

SCHOOL BOARD MINUTES

- (1) The Board of School Directors of the Lebanon School District met in regular session on Monday, June 28, 2012, at 7:00 p.m. in the board conference room of the senior high school as advertised in the Daily News on December 15, 2011.
- (2) President Tom Schaffer called the meeting to order at 7:00 p.m. Everyone participated in the Pledge of Allegiance to the Flag.
- (3) On roll call by the secretary, the following board members were present: Mrs. Debra L. Bowman, Dr. Anne V. Dall, Mrs. Rose Marie R. Kotay, Mr. Michael J. Kuhn, Mr. Richard Mase, Mrs. Eveira Prados, Mr. Thomas L. Schaffer and Mr. Cornell Wilson. Also present were Dr. Marianne T. Bartley, superintendent of schools; Mrs. Mary A. Harrell, secretary and Mr. Bill Reed, solicitor. Mr. Curtis O. Richards, business manager and treasurer was absent.
- (4) Also present were Dr. Barbara Heckard, assistant superintendent for C & I and assessment and accountability; Mr. Chris Danz, high school principal; Mr. Bill Giovino, assistant principal; Mr. Craig Boltz, director of buildings and grounds; Mr. Brian Hartman, assistant director of buildings and grounds; Mr. Nick Bullock, teacher; Mr. Ted Graeff, chief information officer; Mr. Fred Shattls, director of ESOL; Mr. George Horn, Mr. Marc Schaffer and Mr. Paul Topping, school district residents; and the following media representative: Mr. John Latimer of the Lebanon Daily News.
- (5) Before beginning the election process for the vacancy on the Board of School Directors, Mr. Schaffer reviewed the list of candidates which is as follows and called for a nomination:

Mr. Douglas J. Bartal	928 East Lehman Street
Ms. Vanessa Fischer	511 Cumberland Street
Mr. Carl J. Jarboe	416 Maple Street
Mr. Paul Topping	309 South 3 rd Avenue
- (6) RESOLUTION #14733 – Mr. Mase made a motion to nominate all four candidates; Mr. Wilson seconded the motion. All members voiced consent and so ordered.
- (7) RESOLUTION #14734 – Mrs. Kotay moved that the nominations be closed, and Dr. Dall seconded the motion. All members voiced consent and so ordered.
- (8) The secretary called the roll for Ballot #1.
- (9) Mrs. Bowman voted for Mr. Topping.
Dr. Dall voted for Ms. Fischer.
Mrs. Kotay voted for Mr. Topping.
Mr. Kuhn voted for Mr. Topping.

Mr. Mase voted for Mr. Bartal.
Mrs. Prados voted for Mr. Topping.
Mr. Schaffer voted for Mr. Topping.
Mr. Wilson voted for Mr. Bartal.

(10) The secretary announced the results of Ballot #1. Mr. Bartal received two votes; Ms. Fischer received one vote; Mr. Topping received five votes.

(11) President Schaffer congratulated and welcomed Mr. Topping to the Lebanon School District Board of Directors.

(12) RESOLUTION #14735 - The minutes of the committee meeting held on May 14, 2012, and the regular meeting held May 21, 2012, were offered for consideration. It was moved by Dr. Dall and seconded by Mrs. Bowman that the minutes be approved. All members voiced consent and so ordered.

(13) Dr. Bartley began her superintendent's report by stating that she enjoyed her Superintendent's Roundtable educational trip to Europe and will share information about the trip at a later time.

(14) Dr. Heckard reported that the district was recently awarded a \$1.36 million School Improvement Grant from the U.S. Department of Education. The funding comes from the Title I program designed to improve the academic achievement of disadvantaged students. It was a competitive grant, meaning other districts were also seeking the funding.

The grant will be spread out over three years and will be used to provide professional development training for high school faculty as it implements a hybrid-learning program

(15) In updating the board about the budget, Dr. Bartley stated that we have reduced the millage increase to 2.6% because we believe the state Legislature plans to restore Accountability Block Grants that go to districts, including Lebanon, that have a high population of low-income students.

Although final figures in the state budget must still be approved by the Legislature, restoration of the Accountability Block Grant would mean that Lebanon would receive \$409,000 more than was included in Governor Corbett's budget proposal.

Dr. Bartley recommended approving the budget tonight. She believes that we will be able to fulfill our obligations and be on solid ground with this budget.

