

SCHOOL BOARD MINUTES

- (1) The Board of School Directors of the Lebanon School District met in regular session on Monday, November 21, 2016, at 7:00 p.m. in the board conference room in the senior high school as advertised in the Lebanon Daily News on December 9, 2015.
- (2) President Peter N. Pyles, Jr. called the meeting to order at 7:00 p.m. Everyone participated in the Pledge of Allegiance to the Flag.
- (3) On roll call by the secretary, the following board members were present: Mrs. Debra L. Bowman, Mr. Thomas L. Schaffer, Mrs. Rose Marie R. Kotay, Mr. Michael J. Kuhn, Mr. Cesar Liriano, Mr. Peter N. Pyles, Jr., Mr. Robert Okonak, Mrs. Ashley Cessna and Mr. Paul Topping. Also present were Dr. Marianne T. Bartley, Superintendent of Schools; Mrs. Mary A. Harrell, secretary; Mr. Curt Richards, business manager and treasurer; and Ms. Kelly Herr, assistant business manager.
- (4) Also present were Dr. Chris Danz, assistant to the superintendent for HR and pupil services; Mr. Mike Murphy, assistant to the superintendent for assessment & accountability; Mr. Josh Coatsworth, director of special education; Mr. Fred Shattls, director of ESOL; Mr. Todd Kaylor, assistant director of buildings and grounds; Mr. Adam Steckbeck, head custodian; Paul Lundeen, Esquire, Rhoads & Sinon, LLP; Mr. Brad Remig, The PFM Group; Ms. Peggy Morcom, Buzgon Davis Law Offices; Ms. Pam Baker and Mr. Jeff Kowalczyk, Barbacane Thornton & Company Auditors; and Mr. John Latimer of the Lebanon Daily News.
- (5) RESOLUTION #15521 – The minutes of the committee meeting held on October 10, 2016; and the regular meeting held October 17, 2016, were offered for consideration. It was moved by Mr. Schaffer and seconded by Mrs. Kotay that the minutes be approved. All members voiced consent and so ordered.
- (6) Dr. Bartley introduced Mr. Jeffrey Kowalczyk and Ms. Pam Baker Auditors from Barbacane Thornton & Company. Jeff shared information about the audit he conducted, which found everything to be in good order.
- (7) Next, Mr. Brad Remig and Attorney Paul Lundeen shared information about the Resolution authorizing the issuance and sale of general obligation bonds to finance costs of the Northwest Elementary School and about the Bond Sale Document.
- (8) Dr. Bartley shared a hard copy of The Great Lebanon Community Project Book's Chapter 2 entitled The Movement. Chapter 2 is also posted on our website in English and Spanish.
- (9) In updating the Board about our Quiz Bowl, Dr. Bartley shared that we are currently in 14th place, out of 25 schools. We're doing pretty well.

- (10) Our Rotary Students of the Month for November are Paola Morales and Timothy Spangler.
- (11) Dr. Bartley mentioned that our partnership with Junior Achievement is really flourishing. All of our 5th grade students will go to JA BizTown, in York. Students will learn first-hand the opportunities available to them in the free enterprise system. Through Junior Achievement's JA BizTown our students are able to become business operators, taxpayers, and lawmakers in a hands-on learning laboratory. Lebanon High School held a STEM workshop for all Freshmen and a Literacy workshop for the Seniors. We are happy with this new partnership.
- (12) Dr. Bartley reminded everyone that we have only one meeting in December -- the Reorganization meeting on Monday, December 5 at 7 PM in the Boardroom.
- (13) RESOLUTION #15522 – The treasurer's report for the month of October 2016, was presented for consideration. Mr. Schaffer made a motion, seconded by Mr. Topping, that the board approves the treasurer's report and records it as a part of the minutes. All members answered aye and the motion carried.
- (14) RESOLUTION #15523 – Acting upon certification of the treasurer, a motion was made by Mr. Schaffer and seconded by Mr. Okonak, that the board approves the payment of bills payable for October 2016, as listed, ratify the payment of invoices mentioned in the letter of certification, and take care of all other matters regarding the payment of invoices, including acceptance of the letter of certification, and record the financial statements as a part of the minutes of this meeting. All members answered aye and the motion carried.
- (15) RESOLUTION #15524 – A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to accept the Cedar Foundation report; student activity fund report; scholarship fund report; food service report; and Phillips Copy Center report, all for October, 2016, as presented. All members answered aye and the motion passed.
- (16) There was no communications and no solicitor's report.
- (17) RESOLUTION #15525 – Mr. Schaffer made a motion, seconded by Mr. Okonak, to grant approval to adopt the following Resolution authorizing the issuance and sale of general obligation bonds to finance costs of the Northwest Elementary School project, such Resolution being in the form presented to the Board at this meeting by bond counsel:

A RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THIS SCHOOL DISTRICT INCURRING NONELECTORAL DEBT TO BE EVIDENCED BY A SERIES OF GENERAL OBLIGATION BONDS IN THE AGGREGATE PRINCIPAL AMOUNT OF NINE MILLION NINE HUNDRED THOUSAND DOLLARS (\$9,900,000), TO PROVIDE FUNDS FOR AND TOWARD PAYMENT OF COSTS OF A CAPITAL PROJECT THAT CONSISTS OF PLANNING, DESIGNING, ACQUIRING, CONSTRUCTING, FURNISHING AND EQUIPPING A NEW ELEMENTARY SCHOOL AND RELATED FACILITIES AND IMPROVEMENTS AND PAYMENT OF RELATED COSTS AND EXPENSES, INCLUDING THE COSTS AND EXPENSES OF ISSUING THE BONDS; ACCEPTING A CERTAIN PROPOSAL FOR PURCHASE OF SUCH BONDS, AT PRIVATE SALE UPON INVITATION; SETTING FORTH THE TERMS AND SUBSTANTIAL FORM OF SUCH BONDS AND AUTHORIZING

EXECUTION, AUTHENTICATION AND DELIVERY THEREOF; PLEDGING THE FULL FAITH, CREDIT AND TAXING POWER OF THIS SCHOOL DISTRICT IN SUPPORT OF SUCH BONDS; APPOINTING A PAYING AGENT AND A SINKING FUND DEPOSITORY AND PROVIDING FOR A PAYING AGENT AGREEMENT; SETTING FORTH CERTAIN COVENANTS AND REPRESENTATIONS RELATING TO THE FEDERAL INCOME TAX STATUS OF THE INTEREST TO BE PAID ON SUCH BONDS; AUTHORIZING APPROPRIATE OFFICERS OF THE BOARD OF SCHOOL DIRECTORS TO TAKE CERTAIN ACTIONS AND TO EXECUTE CERTAIN DOCUMENTS IN CONNECTION WITH ISSUANCE OF SUCH BONDS; AND REPEALING ALL RESOLUTIONS OR PARTS OF RESOLUTIONS INSOFAR AS THE SAME SHALL BE INCONSISTENT HEREWITH.”

- (18) RESOLUTION #15526 - A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to grant approval of the Independent Auditors Report from Barbacane, Thornton & Company. The audit covered the period July 1, 2015 through June 30, 2016. All members answered aye and the motion passed.
- (19) RESOLUTION #15527 - A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to grant approval to submit a grant to Cargill in the amount of \$1,500 to purchase STEAM related items which support the Great Lebanon Community Project. All members answered aye and the motion passed.
- (20) RESOLUTION #15528 - A motion was made by Mr. Schaffer and seconded by Mrs. Cessna to grant approval to purchase the Builder’s Risk Insurance with Liberty Mutual through Hoaster, Gebhard & Company at a cost of \$31,325 for the 20-month construction schedule for the new elementary school to replace Northwest Elementary. All members answered aye and the motion passed.
- (21) RESOLUTION #15529 - A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to grant Services effective November 21, 2016, to replace Nutrition for the operation and servicing of eight vending machines in the seven District Buildings. The vending machines are primarily located in the Faculty Lounges with the exception of the High School. The seventeen percent (17%) commission received from the sales in the machines will continue to be deposited into the Student Activity funds. RV Goodman Vending Services started operations November 1, 2016, without an agreement pending the November Board meeting. All members answered aye and the motion passed.
- (22) RESOLUTION #15530 - A motion was made by Mr. Schaffer and seconded by Mr. Okonak to grant approval of the bylaw changes to the Employee Healthcare Cooperative Resolution. All members answered aye and the motion passed.
- (23) RESOLUTION #15531 - A motion was made by Mr. Schaffer and seconded by Mr. Okonak to grant approval of the following cost per cyber student for participation in athletics, co-curricular, and other extra-curricular activities for the 2016-2017 school year. Excluding our own Lebanon School District Virtual Academy:

