

SCHOOL BOARD MINUTES

- (1) The Board of School Directors of the Lebanon School District met in regular session on Monday, October 19, 2015, at 7:00 p.m. in the board conference room of the senior high school as advertised in the Daily News on December 3, 2014.
- (2) President Peter N. Pyles, Jr., called the meeting to order at 7:00 p.m. Everyone participated in the Pledge of Allegiance to the Flag.
- (3) On roll call by the secretary, the following board members were present: Mrs. Debra L. Bowman, Dr. Anne V. Dall, Mr. Joshua Gologowski, Mrs. Rose Marie R. Kotay, Mr. Michael J. Kuhn, Mr. Peter N. Pyles, Jr., Mr. Thomas L. Schaffer, Mr. Paul Topping and Mr. Cornell Wilson. Also present were Dr. Marianne T. Bartley, Superintendent of Schools; Mrs. Mary A. Harrell, secretary; Mr. Curt Richards, business manager; and Mr. Michael Bechtold solicitor.
- (4) Also present were Dr. Chris Danz, assistant to the superintendent for HR and pupil services; Mr. Mike Murphy, assistant to the superintendent for assessment & accountability; Mr. Shawn Canady, chief information officer; Mr. Josh Coatsworth, director of special education; Mr. Fred Shattls, director of ESOL; Mr. Brian Hartman, director of buildings and grounds; Mr. Adam Steckbeck, head custodian; Mr. Rob Okonak and Mr. George Horn, community members; and Mr. John Latimer of the Lebanon Daily News.
- (5) RESOLUTION #15270 - The minutes of the committee meeting held on September 14, 2015; the regular meeting held September 21, 2015; and the land acquisition meeting held on October 12, 2015, were offered for consideration. It was moved by Mr. Topping and seconded by Mr. Schaffer that the minutes be approved. All members voiced consent and so ordered.
- (6) Dr. Bartley began the superintendent report by congratulating the following students who auditioned and were accepted into the 2016 LLMEA County Chorus:

Adam Burgis	Jacob Collins
Gian Fabian	Brandi Fair
Paige Hall	Charles Hildebrand
Stephanie Little	Ande Maguire
Natalie Payne	Matthew Plummer
Kellee Schultz	Tyler Rivera

The Festival will be held at Lebanon High School on Saturday, January 9, 2016.

- (7) Dr. Bartley shared an enrollment comparison graph. Basically, our enrollment is leveling off.

- (8) Dr. Bartley shared the following dates of important events:
- Board Worksession – Monday, October 26 from 5:30 to 8:00 PM
 - Realtor Breakfast – Monday, November 2 from 9 to 10 AM. We are going to showcase the positives about our district.
 - Futures Seminar – Tuesday, November 10 from 6 to 7:30 PM. This is our 3rd Annual seminar. We invited members of the junior class to this seminar to sit with a community member who is in a career that they are interested in pursuing after graduation.
 - Wednesday, October 28 – Interact students will be cleaning up the North 6th Street Playground and will have a Fall Festival for neighborhood children.
- (9) On Tuesday, October 13, 2015, the Rotary Four-Way Speech Contest was held at Lebanon High School. Congratulations to the following students:
- Mariangelys Pagan, LHS – 1st Place Winner
 - Janessa Biddle, LHS – 2nd Place Winner
- These students did a great job!!
- On Wednesday, November 18, the mid-level speech contest will be held at LHS.
- (10) The Rotary Students of the Month for November are Kiaya Sechrest and Isaiah Baez.
- (11) RESOLUTION #15271 – The treasurer’s report for the month of September 2015, was presented for consideration. Mr. Schaffer made a motion, seconded by Mrs. Kotay, that the board approves the treasurer’s report and records it as a part of the minutes. All members answered aye and the motion carried.
- (12) RESOLUTION #15272 – Acting upon certification of the treasurer, a motion was made by Mr. Schaffer and seconded by Dr. Dall, that the board approves the payment of bills payable for September, 2015 as listed, ratify the payment of invoices mentioned in the letter of certification, and take care of all other matters regarding the payment of invoices, including acceptance of the letter of certification, and record the financial statements as a part of the minutes of this meeting. All members answered aye and the motion carried.
- (13) RESOLUTION #15273 – A motion was made by Mr. Schaffer and seconded by Mr. Topping to accept the student activity fund report for September 2015, scholarship fund for September 2015, food service fund for September 2015, Cedar Foundation Fund for September 2015, and Phillips Copy Center report for September 2015, as presented. All members answered aye and the motion passed.
- (14) There were no communications.
- (15) There was no solicitor’s report.
- (16) RESOLUTION #15274 – A motion was made by Mr. Schaffer and seconded by Mr. Topping to grant permission for administration to move forward with the following

