

SCHOOL BOARD MINUTES

- (1) The Board of School Directors of the Lebanon School District met in regular session on Monday, April 16, 2012, at 7:00 p.m. in the board conference room of the senior high school as advertised in the Daily News on December 15, 2011.
- (2) President Tom Schaffer called the meeting to order at 7:00 p.m. Everyone participated in the Pledge of Allegiance to the Flag.
- (3) On roll call by the secretary, the following board members were present: Mrs. Debra L. Bowman, Dr. Anne V. Dall, Mrs. Rose Marie R. Kotay, Mr. Michael J. Kuhn, Mr. Richard Mase, Sr., Mrs. Eveira Prados, Mr. Thomas L. Schaffer, and Mr. Cornell Wilson. Mr. John P. Shott was absent. Also present were Dr. Marianne T. Bartley, superintendent of schools; Mrs. Mary A. Harrell, board secretary; and Mr. Curtis O. Richards, business manager and treasurer; and Mr. Harry W. Reed, solicitor.
- (4) Also Dr. Barbara Heckard, assistant superintendent for C & I and assessment and accountability; Mr. Tom Jordan, assistant to the superintendent for HR; Mrs. Betty Miller, director of special education; Mr. Ted Graeff, director of information management and technology; Mr. Fred Shattls, director of ESOL; Mr. Brian Hartman, assistant director of buildings and grounds; Mr. Charles Fairchild, Fairchild Services; Mr. George Horn, school district resident; and the following media representative: Mr. John Latimer of the Lebanon Daily News.
- (5) President Schaffer announced that an executive session for personnel was held prior to the business meeting.
- (6) RESOLUTION #14672 - The minutes of the committee meeting held on March 12, 2012, and the regular meeting held March 19, 2012, were offered for consideration. It was moved by Mr. Mase and seconded by Mrs. Bowman that the minutes be approved. All members voiced consent and so ordered.
- (7) Mrs. Kotay announced that board members would find in their packet hearing reports for the following recently conducted disciplinary hearings:
 - Case 2011/2012 - #48
 - Case 2011/2012 - #50
 - Case 2011/2012 - #51
 - Case 2011/2012 - #53
- (8) Mrs. Kotay, chairperson of the Board Committee on Suspension and Expulsion of Students, stated a recommendation is included from the

committee on suspension and expulsion of students on the hearing reports. Copies of the hearing reports are included with these minutes.

- (9) RESOLUTION #14673 – It was moved by Mrs. Kotay and seconded by Mr. Mase to accept the committee’s recommendations as set forth in the hearing reports. The motion passed with a unanimous vote.

- (10) Dr. Bartley began the superintendent’s report by stating that Mr. Fairchild is present to update us about the renovation project. Mr. Fairchild shared drawings of the completed areas. He stated that seventy classrooms are needed for the start of school and that he is going to do his best to have them ready for all four grades of students next year.

Charlie stated that the project is on budget. Among the major jobs that still need to be completed are the kitchen and cafeteria area. To give the contractors the time they need, the kitchen will be closed in May and students will receive bagged lunches from the cafeteria. The work on the gym floor and locker rooms will be done in October.

Fixing the auditorium was not in the original part of the project’s scope, but leaks were found in the ceiling last fall. In January, the board approved repairing the room, installing new carpeting, adding state extensions and improving the acoustics. The cost of fixing the auditorium is estimated at \$1 million.

In updating the board about change orders, Mr. Fairchild explained that about \$1 million can be attributed to unsuitable soil and rock that was discovered during the project. Test drilling was done at the onset of the project to determine the quality of the soil and rock. Only two tests were done in an area where there is a lot of utility wire, and that is where most of the problem has been discovered. Mr. Fairchild reported that the blasting is going well.

- (11) Next, Dr. Bartley stated that there is an item on the agenda tonight requesting permission for administration to explore all options regarding the renovation or new building for Northwest Elementary. The building is in need of repairs. There are other problems that have to do with the location of the building --- just not an ideal spot. There have been some rather serious accidents because of the busy bordering Route 72. Perhaps we could find land that would work to build a new school to look like Southeast and Southwest and would be cost effective.

Rose Marie Kotay asked that when we report back on the findings of renovation versus building, we include information about what is and isn’t happening at the state level regarding new buildings.