Middle School level of participation costs per student for cross country, soccer, field hockey, volleyball, cheerleading, basketball, wrestling, and track & field = **\$575.00**

High School level of participation costs per student for cross country, soccer, field hockey, volleyball, cheerleading, golf, tennis, basketball, wrestling, bowling, baseball, softball, and track & field = **\$900.00**

High School and Middle School level of participation costs per student for football = **\$1750.00**

Elementary, High School and Middle School level of participation costs per student for other co-curricular activities (including but not limited to) marching band, show choir, indoor drum line, concert choir, school play, school musical, and student athletic training = **\$500.00**

All members answered aye and the motion passed.

- (24) RESOLUTION #15532 - A motion was made by Mr. Schaffer and seconded by Mrs. Cessna for the Board of School Directors to accept the following personnel items for discussion and action as listed on the agenda as follows:

1. **RETIREMENT RESIGNATIONS**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
A. ADMINISTRATIVE		
B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE		
Rennecker, William	School Attendance Improvement Plan Coordinator	Retirement 23 years 6/7/2017
Simmermon, Robert	District Technology Integrator	Retirement 34 years 6/30/2017

President Pyles acknowledged the above retirements and thanked them for their many years of service to the Lebanon School District.

- C. CLERICAL
- D. FOOD SERVICE
- E. MAINTENANCE
- F. PARAPROFESSIONAL
- G. SECURITY
- H. OTHER

2. RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective Date</u>
A. ADMINISTRATIVE			
B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE			
C. CLERICAL			
D. FOOD SERVICE			
E. MAINTENANCE			
F. PARAPROFESSIONAL			
De Castro, Natalie	LHS Personal Care Assistant 6.5 hours/day	Personal	11/23/2016
Gonzalez Gomez, Giselle	LHS Personal Care Assistant 6.5 hours/day	Personal	10/26/2016
Rivera, Omayra	LMS Personal Care Assistant 6.5 hours/day	Personal	10/17/2016
Vazquez, Serenity	LMS Personal Care Assistant 6.5 hours/day	Personal	11/9/2016
G. SECURITY			
Heller, Bruce	LMS Security Guard 7.5 hours/day	Personal	10/28/2016

H. OTHER

3. NON-ACCEPTANCE

4. APPOINTMENTS

Subject to assignment by the superintendent and pending required documents

<u>Name</u>	<u>Assignment</u>	<u>Prev Emp in LSD</u>	<u>New/ Replace</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE

Creek, Laura	Board Certified Behavior Analyst	N R	\$53,782/yr. +10 days	1/23/2017
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C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

Cheresini, Sable	LHS Personal Care Assistant 6.5 hours/day	Y R	\$10.00/hr.	11/14/2016
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Gilbert, Megan	HH Personal Care Assistant 6.5 hours/day	N N	\$10.00/hr.	11/7/2016
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G. SECURITY

Candelario, Jon-Carlo	NW Security Guard 7.5 hours/day	N R	\$10.05/hr.	12/5/2016
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H. OTHER

