

SCHOOL BOARD MINUTES

- (1) In compliance with Sections 402 and 404 of the School Laws of Pennsylvania, the reorganization meeting of the Board of School Directors of the Lebanon School District was held in the board conference room in the senior high school on Monday, December 3, 2012, as advertised in The Daily News on December 15, 2011.
- (2) The initial chairperson, Mr. Peter N. Pyles, Jr., called the meeting to order at 7:00 p.m. He announced that a quorum was present. Everyone participated in the Pledge of Allegiance to the Flag.
- (3) On roll call, the following board members were present: Mrs. Debra L. Bowman, Dr. Anne V. Dall, Ms. Vanessa A. Fischer, Mrs. Rose Marie R. Kotay, Mr. Michael J. Kuhn, Mr. Peter N. Pyles, Jr., Mr. Thomas L. Schaffer, Mr. Paul Topping and Mr. Cornell Wilson. Also present were Dr. Marianne T. Bartley, superintendent; Mrs. Mary A. Harrell, secretary; Mr. Curt Richards, business manager; and Mr. Bill Reed, solicitor.
- (4) Also present were Mr. Ted Graeff, chief information officer; Mr. Chris Danz, assistant to the superintendent for HR and pupil services; Mr. Charles Fairchild, Fairchild Services; Mr. Kevin Cramer and Mr. George Horn, community residents; and Mr. John Latimer of the Lebanon Daily News.
- (5) RESOLUTION #14844 - It was moved by Mrs. Kotay and seconded by Mr. Kuhn to elect Mr. Peter N. Pyles, Jr. as temporary president. The motion passes with a unanimous vote.
- (6) Mr. Pyles announced that nominations for board president would be received.
- (7) RESOLUTION #14845 - Mr. Schaffer made a motion, seconded by Mrs. Bowman to nominate Dr. Anne Dall for board president. Mr. Kuhn moved that nominations for board president be closed, and Mr. Schaffer seconded that motion. All members replied aye to both motions, and Mr. Pyles asked the secretary to cast a unanimous ballot for Dr. Dall to be president of the school board for the 2013 year.
- (8) Mr. Pyles announced that nominations for board vice-president would be received.
- (9) RESOLUTION #14846 - Mr. Schaffer made a motion, seconded by Mrs. Kotay to nominate Mr. Peter N. Pyles, Jr. as board vice-president. Mrs. Bowman moved that the nominations for board vice-president be closed, and Mr. Kuhn seconded that motion. All members replied aye to both motions, and Mr. Pyles asked the secretary to cast a unanimous ballot for him to be vice-president of the school board for 2013.
- (10) Dr. Dall thanked Mr. Pyles for serving as initial chairperson.

- (11) RESOLUTION #14847 – Mrs. Bowman made a motion, seconded by Mr. Kuhn, to approve the following assignment:

Assignment of standing committees—a copy is a part of these minutes

The motion passed with a unanimous vote.

- (12) RESOLUTION #14848 - Mr. Pyles made a motion, seconded by Mr. Kuhn, to approve the following appointments:

Appointment of representatives to other agencies

Intermediate Unit Board:
Dr. Anne V. Dall (until 6/30/12)

Earned Income Tax Bureau:

Representative: Mike J. Kuhn
Alternate: Paul Topping

Lebanon County Tax Collection Committee:

Representative: Mike J. Kuhn
Alternate: Paul Topping

Lebanon Campus of Harrisburg Area Community College
Advisory Board: Michael J. Kuhn

PSBA Legislative Chairman: Michael J. Kuhn

PSBA Representative: Michael J. Kuhn

The motion passed with a unanimous vote.

- (13) RESOLUTION #14849 – Mr. Kuhn made a motion, seconded by Mr. Pyles, to approve the following election:

Election of representatives to the Lebanon County Career and
Technology Center Joint Operating Committee:

Representative: Rose Marie R. Kotay
Alternate: Thomas Schaffer

The motion passed with a unanimous vote.

