Mr. Wilson	aye

Mr. Kuhn stated that he has complete confidence in Curt and his staff but he feels that we can get a better price --- cannot justify the additional expense. The motion passed.

(21) RESOLUTION #15150 – Mr. Schaffer made a motion, seconded by Mrs. Kotay to grant permission to conduct the Elementary Summer Program at Southwest and Harding elementary schools beginning Tuesday, June 9, 2016, through Thursday, August 7, 2015, from 8:00 AM to 11:30 AM. The program will meet three days per week. Funds for this program will come from the Title I grant; grant permission to conduct the Middle School Summer Program for students from Monday, June 8, 2015, through Thursday, June 25, 2015, at Lebanon Middle School, from 8:00 AM to 11:00 AM. Funds for this program will come from the Title I grant; grant permission to conduct the High School Summer Program for students from Monday, June 15, 2015, through Thursday, July 23, 2015, from 8:30 AM to 11:30 AM, with students scheduled according to their individual program needs. Funds for this program come from the School Improvement grant; and grant permission to allow Lincoln Intermediate Unit #12 to conduct the Migrant Summer Program for students beginning Monday, July 6, 2015, through Thursday, July 30, 2015, from 9:00 AM to 3:00 PM each day. The program will utilize Southeast Elementary School. The motion passed with a unanimous vote.

(22) RESOLUTION #15151 – Mr. Schaffer made a motion, seconded by Mrs. Kotay to grant approval for the Special Education Department to host the 2015 Extended School Year for Life Skills and Learning Support students from June 29th – July 30th. Extended School Year will be conducted Monday through Thursday from 8:30 to 11:30 AM at Lebanon High School; and grant approval for the Special Education Department to host the 2015 Extended School Year for Autistic Support students from June 29th through July 30th. Extended School Year will be conducted Monday through Thursday from 8:30 to 11:30 AM at Lebanon High School. The motion passed with a unanimous vote.

(23) RESOLUTION #15152 – Mr. Schaffer made a motion, seconded by Mrs. Kotay to grant approval of PlanCon Part K for the General Obligation Bonds, Series A of 2014 to refund General Obligation Bonds, Series AA of 2009. The Business Office will file form PDE-2071, Application for Reimbursement for School Construction Project. The motion passed with a unanimous vote.

(24) RESOLUTION #15153 – A motion was made by Mr. Schaffer and seconded by Mrs. Kotay for the Board of School Directors to accept the following personnel items for discussion and action as listed on the agenda as follows:

1. RETIREMENT RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
A. ADMINISTRATIVE		
Jones, H.	LHS Retirement	6/8/2015
Yvonne	Assistant Principal 41 years	

President Pyles acknowledged Ms. Jones and thanked her for her many years of work with the Lebanon School District.

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE

C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

Remlinger, Elizabeth	HH Custodian 8 hours/day	Retirement 12 years	4/1/2015
-------------------------	--------------------------------	------------------------	----------

F. PARAPROFESSIONAL

Maldonado, Margarita	HD Personal Care Assistant 6.5 hours/day	Retirement 16.5 years	6/4/2015
-------------------------	---	--------------------------	----------

G. SECURITY

H. OTHER

2. RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective Date</u>
-------------	-------------------	---------------	-----------------------

A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE

C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

Hartman, Seth	LHS 2 nd Shift Custodian 8 hours/day	Personal	3/13/2015
---------------	--	----------	-----------

F. PARAPROFESSIONAL

Flores, Lourdes	HD Personal Care Assistant 6.5 hours/day	Personal	2/18/2015
-----------------	---	----------	-----------

Testerman, Michelle	NW Nurse Assistant	Personal	4/3/2015
---------------------	-----------------------	----------	----------

6.5 hours/day

G. SECURITY

H. OTHER

3. NON-ACCEPTANCE

4. APPOINTMENTS

Subject to assignment by the superintendent and pending receipt of all required documentation.

