

## SCHOOL BOARD MINUTES

- (1) The Board of School Directors of the Lebanon School District met in regular session on Monday, August 20, 2012, at 7:00 p.m. in the board conference room of the senior high school as advertised in the Daily News on December 15, 2011.
- (2) President Thomas L. Schaffer called the meeting to order at 7:00 p.m. Everyone participated in the Pledge of Allegiance to the Flag.
- (3) On roll call by the secretary, the following board members were present: Mrs. Debra L. Bowman, Dr. Anne V. Dall, Mrs. Rose Marie R. Kotay, Mr. Michael J. Kuhn, Mr. Richard Mase, Sr., Mrs. Eveira Prados, Mr. Thomas L. Schaffer, Mr. Paul Topping and Mr. Cornell Wilson. Also present were Dr. Marianne T. Bartley, superintendent of schools; Mrs. Mary A. Harrell, secretary; Mr. Curtis O. Richards, business manager and treasurer; and Mr. Bill Reed, solicitor.
- (4) Also present were Mr. Chris Danz, assistant to the superintendent for HR and pupil services; Mr. Mike Murphy, assistant to the superintendent for assessment & accountability; Mr. Craig Boltz, director of buildings and grounds; Mr. Ted Graeff, chief information officer; Mr. Joshua Coatsworth, director of special education; Mr. Bill Giovino, high school principal; Mr. Fred Shattls, director of ESOL; Mr. Charlie Fairchild, project manager; Mrs. Lisa Shucker, teacher; Mr. George Horn, district resident; Mr. John Latimer of the Lebanon Daily News and Mrs. Laura LeBeau of WLBR.
- (5) President Tom Schaffer opened the meeting by stating that Eveira Prados is resigning her position as a board member to accept a position as a Spanish teacher at the high school. Mrs. Prados was appointed to the Lebanon School District Board of Directors on March 19, 2012, to fulfill the unexpired term of Corbett Blouch. President Schaffer thanked her for volunteering her time with the district and wished her the best of luck in her future position.
- (6) RESOLUTION #14767 – A motion was made by Richard Mase and seconded by Rose Marie Kotay to grant permission to accept the resignation of Eveira Prados from the Lebanon School District Board of Directors, effective immediately. All members answered aye and the motion carried.
- (7) President Schaffer asked Mrs. Prados to take a seat in the audience.
- (8) RESOLUTION #14768 – On a request from President Schaffer, Mr. Mase made a motion, seconded by Dr. Dall to move ahead with the necessary procedures to fill the vacancy on the board by advertising, accepting applications which must be submitted to the board secretary

by Friday, August 31, 2012, and interviewing candidates at the scheduled Committee-of-the-Whole meeting on Monday, September 10, 2012 at 7:00 PM in the board room in the Lebanon High School; and appoint the new director at the board's business meeting scheduled for Monday, September 17, 2012. All members voiced consent and so ordered.

(9) RESOLUTION #14769 - The minutes of the regular meeting held on July 16, 2012 were offered for consideration. It was moved by Mr. Kuhn and seconded by Dr. Dall that the minutes be approved. All members voiced consent and so ordered.

(10) Dr. Bartley gave this quick update ---- Induction with new teachers will be held this week; next week teachers are back; and students return the week after.

(11) Dr. Bartley began her superintendent's report by sharing the 2012-2013 District Goal:

Student achievement is our goal. Our number one indicator is for all of our students to have the opportunity for college when they graduate.

How do we get there?

- ❖ By creating and maintaining a safe and healthy school environment that promotes student success.
- ❖ By ensuring that our curriculum is based on the common core standards and by challenging all students to meet these standards.
- ❖ By using best practices for instruction, the ones we have been using through Learning Focused Strategies. In addition, by incorporating technology wherever we can to enhance our ability to provide personalized learning environments and to accelerate learning.
- ❖ By using data that will help us monitor our progress and adjust our strategies.
- ❖ By utilizing all of our resources efficiently and effectively towards achieving our goal.

Our goal and desire is to ensure that our students receive the course work to get them into a college of his/her choice.