Mr. Richards stated that we generally used the ABG to fund our K5 Program.

- (16) Dr. Bartley mentioned that she feels the renovations are moving along well. There are a few change orders listed on the agenda for approval tonight.
- (17) Next, Dr. Bartley presented the 2012 inductees into the Lebanon High School Hall of Fame. An item approving the inductees appears on the evening's agenda. The prestigious list of inductees is as follows:
- Pat Daly – Class of 1998
 - Ernie Firestone – class of 1954
 - John Houser – class of 1970
 - Ellen Light – class of 1989
 - Joe Manzollillo – Class of 1955
- They will be honored at the Hall of Fame luncheon in December.
- (18) Dr. Bartley mentioned that our custodial staff under the direction of Craig Boltz and Brian Hartman contracted with a new gas supplier and a reduced rate.
- (19) Dr. Bartley stated that board members would find an insurance comparison before them. Insurances are higher but this was expected. We did our due diligence for your review.
- (20) Next, Dr. Bartley mentioned that we would be appointing Terri Johnston as the Head Varsity Field Hockey Coach and Tim Hauenstein as the Head Girls Soccer Coach for the 2012-2013 school year. We are mentioning this now because we need to get some programs started over the summer and we wanted to make the board aware.
- (21) Dr. Bartley reminded everyone that there would be no committee meetings in July and August. The business meeting dates are July 16 and August 20, 2012.
- (22) RESOLUTION #14736 - The treasurer's report for the month of May 2012, was presented for consideration. Mrs. Bowman made a motion, seconded by Mrs. Kotay, that the board approves the treasurer's report and records it as a part of the minutes. All members answered aye and the motion carried.
- (23) RESOLUTION #14737 - Acting upon certification of the treasurer, a motion was made by Mrs. Mase and seconded by Dr. Dall, that the board approves the payment of bills payable for May 1, 2012 to May 31, 2012, as listed, ratify the payment of invoices mentioned in the letter of certification, and take care of all other matters regarding the payment of invoices, including acceptance of the letter of certification, and record the financial statements as a part of the minutes of this meeting. All members answered aye and the motion carried.
- (24) RESOLUTION #14738 - A motion was made by Mrs. Kotay and seconded by Mrs. Bowman to accept the student activity fund report for May, 2012, the Cedar Foundation report for May, 2012, the scholarship

fund report for May, 2012, food service account for May, 2012, and the copy center activity report for May, 2012, as presented. All members answered aye and the motion passed.

- (25) Under communications, the secretary announced that in accordance with Revised Policy 903, Public Participation in Meetings, the following resident applied to speak to the board:

George Horn, 315 S. First Avenue. Mr. Horn stated the following about the budget:

- He hopes the budget includes money needed for activities.
- He feels that when children have something to do they do not get into trouble.
- He feels that the learning process goes beyond books; it should include socialization, etc.
- He feels that coaches make very little money per hour.
- He feels we should do more to get students involved.

- (26) During the solicitor's report, Attorney Bill Reed commented positively about the proposed Memorandum of Understanding between the Lebanon Police Department and the Lebanon School District. Attorney Reed feels this is a necessary document to have. He noted that Mr. Bob Bowman brought it back from a safe schools conference he attended. The document still needs to be reviewed by the Lebanon Police Department.

- (27) RESOLUTION #14739 – Mrs. Kotay made a motion, seconded by Mr. Wilson, to grant approval to revise the Special Education Services Agreement with IU#13 District Consortium from a total cost of \$999,645.60 to \$921,691.55 to reflect a reduction of one student in the Autistic Support Center classroom service. The motion passed with a unanimous vote.

- (28) RESOLUTION #14740 – A motion was made by Mrs. Kotay and seconded by Mrs. Prados to grant approval of payment of invoice from Beers and Hoffman in the amount of \$819.95 for additional evaluation of alternatives to rock removal at the gym entrance. The motion passed with a unanimous vote.

- (29) RESOLUTION #14741 – A motion was made by Mr. Mase and seconded by Mrs. Kotay to grant approval of payment of invoice from Beers and Hoffman in the amount of \$819.95 for additional evaluation of alternatives to rock removal at the gym entrance. The motion passed with a unanimous vote.