<u>Name</u>	<u>Assignment</u>	<u>Prev Emp in LSD</u>	<u>New/ Replace</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
A. ADMINISTRATIVE					
B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE					
Le, Brittany	LHS LTS Special Ed Teacher		Y R	\$45,541/yr. prorated for the number of days worked	3/23/2015 - last student day of the 2014- 2015 school year
C. CLERICAL					
D. FOOD SERVICE					
E. MAINTENANCE					
F. PARAPROFESSIONAL					
Berrios, Nadia	HD Personal Care Assistant 6.5 hours/day		N R	\$9.50/hr.	3/17/2015
G. SECURITY					
H. OTHER					
Bowman, Shawn	District Network Administrator		N R	\$49,500/yr.	3/17/2015

5. RE-APPOINTMENTS

- A. ADMINISTRATIVE
- B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE
- C. CLERICAL
- D. FOOD SERVICE
- E. MAINTENANCE
- F. PARAPROFESSIONAL
- G. SECURITY
- H. OTHER

6. CHANGE OF ASSIGNMENT

Subject to assignment by the superintendent and pending receipt of all required documentation.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
B. ADMINISTRATIVE				
C. PROFESSIONAL				
Bleyer, Jordan	LMS LTS Social Studies, Grade 6	LMS LTS SAFE	No Change	3/9/2015-last student day of the 2014- 2015 school year
Brunelli, Kathryn	SW Title I	SW Grade 3	No Change	3/9/2015
Burgess, Ellen	SW Grade 3	SW Title I	No Change	3/9/2015
Gross, Tarah	SW K5	HH Grade 1	No Change	3/9/2015
Walborn, Jaime	HH LTS Grade 1	SW LTS K5	No Change	3/9/2015- Last staff day of the 2014- 2015 school year

Wettig, Shawn	LMS SAFE	LMS Social Studies, Grade 6	No Change	3/9/2015
------------------	-------------	-----------------------------------	--------------	----------

D. CLERICAL

Barker, Ulrike	District 245-Day Business Office Secretary 7.5 hours/day	LMS 245-Day Guidance Secretary 7.5 hours/day	No Change	2/19/2015
----------------	--	--	--------------	-----------

E. FOOD SERVICE

F. MAINTENANCE

G. PARAPROFESSIONAL

H. SECURITY

I. OTHER

7. CHANGE OF STATUS

Subject to assignment by the superintendent and pending receipt of all required documentation.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
-------------	-------------	-----------	-------------	-----------------------

A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE

C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

G. SECURITY

H. OTHER

8. EXTRA PAY FOR EXTRA DUTY

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
-------------	-------------------	----------------------	-----------------------

A. RESIGNATION

- B. DELETION
- C. APPOINTMENT
- D. REVISION

9. INCOME PROTECTION

10. LEAVE OF ABSENCE WITH APPROVAL

<u>Name</u>	<u>Assignment</u>	<u>Type</u>	<u>Date</u>
Dissingner, Kelli	HH Teacher	Consecutive	3/3/2015 – 3/31/2015
Heagy, Ian	LMS Custodian	Intermittent	2/2/2015 – 2/1/2016
Herrmann, Kelly	LHS Teacher	Consecutive	3/14/2015 – 6/5/2015
Remlinger, Elizabeth	HH Custodian	Consecutive	1/5/2015 – 2/27/2015
Remlinger, Elizabeth	HH Custodian	Reduced Leave Schedule	3/2/2015 – 3/31/2015
Shaughnessy, Beth	HH Guidance	Intermittent	2/11/2015 – 2/10/2016
Strauser, Brenda	LHS Teacher	Intermittent	2/5/2015 – 6/8/2015

11. OTHER PERSONNEL RECOMMENDATIONS

- A. Approve Kelly Bastek as a teacher in the 2014-2015 21st Century Program at a rate of \$30/hr.
- B. Approve the following teachers to work in the 2014-2015 Title I after-school tutoring program effective 2/11/2015 at a rate of \$30/hr.

Name

Heefner, Margaret
 Herrmann, Kelly
 Musser, Zachary
 Reich, Jenna

- C. Approve the following teachers to work in the 2014-2015 Title III ESL after-school tutoring program effective 2/23/2015 at a rate of \$30/hr.

Name

Kahler, Melissa
 Villafane, Emily

- D. Approve Brooke Van Veen to receive a payment of \$200 for the 2014-2015 LHS Musical Pit Honorarium.
- E. Appoint the following professional staff to the 2015 Extended School Year program for Special Education support from 6/29/2015-7/30/2015, Monday-Thursday, 8:30-11:30 AM at the Lebanon High School at a rate of \$30/hr.

