

SCHOOL BOARD MINUTES

- (1) In compliance with Sections 402 and 404 of the School Laws of Pennsylvania, the reorganization meeting of the Board of School Directors of the Lebanon School District was held in the board conference room in the senior high school on Monday, December 7, 2015, as advertised in The Daily News on December 3, 2014.
- (2) The initial chairperson, Mr. Michael Kuhn, called the meeting to order at 7:00 p.m. Mr. Kuhn noted that a quorum was present. Everyone participated in the Pledge of Allegiance to the Flag.
- (3) On roll call, the following board members were present: Mrs. Debra Bowman, Mrs. Ashley Cessna, Mrs. Rose Marie Kotay, Mr. Michael Kuhn, Mr. Cesar Liriano, Mr. Robert Okonak, Mr. Peter N. Pyles, Jr., Mr. Thomas Schaffer and Mr. Paul Topping. Also present were Dr. Marianne Bartley, Superintendent of Schools; Mr. Curt Richards, Business Manager and Mrs. Mary A. Harrell, board secretary; and Mr. Michael Bechtold, solicitor.
- (4) Also present were Dr. Chris Danz, assistant to the superintendent for pupil services and HR; Mr. Mike Murphy, assistant to the superintendent for assessments and accountability; Mr. Joshua Coatsworth, director of special education; Mr. Fred Shattls, director of ESOL; Mr. Brian Hartman, director of buildings and grounds; Mr. Todd Kaylor, assistant director of buildings and grounds; Mr. Adam Steckbeck, head custodian; Mr. Bernerd Buzgon, LHS Alumnus; members of the Kuzo family; Judge Eby; Jeremy Gulliver, Music Boosters; Colin McGrory, band director; and Ms. Laura LeBeau of WLBR.
- (5) Mr. Kuhn announced the designation of board members as follows:

Newly Elected Board Members

Mrs. Ashley L. Cessna
Mr. Cesar B. Liriano
Mr. Robert G. Okonak

Re-elected Board Members

Mrs. Rose Marie R. Kotay
Mr. Thomas L. Schaffer

Holdover Board Members

Mr. Peter N. Pyles, Jr.
Mrs. Debra L. Bowman
Mr. Michael J. Kuhn
Mr. Paul M. Topping

- (6) RESOLUTION #15297 - It was moved by Mr. Schaffer and seconded by Mr. Pyles that Mr. Michael Kuhn be elected temporary president. The motion passed with a unanimous vote.

- (7) Mr. Kuhn introduced the newly elected and re-elected board members.
- (8) Mr. Kuhn read the certificates of election.
- (9) Judge Eby administered the oath of office to Mrs. Ashley Cessna, Mr. Cesar Liriano and Mr. Robert Okonak, newly elected board members; Mrs. Rose Marie R. Kotay and Mr. Thomas Schaffer, re-elected board members. Judge Eby congratulated each board member.
- (10) Mr. Kuhn reviewed the board membership list; a copy is enclosed with these minutes.
- (11) Mr. Kuhn announced that nominations for board president would be received.
- (12) RESOLUTION #15298 - Mr. Schaffer made a motion, seconded by Mrs. Kotay to nominate Mr. Peter N. Pyles, Jr., as board president. Mr. Schaffer moved that the nominations for board president be closed, and Mrs. Kotay seconded that motion. All members replied aye to both motions, and Mr. Kuhn asked the secretary to cast a unanimous ballot for Mr. Pyles to be president of the school board for the 2016 year.
- (13) Mr. Kuhn announced that nominations for board vice president would be received.
- (14) RESOLUTION #15299 - A motion was made by Mr. Pyles and seconded by Mrs. Kotay to nominate Mr. Thomas Schaffer as board vice president. Mrs. Kotay moved that the nominations for vice-president be closed and Mr. Topping seconded that motion. All members voted aye to both motions, and Mr. Kuhn asked the secretary to cast a unanimous ballot for Mr. Schaffer to serve as vice-president of the school board for the 2016 year.
- (15) Mr. Kuhn turned over the gavel to Mr. Peter N. Pyles, Jr.
- (16) RESOLUTION #15300 - Mr. Schaffer made a motion, seconded by Mrs. Kotay, to approve the following assignments:
- Assignment of standing committees—a copy is a part of these minutes.
- The motion passed with a unanimous vote.
- (17) RESOLUTION #15301 - Mr. Schaffer made a motion, seconded by Mrs. Kotay, to approve the following appointment:
- Earned Income Tax Bureau:
Representative: Michael J. Kuhn
Alternate: Paul Topping
- The motion passed with a unanimous vote.

- (18) RESOLUTION #15302 - Mr. Schaffer made a motion, seconded by Mrs. Kotay, to approve the following appointment:

Lebanon County Tax Collection Committee:
Representative: Michael J. Kuhn
Alternate: Paul Topping

The motion passed with a unanimous vote.

- (19) RESOLUTION #15303 - Mr. Schaffer made a motion, seconded by Mr. Topping, to approve the following appointment:

Appoint Michael J. Kuhn to the Advisory Board to the Lebanon Campus of Harrisburg Area Community College.

