

SCHOOL BOARD MINUTES

- (1) The Board of School Directors of the Lebanon School District met in regular session on Monday, October 17, 2016, at 7:00 p.m. in the board conference room of the senior high school as advertised in the Daily News on December 9, 2015.
- (2) President Peter N. Pyles, Jr., called the meeting to order at 7:00 p.m. Everyone participated in the Pledge of Allegiance to the Flag.
- (3) On roll call by the secretary, the following board members were present: Mrs. Debra L. Bowman, Mr. Thomas L. Schaffer, Mrs. Rose Marie R. Kotay, Mr. Michael J. Kuhn, Mr. Cesar Liriano, Mr. Peter N. Pyles, Jr., Mr. Robert Okonak, Mrs. Ashley Cessna and Mr. Paul Topping. Also present were Dr. Marianne T. Bartley, Superintendent of Schools; Mrs. Mary A. Harrell, secretary; and Mr. Curt Richards, business manager and treasurer.
- (4) Also present were Dr. Chris Danz, assistant to the superintendent for HR and pupil services; Mr. Mike Murphy, assistant to the superintendent for assessment & accountability; Mr. Josh Coatsworth, director of special education; Mr. Fred Shattls, director of ESOL; Mr. Brian Hartman, director of buildings and grounds; Mr. Todd Kaylor, assistant director of buildings and grounds; Mr. Adam Steckbeck, head custodian; and Mr. John Latimer of the Lebanon Daily News.
- (5) Mrs. Kotay announced that board members would find at their seat, hearing reports for the following recently conducted disciplinary hearings:
 - Case 2016-2017 - 07
 - Case 2016-2017 - 08
 - Case 2016-2017 - 09
 - Case 2016-2017 - 10
 - Case 2016-2017 - 11
 - Case 2016-2017 - 12
- (6) Mrs. Kotay, chairperson of the Board Committee on Suspension and Expulsion of Students, stated a recommendation is included from the committee on suspension and expulsion of students on the hearing reports. Copies of the hearing reports are included with these minutes.
- (7) RESOLUTION #15505 - It was moved by Mrs. Kotay and seconded by Mr. Schaffer to accept the committee's recommendation as set forth in the hearing reports. Mrs. Kotay thanked Mr. Schaffer for serving as the Board representative for these discipline hearings. The following vote was recorded:

Mrs. Debra Bowman - Yes for all	Mrs. Ashley Cessna - Yes for all
Mrs. Rose Marie Kotay - Yes for all	Mr. Mike Kuhn - Yes for all
Mr. Robert Okonak - Yes for all	Mr. Peter N. Pyles, Jr. - Yes for all

Mr. Tom Schaffer – Yes for all

Mr. Paul Topping – Yes for all

Mr. Cesar Liriano cast the following vote:

Case 2016-2017 – 07 - No

Case 2016-2017 – 08 - No

Case 2016-2017 – 09 - Yes

Case 2016-2017 – 10 - Yes

Case 2016-2017 – 11 - Yes

Case 2016-2017 – 12 - Yes

The motion passed.

- (8) RESOLUTION #15506 – The minutes of the committee meeting held on September 12, 2016, and the regular meeting held September 19, 2016, were offered for consideration. It was moved by Mr. Schaffer and seconded by Mrs. Kotay that the minutes be approved. All members voiced consent and so ordered.
- (9) Dr. Bartley began the superintendent report by sharing information about the Fair Education campaign Funding synthesis and SPP PVAAS.
- (10) Dr. Bartley shared the following dates of important events:
- Futures Seminar – Monday, November 7 from 6 to 7:30 PM. This is our 4th Annual seminar. We invited members of the junior class to this seminar to sit with a community member who is in a career that they are interested in pursuing after graduation.
 - LHS Rotary Interact Club Update:
 - North 6th Street Playground Fall Festival – Wednesday, October 26 from 4 to 5 PM.
 - Fundraiser for the Dominican Republic trip at the Salvation Army – Monday, October 24, at 6 PM.
 - Rotary 4-Way Speech Contest:
 - Thursday, October 20 – local competition
 - Thursday, November 17 – mid-level competition
 - Rotary Students of the Month:
 - Katelyn Roth
 - Wilfredo Rohena
- (11) Thirteen of our best choral students went to McCaskey High School to participate in the 2016 LLMEA County Chorus auditions. The top 25 singers on each voice part will perform at the County Chorus festival in January at Lampeter-Strasburg High School. The following students were successful in their auditions: Ande Maguire, Soprano 1; Maggie Hinkel and Violet Campbell, Soprano 2; Paige Hall and Hailey Gonzalez, Alto 2; Joel Juan, Elias Laureano and Alex Garcia, Tenor 1; Matthew Plummer and Brandon Velez, Bass 1.
- (12) The GLCP cleanup will be on Saturday, October 29. The invitation has been shared and posted on our website. Our recycling initiative kicks into full gear in November until the end of each trimester.