- (30) RESOLUTION #14742 – A motion was made by Mr. Mase and seconded by Mrs. Kotay to grant approval of Change Order numbers 01-128 and 01-142 through 01-159 for Perrotto Builders in the amount of \$116,234.00; Change Order number 04-18 for J.E. Fullerton in the

amount of \$15,022.16; Change Order number 09 for Landmark Services in the amount of \$0. This was for installing a new smaller boiler at LHS instead of rebuilding the old boiler; Change Order number 02-16 for Landmark Services in the amount of \$39,396.86 for adding equipment curbs in lieu of duct curbs; Change Order number 12-02 for Miller Flooring in the amount of \$31,911.11 to resurface the tennis courts as a result of the excavation done while repairing the lighting. Cost of the project was calculated using the AEPA cooperative bid program unit prices; Change Order number 11-01 for Dengler-Whiting Inc. in the amount of \$34,500.00 to replace the bleachers at the end of the gym with two eleven row 24'3" wide bleacher units. The price includes a credit for mechanizing the old units; and Change Order number 11-02 for Dengler-Whiting in the amount of \$13,100.00 for safety upgrades to the existing basketball backboards and replacement of the winch system. The motion passed with a unanimous vote.

- (31) RESOLUTION #14743 – Mr. Kuhn made a motion, seconded by Dr. Dall, to grant approval of recommendation to renew the annual Package Insurance Policy with Ohio Casualty Program through Hoaster Gebhard & Company at an annual premium of \$78,554 – (last year's amount was \$55,606), effective July 1, 2012; approval of recommendation to renew the annual Auto Insurance Policy with Ohio Casualty Program through Hoaster Gebhard & Company at an annual premium of \$13,090 – (last year's amount was \$9,737; however vehicles added through year \$11,081), effective July 1, 2012; approval of recommendation to renew the annual Excess Liability-Occurrence Liability Coverage Insurance Policy with Old Republic Insurance Company through Hoaster Gebhard & Company at an annual rate \$7,201 – (last year's amount was \$7,201), effective July 1, 2012; approval of recommendation to renew the Annual School Leaders' Legal Liability Insurance Policy with Ohio Casualty Program through Hoaster Gebhard & Company at an annual premium of \$29,021 – (last year's amount was \$18,704), effective July 1, 2012; approval of recommendation to renew PSBA's Cyber Liability Insurance through Hoaster Gebhard & Company at an annual premium of \$9,628, (last year's amount was \$8,753) effective July 1, 2012; approval of recommendation to renew the Interscholastic Sports Accident and Voluntary Student Accident Insurance Policy through Hoaster Gebhard & Company at an annual premium of \$18,870 for the sports coverage with AG Administrators United States Fire Insurance Company and offer the student accident insurance at the rates of \$22.50 for School Time and \$90.00 24-hour coverage per student. Effective August 12, 2012 – (last year's amount was \$17,635 for sports coverage and \$22.50 School Time and \$90.00 24-hour rates for student voluntary insurance); and approval of recommendation to renew the Property Insurance for lease of Willow Street Building with Cincinnati Specialty Underwriters Insurance Company through Hoaster Gebhard & Company at an annual premium of \$13,302.73 effective July 01, 2012 and to be pro-rated in compliance with District obligation to provide coverage through December 2012. (last year's amount was \$12,220.48). The motion passed with a unanimous vote.

- (32) RESOLUTION #14744 - A motion was made by Dr. Dall and seconded by Mrs. Kotay to grant approval of final adoption of the budget for the 2012-2013 School Year and the following resolution:

Resolved, that the Board of School Directors of the Lebanon School District receive the proposed budget for the 2012-2013 school year in the Expenditure amount of \$59,097,476 and that the board signify their intentions to empower the securing of the taxable revenue by levying a tax of 123.44 mills on the dollar for the total amount of the assessed valuation of all property taxable for school purposes in the Lebanon School District, as provided by Section 672 of the School Laws of Pennsylvania.

The proposed budget calls for continuation of the five dollar (\$5.00) per capita tax levied on all residents 18 years of age and over under Section 679 of the School Code and the following Section 511 taxes: school district share of an earned income tax of .5% on residents of the district 16 years of age and over, a per capita tax of five dollars (\$5.00) on all residents 18 years of age and over, an Local Services tax of five dollars (\$5.00), an occupational flat tax of five dollars (\$5.00), and a real estate transfer tax of 1% on real estate and real property transactions.