- (14) RESOLUTION #14850 – It was moved by Mrs. Kotay and seconded by Mr. Topping that the board designate the dates, times, and place for next year's school board committee meetings:

The following 2013 committee meetings will be conducted on the

following dates beginning at 7:00 p.m. in the board conference room in Lebanon High School:

Monday, January 14, 2013
Monday, February 11, 2013
Monday, March 11, 2013
Monday, April 8, 2013
Monday, May 13, 2013
Monday, June 10, 2013
Monday, September 9, 2013
Monday, October 14, 2013
Monday, November 11, 2013

The motion passed with a unanimous vote.

- (15) RESOLUTION #14851 – It was moved by Mr. Kuhn and seconded by Mr. Topping that the board designate the dates, times, and place for next year's school board business meetings:

The following 2013 business meetings will be conducted on the following dates beginning at 7:00 p.m. in the board conference room in Lebanon High School:

Monday, January 21, 2013
Monday, February 18, 2013
Monday, March 18, 2013
Monday, April 15, 2013
Monday, May 20, 2013
Monday, June 17, 2013
Monday, July 15, 2013
Monday, August 19, 2013
Monday, September 16, 2013
Monday, October 21, 2013
Monday, November 18, 2013
Monday, December 2, 2013

The motion passed with a unanimous vote.

- (16) RESOLUTION #14852 – The minutes of the committee meeting held on November 12, 2012, the regular meeting held November 19, 2012, were offered for consideration. It was moved by Mr. Pyles and seconded by Mrs. Kotay that the minutes be approved. All members voiced consent and so ordered.

- (17) Mrs. Kotay announced that board members would find in their packet a hearing report of the following recently conducted disciplinary hearing:

Case 2012/2013 – 15

- (18) RESOLUTION #14853 - It was moved by Mrs. Kotay and seconded by Schaffer to accept the committee's recommendations as set forth in the hearing reports. The motion passed with a unanimous vote.

- (19) Dr. Bartley began the superintendent's report by thanking Mr. Schaffer for doing a great job as our board president last year. She stated that she enjoyed working with Mr. Schaffer very much. She also congratulated Dr. Dall on being elected as the board president for this year and stated that she is looking forward to working with Dr. Dall in this capacity.
- (20) Dr. Bartley mentioned that the artwork in the board room is provided by Mrs. Megan Fetzer's class. Mrs. Fetzer and Dr. Bartley traveled to Washington D.C. to see artwork by Ruth Adler Schnee and the class produced the displayed artwork after studying about Ruth Adler Schnee's work.
- (21) In updating the board on the high school renovations, Charlie stated that the locker rooms, bleachers and flooring should be finished and the scoreboards installed in time for the Cedar's home basketball game on December 22. Some of our home basketball games have been played at Palmyra Area High School and Lebanon Valley College while work on the gym continues.
- (22) Renovations have begun on the auditorium. This was not part of the original project specifications and will cost an additional \$700,000. The finish date is set to be the end of January so that rehearsals can begin for the spring musical. Charlie informed the board that the original completion date for the renovations has been moved to the end of February.
- (23) Dr. Bartley shared that RSR Appraisers and Analysts of Harrisburg gave us the lowest of three bids to appraise Northwest Elementary School so the board will know its value as it considers whether to renovate or build a replacement and sell the existing school. RSR will complete the work in January. The next ad hoc committee meeting will take place on January 3, 2013.
- (24) Dr. Bartley informed the board that the State Education Secretary Ron Tomalis is scheduled to visit the high school to see our hybrid classes on Thursday, December 20, 2012.
- (25) Dr. Bartley reported the following music news:
- At the PMEA District 7 band and orchestra auditions this past Saturday, Ben Boyer was accepted to the District 7 Upper Symphonic Band on baritone saxophone. We had seven students work hard to prepare for the long, grueling day of auditions.
- (26) Dr. Bartley reminded everyone of our Holiday concerts and stated that the schedule is posted on our website.
- (27) Dr. Bartley also reminded everyone of the Hall of Fame Luncheon on Saturday, December 8, 2012 at the Prescott Banquet Hall at 12 noon.
- (28) President Dall announced that the Treasurer's report and other business reports would be postponed until January, 2013.
- (29) RESOLUTION #14854 - It was moved by Mr. Kuhn and seconded by Mr. Pyles to grant permission for the business manager to process payment of invoices for December, 2012 and ratify such payment at the January, 2013 meeting. The motion

passed with a unanimous vote.