(12) Next, Dr. Bartley shared a Power Point which contained our recently released test scores for reading and math. Dr. Bartley mentioned that we lost a lot of funding in 2009-2010. We cut back on librarians and after school tutoring; perhaps the impact of reductions is showing up in our scores.

(13) Dr. Bartley explained that the Pennsylvania Department of Education required low-achieving schools to send information to parents relating to the Opportunity Scholarship Tax Credit program.

The OSTCP was created by Act 85 of 2012 and enables eligible students residing within the boundaries of low-achieving schools to apply for a scholarship to attend a participating public or nonpublic school. A low-achieving school is defined as a public elementary or secondary school ranking in the bottom 15 percent of its designation based on the combined math and reading schools on the most recent PSSA results available on the PDE website.

On September 5, the County Superintendents are meeting with legislators to discuss the OSTCP.

- (14) Dr. Bartley noted that the school improvement plans are on tonight's agenda for approval.
- (15) Dr. Bartley mentioned that a Concussion Policy is on the agenda for a first reading. The Pennsylvania School Boards Association sent us this policy and suggested that we adopt it. Dr. Bartley discussed the protocols for concussion management that we have in place. We are sticklers with this because of the potential of greater injury; we follow protocol and the coaches are all aware.
- (16) Dr. Bartley reported that Mr. Josh Coatsworth is on the agenda tonight as Coordinator of Special Education. We recently received the Compliance Monitoring Report back. The report is good – the state is very pleased with what we are doing. We feel we have a strong program.
- (17) In updating the board about our renovations, Charlie Fairchild confirmed that we would have the right number of classrooms ready for the first day of school. Regarding Northwest Elementary, we will see a PlanCon document on the September agenda because we must meet an October deadline in order to be eligible for reimbursement.
- (18) Dr. Bartley reported that we have made progress with the Wilhelm project. We will be ordering two signs, per DCED guidelines.
- (19) Regarding German at the high school, we are appointing a part time German Teacher for students that need to take German for the second year.
- (20) Mr. Richards reported that the Steinway refurbishing proposal submitted by Hess Piano Company is the most cost effective. The total cost will be \$32,240. Over \$29,000 has been raised through donations. Mr. Richards thanked Mr. John Copenhaver to doing the work for the proposals.
- (21) Dr. Bartley informed the Board that the athletic admission fee would increase from \$4 to \$5 for adults and from \$2 to \$3 for students.

- (22) Dr. Bartley announced that we would have our first Parent Advisory Council/PTA meeting on Thursday, August 23, 2012. And the perfect attendance recognition will be held on Monday, September 10, 2012 at 7 PM.
- (23) RESOLUTION #14770 - The treasurer's report for the month of July 2012, was presented for consideration. Mr. Topping made a motion, seconded by Dr. Dall, that the board approves the treasurer's report and records it as a part of the minutes. All members answered aye and the motion carried.
- (24) RESOLUTION #14771 - Acting upon certification of the treasurer, a motion was made by Mrs. Bowman and seconded by Dr. Dall, that the board approves the payment of bills payable for July, 2012 as listed, ratify the payment of invoices mentioned in the letter of certification, and take care of all other matters regarding the payment of invoices, including acceptance of the letter of certification, and record the financial statements as a part of the minutes of this meeting. All members answered aye and the motion carried.
- (25) RESOLUTION #14772 - A motion was made by Mrs. Kotay and seconded by Mr. Mase to accept the Cedar Foundation Report; student activity fund report; scholarship fund report; food service report; and the Phillips Copy Center report for July 2012 as presented. The vote was unanimous and the motion carried.
- (26) There was no communications.
- (27) Attorney Reed reported that one of our major contractors would not be completing the contracted work because they are no longer in business. The fire protection system installation must be in place before other work can be completed. This was a \$592,000 contract.
- Attorney Reed also reported that the Lebanon County Court of County Pleas agreed with the Board about the discharge of our former Assistant Superintendent. The grounds for dismissal were a charge of immorality.
- (28) RESOLUTION #14773 - Mr. Mase made a motion, seconded by Mrs. Kotay, to grant approval of the proposal submitted by Hess Piano Company for the Steinway Piano Refurbishing at a total cost of \$32,240. Over \$29,000 has been raised through donations to the Cedar Foundation to pay for the cost of refurbishing this piano. All members answered aye and the motion carried.
- (29) RESOLUTION #14774 - Mr. Kuhn made a motion, seconded by Mr. Dall to grant approval of payment to Beers and Hoffman for additional auditorium design work completed during the month of May in the amount of \$8,231.25 and during the month of June in the amount of \$9,280.88. All members answered aye and the motion carried.