The following real estate tax payment schedule shall be employed during the 2012-2013 fiscal year:

Invoice date:

July 1, 2012 - With installment option

Discount (2%) payment period:

July 1, 2012, through August 31, 2012

Net payment period:

September 1, 2012, through October 31, 2012

Penalty (10%) payment period:

November 1, 2012, through December 31, 2012

All unpaid real estate taxes shall be turned over to the Tax Claims Bureau January, 2013

The following per capita & occupational flat tax schedule shall be employed during the 2012-13 school year:

Invoice date:

September 1, 2012

Discount (2%) payment period:

September 1, 2012, through October 31, 2012

Net payment period:
November 1, 2012, through December 31, 2012

Penalty (10%) payment period:
January 1, 2013, through February 28, 2013

All unpaid taxes shall be turned over to Powell, Rogers & Speaks

Approval of the following 2012 Farmstead/Homestead Exclusion Resolution:

RESOLVED, by the Board of School Directors of Lebanon School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2012, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. **Aggregate amount available for homestead and farmstead real estate tax reduction.** The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2012:

a. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$1,766,046.64.

b. **Philadelphia tax credit reimbursement funds.** PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$1,769.93.

c. **Tax shifting funds – (N/A)**

d. **Other sources** – The School District will also utilize \$320.29 of unallocated gambling funds from prior year resulting from rounding to nearest dollar of assessed value

e. **Aggregate amount available.** Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$1,768,136.86.

2. **Homestead/farmstead numbers.** Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

a. **Homestead property number.** The number of approved homesteads within the School District is 4,395.

b. **Farmstead property number.** The number of approved farmsteads within the School District is 0.

c. **Homestead/farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 4,395.

3. **Real estate tax reduction calculation.** The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1(e) aggregate amount available during the school year for real estate tax reduction of \$1,768,136.86 by the paragraph 2(c) aggregate number of approved homesteads and approved farmsteads of 4,395, (before considering the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead and farmstead exclusion amount), the preliminary calculation of the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$402.31.

Based on calculations provided by the School District Business Office from the best available information and carefully evaluated by the School Board, considering the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead exclusion and the farmstead exclusion amount, an additional aggregate amount of \$1,010.85 will be available during the school year for real estate tax reduction applicable to approximately 4,395 homesteads and farmsteads, resulting in an additional real estate tax reduction amount available for each homestead and farmstead of \$0.23. Adding this additional amount to the preliminary calculation of the maximum real estate tax reduction amount of \$402.31, the final maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$402.54.

4. **Homestead exclusion calculation.** Dividing the paragraph 3 maximum real estate tax reduction amount of \$402.54 by the School District real estate tax rate of 123.44 mills, the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is \$3,261, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$3,261.

5. **Homestead/farmstead exclusion authorization - July 1 tax bills.** The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the

County-established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$3,261.

The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$3,261. For purposes of this Resolution, "approved homestead" and "approved farmstead" shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

6. Homestead/farmstead exclusion authorization - interim real estate tax bills. No homestead or farmstead exclusion will apply to any interim tax bill except an interim tax bill applicable to a property that includes an approved homestead or approved farmstead listed in the report received by the School District from the County Assessment Office on or before May 1, but not included in the tax assessment reflected in the July 1 tax bill for the property. In most cases, the assessment of approved homesteads and approved farmsteads will be reflected in July 1 tax bills. However, in any case when there is an approved homestead or an approved farmstead that is not included in the assessment reflected in the July 1 tax bill, and when an interim real estate tax notice is issued later based on an interim assessment including the approved homestead or approved farmstead, the interim tax notice shall reflect a homestead or farmstead exclusion real estate assessed value reduction calculated under paragraph 5, except that the paragraph 4 maximum real estate assessed value reduction will be prorated in the same manner as the real estate tax is pro rated. Assuming the interim tax notice reflects taxation as of July 1, as will occur in most such cases, the full amount of the paragraph 4 maximum real estate assessed value reduction will apply. In the extraordinary case where the new interim tax assessment is effective after July 1, the paragraph 4 maximum real estate assessed value reduction will be pro rated in the same manner as the real estate tax reflected in the interim tax bill is pro rated.