- (13) RESOLUTION #15507 - The treasurer's report for the month of September 2016, was presented for consideration. Mr. Schaffer made a motion, seconded by Mrs. Kotay, that the board approves the treasurer's report and records it as a part of the minutes. All members answered aye and the motion carried.
- (14) RESOLUTION #15508 - Acting upon certification of the treasurer, a motion was made by Mr. Schaffer and seconded by Mrs. Kotay, that the board approves the payment of bills payable for September, 2016 as listed, ratify the payment of invoices mentioned in the letter of certification, and take care of all other matters regarding the payment of invoices, including acceptance of the letter of certification, and record the financial statements as a part of the minutes of this meeting. All members answered aye and the motion carried.
- (15) RESOLUTION #15509 - A motion was made by Mr. Schaffer and seconded by Mr. Okonak to accept the student activity fund report for September 2016, scholarship fund for September 2016, food service fund for September 2016, Cedar Foundation Fund for September 2016, and Phillips Copy Center report for September 2016, as presented. All members answered aye and the motion passed.
- (16) There was no communications and no solicitor's report.
- (17) RESOLUTION #15510 - A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to grant permission to acknowledge review and approval of PlanCon Part F, Construction Documents, by the Department of Education for the New Construction of Northwest Elementary School Project 3853; and grant approval to submit PlanCon Part G, Project Accounting Based on Bids for the Northwest Elementary School, to the Pennsylvania Department of Education for review and approval. All members answered aye and the motion passed.
- (18) RESOLUTION #15511 - A motion was made by Mr. Schaffer and seconded by Mr. Okonak to grant approval to enter into a contract with Turf, Track & Court, LLC to serve as construction manager for our High School Track Renovation. Total cost of \$13,920.00 for all administrative work as detailed on the contract posted to the Wiki. All members answered aye and the motion passed.
- (19) RESOLUTION #15512 - A motion was made by Mr. Schaffer and seconded by Mr. Liriano to grant permission to submit a Pennsylvania Department of Environmental Protection Environmental Education Grant. Funds to support the Great Lebanon Community Project. All members answered aye and the motion passed.
- (20) RESOLUTION #15513 - A motion was made by Mr. Schaffer and seconded by Mr. Topping to grant permission to submit the Jane Goodall Roots & Shoots Mini Grant to support the GLCP. All members answered aye and the motion passed.
- (21) RESOLUTION #15514 - A motion was made by Mr. Schaffer and seconded by Mr. Okonak for the Board of School Directors to accept the following personnel items for discussion and action as listed on the agenda as follows:

1. RETIREMENT RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
A. ADMINISTRATIVE		
B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE		
C. CLERICAL		
D. FOOD SERVICE		
E. MAINTENANCE		
F. PARAPROFESSIONAL		
G. SECURITY		
H. OTHER		

2. RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective Date</u>
A. ADMINISTRATIVE			
B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE			
C. CLERICAL			
D. FOOD SERVICE			
E. MAINTENANCE			
F. PARAPROFESSIONAL			
G. SECURITY			
H. OTHER			

3. NON-ACCEPTANCE

4. APPOINTMENTS

Subject to assignment by the superintendent and pending required documents

Prev Emp	New/ Proposed	Effective
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<u>Name</u>	<u>Assignment</u>	<u>in LSD</u>	<u>Replace</u>	<u>Rate</u>	<u>Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE

Savitsky, Jessica	LMS Itinerant Learning Support	N	R	\$53,782/yr.	12/19/2016
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C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

Hernandez, Maria	LMS Personal Care Assistant 6.5 hours/day	N	R	\$10.00/hr.	10/3/2016
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Rivera Perichi, Jose	HH Personal Care Assistant 6.5 hours/day	N	R	\$10.00/hr.	10/3/2016
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Spitler, Mandy	LHS Personal Care Assistant 6.5 hours/day	N	N	\$10.00/hr.	10/3/2016
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G. SECURITY

H. OTHER

5. RE-APPOINTMENTS

A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE

Jones, Rosemary	LHS LTS Life Skills	R	R	\$47,885/yr. prorated for the number of days worked	10/31/2016-last staff day of the 2016-2017 school year
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- C. CLERICAL
- D. FOOD SERVICE
- E. MAINTENANCE
- F. PARAPROFESSIONAL
- G. SECURITY
- H. OTHER