professional team for work to be performed during the summer of 2016, at Lebanon Middle School: Beers and Hoffman architectural and structural work design through build; Moore Engineering mechanical, plumbing, and electrical design through build; Clarks Services kitchen and café design through build; and Fidevia Group construction management design through build. All members answered aye and the motion passed.

(17) RESOLUTION #15275 - A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to grant permission to approve and accept the Addendum to the Settlement Agreement and Release dated February 17, 2015, to fully resolve all claims related to the due process action, with specific terms and conditions as contained in the Addendum. All members answered aye and the motion passed.

(18) RESOLUTION #15276 - A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to grant approval to accept PlanCon Part C materials for submission to the Pennsylvania Department of Education through board action. The attached materials are being submitted prior to the purchase of the selected property in order to gain conditional approval for state reimbursement subject to the acquisition of all requisite approvals and permits, and the board certifies that written PDE approval will be obtained prior to the date of settlement. All members answered aye and the motion passed.

(19) RESOLUTION #15277 - A motion was made by Mr. Schaffer and seconded by Mrs. Kotay for the Board of School Directors to accept the following personnel items for discussion and action as listed on the agenda as follows:

1. RETIREMENT RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
A. ADMINISTRATIVE		
B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE		
C. CLERICAL		
D. FOOD SERVICE		
E. MAINTENANCE		
F. PARAPROFESSIONAL		
G. SECURITY		
H. OTHER		

2. RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective Date</u>
-------------	-------------------	---------------	-----------------------

A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE

C. CLERICAL

Rodriguez, Sonia	NW 245 Day Secretary 7.5 hours/day	Personal	10/30/2015
------------------	------------------------------------------	----------	------------

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

Santana-Perez, Shaira	HH Personal Care Assistant 6.5 hours/day	Personal	9/25/2015
--------------------------	---------------------------------------------------	----------	-----------

G. SECURITY

Stine, Edward Michael	LMS Security Guard 7.5 hours/day	Personal	9/23/2015
--------------------------	----------------------------------------	----------	-----------

H. OTHER

3. NON-ACCEPTANCE

4. APPOINTMENTS

Subject to assignment by the superintendent

<u>Name</u>	<u>Assignment</u>	<u>Prev Emp in LSD</u>	<u>New/ Replace</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
-------------	-------------------	--------------------------------	-------------------------	--------------------------	---------------------------

A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE

Witek, Nanci	HD Grade 2	N	R	\$46,748/yr. prorated for the number of days worked	10/26/2015
--------------	---------------	---	---	--------------------------------------------------------------	------------

C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

Diffendall, Dawn	NW Personal Care Assistant 6.5 hours/day	N R	\$9.75/hr.	10/20/2015
---------------------	---------------------------------------------------	-----	------------	------------

Prados, Jose	SE ESOL Paraprofessional 6.5 hours/day	N R	\$11.25/hr.	9/28/2015
--------------	-------------------------------------------------	-----	-------------	-----------

G. SECURITY

H. OTHER

5. RE-APPOINTMENTS

A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE

C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

G. SECURITY

H. OTHER

6. CHANGE OF ASSIGNMENT

Subject to assignment by the superintendent.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
B. ADMINISTRATIVE				
C. PROFESSIONAL				