The following roll call vote was recorded:

Mrs. Bowman	Yes	Dr. Dall	Yes	Mrs. Kotay	Yes
Mr. Kuhn	Yes	Mr. Mase	No	Mrs. Prados	Yes
Mr. Schaffer	Yes	Mr. Wilson	No		

The motion passed with a vote of six to two. A copy of the Budget for school year 2012-2013 is part of these minutes.

- (33) RESOLUTION #14745 – A motion was made by Mr. Kuhn and seconded by Dr. Dall for the Board of School Directors to accept the following personnel items for discussion and action as listed on the agenda, Exhibit A and Exhibit B:

1. RETIREMENT RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
A. ADMINISTRATIVE		
B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE		
Allwein, Debra	LHS Special Education 35 years	6/1/2012

President Schaffer recognized Mrs. Allwein for her many years of teaching and he wished her well in her future endeavors.

- C. CLERICAL
- D. FOOD SERVICE
- E. MAINTENANCE
- F. PARAPROFESSIONAL
- G. SECURITY

2. RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective Date</u>
A. ADMINISTRATIVE			
B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE			
Kirby, Ann	LMS/LHS Music	Personal	6/1/2012
Lenio, Nicholas	LHS Music	Personal	6/27/2012
Roehm, Karen	LMS Life Skills	Personal	6/1/2012

	Therapist			days worked	of the 2012-2013 school year
Jost, Karoline	SE LTS K5	Y	R	\$43,286/yr. prorated for the number of days worked	8/27/2012- 11/6/2012
Jost, Karoline	HD LTS Special Education	Y	R	\$43,286/yr. prorated for the number of days worked	11/9/2012- End of the 1 st Semester of the 2012- 2013 school year
Hurst, Andrew	LMS LTS SAFE	Y	R	\$43,286/yr. prorated for the number of days worked	8/27/2012- End of the 1 st Semester of the 2012- 2013 school year

C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

DeHart, Brenda	NW Special Education Paraprofessional	N	N	\$11.50/hr.	8/28/2012
Pflueger, Melissa	NW Grade 1 Paraprofessional	N	Y	\$10.50/hr.	8/28/2012

G. SECURITY

H. OTHER

Marrero, Jescenia	Nurse Assistant Floater	N	N	\$13.50/hr.	8/28/2012
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5. RE-APPOINTMENTS

6. CHANGE OF ASSIGNMENT

Subject to assignment by the superintendent and pending receipt of all required documentation.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE

Brunelli, Kathryn	SW Grade 5	SW Title I	No Change	8/27/2012
Coomer, Hollis T.	SW Grade 4	SW Grade 5	No Change	8/27/2012
Fox, Andrea	NW Grade 1	NW Grade 2	No Change	8/27/2012
Funk, Kurtis	HD Grade 4	SW Grade 5	No Change	8/27/2012
Hauenstein, Jill	WSA Literacy Teacher	NW Title I	No Change	8/27/2012
Paine, Stephanie	SW Grade 5	SW Grade 4	No Change	8/27/2012

C. CLERICAL

D. PARAPROFESSIONAL

Maldonado, Margarita	LMS Personal Care Assistant	HD Personal Care Assistant	No Change	8/28/2012
Meade, Donna	HD Personal Care Assistant	LMS Personal Care Assistant	No Change	8/28/2012
Ruiz de Porras, Yvette	SE Personal Care Assistant	HH Personal Care Assistant	No Change	8/28/2012
Sillers, Loretta	SW Personal Care Assistant	NW K5 Paraprofessi onal	\$10.50/hr.	8/28/2012
Yeagley, Charmaine	SW K4 Paraprofessi onal	SW K5 Paraprofessi onal	\$10.50/hr.	8/28/2012

E. SECURITY

Reppert, Glenn	LHS Security Guard	HH Security Guard	No Change	8/31/2012
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F. MAINTENANCE