- (30)            RESOLUTION #14775 – A motion was made by Mr. Mase and seconded by Mrs. Kotay to grant approval of change order #01-181 for Perrotto Builders in the amount of \$14,916.00.

The approval of change orders over \$10,000 is contingent upon their submission to and approval from the Pennsylvania Department of Education through the “Part I: Interim Reporting Board Transmittal” in which the board certifies that the attached materials were approved for submission to the Pennsylvania Department of Education prior to entering into contract for the attached change order(s)/supplemental Contract(s) by board action. All members answered aye and the motion carried.

- (31)            RESOLUTION #14776 – A motion was made by Mrs. Kotay and seconded by Mr. Kuhn to grant approval of change orders for auditorium improvements on the high school project to the general contractor, Perrotto Builders, in the amount of \$463,363.00 and to the electrical contractor, John E. Fullerton, in the amount of \$255,803.31.

The approval of change orders over \$10,000 is contingent upon their submission to and approval from the Pennsylvania Department of Education through the “Part I: Interim Reporting Board Transmittal” in which the board certifies that the attached materials were approved for submission to the Pennsylvania Department of Education prior to entering into contract for the attached change order(s)/supplemental Contract(s) by board action. All members answered aye and the motion carried.

- (32)            RESOLUTION #14777 – A motion was made by Mrs. Bowman and seconded by Dr. Dall to grant permission for the design team to execute the attached list of pending change orders. Pending change orders in excess of \$10,000 will be submitted to PDE for their review and approval. Final approval for the executed change orders will be requested upon complete design team review and sign off on the change order requests to insure accurate unit pricing and appropriate design. All members answered aye and the motion carried.

- (33)            RESOLUTION #14778 – A motion was made by Mrs. Kotay and seconded by Mr. Mase to grant approval to expand our contract with SSM Group at a not to exceed cost of \$25,000 for additional asbestos abatement monitoring services due to changes in the phasing and scheduling of the asbestos abatement on the HS renovation project. All members answered aye and the motion carried.

- (34)            RESOLUTION #14779 – A motion was made by Mr. Kuhn and seconded by Mrs. Bowman to grant approval to award the Managed Print Services Program agreement to the Phillips Group starting September 01, 2012 for a term of 24 months at a monthly base fee of \$1,786.58.

President Tom Schaffer abstained from voting. The motion carried.

- (35)            RESOLUTION #14780 – A motion was made by Mr. Mase and seconded by Mr. Topping for the Board of School Directors to accept the

following personnel items for discussion and action as listed on the agenda:

**1. RETIREMENT RESIGNATIONS**

- | <u>Name</u>   | <u>Assignment</u> | <u>Effective Date</u> |
|---|-------------------|-----------------------|
| A. ADMINISTRATIVE   |                   |                       |
| B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE |                   |                       |
| C. CLERICAL   |                   |                       |
| D. FOOD SERVICE   |                   |                       |
| E. MAINTENANCE  |                   |                       |
| F. PARAPROFESSIONAL   |                   |                       |
| G. SECURITY   |                   |                       |

**2. RESIGNATIONS**

- | <u>Name</u>   | <u>Assignment</u>                            | <u>Reason</u> | <u>Effective Date</u> |
|---|--|---------------|-----------------------|
| A. ADMINISTRATIVE   |  |               |                       |
| B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE |  |               |                       |
| Brenner, Steven   | LMS<br>Business                              | Personal      | 8/10/2012             |
| Swords, Jennifer  | LMS<br>Math                                  | Personal      | 10/26/2012            |
| C. CLERICAL   |  |               |                       |
| E. FOOD SERVICE   |  |               |                       |
| F. MAINTENANCE  |  |               |                       |
| F. PARAPROFESSIONAL   |  |               |                       |
| Martin, Emily   | LHS<br>Teaching Assistant                    | Personal      | 7/30/2012             |
| Meyers, Tiffany   | LHS<br>Emotional Support<br>Paraprofessional | Personal      | 5/24/2012             |
| G. SECURITY   |  |               |                       |

H. OTHER

3. **NON-ACCEPTANCE**

A. Approve Kimberlee Jerrehian's non-acceptance of the HH LTS .5 Speech position

4. **APPOINTMENTS**

Subject to assignment by the superintendent and pending receipt of all required documentation.