Bailey, Ashley	HD Grade 5	HD Grade 4	No Change	8/24/2015
Daugherty, Melinda	HD K5	HD Grade 1	No Change	8/24/2015
Eberly, Stacy	HD Grade 4	HD Grade 5	No Change	8/24/2015
Forgotch, Rachel	HD Grade 1	HD K5	No Change	8/24/2015
Foster, Rachel	HD Grade 2	NW ESOL	No Change	10/26/2015
Frederick, Ryan	HD Grade 5	HD Grade 4	No Change	8/24/2015
Gibson, Lindsey	HD Grade 4	HD Grade 5	No Change	8/24/2015
Groff, Cynthia	HD Grade 2	HD Grade 3	No Change	8/24/2015
Kelly, Ragna	HD K5	HD Grade 1	No Change	8/24/2015
Kline, Christopher	HD Grade 5	HD Grade 4	No Change	8/24/2015
Matarazzi, Amanda	HD Grade 1	HD K5	No Change	8/24/2015
Maya, Tara	HD K5	HD Grade 1	No Change	8/24/2015
Miller, Shelly	HD Grade 1	HD K5	No Change	8/24/2015
Staudt, Lindsey	HD Grade 1	HD K5	No Change	8/24/2015
Williams, Lauren	HD K5	HD Grade 1	No Change	8/24/2015

D. CLERICAL

E. FOOD SERVICE

F. MAINTENANCE

G. PARAPROFESSIONAL

Elbastawisy, Nancy	NW Personal Care Assistant 6.5 hours/day	NW Autistic Support Paraprofessional 6.5 hours/day	\$15.25/hr.	10/6/2015
Rivera, Omayra	HD Personal Care Assistant 6.5 hours/day	LMS Personal Care Assistant 6.5 hours/day	No Change	9/22/2015

H. SECURITY

I. OTHER

7. CHANGE OF STATUS

Subject to assignment by the superintendent.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
A. ADMINISTRATIVE				
B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE				
Starry, Michael	Day-to-Day Substitute	HD LTS Grade 2	\$46,241 prorated for the number of days worked	9/15/2015 - 6/7/2016
C. CLERICAL				
D. FOOD SERVICE				
E. MAINTENANCE				
F. PARAPROFESSIONAL				
Angelatos, Maria	Day-to-Day Substitute	LMS Personal Care Assistant	\$9.75/hr.	9/28/2015

6.5 hours/day

Angelatos, Maria	LMS Personal Care Assistant 6.5 hours/day	Day-to-Day Substitute Paraprofessional	\$9.30/hr.	10/5/2015
Mendoza, Ezequiel	Day-to-Day Substitute	LMS Life Skills Paraprofessional 6.5 hours/day	\$12.25/hr	9/28/2015

G. SECURITY

H. OTHER

8. EXTRA PAY FOR EXTRA DUTY

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
A. RESIGNATION			
B. DELETION			
C. APPOINTMENT			
D. REVISION			

9. INCOME PROTECTION

10. LEAVE OF ABSENCE WITH APPROVAL

<u>Name</u>	<u>Assignment</u>	<u>Type</u>	<u>Date</u>
Adams, Sandra	HD Cafeteria	Consecutive	9/3/2015 – 9/25/2015
Autenrieth, Sara	LMS Teacher	Intermittent	9/9/2015 – 3/9/2016
Benfer, Tina	LMS Secretary	Consecutive	8/18/2015 – 9/16/2015
Heagy, Jodi	HD	Consecutive	10/21/2015 –

	Secretary		12/16/2015
Heckard, Elizabeth	LHS Teacher	Consecutive	10/1/2015 – 10/15/2015
Peck, Wendy	HD Teacher	Consecutive	9/15/2015 – 12/4/2015
Wilson, Jan	DO Secretary	Consecutive	9/15/2015 – 9/22/2015

11. OTHER PERSONNEL RECOMMENDATIONS

- A. Appoint the following persons at the established rate of \$110 per day, as a day-to-day substitute teacher, subject to assignment by the superintendent and pending receipt of all required documentation:

<u>Name</u>	<u>Effective Date</u>
Competielle, Jennifer	10/5/2015
Frisbie, Theresa	10/19/2015
Heller, Beverly	10/19/2015
Lindsey, Chad	10/19/2015
Petley, Nathaneal	10/13/2015
Reddig, Caralynn	10/19/2015
Robinson, Mychal	10/16/2015
Stern, Linde	10/19/2015
Varney, Lauren	10/19/2015

- B. Appoint the following persons as interpreter/translator at the rate of \$25/hr., as needed (outside of regular work hours):