6. CHANGE OF ASSIGNMENT

Subject to assignment by the superintendent

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
A. ADMINISTRATIVE				
B. PROFESSIONAL				
Forgotch, Rachel	HD K5/Grade 1	HD Grade 4/ Grade 5	No Change	11/29/2016
Shoenfelt, Marc	HD Grade 4/ Grade 5	LMS Math Grade 6	No Change	11/29/2016

- C. CLERICAL
- D. FOOD SERVICE
- E. MAINTENANCE

F. PARAPROFESSIONAL

Irizarry-Colon, Ashley	HH Personal Care Assistant 6.5 hours/day	SE ESOL Teacher Assistant 7 hours/day	\$ 11.50/hr	9/28/2016
Rentas Bosch, Maria	LHS Personal Care Assistant 6.5 hours/day	HD Learning Support Paraprofessional 6.5 hours/day	\$11.50/hr	10/11/2016
Rodriguez, Crystal	HH Personal Care Assistant 6.5 hours/day	LMS Personal Care Assistant 6.5 hours/day	No Change	8/24/2016
Rutter, Rebecca	LMS Personal Care Assistant 6.5 hours/day	LMS Autistic Support Paraprofessional 6.5 hours/day	\$11.50/hr.	10/3/2016

G. SECURITY

H. OTHER

7. CHANGE OF STATUS

Subject to assignment by the superintendent.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE

C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

Vazquez, Alexandra	Day-to- Day Substitute	District 195-Day Truancy Elimination Attendance Administrator 7.5 hours/day	\$14.75/hr.	10/3/2016
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G. SECURITY

H. OTHER

8. EXTRA PAY FOR EXTRA DUTY

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
A. RESIGNATION			
B. DELETION			
C. APPOINTMENT			
D. REVISION			

9. INCOME PROTECTION

10. LEAVE OF ABSENCE WITH APPROVAL

Burton, Donald	LMS Science Grade 7	Intermittent	08/29/2016- 09/02/2016 & 11/29/2016- 12/23/2016
Fox, Kristen	HH Grade 5	Consecutive	11/11/2016- 11/25/2016
Fox, Richard	Maintenance	Consecutive	09/16/2016- 10/06/2016
Herb, Michael	SE Grade 5	Consecutive	09/26/2016- 09/30/2016
Maulfair, Tracey	SW Grade 4	Consecutive	10/13/2016- 12/12/2016
Wettig, Shawn	LMS Math Grade 6	Consecutive	09/29/2016- 10/31/2016

11. OTHER PERSONNEL RECOMMENDATIONS

- A. Appoint Pamela Stanley as an Intervention Teacher for 2 hours/day at a rate of \$32/hour from 10/3/2016-3/31/2017 to be paid by Southwest Building funds.
- B. Appoint Emily Weiler as an Intervention Teacher for 4 hours/day for a total of 150 days at a rate of \$32/hour from 9/8/2016-5/20/2017 to be paid by Harding Building funds.
- C. Appoint Christina Stoltz and Michael Herb as a new teacher mentor at a stipend of \$1,000/yr.
- D. Appoint Jennifer Garver as the 2016-2017 School Psychologist Coordinator at a stipend of \$500/yr.
- E. Appoint Caitlyn Foltz as a Substitute Athletic Trainer at a rate of \$32/hr.
- F. Appoint the following persons as a teacher in the 2016-2017 21st Century Program at a rate of \$32/hr:

Name
 Forgotch, Rachel
 Herb, Michael
 Rule, Jody

- G. Appoint Cathy Capello as a paraprofessional in the 2016-2017 21st Century Program at her current hourly rate.
- H. Appoint the following persons as an interpreter/translator at the rate of \$25/hour (outside regular work hours):

<u>Name</u>	<u>Effective Date</u>
Bomberger, Rebecca	10/6/2016
Pagan, Marileen	10/18/2016
Wilson, Priscilla	10/18/2016

- I. Appoint Carolina Azeles as the 2016-2017 LMS LDC Coordinator at a stipend of \$1,000/yr.
- J. Appoint Mark Wasakowski as the 2016-2017 LMS Odyssey of the Mind Advisor at a stipend of \$625/yr.
- K. Appoint Connor Cummins as a 2016-2017 Volunteer Assistant Junior High Football Coach.
- L. Appoint the following substitute support staff, as indicated, subject to assignment:

<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Effective Date</u>
Mejias, Socorro	Paraprofessional	\$9.60/hr.	09/30/2016

- M. Appoint the following persons at the established rate of \$120 per day, as a day-to-day substitute teacher, subject to assignment by the superintendent:

<u>Name</u>	<u>Effective Date</u>
Bray, Meghan	09/30/2016
Gejoff, Brooke	09/23/2016