<u>Name</u>	<u>Assignment</u>	Prev Emp <u>in LSD</u>	New/ <u>Replace</u>	<u>Proposed</u> <u>Rate</u>	<u>Effect</u> <u>Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE

Capellan, Angel	LHS Spanish	N	R	\$48,197/yr.	8/27/2012
Heck, Elizabeth	LHS LTS .5 German	N	R	\$21,643/yr. Prorated for the number of days worked	8/27/2012- End of the 1 <sup>st</sup> Semester of the 2012- 2013 School Year
Kern, Stephanie	SW K4	N	R	\$43,286/yr. Funded through Pre-K Counts	8/27/2012
McGrory, Colin	LHS Music/Band Director	N	R	\$46,676/yr.	8/27/2012
Mitchell, Jessica	LMS/LHS Music/Orche stra	N	R	\$43,286/yr.	8/27/2012

All members voiced consent and the motion carried.

(36) RESOLUTION #14781 – A motion was made by Mrs. Kotay and seconded by Mr. Mase for the Board of School Directors to accept the following personnel item for discussion and action as listed on the agenda:

4. **APPOINTMENT**

Prados, Eveira	LHS Spanish	N	R	\$50,007/yr.	8/27/2012
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All members voiced consent and the motion carried.

- (37) RESOLUTION #14782 – A motion was made by Mrs. Bowman and seconded by Dr. Dall for the Board of School Directors to accept the following personnel items for discussion and action as listed on the agenda:

**4. APPOINTMENTS**

Robinson, Emily	HH LTS .5 Speech	N	R	\$21,643/yr. Prorated for the number of days worked	8/27/2012- End of the 1 <sup>st</sup> Semester of the 2012- 2013 School Year
Smolinsky, Rachel	LMS LTS Music	N	R	\$43,286/yr. prorated for the number of days worked	8/27/2012- 11/6/2012
Varney, Keith	Athletic Trainer	N	R	\$48,197/yr.	8/6/2012

C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

Cruz, Kiara	LHS Personal Care Assistant	N	R	\$9.00/hr.	8/28/2012
Cruz, Norma	NW Personal Care Assistant	N	R	\$9.00/hr.	8/28/2012
Maldonado, Denise	LHS Personal Care Assistant	N	R	\$9.00/hr.	8/28/2012
Moore, Curtis	SW Bridges Paraprofessi onal	Y	R	\$14.50/hr.	8/28/2012
Morales, Carmen	NW Personal Care Assistant	N	N	\$9.00/hr.	8/28/2012
Morales, Lisandra	LHS Personal	N	N	\$9.00/hr.	8/28/2012



Sementelli, Sara	Care Assistant LHS ESOL Teaching Assistant	N	R	\$14.50/hr.	8/28/2012
Shockley, Sheila	SW Personal Care Assistant	Y	R	\$9.00/hr.	8/28/2012

G. SECURITY

H. OTHER

5. RE-APPOINTMENTS

6. CHANGE OF ASSIGNMENT

Subject to assignment by the superintendent and pending receipt of all required documentation.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE

Naimoli, Mark	LMS Music	LHS Music	No Change	8/24/2012- 11/6/2012
Reiner, Tiffany	SW K4	NW K4	No Change	8/27/2012
Toomey, Michael	LMS Special Education	LMS Math	No Change	8/27/2012

C. CLERICAL

D. PARAPROFESSIONAL

Lane, Kimberly	SW K5 Paraprofessional	SW K4 Paraprofessional	No Change	8/28/2012
Rine, Dana	HH Personal Care Assistant	LMS Personal Care Assistant	No Change	8/28/2012
Sellers, Wendy	SW Bridges Paraprofessional	SW K5 Paraprofessional	No Change	8/28/2012
Yeagley, Charmaine	SW K5 Paraprofessional	SW K4 Paraprofessional	No Change	8/28/2012