<u>Name</u>	<u>Effective Date</u>
DeJesus Ortiz, Jennie	10/20/2015
Mendoza, Ezequiel	10/20/2015
Prados, Jose	9/28/2015
Velazquez Diaz, Yelitza	10/8/2015
Xu, Yuping	10/1/2015

- C. Appoint the following substitute support staff, as indicated, subject to assignment and pending the required documentation:

<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Effective Date</u>
Velazquez Diaz, Yelitza	Paraprofessiona I	\$9.30/hr.	10/19/2015

- D. Appoint Lorie Lowe as an intervention teacher for 3 hours per day at Harding Elementary School at a rate of \$30/hr. from 10/19/2015 – 6/3/2016.

- E. Appoint the following persons as teachers in the 2015-2016 21st Century Program at the school indicated at a rate of \$30/hr. effective 11/2/2015:

<u>Name</u>	<u>School</u>
Beare, Cathy	NW
Brightbill, Haylee	NW
Feldman, Ashley	NW
Lucas, Molly	LMS

- F. Appoint the following persons as volunteers under the Lebanon School District Policy #916 Community Volunteers-See Exhibit A.
- G. Approve Hershey Medical Center Community Outreach to perform health screenings for students during the 2015-2016 school year, at no cost to the district.
- H. Approve a sabbatical for Nicole Custer for education purposes from 1/21/2016-6/7/2016.
- I. Rescind the granting of tenure to Michelle Norman and Keith Varney.
- J. Rescind the appointment of Elizabeth Heckard as a new teacher mentor for the 2015-2016 school year.
- K. Rescind the removal of the Lori Lowe and Anthony Shipkowski as day-to-day substitute teachers.
- L. Rescind the appointment of Eldamira Rivera and Emily Wills as day-to-day substitute teachers.
- M. Rescind the appointment of Yesenia Francisco as a day-to-day substitute paraprofessional.
- N. Remove the following substitutes as indicated:

<u>Name</u>	<u>Position</u>	<u>Date</u>
Franchine, Camille	Teacher	5/22/2015
Kerkeslager, Heather	Teacher	6/4/2015
Kirk, Franchesca	Athletic Trainer	10/3/2014
Meashey, Samantha	Teacher	9/22/2015
Rodriguez, Wilmarie	Paraprofessional	9/14/2015
Schneck, Wendy	Paraprofessional	5/15/2015
Sholly, Marylouise	Teacher & Nurse	12/12/2014

Stoltzfus, Jamie Assistant
Paraprofessional 5/2/2014

12. AMEND THE FOLLOWING

- A. Amend the resignation date of Rachael Haverstick to 9/25/2015.
- B. Amend Barbara Dasher's change of assignment date as HD Title I to 9/25/2015.
- C. Amend Marc Shoenfelt's start date to 9/24/2015 and amend his starting salary to \$52,138/yr.
- D. Amend the dates of approved leave of absence for Wendy Sellers to 8/24/2015 - 10/30/2015.
- E. Amend the resignation date for substitute security guard Jayne Miller to 2/19/2015.

Mrs. Debra Bowman abstained for voting for Scott Bowman to become a volunteer because she is related to him. The motion passed.

- (20) President Pyles stated that there is no need to hold an executive session tonight.
- (21) With no further business to come before the board at this time, a motion was made by Mr. Schaffer and seconded by Mrs. Kotay that the meeting adjourn. All members voiced consent and President Pyles declared the meeting adjourned at 7:11 p.m.

Respectfully submitted,

Mary A. Harrell
Secretary of the Board

Exhibit A
Volunteers
October 19, 2015

Name

Boehler, Tabatha L.
Bowman, Scott R.
Bressler, Audrey E.
Cartagena, Antonia L.
Collins, Holly M.
Decker, Ann
Fenstermaker, Jennifer L.
Gingrich, Debra
Harned, William R.
Hesse, Ariel, F.
Hinkel, Cindy R.
Irizarry, Leishlani
Lafty, Amanda L.
Martin, Kimberly
Miles, Kyle M.
Monahan, Irene
Nixon, Kyra M.
Schaffer, Thomas L.
Tejada, Yuly A.
Velazquez, Sara S.
Walters, Michelle
Weaber, Valarie
Werni, Frank J.
Werni, Wendy S.