The motion passed with a unanimous vote.

- (20) RESOLUTION #15304 - Mr. Schaffer made a motion, seconded by Mrs. Kotay, to approve the following appointments:

PSBA Legislative Chairman: Michael J. Kuhn
PSBA Representative: Michael J. Kuhn

The motion passed with a unanimous vote.

- (21) RESOLUTION #15305 - Mr. Schaffer made a motion, seconded by Mr. Topping to approve the following election:

Election of representatives to the Lebanon County Career and Technology Center Joint Operating Committee:

Representative: Rose Marie R. Kotay
Alternate: Thomas L. Schaffer

The motion passed with a unanimous vote.

- (22) RESOLUTION #15306 - It was moved by Mr. Schaffer and seconded by Mr. Topping that the board designate the dates, times, and place for next year's school board committee and business meetings:

The following 2016 committee meetings will be conducted on the following dates beginning at 7:00 p.m. in the board room in Lebanon High School:
Monday, January 11, 2016
Monday, February 8, 2016
Monday, March 14, 2016
Monday, April 11, 2016
Monday, May 9, 2016
Monday, June 13, 2016
Monday, September 12, 2016

Monday, October 10, 2016
Monday, November 14, 2016

The following 2016 business meetings will be conducted on the following dates beginning at 7:00 p.m. in the board room in Lebanon High School:

Monday, January 18, 2016
Monday, February 15, 2016
Monday, March 21, 2016
Monday, April 18, 2016
Monday, May 16, 2016
Monday, June 27, 2016
Monday, July 18, 2016
Monday, August 15, 2016
Monday, September 19, 2016
Monday, October 17, 2016
Monday, November 21, 2016
Monday, December 5, 2016

The motion passed with a unanimous vote.

- (23) RESOLUTION #15307 – It was moved by Mr. Schaffer and seconded by Mrs. Kotay that the board work session be conducted on the following date beginning at 5:30 p.m. in the board room in Lebanon High School: Monday, September 26, 2016.

The motion passed with a unanimous vote.

- (24) RESOLUTION #15308 – The minutes of the committee meeting held on November 9, 2015, and the regular meeting held November 16, 2015, were offered for consideration. It was moved by Mr. Schaffer and seconded by Mr. Topping that the minutes be approved. All members voiced consent and so ordered.

- (25) Mrs. Kotay announced that board members would find in their packet hearing reports of the following recently conducted disciplinary hearings:

Case 2015-2016 – 20
Case 2015-2016 – 21
Case 2015-2016 – 22
Case 2015-2016 – 23
Case 2015-2016 – 24
Case 2015-2016 – 25
Case 2015-2016 – 26
Case 2015-2016 – 27
Case 2015-2016 – 28

- (26) RESOLUTION #15309 - It was moved by Mr. Schaffer and seconded by Mr. Topping to accept the committee's recommendations as set forth in the hearing reports. The motion passed with a unanimous vote.

- (27) During the superintendent report, Dr. Bartley presented Bernerd Buzgon, Esquire, with his award as a Distinguished Alumnus of LHS for 2015. Attorney Buzgon was unable to attend the Friends of Education Luncheon in November.
- (28) Next, the Kuzo family presented a monetary award to the Music Department in honor of their son Zachariah, who passed away in August, 2015. Zach was an avid musician. A scholarship has been established in his name, by the Kuzo family, for present and future Cedar Musicians.
- (29) Dr. Bartley shared the following music news update: Maggie Hinkel, Kristina Rittle, Krystina Rodkey, and Fran Padillas were accepted to PMEA District 7 Band! We are hosting the festival on 1/29-1/30. Ande and Liam Maguire were accepted to PMEA District 7 Orchestra!
- (30) Mr. Shawn Canady shared the following information about the Hour of Code. Lebanon plans to participate in the Hour of Code. The Hour of Code is a one-hour introduction to computer science, designed to demystify code and show that anybody can learn the basics.

Every student should have the opportunity to learn computer science. It helps nurture problem-solving skills, logic and creativity. By starting early, students will have a foundation for success in any 21st-century career path.

The goal of the Hour of Code is not to teach anybody to become an expert computer scientist in one hour. One hour is only enough to learn that computer science is fun and creative, that it is accessible at all ages, for all students, regardless of background. The measure of success of this campaign is not in how much CS students learn - the success is reflected in broad participation across gender and ethnic and socioeconomic groups, and the resulting increase in enrollment and participation we see in CS courses at all grade levels.

- (31) Dr. Bartley stated that we continue to be proactive about safety in our schools. In an effort to tighten security for after-school and/or weekend activities, we recently sent a letter to all parents informing them that we no longer permit oversized bags or backpacks into any event. We are reserving the right to check bags prior to entry. The letter also contained a reminder that no food or beverages are allowed into the gym or auditorium. This rule will be strictly enforced to keep our facilities in good shape; there are designated areas for eating snacks and drinking beverages. At LMS and LHS, all backpacks must be placed in the lockers during the school day. No backpacks are allowed in the classroom.