G. OTHER

7. **CHANGE OF STATUS**

Subject to assignment by the superintendent and pending receipt of all required documentation.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
A. ADMINISTRATIVE				
Johnston, Terese	Athletic Director	LHS Physical Education	\$69,206/yr.	8/27/2012
B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE				
Attig, Leslie	LMS LTS School Nurse	LMS School Nurse	\$43,286/yr.	8/27/2012
Brenner, Steven	LMS LTS Business	LMS Business	\$43,286/yr.	8/27/2012
Dochterman, Dean	LHS LTS Math	LHS Math	\$43,286/yr.	8/27/2012
Garman, Marcy	Day-to-Day Substitute	LMS LTS Math	\$43,286/yr. Prorated for the number of days worked	8/27/2012 - 11/21/2012
Johnson, Jaime	NW LTS Guidance	District Behavior Specialist	\$46,676/yr.	8/27/2012
C. CLERICAL				
Sherk, Alison	LHS 195-Day Secretary	LHS 245-Day Secretary	No Change	7/1/2012
D. FOOD SERVICE				
E. MAINTENANCE				
F. PARAPROFESSIONAL				
Burgos, Rosalie	Day-to-Day substitute	NW LTS ESOL Paraprofessional	\$10.50/hr.	8/28/2012
Gurdus, Patricia	Day-to-Day substitute	NW Special	\$11.50/hr.	8/28/2012

Education
Paraprofessional

G. SECURITY

Lampkin, Jerry	Day-to-Day substitute	LHS Security Guard	\$9.25/hr.	8/31/2012
Montanez, Roberto	Day-to-Day substitute	LHS Security Guard	\$9.25/hr.	8/31/2012

Mr. Cornell Wilson abstained from voting for Jerry Lampkin under item G. The motion passed.

- (34) RESOLUTION #14746 – A motion was made by Mr. Kuhn and seconded by Mrs. Kotay for the Board of School Directors to accept the following personnel item for discussion and action as listed on the agenda:

7a. **CHANGE OF STATUS**

Subject to assignment by the superintendent and pending receipt of all required documentation.

<u>Name</u>		<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
Bullock, Nicholas	LHS Spanish	HD Assistant Principal		\$59,487/yr. (10- month position, 210 days-additional days as authorized by the principal and superintendent at the daily administrator rate)	7/1/2012

The following roll call vote was recorded:

Mrs. Bowman	Yes	Dr. Dall	Yes	Mrs. Kotay	Yes
Mr. Kuhn	Yes	Mr. Mase	No	Mrs. Prados	Yes
Mr. Schaffer	Yes	Mr. Wilson	Yes		

The motion passed with a 7 to 1 vote.

- (35) RESOLUTION #14747 – A motion was made by Mr. Kuhn and seconded by Mrs. Kotay for the Board of School Directors to accept the following personnel items for discussion and action as listed on the agenda:

8. **EXTRA PAY FOR EXTRA DUTY**

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
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4. RESIGNATION

5. DELETION

6. APPOINTMENT

7. REVISION

9. INCOME PROTECTION

10. LEAVE OF ABSENCE WITH APPROVAL

<u>Name</u>	<u>Assignment</u>	<u>Type</u>	<u>Date</u>
Blouch, Julie	SE Gifted	Consecutive	12/10/2012- 1/31/2013
Ortiz, Victoria	LMS Security Guard	Consecutive	4/27/12 – 5/24/12
Serrano, Brenda	NW ESOL Paraprofessional	Consecutive	8/28/2012- 6/5/2013
Sweigart, Alissa	LMS Assistant Principal	Consecutive	6/14/2012- 9/28/2012

11. OTHER PERSONNEL RECOMMENDATIONS

- A. Approve the following persons as 2012-2013 Division Level Coordinators as indicated-See Exhibit A
- B. Appoint the following persons to the Extracurricular activities as indicated for the 2012-2013 school year-See Exhibit B
- C. Appoint John Copenhaver as the 2011-2012 Elementary Spring Concert Advisor for a stipend of \$541/yr.
- D. Approve Kenneth Travis to work an additional 10 work days per contract
- E. Approve Lindsey Longo to work an additional 10 work days per contract
- F. Approve the Act 93 agreement effective 7/1/2012
- G. Approve Jaime Johnson to work up to an additional 10 days to be paid via timesheet at her per diem rate
- H. Approve a rate increase of 2.75% for the Custodial Supervisor (non-collective bargaining agreement employee) for the 2012-2013 school year

- I. Appoint the following persons as teachers in the 2012 21st Century Summer Program at \$29/hr. from 6/11/2012-6/30/2012 and \$30/hr. from 7/1/2012-8/9/2012

Name

Book, Lara
Boris, Bobbi
Comp, Chadd
DiBetta, Jodi
Horstick, Linda
Kubicek, Jamie
Morgenstern, Kelly
Paine, Stephanie

