

SECTION: CLASSIFIED EMPLOYEES

TITLE: EVALUATION OF CLASSIFIED EMPLOYEES

POSITION: MARCH 18, 1996

REVISED:

# Lebanon School District

	512. EVALUATION OF CLASSIFIED EMPLOYEES	1
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1. Purpose	There shall be a plan for regular evaluation of all classified personnel employed by the district.	5
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2. Authority	The goals of the evaluation plan for classified personnel are to identify, improve, and reinforce the skills, attitudes, and abilities which enable an employe to be effective and to identify and improve upon weaknesses which prevent an employe from effectively carrying out assigned duties.	9
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3. Guidelines	Each classified employe, upon appointment, shall be informed of their immediate supervisor. This person, unless otherwise directed by the Superintendent or his/her designee, shall be responsible for the supervision and evaluation of the work of the employe.	17
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