5. RE-APPOINTMENTS

- A. ADMINISTRATIVE
- B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE
- C. CLERICAL
- D. FOOD SERVICE
- E. MAINTENANCE
- F. PARAPROFESSIONAL
- G. SECURITY
- H. OTHER

6. CHANGE OF ASSIGNMENT

Subject to assignment by the superintendent

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
A. ADMINISTRATIVE				
B. PROFESSIONAL				
Coller, Michele	HD K4	HD K5/Grade 1	No Change	11/9/2016
C. CLERICAL				
D. FOOD SERVICE				
E. MAINTENANCE				
F. PARAPROFESSIONAL				
Spitler, Mandy	LHS Personal Care Assistant 6.5 hours/day	NW Personal Care Assistant 6.5 hours/day	No Change	11/21/2016
G. SECURITY				

Yeagley, Jeffrey	NW Security Guard 7.5 hours/day	LHS Security Guard 7.5 hours/day	No Change	12/5/2016
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H. OTHER

7. CHANGE OF STATUS

Subject to assignment by the superintendent.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE

Quinn, Amanda	LMS LTS Supplemental Science	LMS Supplemental Science	No Change	10/10/2016
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Rexrode, Elicia	Day-to-Day Substitute	HD K4	\$47,885/yr.	11/3/2016
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C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

Mendoza, Othoniel	LMS Security Guard 7.5 hours/day	LMS Personal Care Assistant 6.5 hours/day	\$10.00/hr.	12/1/2016
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G. SECURITY

Hubbard, Darius	Day-to Day Substitute Security Guard	LMS Security Guard 7.5 hours/day	\$10.05/hr.	10/31/2016
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H. OTHER

8. EXTRA PAY FOR EXTRA DUTY

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
A. RESIGNATION			
B. DELETION			
C. APPOINTMENT			
D. REVISION			

9. INCOME PROTECTION

10. LEAVE OF ABSENCE WITH APPROVAL

Agnew-Karcheski, Leahn	LHS ESOL	Consecutive	11/23/2016- 12/26/2016
Blair, Kim	SW 245-Day Secretary	Consecutive	11/08/2016- 11/22/2016
Gross, Deborah	LMS 245-Day Secretary	Consecutive	10/24/2016- 11/13/2016
Kaylan, Edward	LMS Language Arts	Consecutive	11/30/2016- 1/30/2017
Leffler, Suzanne	NW Paraprofessional	Consecutive	10/18/2016- 12/04/2016
Rittle, Charlotte	HH Paraprofessional	Consecutive	10/12/2016- 11/09/2016

Stellar, Jeffrey	LHS	Consecutive	11/08/2016- 11/28/2016
	Health/Physical Education		

11. OTHER PERSONNEL RECOMMENDATIONS

A. Appoint the following persons to the 2016-2017 LHS Musical as indicated:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Naimoli, Mark	LHS Musical Director	\$4,248/yr.
Naimoli, Mark	LHS Musical Vocal Director	\$2,509/yr.
Heefner, Margaret	LHS Musical Drama Coach/Producer	\$2,125/yr.
Norman, Michelle	LHS Musical Drama Coach/Producer	\$2,125/yr.
McGrory, Colin	LHS Musical Orchestra Director	\$2,509/yr.
Williams-Henry, Judy	LHS Musical Choreographer	\$2,509/yr.
Bowman, Robert	LHS Musical Sight & Sound	\$2,125/yr.
Atkinson, Susan	LHS Musical Costume Designer	\$1,250/yr.
Davis, Sharon	LHS Musical Accompanist	\$1,250/yr.
Mellott, Dennis	LHS Construction/Set Design	\$1,250/yr.