- (30) There were no communications, no solicitor's report, and no report on federal and state projects.
- (31) RESOLUTION #14855 – A motion was made by Mr. Kuhn and seconded by Mr. Schaffer to grant approval of Independent Auditors Report from Trout, Ebersole & Groff, LLP dated December 3, 2012. The audit covered the period July 1, 2011 through June 30, 2012. The motion passed with a unanimous vote.
- (32) RESOLUTION #14856 – A motion was made by Mrs. Kotay and seconded by Mr. Topping to grant approval of Invoice #2 from Beers and Hoffman in the amount of \$819.95; Invoice #4 from Beers and Hoffman in the amount of \$643.93; and Invoice #13 for Beers and Hoffman in the amount of \$1,518.40, for additional services regarding the student entrance re-design and auditorium renovations. The motion passed with a unanimous vote.
- (33) RESOLUTION #14857 – A motion was made by Mrs. Kotay and seconded by Mr. Schaffer to extend the contract for Fairchild Services, Inc. to accommodate the auditorium work. Compensation for FSI will remain at \$10,328.00 per month as stipulated in the original contract until February 28, 2013.

Discussion followed regarding the date of an invoice that the business office received from Fairchild Services. Mr. Richards excused himself from the meeting to get the invoice.

Mr. Kuhn made a motion, seconded by Mr. Pyles, to table action on this until Mr. Richards returns to the meeting.

Mr. Richards returned with the invoice and acknowledged that the invoice was for work completed in November. So the board will be approving additional payments for December, January and February.

The motion to extend the contract for Fairchild Services passed with a unanimous vote.

- (34) RESOLUTION #14858 – A motion was made by Mr. Schaffer and seconded by Mr. Topping to grant approval to contract with RSR Appraisers & Analysts to conduct the appraisal for Northwest Elementary School at a fixed fee of \$4,000 plus \$150 per hour for a board presentation, testimony or follow-up beyond typical discussion of report findings. The motion passed with a unanimous vote.
- (35) RESOLUTION #14859 - A motion was made by Mr. Schaffer and seconded by Mr. Wilson for the Board of School Directors to accept the following personnel items for discussion and action as listed on the agenda as follows:

6. CHANGE OF ASSIGNMENT

Subject to assignment by the superintendent and pending receipt of all required documentation.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
-------------	-------------	-----------	-------------	-----------------------

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE

Gross, Tarah	LMS Communication Arts Grade 7	SW K5	No Change	1/2/2013
--------------	--------------------------------------	-------	-----------	----------

The motion passed with a unanimous vote.

- (36) RESOLUTION #14860 – It was moved by Mr. Kuhn and seconded by Mr. Pyles to grant permission to appoint the following to the Board of Directors of the Cedar Foundation for 2013: Debra Gingrich, Dr. Jeffrey A. Yocum, Dr. Anne Dall, Cornell Wilson, Chris Hoy, Kate Brunelli, George Horn and Marianne T. Bartley, Ed. D. as ex-officio. The motion passed with a unanimous vote.
- (37) Mr. Schaffer congratulated Dr. Dall on being appointed as president of the board and Mr. Pyles as being appointed as vice-president of the board for 2013.
- (38) With no further business to come before the board at this time, a motion was made by Mrs. Bowman and seconded by Mrs. Kotay that the meeting adjourn. All members voiced consent. President Dall declared the meeting adjourned at 7:44 p.m.

Respectfully submitted,

Mary A. Harrell
Secretary of the Board