- N. Appoint the following persons as volunteers under the Lebanon School District Policy #916 Community Volunteers:

Name
 Bishop, William H.
 Boudriss, Fadma
 Bucher, Michelle N.
 Burgos, Adalice V.
 Clements, Steven M.
 Cummins, Connor J.
 Deaton, Deborah A.
 Firestone, Michelle L.
 Foote, Job J.
 Freidly, Erika K.
 Gates, Joshua D.
 Gonzalez, Merari
 Johnson, Elizabeth M.
 Johnson, Jeremiah A.
 Keefer, Joan M.
 Klopp, Aimee
 Martin, Jessica E.
 Miller, Sarah M.
 Peppler, Jessica M.
 Porras, Paula M.
 Ramos, Yaritza I.
 Rosario, Nathali
 Schuler, Nicole I.
 Valentin, Gorgeous D.

- O. Approve Hershey Medical Center Community outreach to perform health screenings for students during the 2016-2017 at no cost to the district.

P. Remove the following substitutes as indicated:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Burger, Amy	Teacher	09/29/2016
Le, Brittany	Teacher	06/03/2016
Shaffer, Kari	Teacher	09/16/2016

12. AMEND THE FOLLOWING

A. Amend Tonya Moore's end date to 9/30/2016

All members answered aye and the motion passed.

- (22) RESOLUTION #15515 - A motion was made by Mr. Okonak and seconded by Mr. Liriano to grant permission to allow Mr. Donald Burton, LMS teacher, to conduct a study as part of his Master's Thesis at Lebanon Valley College, to improve student GPA scores. Mr. Burton will get parental permission and no identifiable data will be shared. The purpose of the study is to increase academic achievement by focusing on mindfulness. All members answered aye and the motion passed.
- (23) RESOLUTION #15516 - A motion was made by Mr. Schaffer and seconded by Mr. Okonak to grant permission for the Pennsylvania Department of Education and the Department of Health, through a collaborative effort, to administer the Healthy PA Youth Survey for 2016 to Lebanon High School students. This survey will be administered in the fall of 2016. All members answered aye and the motion passed.
- (24) RESOLUTION #15517 - A motion was made by Mr. Schaffer and seconded by Mr. Liriano to grant permission to take no more than ten LHS FBLA Students to the PA-FBLA State Leadership Workshop at the Harrisburg Hilton from November 6 to November 7. The only cost to the District will be for a substitute teacher for one day. A District van will be used to transport the students and chaperones. All members answered aye and the motion passed.
- (25) RESOLUTION #15518 - A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to grant permission to accept the following drivers and aides from D. B. Fisher Student Transportation to provide transportation service to the Lebanon School District during the 2016-2017 school year. Documentation has been provided to the Business Office as required by contract to certify the drivers listed meet the requirements to transport students.

Jean Albert	Freddy Albert	Sandra Arnold
Joseph Bahsteter	Ashley Bechtel	Alice Binner
Ronald Brewer	Linda Briscoe	Robert Brower
Joseph Cheresini, Jr.	Eddie Delk	Donald Doss
Barry Elliott	Robert Fetzer	Brenda Fitzgibbon
Denise Gettle	Jeffrey Henning	Denise Horn
Randall Houck	Linda Hurd – Aide	Roberta Janesko
Donald Jones	George Keith	Harold Kline
Bonnie Lampkin – Aide	Aiysha Lanier-Murphy	Dianne Maguire

Michael Mansfield
Sharon Painter
Robert Reager
Steve Seiger
Alberta Snyder
Leroy Stine

Joanne Maurer – Aide
Ronald Paul
Blanca Rivera
Zachary Seiger – Aide
Clarence Snyder
James Thomas

Rodney Noecker
John Pellow
Judith Seibert
Michael Smith
Stacy Steigelman
Maria Tirado-Santiago - Aide

All members answered aye and the motion passed.

- (26) RESOLUTION #15519 - A motion was made by Mr. Schaffer and seconded by Mr. Topping to grant approval of Second Reading of Revised Board Policy #137 – Homeschooling; approval of Second Reading of New Board Policy #247 – Hazing; approval of of Second Reading of New Board Policy #718 – Service Animals; and approval of Second Reading of Revised Board Policy #804 – School Day. All members answered aye and the motion passed.
- (27) President Pyles stated that an executive session is needed to discuss personnel matters.
- (28) With no further business to come before the board at this time, a motion was made by Mr. Schaffer and seconded by Mr. Topping that the meeting adjourn. All members voiced consent and President Pyles declared the meeting adjourned at 7:26 p.m.

Respectfully submitted,

Mary A. Harrell
Secretary of the Board