B. Appoint the following persons as coaches as indicated for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Shanaman, Rebekah	Volunteer Assistant Junior High Girls Basketball Coach	
Shepps, Todd	Assistant 7 th Grade Girls Basketball Coach	\$1,015.50
Thomson, Bryan	Assistant 7 th Grade Girls Basketball Coach	\$1,015.50
Trautman, Alex	Volunteer Assistant Junior High Boys Basketball Coach	

C. Appoint Robert Bowman to 2016-2017 LHS Fall Play Sight & Sound at a stipend of \$812/yr.

D. Appoint Jennifer Swords as a teacher in the 2016-2017 21st Century Program at a rate of \$32/hr.

E. Appoint the following substitute support staff, as indicated, subject to assignment:

<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Effective Date</u>
Aponte, Mariluz	Secretary	\$10.60/hr.	10/24/2016
Baez, Dania	Paraprofessional	\$9.60/hr.	11/16/2016
Warner, Devan	Paraprofessional	\$9.60/hr.	10/31/2016
Warner, Devan	Secretary	\$10.60/hr.	10/31/2016

F. Appoint the following persons at the established rate of \$120 per day, as a day-to-day substitute teacher, subject to assignment by the superintendent:

<u>Name</u>	<u>Effective Date</u>
Byler, Nadine	11/21/2016

Oliveri, Jessica	11/21/2016
Rodriguez, Adrian	11/16/2016
Witmer, Elizabeth	11/14/2016

- G. Appoint the following persons as volunteers under the Lebanon School District Policy #916 Community Volunteers:

Name

Barahona, Mary D.
 Bohn, Barbara J.
 Corona, Genesis N.
 Gehenio, Lisa S.
 Grady, Amy L.
 Irwin, Sharon L.
 Jackson, Monique N.
 Miller, Tracy L.
 Olan, Juana M.
 Souchet, Eva
 Swank, Lori J.
 Voris, Tanya R.
 Wentling, Derek. B.
 Wentling, Mindy E.
 Wingert, Kathy G.

- H. Approve Dawn Zatorski as the point of contact for children in foster care with child welfare agencies as required by the Elementary and Secondary Education Act.
- I. Approve Elijah Navarro to work up to 8 hours per week to assist with iPad repair, computer repair, and tasks in the Technology Services Department at the rate of \$9.00/hr. for the remainder of the 2016/2017 school year. Paid by Technology funds.
- J. Remove the following substitutes as indicated:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Koller, Krysteena	Teacher	11/15/2016
Loughery, Elaine	Teacher	11/15/2016
Schies, Randall	Custodian	11/07/2016
Vazquez, Olga	Security	11/03/2016
Weidner, Elizabeth	Teacher	11/01/2016

12. AMEND THE FOLLOWING

1. Amend Ashley Irizarry-Colon's title to ESOL paraprofessional effective 9/28/2016.
2. Amend Lisa Shucker's LTS assignment end date as LHS Assistant Principal to 10/28/2016.
3. Amend Rachel Forgotch's change of assignment effective date to 11/16/2016.

Mrs. Debra Bowman abstained from voting to:
Appoint Robert Bowman to the 2016-2017 LHS Musical Sight and Sound
at a stipend of \$2,125/ yr.
And to:
Appoint Robert Bowman to the 2016-2017 LHS Fall Play Sight & Sound
at a stipend of \$812/yr.

The motion passed.

- (25) RESOLUTION #15533 – Mr. Schaffer made a motion, seconded by Mr. Okonak, to grant approval for a high school student to graduate early. The student has met the criteria for early graduation, as stated in School Board Policy #217. The student will graduate with the Class of 2017. The motion passed with a unanimous vote.
- (26) RESOLUTION #15534 – Mr. Schaffer made a motion, seconded by Mr. Topping, to grant approval to appoint Michael Kuhn as the initial chairperson to preside over the Board Reorganization Meeting on Monday evening, December 5, 2016, at 7:00 p.m. in the board room at Lebanon High School. The motion passed with a unanimous vote.
- (27) President Pyles stated that no executive session is needed.
- (28) With no further business to come before the board at this time, a motion was made by Mr. Schaffer and seconded by Mr. Topping that the meeting adjourn. All members voiced consent and President Dall declared the meeting adjourned at 7:40 p.m.

Respectfully submitted,

Mary A. Harrell
Secretary of the Board