- (12) Next, Dr. Bartley mentioned that the volunteer breakfast was well attended and everyone had a great time. Cornell and Eveira attended the breakfast.

(13) Rotary's Four Way Test Winners were recognized on Thursday, April 12, 2012 at Annville-Cleona High School. The following Lebanon High School students were winners:

- Kattya Palacios
- Kacie Mullen
- Zachary Young

(14) Friday was "Purple Up! For Military Kids". Everyone was encouraged to wear purple on April 13th, as a visible way to show support and thank military children for their strength and sacrifices. Purple is the color that symbolizes all branches of the military.

(15) The district is using an anonymous \$200,000 gift to jump-start a hybrid-learning program. The innovative approach to education is a mix of traditional classroom teaching and supervised online instruction that will be available next year to selected students in ninth and tenth grades. Progress is being made on establishing the district's program. Meetings have been held with Dellicker Strategies and Education Elements. All incoming ninth and tenth graders are eligible to apply for the hybrid-learning program and about 200 have already applied. The online resources will be used to supplement course material and help customize students' learning based on their ability.

(16) Lebanon School District, one of the few schools in the state that has a Steinway piano, recently started the Save our Steinway (SOS) initiative to restore the piano. The Steinway, purchased in 1968, needs a complete overhaul to restore it to its original splendor!

In this time of decreasing state funds for education, the district has been looking to the community for support. Since we started the SOS initiative in February, 2012, we are happy to report that we have been receiving generous donations from community members in the amount of \$23,700!

We received two major donations: First, Mr. George Hollich, on behalf of the Lebanon County Concert Association presented a check for \$10,000 during the recent community concert at our Lebanon Middle School. Secondly, Ed and Jeanne Arnold matched that donation with a check in the amount of \$10,000!

We are thrilled for this support, and we are well on our way of meeting our goal of \$38,000 to completely restore the piano. Future initiatives include a district wide "dress down day fundraiser," on May 11th, when many staff and students will also contribute funds toward the project.

Without the support of friends and community members we will not be able to reach our goal to refurbish this beautiful instrument.

(17) The following students recently took their Serv Safe Sanitation exam. This is a National Certification for food service employees and they earned

nationally accredited food safety certification from the National Restaurant Association:

- Issac Ortiz Montalvo (Pastry) – selected WGAL 8 “Best of the Class” for the Lebanon CTC – June 4
- Sadie Eisenhower (Pastry)
- Rachel Geist (Pastry)
- Eloisa Alvarado (Culinary)

(18) Turabo Graduation will be held on Thursday, April 26, 2012 in our cafeteria. Graduating Lebanon School District students are:

- Jeffrey Albright—Southeast
- Sara Autenrieth—Middle School
- Bruce Barry—Middle School
- Lauren Weaver—High School
- Lara Book—Middle School
- Ellen Burgess—Southwest
- Angela Daddario—Middle School
- Lindsey Fouch—Northwest
- Tiffani Gonzalez—Southeast
- Sharray Kleinfelter—Southwest
- Jessica Mowery—Harding
- Staci O’Byle—High School
- Kathryn Siegrist—Southeast
- Wanda Sunkel—Middle School
- Jeremy Umbenhauer—High School

Teachers representing twelve other districts will also be graduating.

(19) Dr. Bartley shared the following important district events:

- The LHS Vocal Concert is on Tuesday, April 17 at 7:30 p.m. at the Church of the Good Shepherd
- The Elementary District Spelling Bee will be on Wednesday, April 25 at 6:00 p.m. at Southeast Elementary
- The Instrumental Concert will be held on Tuesday, May 8 at 7:30 p.m. in the Starr Auditorium

(20) Dr. Bartley shared her disappointment that Lebanon was not chosen for the Keystones to Opportunity Grant that would have given the school funding to boost its district wide literacy program. She stated that Dr. Heckard worked hard on the grant. Very few of the schools chosen are involved in the Pennsylvania League of Urban Schools. Dr. Bartley shared that she feels it is amazing that the districts which need the money most didn’t get the grants.

(21) RESOLUTION #14674 - The treasurer's report for the month of March 2012, was presented for consideration. Mr. Kuhn made a motion, seconded by Mrs. Kotay, that the board approves the treasurer's report and records it as a part of the minutes. All members answered aye and the motion carried.