<u>Name</u>	<u>Position</u>
Bastek, Kelly	Behavior Specialist
Fisher, Danielle	Teacher
Jost, Karoline	Teacher
Leibig, Abbey	Speech
McGuigan, Michael	Teacher
Morasco, Sarah	Teacher
Wakefield, Lucille	Speech

- F. Appoint the following support staff to the 2015 Extended School Year program for Special Education support from 6/29/2015-7/30/2015, Monday-Thursday, 8:30-11:30 a.m. at the Lebanon High School at their 2014-2015 hourly rate from 6/29/2015-6/30/2015 and their 2015-2016 hourly rate from 7/1/2015-7/30/2015:

<u>Name</u>	<u>Position</u>
DeHart, Brenda	Paraprofessional
Friend, Carmela	Paraprofessional
Gurdus, Patricia	Paraprofessional
Maldonado, Denise	Paraprofessional
Moore, Curtis	Personal Care Assistant
Ramos, Julian	Paraprofessional
Roberts, Michelle	Paraprofessional
TBD	Personal Care Assistant
TBD	Personal Care Assistant
Tricoche, Jeanette	Personal Care Assistant

- G. Appoint Kathleen Peck as the 2014-2015 Co-Assistant Varsity Track & Field Coach at a stipend of \$1,916/yr.
- H. Appoint the following persons at the established rate of \$100 per day, as a day-to-day substitute teacher, effective 3/16/2015, subject to assignment by the superintendent and pending receipt of all required documentation:

<u>Name</u>
Gross, Lauren
McKechnie, Timothy
Rivera, Edalmira
Stokes, Richard

- I. Appoint Marileen Pagan as a substitute secretary at the rate of \$10.00/hour and as a substitute paraprofessional at \$9.00/hour effective 3/16/2015.
- J. Appoint the following persons as volunteers under the Lebanon School District Policy #916 Community Volunteers, pending receipt of all required documents:
 - Name
 - Camacho, Rosa
 - Harwick, Brenda J.
 - Lymaster, Sierra M.
 - McGrory, Sarah K.
 - Mishoe, Paul J.
 - Ruhl, Cecelia A.
 - Warren, Nicholas
- K. Rescind the appointment of Leah Mehl as LHS LTS Learning Support Teacher.
- L. Rescind the removal of Marion Lyon as a substitute teacher.
- M. Rescind the approval of payment to John Johnston for the 2014-2015 LHS Musical Pit Honorarium.
- N. Remove Rachel Nelson as a substitute effective 3/16/2015.

12. AMEND THE FOLLOWING

- A. Amend the stipend amount for Matthew Robinson as the 2014-2015 Co-Assistant Varsity Track & Field Coach to \$1,916/yr.
- B. Amend Amanda Rhinier's coaching position to volunteer status and rescind the stipend.
- C. Amend the stipend amount for Chadd Comp as the 2014-2015 Assistant Junior High Track & Field Coach to \$2,948/yr.
- D. Amend Allison Dunkelberger's name to Alexandria Dunkelberger as Temporary Stage Help for the 2014-2015 LHS Musical.

All members answered aye and the motion carried.

- (25) RESOLUTION #15154 – A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to grant permission to accept the following drivers from D.B. Fisher Student Transportation to provide transportation service to the Lebanon School District during the remainder of the 2014-2015 school year. Documentation has been provided to

the Business Office as required by contract to certify the drivers listed meet the requirements to transport students:

Donald Doss J. Gordon Hitz Blanca Rivera Michael Smith

The motion passed with a unanimous vote.

- (26) RESOLUTION #15155 - A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to grant approval of second reading of revised Board Policy #218 - Student Discipline. The motion passed with a unanimous vote.
- (27) RESOLUTION #15156 - A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to grant approval of second reading of revised Board Policy #916 - Community Volunteers. The motion passed with a unanimous vote.
- (28) The president announced that no executive session would be needed.
- (29) With no further business to come before the board at this time, a motion was made by Mr. Schaffer and seconded by Mrs. Kotay that the meeting adjourn. All members voiced consent and President Pyles declared the meeting adjourned at 7:15 p.m.

Respectfully submitted,

Mary A. Harrell
Secretary of the Board