- J. Appoint Angela Arnt, Sylvia Betz, and JoAnn Eiceman as paraprofessionals in the 2012 21st Century Summer Program at their 2011-2012 hourly rate from 6/11/2012-6/30/2012 and their 2012-2013 hourly rate from 7/1/2012-8/9/2012
- K. Appoint Kelly Bucy and Elizabeth Heckard to the Extended School Year (ESY) Program at 4.5 hrs./day for 16 days at a rate of \$30/hr. ACCESS/District funded
- L. Appoint the following persons at the established rate of \$100.00 per day, as day-to-day substitute teachers, subject to assignment by the superintendent and pending receipt of all required documentation

Name

Effective Date

Wells, Melanie 6/1/2012

- M. Appoint the following persons as volunteers under the Lebanon School District Policy #916 Community Volunteers, pending receipt of all required documents

Name

Downs, Tiffany M.
Griffith, Kashmier L.
Keller, Susan K.
Keller, Thomas N.
McCoy, Estella L.
McDonaldson, Morgan P.
Mearig, Katherine A.
Opilo, Ann
Owens, Vanessa M.
Rivera, Nicole M.

- N. Remove the following substitutes effective 6/1/2012

Name

Beck, Diane

Bell, Marilyn
Bene, Karen
Burke, John
Fairbanks, Maureen
Good, Pauline
Hoffsmith, Joel
Houser, Scott
Hoy, Christopher
Kissinger, Elizabeth
Kreider, Bruce
Maurer, Nicole
Moll, Donna
Rumpf, Dori
Smith, Holly
Smith, Laurelin
Stine, Ashley
Torres, Annet
Zimnoch, Jeanette

12. AMEND THE FOLLOWING

- A. Amend the Attendance Officer FT to Attendance Officer PT (salaried)
- B. Amend Dawn Schrader's salary to \$71,702/yr. effective 8/27/2012
- C. Amend the funding source for the following persons from the 21st Century program to the General Fund effective 6/11/2012-8/7/2012

Name

Arnold, Michael
Espada, Carmen
Firestone, Glenn
Firestone, Herbert
Montanez, Roberto
Reppert, Glenn
Shirk, Scott

Mrs. Bowman abstained from voting to appoint Robert Bowman as stage manager and to amend the Attendance Officer from FT to PT. The motion passed.

- (36) RESOLUTION #14748 – A motion was made by Mr. Mase and seconded by Mrs. Prados to grant approval of second/final reading of New Board Policy #317.1 – Staff-Student Communication; grant approval of second/final reading of New Board Policy #806.1 – Megan's Law. The motion passed with a unanimous vote.

- (37) RESOLUTION #14749 – A motion was made by Mr. Kuhn and seconded by Mr. Wilson to grant approval of first reading of New Board Policy #200 – Enrollment of Students. The motion passed with a unanimous vote.
- (38) RESOLUTION #14750 – A motion was made by Mr. Kuhn and seconded by Mrs. Bowman to grant approval of first reading of revised Board Policy #340 – Family and Medical Leave for Administrative Employees. The motion passed with a unanimous vote.
- (39) RESOLUTION #14751 – A motion was made by Mr. Mase and seconded by Mrs. Bowman to grant approval of first reading of revised Board Policy #440 – Family and Medical Leave for Professional Employees. The motion passed with a unanimous vote.
- (40) RESOLUTION #14752 – A motion was made by Mrs. Bowman and seconded by Mr. Kuhn to grant approval of first reading of revised Board Policy #540 – Family and Medical Leave for Classified Employees. The motion passed with a unanimous vote.
- (41) RESOLUTION #14753 – A motion was made by Mr. Kuhn and seconded by Mr. Mase to grant approval of the following 2012 Inductees into the Lebanon High School Athletic Hall of Fame:

Pat Daly - Class of 1998
Ernie Firestone – Class of 1954
John Houser – Class of 1970
Ellen Light – Class of 1989
Joel Manzollilo – Class of 1955

The motion passed with a unanimous vote.

- (42) With no further business to come before the board at this time, a motion was made by Mr. Mase and seconded by Mr. Wilson that the meeting adjourn. All members voiced consent and President Schaffer declared the meeting adjourned at 7:44 p.m.