E. SECURITY

F. MAINTENANCE

G. OTHER

Cabinaw, Shelean	WSA Serving Kitchen Manager	LMS Cafeteria Helper	\$14.12/hr.	8/28/2012
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7. CHANGE OF STATUS

Subject to assignment by the superintendent and pending receipt of all required documentation.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
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A. ADMINISTRATIVE

Miller, Betty	Director of Special Education	Special Education Consultant	\$62,194/yr.	8/21/2012
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B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE

Coatsworth, Joshua	Special Education Consultant	Special Education Coordinator	\$77,500/yr.	8/21/2012
Delahunty, Suzanne	Day-to-day Substitute	HD LTS Elementary Music	\$43,286/yr. prorated for the number of days worked	10/22/2012 - 1/25/2013
Faiola, Lori	Day-to-Day Substitute	LHS Literacy	\$43,286/yr.	8/27/2012
Gonzalez, Maribel	ESOL Program Assistant	LHS Social Worker	\$43,286/yr. Funded through the SIG grant	8/27/2012 - 6/30/2015

C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

Friend, Carmela	Day-to-Day Substitute	NW Grade 1 Paraprofessional	\$14.50/hr.	8/28/2012
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G. SECURITY

8. EXTRA PAY FOR EXTRA DUTY

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
RESIGNATION			
DELETION			
APPOINTMENT			
REVISION			

9. INCOME PROTECTION

10. LEAVE OF ABSENCE WITH APPROVAL

<u>Name</u>	<u>Assignment</u>	<u>Type</u>	<u>Date</u>
Henry, Shawn	LMS Teacher	Consecutive	9/3/2012- 9/21/2012

11. OTHER PERSONNEL RECOMMENDATIONS

- A. Approve a sabbatical for Brad Hawkins effective the 2012-2013 school year
- B. Approve following substitute support staff rates as listed effective 7/1/2012

<u>Position</u>	<u>Rate</u>
Substitute Paraprofessional	\$ 8.50/hr.
Substitute Personal Care Assistant	\$ 8.50/hr.
Substitute Custodian	\$ 9.30/hr.
Substitute Secretary	\$ 9.50/hr.
Substitute Security	\$ 8.50/hr.
Substitute Nurse Assistant	\$12.50/hr.

- C. Approve Betty Miller to work up to an additional 10 days to be paid by timesheet
- D. Approve Colin McGrory, band director, to work 20 extra days to be paid via contract
- E. Pay a stipend of \$1000/yr. to Betty Miller, Special Education Consultant for the 2012-2013 school year, in two equal installments for additional responsibilities
- F. Rescind the appointment of Joshua Coatsworth as the 2012-2013 Special Education Division Level Coordinator

- G. Rescind the approval of a \$1000/yr. stipend for Joshua Coatsworth as Special Education Consultant for the 2012-2013 school year
- H. Remove the following substitutes effective 8/1/2012

Name

Brandt, Linda  
 Denlinger, Nanette  
 Fabick, Kristen  
 Harpel, Mary Lee  
 Hummel, Vicky  
 Leahy, Pamela  
 Rife, Elaine  
 Sweinhart, Joan

- I. Appoint Betty Miller as the 2012-2013 Special Education Division Level Coordinator at a stipend of \$1000/yr.
- J. Appoint the following persons as mentors for new teachers for the 2012-2013 school year at the school and stipend indicated

<u>Name</u>	<u>School</u>	<u>Stipend</u>
Bulley, Corinne	LMS	\$750/yr.
Caraballo, Evelyn	LHS	\$750/yr.
Daddario, Angela	LMS	Non-paid, graduate school credit
Gibson, Lindsay	HD	\$750/yr.
Light, Jeraldine	HD	\$750/yr.
Mehl, Timothy	LMS	\$750/yr.
Miller, Betty	District	\$750/yr.
Mongkon, Tina	NW	\$750/yr.
Monk, Melanie	SE	\$750/yr.
Nordall, Jennifer	LHS	\$750/yr.
Paine, Stephanie	SW	\$750/yr.
Reigert, Francy	SE	\$750/yr.
Tice, Gloria	HH	\$750/yr.
Warlow, Stephanie	LHS	\$750/yr.
Wettig, Shawn	LMS	\$750/yr.