- (22) RESOLUTION #14675 - Acting upon certification of the treasurer, a motion was made by Mr. Mase and seconded by Mrs. Bowman, that the board approves the payment of bills payable from March 1, 2012 to March 31, 2012 as listed, ratify the payment of invoices mentioned in the letter of certification, and take care of all other matters regarding the payment of invoices, including acceptance of the letter of certification, and record the financial statements as a part of the minutes of this meeting. All members answered aye and the motion carried.
- (23) RESOLUTION #14676 - A motion was made by Mrs. Kotay and seconded by Mr. Mase to accept the Cedar Foundation summary report, student activity fund report, scholarship fund report, food service report, and Phillips Copy Center report for March, 2012, as presented. All members answered aye and the motion passed.
- (24) There was no communications report and no solicitors report.
- (25) RESOLUTION #14677 - Dr. Dall made a motion, seconded by Mr. Kuhn, to grant permission to submit applications for the following state and federal grants for the 2012-2013 school year.
- Title I
Title II
Title III
School Improvement
AT & T
- The motion passed with a unanimous vote.
- (26) RESOLUTION #14678 - Mrs. Bowman made a motion, seconded by Mrs. Kotay, to grant approval of recommendation to exonerate Keystone Collections Group, Lebanon City Tax Collector, from further collections of Per Capita and Occupation Flat Taxes and authorize Powell, Rogers and Speaks to begin delinquent collections of the outstanding Per Capita and Occupation Flat Taxes. The motion passed with a unanimous vote.
- (27) RESOLUTION #14679 - Mrs. Kotay made a motion, seconded by Dr. Dall, to grant approval of recommendation to exonerate Julie Clouse, West Lebanon Tax Collector, from further collections of Per Capita and Occupation Flat Taxes and authorize Powell, Rogers and Speaks to begin delinquent collections of the outstanding Per Capita and Occupation Flat Taxes. The motion passed with a unanimous vote.
- (28) RESOLUTION #14680 - Dr. Dall made a motion, seconded by Mrs. Kotay, to grant approval of 2012-2013 Lancaster-Lebanon Intermediate Unit Budgets: Core Program of Services Budget in the amount of \$1,510,351 and the Instructional Media Services Budget in the amount of \$841,520. The motion passed with a unanimous vote.

(29) RESOLUTION #14681 – Mr. Mase made a motion seconded by Dr. Dall to grant approval of the District Contract Consortium Special Education Contracting Agreement with Lancaster-Lebanon IU 13 to provide special education programs and services during the 2012-2013 school year as listed on the attached worksheet in the amount of \$999,645.60 (last year's amount was \$867,309.34). The motion passed with a unanimous vote.

(30) RESOLUTION #14682 – Mrs. Kotay made a motion seconded by Dr. Dall to grant approval of the Special Education Contracting Agreement with Lancaster-Lebanon IU 13 to provide special education programs and services during the 2011-2012 school year as listed on the attached worksheet in the amount of \$704,303.55 (last year's amount was \$809,489.47).

Mr. Mase made a motion seconded by Mrs. Kotay to amend the date on the above motion to the 2012-2013 school year. The motions passed with a unanimous vote.

(31) RESOLUTION #14683 – Dr. Dall made a motion seconded by Mrs. Kotay to grant approval of Change Order numbers 01-101 through 01-106; 01-108 through 01-111; 01-113 through 01-127; 01-129 through 01-135 and 01-137 through 01-140 for Perrotto Builders in the amount of \$242,103.00. The motion passed with a unanimous vote.

This approval of change orders over \$10,000 is contingent upon their submission to and approval from the Pennsylvania Department of Education through the "Part I: Interim Reporting Board Transmittal" in which the board certifies that the attached materials were approved for submission to the Pennsylvania Department of Education prior to entering into contract for the attached change order(s)/supplemental Contract(s) by board action.

(32) RESOLUTION #14684 – Mr. Mase made a motion seconded by Mrs. Kotay, to grant permission for administration to explore all options regarding the renovation or new building sight for Northwest Elementary School. The motion passed with a unanimous vote.