Respectfully submitted,

Mary A. Harrell
Secretary of the Board

Exhibit A
Division Level Coordinators
June 28, 2012

<u>Name</u>	<u>Division</u>	<u>Amount</u>
Bullock, Allison	Communications (6-8)	\$ 500.00
Cabrera, Jessica	Mathematics (6-8)	\$ 500.00
Coatsworth, Joshua	Special Education (9-12)	\$ 1,000.00
Daddario, Angela	Science (6-8)	\$ 1,000.00
Fetzer, Megan	Art (K-12)	\$ 1,000.00
Haitos, Karen	Business (7-12)	\$ 500.00
Horstick, Linda	ESOL (K-5)	\$ 500.00
Johnston, Terese	Physical Education (K-12)	\$1,000.00
Kidron, Susan	Library (K-12)	\$ 1,000.00
Kidron, Susan	Grant Writing (K-12)	\$ 1,000.00
Musser, Zachary	Communications (9-12)	\$ 1,000.00
Norman, Robert	Industrial Technology	\$ 500.00
Ohl, Debra	ESOL (9-12)	\$ 500.00
Rau, Daniel	Social Studies (6-8)	\$ 500.00
Richards, Carolyn	Special Education (6-8)	\$ 1,000.00
Richards, Stephen	Communications (6-8)	\$ 500.00
Speraw, Daniel	Mathematics (9-12)	\$ 1,000.00
Thomas, Chad	Social Studies (6-8)	\$ 500.00
Wettig, Shawn	Mathematics (6-8)	\$ 500.00
Zipp-Trate, Jill	World Languages (9-12)	\$ 500.00
Henning, Antoinette	Health Services (K-12)	\$1,000.00

Exhibit B

2012-2013 Extracurricular

June 28, 2012

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Heefner, Margaret	LHS Commencement Speech Advisor	\$556.00
Haitos, Karen	LHS FBLA Advisor	\$556.00
Hock, Stephanie	LHS Freshman Class Dean	\$1,556.00
Speraw, Daniel	LHS Junior Class Dean	\$1,556.00
Johnston, Terese	LHS Key Club/Octagon Club	\$556.00
Johnston, Terese	LHS Senior Class Dean	\$1,890.00
Bowman, Robert	LHS Stage Manager	\$3,778.00
Seyfert, Paul	LHS Student Government Advisor	\$722.00
Seyfert, Paul	LHS Youth & Government	\$2,232.00
Naimoli, Mark	LMS All-Star Singers	\$556.00
Bulley, Corinne	LMS All-Star Singers	\$556.00
Bullock, Allison	LMS Newspaper	\$945.00
Newswanger, Kelly	LMS Newspaper	\$945.00
Dermes, Jason	LMS Student Government	\$278.00
Richards, Carolyn	LMS Student Government	\$278.00
Naimoli, Mark	LMS World Drummers	\$500.00
Bulley, Corinne	LMS World Drummers	\$500.00
Norman, Michelle	LMS Yearbook	\$722.00
Longo, Lindsey	HD Elementary Student Council Advisor	\$556.00
Fox, Kristen	HH Elementary Student Council Advisor	\$556.00
Herb, Michael	SE Elementary Student Council Advisor	\$278.00
Reigert, Francly	SE Elementary Student Council Advisor	\$278.00
Maulfair, Tracey	SW Elementary Student Council Advisor	\$278.00
Paine, Stephanie	SW Elementary Student Council Advisor	\$278.00
Ramirez, Sabrina	NW Elementary Student Council Advisor	\$278.00
Travis, Kenneth	NW Elementary Student Council Advisor	\$278.00

Chinnici, Kristin	HH Elementary Hand Bell Choir	\$1,112.00
Johnson, Jessica	NW Elementary Hand Bell Choir	\$1,112.00
Heefner, Margaret	Cedar Times Advisor	\$556.00
Clark, Laura	LHS Sophomore Class Dean	\$1,556.00
Seyfert, Paul	LHS Interact Club	\$556.00
Brewer, Benjamin	National Honor Society Advisor	\$278.00
Heefner, Margaret	National Honor Society Advisor	\$278.00
Figueroa, Daniel	Quiz Bowl Advisor	\$556.00
Wertz, John	Speech Contests Advisor	\$556.00
Shucker, Lisa	Tri-Hi-Y	\$556.00