

SCHOOL BOARD MINUTES

- (1) The Board of School Directors of the Lebanon School District met as a committee-of-the-whole on Monday, April 8, 2013, at 7:00 p.m. in the board conference room of the senior high school as advertised in the Daily News on December 5, 2012.
- (2) President Anne Dall called the meeting to order at 7:00 p.m.
- (3) On roll call by the secretary, the following board members were present: Mrs. Debra L. Bowman, Dr. Anne V. Dall, Mrs. Rose Marie R. Kotay, Mr. Michael J. Kuhn, Jr., Mr. Thomas L. Schaffer, Mr. Paul Topping and Mr. Cornell Wilson. Ms. Vanessa Fischer was absent. Mr. Peter N. Pyles, Jr. arrived at 7:15 p.m. Also present were Dr. Marianne T. Bartley, superintendent of schools; Mrs. Mary A. Harrell, secretary; and Mr. Curtis O. Richards, business manager and treasurer.
- (4) Also present were Mr. Chris Danz, assistant to the superintendent for HR and pupil services; Mr. Mike Murphy assistant to the superintendent for assessment and accountability; Mr. Fred Shattls, director of ESL; Mr. Ted Graeff, chief information officer; Mr. Craig Boltz, director of buildings and grounds; Mr. Brian Hartman, assistant director of buildings and grounds; Mr. Josh Coatsworth, director of special education; Mr. George Horn, district resident; and the following media representative: Mr. John Latimer of the Lebanon Daily News.
- (5) In updating the board on the budget, Dr. Bartley shared that we would be receiving a 5% cut in federal money; this is equal to about a \$300,000 shortfall that we were not anticipating.
- (6) There are change orders on the agenda. Mr. Fairchild plans to attend next week's meeting to update the board on the renovation progress.
- (7) School district administration is recommending the purchase of a school visitor management system to improve security at the middle school and high school. Currently, visitors gain entrance to a school after presenting identification and are issued a clip-on badge that they are required to return upon leaving the building. The badges are difficult to keep track of since a visitor can enter one door but might exit another location.

Under the new School Gate Guardian system, visitors will be issued an electronic visitor pass that will be programmed to change from green to red when the visitor's permitted time in the building expires. Members of the district's school safety committee system saw the cards in use at the Cumberland Valley School District.
- (8) Dr. Bartley shared that the Pennsylvania Department of Education is piloting electronic signatures (e-signatures) for LEA grant-making as part of planned upgrades to the department's e-grant's system. For the 2013-14 fiscal year the department

will be allowing e-signatures for Consolidated Application Agreements of the Division of Federal Programs. In subsequent years, the use of e-signatures will be extended to other grant programs. Those LEA's electing to use e-signatures will no longer be required to manually sign and mail to the department all application and grant documents. Instead, authorized officers will be able to conveniently affix e-signatures and submit e-signed grant agreements to the department for qualifying grant programs via the e-grants system available via the Internet. As stated, these upgrades to the e-grants system and the adoption of e-signatures will greatly improve the timeliness and efficiency of grant-making as well as reduce copying and postage costs for LEAs and the department. A Resolution is on the agenda for approval next week.

- (9) Dr. Bartley proposed adding two new courses to the high school curriculum. One would be a dual enrollment course that would earn a student a college credit in "Principles of Accounting." The other would be a Microsoft Office class that would provide a student who successfully completes it with a Microsoft Office Specialist Certification.
- (10) Dr. Bartley discussed with the board a proposal to change the graduation policy to require students to create a school-to-career post-graduation plan to serve as a guide toward future academic and career endeavors. The proposed changes would align with the new Keystone Exam state assessments.
- (11) Dr. Bartley noted that we are asking for approval to dismiss the high school a couple of hours early on Wednesday to allow time to prepare for the IU13 Partnership Convention. The annual event will bring together administrators and school directors from IU13's twenty-two member schools. It is a great opportunity to showcase the newly renovated building. There is finishing work to be done to the exterior of the building, including landscaping and paving, and some touch-up painting, but the atrium is ready for guests.
- (12) Dr. Bartley informed the board that Lebanon's social studies teacher Dan Rau will attend the Learn Zillion TeachFest. Mr. Rau will travel to San Francisco and Scottsdale as part of the LearnZillion Dream Team, a web-based curriculum development project sponsored in part by the Bill and Melinda Gates Foundation.
- (13) Dr. Bartley invited the entire board to the volunteer breakfast on Saturday, April 13, 2013 at 8 AM in the high school cafeteria.
- (14) Mrs. Kotay announced that board members would find in their packet hearing reports for the following recently conducted disciplinary hearings:

Administrative Hearings:
Case 2012/2013 - #136
Case 2012/2013 - #137
Board Hearings:
Case 2012/2013 - #45
Case 2012/2013 - #46
Case 2012/2013 - #47

Case 2012/2013 - #48
Case 2012/2013 - #49
Case 2012/2013 - #50
Case 2012/2013 - #51

- (15) Mrs. Kotay, chairperson of the Board Committee on Suspension and Expulsion of Students, stated a recommendation is included from the committee on suspension and expulsion of students on the hearing reports. Copies of the hearing reports are included with these minutes.
- (16) RESOLUTION #14920 - It was moved by Mrs. Kotay and seconded by Mr. Schaffer to accept the committee's recommendations as set forth in the hearing reports. The motion passed with a unanimous vote.
- (17) Dr. Bartley and the board members discussed the remaining items on the agenda, but no official action was taken.
- (18) The president requested that board members remain to continue the executive session to discuss personnel following the meeting.
- (19) With no further business to come before the board at this time, a motion was made by Mr. Schaffer and seconded by Mr. Wilson that the meeting adjourn. All members voiced consent and President Dall declared the meeting adjourned at 8:16 p.m.

Respectfully submitted,

Mary A. Harrell
Secretary of the Board