

## SCHOOL BOARD MINUTES

- (1) The Board of School Directors of the Lebanon School District met as a committee-of-the-whole on Monday, September 10, 2012, at 7:00 p.m. in the board conference room of the senior high school as advertised in the Daily News on December 15, 2011. The meeting began in the high school auditorium as numerous students, parents and staff members were present. Students and staff members having perfect attendance during the 2011-2012 school year were being recognized.
- (2) President Thomas L. Schaffer called the meeting to order at 7:00 p.m.
- (3) On roll call by the secretary, the following board members were present: Mrs. Debra L. Bowman, Dr. Anne V. Dall, Mrs. Rose Marie R. Kotay, Mr. Michael J. Kuhn, Mr. Richard Mase, Sr., Mr. Thomas L. Schaffer, Mr. Paul Topping and Mr. Cornell Wilson. Also present were Dr. Marianne T. Bartley, superintendent of schools; Mrs. Mary A. Harrell, secretary; and Mr. Curtis O. Richards, business manager.
- (4) Also present were Mr. Chris Danz, assistant to the superintendent for HR and pupil services; Mr. Mike Murphy, assistant to the superintendent for assessment & accountability; Mr. Craig Boltz, director of buildings and grounds; Mr. Brian Hartman, assistant director of buildings and grounds; Mr. Ted Graeff, chief information officer; Mr. Joshua Coatsworth, director of special education; Mr. Fred Shattls, director of ESOL; Mr. Scott Shonk and Mr. Bob Hoffman, Beers and Hoffman Architects; Mr. Skip Wolfe and Mr. George Horn, district residents; and Mr. John Latimer of the Lebanon Daily News.
- (5) Dr. Bartley welcomed the students, parents, and friends present to acknowledge perfect attendance. Dr. Bartley began by recognizing staff members for achieving perfect attendance during the 2011-2012 school year. Mr. Mike Reager recognized students from Harding having perfect attendance; Mrs. Mary Garrett-Giovino recognized students from the Lebanon Middle School; Mr. Mike Habecker recognized students at Southeast; Mr. Neil Young, Northwest; Mr. Coletti recognized students from Southwest; Mrs. Dawn Connelly, Henry Houck; and Mr. Bill Giovino recognized Lebanon High School students. Staff members and students received perfect attendance certificates and pins, and students also received a district event pass. A total of 167 elementary, middle school, and high school students and 73 staff members received awards. President Schaffer also extended congratulations to all the students and staff members for their perfect attendance during the 2011-2012 school year.
- (6) The meeting recessed at 7:30 p.m. for the guests present to enjoy refreshments in the atrium area.

- (7) The meeting reconvened at 7:46 p.m. in the board room.
- (8) The following applicants were interviewed for the current vacancy existing on the Board of School Directors due to the resignation of Eveira Prados who resigned effective August 20, 2012 to accept a position as a teacher in the Lebanon School District:
- |                         |                                 |
|-------------------------|---------------------------------|
| Ms. Vanessa Fischer     | 511 Cumberland Street           |
| Mr. Randy Granger       | 33 South 4 <sup>th</sup> Street |
| Mrs. Lora Lebo          | 1510 Miller Street              |
| Mr. Peter N. Pyles, Jr. | 124 East Locust Street          |
| Mr. Larry Sweigart      | 513 N. 7 <sup>th</sup> Street   |
- (9) President Schaffer announced that interviews of applicants to fill the current board vacancy would be conducted this evening. Mr. Schaffer thanked the applicants for coming out and showing interest in the vacancy on the board. He went on to say that according to the School Laws of Pennsylvania, the vacancy must be filled within thirty days of the resignation of the former board member. The new board member will be appointed at the board's business meeting planned for Monday evening, September 17, 2012, to fill the unexpired term of Mrs. Eveira Prados, and will serve until the first Monday of December, 2013. The new board member cannot serve past the next municipal election in November 2013.
- (10) President Schaffer explained that applicants would be given an opportunity to introduce themselves and then a set of questions will be directed to all applicants. At the end of the questions, individual board members will be able to ask follow-up or additional questions. If additional questions are asked, each applicant must be given an opportunity to respond. The board secretary will be taking the minutes of the meeting, but will not be recording each applicant's answer to the questions presented.
- (11) Each applicant gave a one-minute introduction.
- (12) President Schaffer asked the first question: Why do you want to be a member of the Board of School Directors? Each applicant answered the question.
- (13) President Schaffer asked the second question: What do you believe are the major challenges to be faced by our public schools over the next five years? Each applicant answered the question.
- (14) President Schaffer asked the third question: What do you think are the primary responsibilities of a school board member? Each applicant answered the question.

- (15) President Schaffer asked the fourth question: What are the greatest personal strengths and/or skills you would bring to the Board? Each applicant answered the question.
- (16) President Schaffer asked if any other board members had questions for the applicants. On behalf of the entire board, he thanked the candidates for coming forward and stated all are good candidates, but only one can be chosen to be the new board member.
- (17) President Schaffer invited the applicants to stay for the remainder of the meeting but they are not obligated to do so.
- (18) The meeting recessed at 8:15 p.m. and reconvened at 8:51 p.m.
- (19) Dr. Bartley shared that the beginning of the 2012-2013 school year went well. She said she had the opportunity to visit each building on the first day. She said that elementary class sizes are a little high right now. Our K5 classes have the highest numbers. The high school has 1305 students -- our highest in five years.
- (20) Next, Dr. Bartley shared a revised 2012-2013 calendar. She stated that we had to revise the calendar because of a technicality. Our K4 Program is funded through Headstart and Pre K Counts and they require our K4 students to be in school 180 days. Our calendar only provided for 173 days. We had to make the adjustment in order to receive the funds.
- (21) Dr. Bartley and Mr. Richards shared a draft letter of the 2013-2014 budget timeline. Dr. Bartley explained that we would only be using trending data for the first four months. In January we will present the preliminary budget looking at what we are currently doing and looking at what is in current contracts to see what is expected. She reminded everyone that we would not have all the information from the state, etc. until much later.
- (22) Dr. Bartley shared that we would be doing a facility study. It's been a number of years since we did the last one.
- (23) Mr. Shonk explained that we are asking for approval of PlanCon Part A and PlanCon Part B for Northwest Elementary School now because we must submit these documents to PDE by October 1 in order to receive any reimbursement of funds.
- (24) Dr. Bartley shared that we received PlanCon Part I approvals back from PDE. This is good news and allows us to move forward.
- (25) Dr. Bartley and the board members discussed the remaining items on the agenda, but no official action was taken.

- (26) The president requested that board members remain for an executive session to discuss personnel matters following the meeting.
- (27) With no further business to come before the board at this time, a motion was made by Mr. Mase and seconded by Mr. Topping that the meeting adjourn. All members voiced consent and President Schaffer declared the meeting adjourned at 8:36 p.m.

Respectfully submitted,

Mary A. Harrell  
Secretary of the Board