(33) RESOLUTION #14685 – Mrs. Kotay made a motion seconded by Dr. Dall, to grant permission for administration to enter into an agreement with Spotts, Stevens and McCoy of Reading, Pa. to conduct an indoor environmental quality evaluation of selected locations of the Willow Street Academy as a result of the fire, on a time and material basis at standard 2012 rates. The motion passed with a unanimous vote.

(34) RESOLUTION #14686 – Mr. Mase made a motion seconded by Mrs. Kotay, to grant permission for administration to enter into an agreement with Spotts, Stevens and McCoy for additional asbestos monitoring service on the HS renovation project at a cost not to exceed \$25,000. This service is required because asbestos has been exposed by demolition contractors more frequently than was covered by the original contract allocation of \$50,000. The motion passed with a unanimous vote.

(35) RESOLUTION #14687 – Mr. Kuhn made a motion seconded by Mrs. Kotay, to grant permission for administration to enter into an agreement with K2 Audio, LLC, of Boulder, Colorado in the amount of \$10,850 plus expenses for acoustical design work on the high school auditorium renovation. The motion passed with a unanimous vote.

(36) RESOLUTION #14688 – A motion was made by Mr. Kuhn and seconded by Mrs. Kotay for the Board of School Directors to accept the following personnel items for discussion and action as listed on the agenda as follows:

1. RETIREMENT RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE

Davis, Theresa	HD Special Education 23 years	11/16/2012
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President Schaffer thanked Ms. Davis for the many years she spent teaching our students and wished her well on her retirement.

Joiner, Betty	SW Grade 1 10 years	End of 2011-2012 School Year
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C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

G. SECURITY

2. RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE

Legall, Lesley	NW ESOL	Personal	End of 2011- 2012 School Year
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Subject to assignment by the superintendent and pending receipt of all required documentation.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
A. ADMINISTRATIVE				
Brewer, Benjamin	LHS Business	LHS Coordinator of the Lebanon Virtual Academy	No Change	2/22/2012

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE

C. PARAPROFESSIONAL

D. SECURITY

E. MAINTENANCE

F. OTHER

7. CHANGE OF STATUS

Subject to assignment by the superintendent and pending receipt of all required documentation.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
A. ADMINISTRATIVE				
B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE				
C. CLERICAL				
D. FOOD SERVICE				
E. MAINTENANCE				
F. PARAPROFESSIONAL				
Drahovsky, Jennifer	SW K4 Paraprofessional	Day-to-Day substitute paraprofessional	\$8.00/hr	4/13/2012

G. SECURITY

8. EXTRA PAY FOR EXTRA DUTY

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
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A. RESIGNATION

B. DELETION

C. APPOINTMENT

D. REVISION

9. INCOME PROTECTION

10. LEAVE OF ABSENCE WITH APPROVAL

<u>Name</u>	<u>Assignment</u>	<u>Type</u>	<u>Date</u>
Joiner, Betty	SW Grade 1	Intermittent	2/8/2012 – End of the 2011-2012 School Year
Grove, Timothy	LHS Social Studies	Consecutive	2/17/2012 – 3/5/2012
Hawkins, Brad	LHS Humanities/ Blended Schools	Intermittent	4/10/2012 – 5/31/2012
Sattazahn, Jennifer	NW Grade K5	Consecutive	9/28/2012 – End of the 2012-2013 School Year
Schaeffer, Cheryl	LHS Custodial	Intermittent	4/1/2012 – 6/30/2012
Weaver, Lauren	LHS Math	Consecutive	5/29/2012 – 6/1/2012

11. OTHER PERSONNEL RECOMMENDATIONS

- A. Appoint the following persons as the Spring 2012 21st Century Program (cohort 6) elementary staff at a rate of \$29/hr.