- K. Appoint Jennifer Nordall and Christopher Kimmell as 2012-2013 Co-Assistant Varsity Boys/Girls Cross Country Coach at a stipend of \$1,054.50/each
- L. Appoint Nicholas Watt and Timothy Speraw as 2012-2013 Fall Weightlifting Coach at a stipend of \$587/each
- M. Appoint the following persons at the established rate of \$100.00 per day, as day-to-day substitute teachers, subject to assignment by the superintendent and pending receipt of all required documentation, effective 8/27/2012

Name

Blouch, Alison  
 Conzelmann, Ashley  
 Eisenhauer, Jaqueline  
 Folk, Christina  
 Forry, Joshua  
 Hemperly, Rebecca  
 Klinger, Brian  
 Loughery, Elaine  
 Morgan, Michele  
 Moyer, Jeffrey  
 Reilly, Jessica  
 Sechrest, Emily  
 Swope, Jenna  
 Werner, Kara  
 Wise, Amanda

- N. Appoint the following substitute support staff, as indicated, subject to assignment and pending the required documentation

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Effective Date</u>
Hicklin, Shareeta	Paraprofessional	\$8.50/hr.	8/27/2012
Keener, Kim	Paraprofessional	\$8.50/hr.	8/27/2012
McDonaldson, Morgan	Secretary	\$9.50/hr.	8/20/2012
Pagan, Marileen	Paraprofessional	\$8.50/hr.	8/27/2012
Pagan, Marileen	Secretary	\$9.50/hr.	8/27/2012
Schneck, Wendy	Paraprofessional	\$8.50/hr.	8/27/2012
Torres, Yanira	Paraprofessional	\$8.50/hr.	8/27/2012

**12. AMEND THE FOLLOWING**

- A. Amend Rosemary Jones's hourly rate to \$14.50/hr. effective 8/28/2012
- B. Amend Brandon Swords as the 2012-2013 Assistant Varsity Football Coach at a stipend of \$4,696/yr.
- C. Amend Nicholas Watt as the 2012-2013 Assistant Junior High Football Coach at a stipend of \$3,612/yr.
- D. Amend Abigail Eggert's 2012 21<sup>st</sup> Century rate to \$14/hr.
- E. Amend Jennifer Swords leave of absence dates to 8/27/2012-10/26/2012
- F. Amend Charmaine Yeagley's hourly rate to \$10.75/hr. effective 8/28/2012

All members voiced consent and the motion carried.

- (38)            RESOLUTION #14783 – A motion was made by Mrs. Bowman and seconded by Mr. Kuhn to grant approval of the Memorandum of Understanding between the Lebanon Police Department and the Lebanon School District dated June 15, 2012. All members answered aye and the motion carried.
- (39)            RESOLUTION #14784 – A motion was made by Mr. Topping and seconded by Mrs. Bowman Grant to grant approval of the School Improvement Plan for Harding Elementary School, Henry Houck Elementary School, Northwest Elementary School, Southeast Elementary School, Southwest Elementary School, Lebanon Middle School and Lebanon High School for submission to the Department of Education. All members answered aye and the motion carried.
- (40)            RESOLUTION #14785 – A motion was made by Mr. Mase and seconded by Mr. Topping grant approval of first reading of new Board Policy #123.1 Concussion Management. All members answered aye and the motion carried.
- (41)            RESOLUTION #14786 – A motion was made by Mr. Mase to reopen the budget and repeal the tax increase. The motion failed for lack of a second.
- (42)            The president requested board members to remain for an executive session to discuss personnel matters and a litigation matter following the meeting.
- (43)            With no further business to come before the board at this time, a motion was made by Mr. Kuhn and seconded by Mr. Topping that the meeting adjourn. All members voiced consent and President Schaffer declared the meeting adjourned at 8:25 p.m.

Respectfully submitted,

Mary A. Harrell  
Secretary of the Board