

Cafeteria Procedures

Breakfast and lunch are free for all students. Students are required to enter their pin number at the register so that all cafeteria transactions can be tracked. Extra servings, ala carte (snack) items and beverages will also be available for purchase; however, charging the sale of these items will not be permitted.

Because of the increased number of students with severe food allergies and controlled diets, we are unable to accept food items from any outside source for classroom treats. The restriction was put in place due to the health and safety of all our students.

The Board of Directors has adopted Food Services Policy #808 which contains standards to be used in the operation of the food service program in an effort to comply with all applicable state and federal laws and regulations, as well as federal guidelines established by the Child Nutrition Division of the United States Department of Agriculture (USDA).

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

Fax: (202) 690-7442; or

E-mail: program.intake@usda.gov.

This institution is an equal opportunity provider.