Name

Batchler, Caroline
Bucy, Jacob
Leggat, Judy
Maulfair, Tracey
Morgenstern, Kelly
Shanaman, Rebekah
Shay, Laurie
Siegrist, Kathryn
Worrell, Carl

- B. Appoint Nicole Norman as the Spring 2012 21st Century Program (cohort 6) Elementary Coordinator at a rate of \$10/hr.
- C. Appoint the following persons to the 2012 JA Biztown program at a rate of \$29/hr., provisionally based on student enrollment

Name

Adams, Gregory
 Fox, Kristen-Lead Teacher
 Heckard, Nicholas
 Reigert, Francly

- D. Appoint Joy Brown as the dental hygienist for the 2012-2013 school year at a rate of \$35/hr. effective 7/1/2012
- E. Appoint Dr. Joan Villa Brandt as a dentist for the 2012-2013 school year at a rate of \$65/hr. effective 7/1/2012
- F. Appoint Dr. David Steinke as a dentist for the 2012-2013 school year at a rate of \$65/hr. effective 7/1/2012
- G. Appoint Joy Brown to perform dental examinations under the supervision of Dr. David Steinke for the 2012-2013 school year at a rate of \$50/hr. effective 7/1/2012
- H. Appoint Kelly Newswanger as the 2011-2012 LMS Communication Arts Division Level Coordinator at a stipend of \$282/yr.
- I. Appoint Tracey Maulfair as a Homebound Tutor for the 2011-2012 school year at a rate of \$29/hr.
- J. Appoint the following substitute support staff, as indicated, subject to assignment and pending the required documentation

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective Date</u>
Burgos, Rosalie	Paraprofessional	\$8.00/hr.	3/19/2012
Zombro, Laura	Paraprofessional	\$8.00/hr.	3/20/2012
Zombro, Laura	Secretary	\$9.00/hr.	3/20/2012

- K. Appoint the following persons at the established rate of \$100.00 per day, as day-to-day substitute teachers, subject to assignment by the superintendent and pending receipt of all required documentation

<u>Name</u>	<u>Effective Date</u>
Smith, Laurelin	3/23/2012
Eber, Marci	4/16/2012

- L. Appoint the following persons as volunteers under the Lebanon School District Policy #916 Community Volunteers, pending receipt of all required documents-See Exhibit A

M. Remove the following substitutes effective 3/22/2012

Name

Herneisen, Curtis

12. AMEND THE FOLLOWING

- G. Amend Marsha Brown's approved leave to 3/30/2012 – 6/1/2012
- H. Amend Margaret Heefner's approved leave to 2/13/2012 – 3/12/2012
- I. Amend Jennifer Nordall's approved leave start date to 3/15/2012
- J. Amend Carrie Ann Derr's Long Term Substitute assignment subject from Science to Communication Arts Grade 6
- K. Amend Michelle Norman's stipend as 2011-2012 LMS Yearbook Co-Advisor to \$527.25/yr.
- L. Amend Gina Worcester's stipend as 2011-2012 LMS Yearbook Co-Advisor to \$175.75/yr.
- M. Amend Nicole Marley's stipend as the 2011-2012 LMS Communication Arts Division Level Coordinator to \$718/yr.
- N. Amend Jacqueline Lenich's return to work date to 4/30/2012
- O. Amend Kirsten Hurley's annual salary to \$51,166.20 (this amount includes 10 extra work days) effective 8/22/2011

The motion passed with a unanimous vote.

- (37) RESOLUTION #14689 – A motion was made by Mr. Mase and seconded by Dr. Dall to grant approval of first reading of Board Policy #122, Co-Curricular Activities. The motion passed with a unanimous vote.
- (38) RESOLUTION #14690 – A motion was made by Mr. Kuhn and seconded by Mr. Mase to grant approval of second reading of Revised Board Policy #123 – Interscholastic Athletics. The motion passed with a unanimous vote.
- (39) RESOLUTION #14691 – A motion was made by Dr. Dall and seconded by Mrs. Kotay to grant approval of first reading of Revised Board Policy #815A – Student Internet, E-Mail and Network Resources Access Agreement. The motion passed with a unanimous vote.
- (40) RESOLUTION #14692 – A motion was made by Dr. Dall and seconded by Mr. Kuhn to grant approval of first reading of Revised Board Policy 815B – Staff Internet, E-Mail and Network Resources Access Agreement. The motion passed with a unanimous vote.

- (41) The president requested board members to remain for an executive session to discuss personnel matters following the meeting.
- (42) With no further business to come before the board at this time, a motion was made by Mrs. Kotay and seconded by Mr. Kuhn that the meeting adjourn. All members voiced consent and President Schaffer declared the meeting adjourned at 7:56 p.m.

Respectfully submitted,

Mary A. Harrell
Secretary of the Board