

SECTION: CLASSIFIED EMPLOYEES

TITLE: CREATING A POSITION

ADOPTED: MARCH 18, 1996

REVISED:

# Lebanon School District

	501. CREATING A POSITION	1
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1. Purpose	Positions for classified employes will be established by the Board in order to provide programs of education and other supporting sources, consistent with the needs and resources of the community.	5 6 7 8 9
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2. Authority	The need for creating classified positions will be determined by the Board in accordance with these guidelines. Recommendations for continuing, new, or additional classified positions will include a description of the duties for which the positions were created and the initial salary for a new position.	11 12 13 14 15 16 17
SC 406		18
	In the exercise of its authority to create new positions, the Board shall give primary consideration to:	19 20 21
	the number of students enrolled;	22 23
	the special needs of the students; and	24 25
	the operational needs of the district.	26 27
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3. Delegation of Responsibility	The Board expects that the Superintendent shall normally be responsible for recommending new or additional classified positions. The Board reserves for itself the final determination as to the number and kind of classified positions deemed necessary for the effective operation of the schools.	29 30 31 32 33 34
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School Code		36
406		37
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