- (32) Dr. Bartley shared that our Cedar Foundation is doing well. Each year we are required to go through the auditing process. Our audit was good but the cost is \$4,000 and the Cedar Foundation Board would like to know if the School Board would allow the District budget to pick up the cost. The District audit and the Cedar Foundation are closely linked.
- (33) Continuing with the superintendent report, Dr. Bartley shared that the District has an opportunity to be a control school district for the CCIU-PA Multi Region Mathematics/Science/STEM Partnership (MSP) Grant.
- (34) RESOLUTION #15310 - It was moved by Mr. Schaffer and seconded by Mr. Topping to approve the Treasurer's Report The motion passed with a unanimous vote.
- (35) RESOLUTION #15311 - It was moved by Mr. Schaffer and seconded by Mrs. Kotay to grant permission for the business manager to process payment of invoices for December, 2015, and ratify such payment at the January, 2016 meeting. The motion passed with a unanimous vote.
- (36) RESOLUTION #15312 - A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to accept the Cedar Foundation report; student activity fund report; scholarship fund report; food service report; and Phillips Copy Center report, all for November, 2015, as presented. All members answered aye and the motion passed.
- (37) There were no communications and no solicitor's report.
- (38) RESOLUTION #15313 - It was moved by Mr. Schaffer and seconded by Mrs. Kotay to grant permission to be a control school district for the CCIU-PA Multi Region Mathematics/Science/STEM Partnership (MSP) Grant. The motion passed with a unanimous vote.
- (39) RESOLUTION #15314 - It was moved by Mr. Schaffer and seconded by Mr. Okonak to grant approval to submit PlanCon Part J documents for the Lebanon High School, project 3528. These documents represent the Project Accounting based upon final costs; a certificate from Robert Hoffman and Independent Auditors' Report are also submitted as required. Submission of these documents will allow the Department of Education to assign the final reimbursement percentage. The motion passed with a unanimous vote.
- (40) RESOLUTION #15315 - It was moved by Mr. Schaffer and seconded by Mr. Topping to grant approval to submit PlanCon Part D, Project Accounting Based on Estimates, for the Northwest Elementary School, to the Pennsylvania Department of Education for review and approval. The motion passed with a unanimous vote.

- (41) RESOLUTION #15316 - It was moved by Mr. Schaffer and seconded by Mr. Topping to grant approval to submit PlanCon Part E, the Design Development Drawings, for the Northwest Elementary School project, to the Pennsylvania Department of Education for review and approval. The motion passed with a unanimous vote.
- (42) RESOLUTION #15317 - It was moved by Mr. Schaffer and seconded by Mr. Okonak to grant approval of the Declaration of Permanent Easement and Right-of-Way for Sidewalk Along Concentrator Road, which will grant the District permission to install a sidewalk along the roadways adjacent to the proposed Northwest Elementary School site. The motion passed with a unanimous vote.
- (43) RESOLUTION #15318 - It was moved by Mr. Schaffer and seconded by Mr. Topping to grant approval to acknowledge receipt of PlanCon Part C: Site Acquisition, from the Pennsylvania Department of Education, and to enter said document into the board minutes. The motion passed with a unanimous vote.
- (44) RESOLUTION #15319 - A motion was made by Mr. Schaffer and seconded by Mrs. Kotay for the Board of School Directors to accept the following personnel items for discussion and action as listed below:

1. OTHER PERSONNEL RECOMMENDATIONS

- A. Approve Wendy Peck for a sabbatical effective 1/22/2016-1/20/2017.
- B. Approve Tiffany Bare for a sabbatical effective 1/22/2016-6/7/2016.

2. AMEND THE FOLLOWING

- A. Amend the retirement dates for Douglas Brown and Eneida Dianderas to 6/7/2016.

The motion passed with a unanimous vote.

- (45) RESOLUTION #15320 - It was moved by Mr. Schaffer and seconded by Mrs. Kotay to grant permission to approve and accept the Settlement Agreement and Release dated October 20, 2015, to fully resolve all claims with specific terms and conditions as contained in the Settlement Agreement and Release. The motion passed with a unanimous vote.
- (46) RESOLUTION #15321 - It was moved by Mr. Schaffer and seconded by Mr. Okonak to grant permission to approve and accept the Settlement Agreement and Release dated November 17, 2015, to fully resolve all claims with specific terms and conditions as contained in the Settlement Agreement and Release. The motion passed with a unanimous vote.

- (47) RESOLUTION #15322 - It was moved by Mr. Schaffer and seconded by Mrs. Kotay to grant permission to accept the following drivers from D.B. Fisher Student Transportation to provide transportation services to the Lebanon School District during the 2015-2016 school year. Documentation has been provided to the Business Office as required by contract to certify the drivers listed meet the requirements to transport students:

Ashley Bechtel Beth Heberling Barbara Mack.

The motion passed with a unanimous vote.

- (48) With no further business to come before the board at this time, a motion was made by Mr. Schaffer and seconded by Mr. Topping that the meeting adjourn. All members voiced consent. President Pyles declared the meeting adjourned at 7:50 p.m.

Respectfully submitted,

Mary A. Harrell
Secretary of the Board