

## SCHOOL BOARD MINUTES

- (1) The Board of School Directors of the Lebanon School District met in regular session on Monday, June 19 2017, at 7:00 p.m. in the board conference room of the senior high school as advertised in the Daily News on December 6, 2016.
- (2) President Peter N. Pyles, Jr., called the meeting to order at 7:00 p.m. Everyone participated in the Pledge of Allegiance to the Flag.
- (3) On roll call by the secretary, the following board members were present: Mrs. Debra Bowman, Mrs. Ashley Cessna, Mr. Michael J. Kuhn, Mr. Robert Okonak, Mr. Peter N. Pyles, Jr., Mr. Thomas J. Schaffer and Mr. Paul Topping. Mrs. Rose Marie R. Kotay and Mr. Cesar Liriano were absent. Also present were Mr. Michael Murphy, assistant to the superintendent for C & E and assessments; Mrs. Mary A. Harrell, secretary; Mr. Curt Richards, business manager and treasurer.
- (4) Also present were Mr. Fred Shattls, director of ESL; Mr. Shawn Canady, chief information officer; Mr. Josh Coatsworth, director of special education; Mr. Brian Hartman, director of buildings and grounds; George Horn community member; and the following media representatives: Mr. John Latimer of the Lebanon Daily News and Ms. Laura LeBeau from WLBR.
- (5) RESOLUTION #15636 - The minutes of the committee meeting held on May 8, 2017, and the regular meeting held May 15, 2017, were offered for consideration. It was moved by Mr. Schaffer and seconded by Mr. Topping that the minutes be approved. All members voiced consent and so ordered.
- (6) Mr. Richards, business manager, shared information about the status of the state budget.
- (7) Mr. Murphy presented the 2017 inductees into the Lebanon High School Hall of Fame. An item approving the inductees appears on the evening's agenda. The prestigious list of inductees is as follows:
  - Steve Walmer, Coach
  - Matt Kujovsky, Class of 1990
  - Megan Strohman, Class of 2007
  - Jared Werth, (Posthumously), Class of 2002

These inductees will be honored at the Hall of Fame luncheon in December.

- (8) Mr. Murphy shared an update on Power Packs. He stated that Northwest initially had sixty families; that dropped to about thirty families. Harding started with seventy families and they currently have eighteen. The work is intense for the school counselors.
- (9) Mr. Murphy reminded everyone that there would be no committee meetings in July and August. The business meeting dates are July 17 and August 21, 2017.
- (10) RESOLUTION #15637 - The treasurer's report for the month of May 2017, was presented for consideration. Mr. Schaffer made a motion, seconded by Mr. Okonak, that the board approves the treasurer's report and records it as a part of the minutes. All members answered aye and the motion carried.
- (11) RESOLUTION #15638 - Acting upon certification of the treasurer, a motion was made by Mr. Okonak and seconded by Mrs. Bowman, that the board approves the payment of bills payable for May 1, 2017 to May 31, 2017, as listed, ratify the payment of invoices mentioned in the letter of certification, and take care of all other matters regarding the payment of invoices, including acceptance of the letter of certification, and record the financial statements as a part of the minutes of this meeting. All members answered aye and the motion carried.
- (12) RESOLUTION #15639 - A motion was made by Mr. Schaffer and seconded by Mr. Okonak to accept the student activity fund report for May, 2017, the Cedar Foundation report for May, 2017, the scholarship fund report for May, 2017, food service account for May, 2017, and the Phillips copy center activity report for May, 2017, as presented. All members answered aye and the motion passed.
- (13) There were no communications and no solicitor's report.
- (14) Under the Federal and State Projects, Mr. Murphy reported that we still have not received the allocation of Federal money.
- (15) RESOLUTION #15640 - Mr. Schaffer made a motion, seconded by Mr. Okonak, to grant permission to authorize Lebanon School District Administration to work with PFM Financial Advisors, LLC, as Financial Advisor, Rhoads & Sinon, LLP, as Bond Counsel and its Solicitor to proceed with the distribution of an RFP seeking bank loan proposals for the purpose of refinancing its General Obligation Bonds, Series of 2011. The motion passed with a unanimous vote.
- (16) RESOLUTION #15641 - A motion was made by Mr. Schaffer and seconded by Mr. Okonak to grant final adoption of the budget for the 2017-2018 School Year and the following resolution:

Resolved, that the Board of School Directors of the Lebanon School District receive the proposed budget for the 2017-2018 school year in the Expenditure amount of \$82,994,290 and that the board signify their intentions to empower the securing of the taxable revenue by levying a tax of 20.04 mills on the dollar for the total amount of the assessed valuation of all property taxable for school purposes in the Lebanon School District, as provided by Section 672 of the School Laws of Pennsylvania.

The proposed budget calls for continuation of the five dollar (\$5.00) per capita tax levied on all residents 18 years of age and over under Section 679 of the School Code and the following Section 511 taxes: school district share of an earned income tax of .5% on residents of the district 16 years of age and over, a per capita tax of five dollars (\$5.00) on all residents 18 years of age and over, an Local Services tax of five dollars (\$5.00), an occupational flat tax of five dollars (\$5.00), and a real estate transfer tax of .5% on real estate and real property transactions.

The following real estate tax payment schedule shall be employed during the 2017-2018 fiscal year:

Invoice date:

July 1, 2017 - With installment option

Discount (2%) payment period:

July 1, 2017, through August 31, 2017

Net payment period:

September 1, 2017, through October 31, 2017

Penalty (10%) payment period:

November 1, 2017, through December 31, 2017

All unpaid real estate taxes shall be turned over to the Tax Claims Bureau January, 2018

The following per capita & occupational flat tax schedule shall be employed during the 2017-18 school year:

Invoice date:

September 1, 2017

Discount (2%) payment period:

September 1, 2017, through October 31, 2017

Net payment period:

November 1, 2017, through December 31, 2017

Penalty (10%) payment period:

January 1, 2018, through February 28, 2018

All unpaid taxes shall be turned over to Powell, Rogers & Speaks

Approval of the following 2017 Farmstead/Homestead Exclusion Resolution:

**RESOLVED**, by the Board of School Directors of Lebanon School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2017, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

a. **Aggregate amount available for homestead and farmstead real estate tax reduction.** The following amounts are available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2017:

b. **Gambling tax funds.** The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of \$1,766,221.70.

c. **Philadelphia tax credit reimbursement funds.** PDE has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. § 6926.324(3), as reimbursement for Philadelphia tax credits claimed against the School District earned income tax by School District resident taxpayers, the amount of \$1,304.66.

d. **Tax shifting funds – (N/A)**

e. **Other sources** – The School District will also utilize \$463.15 of unallocated gambling funds from prior year resulting from rounding to nearest dollar of assessed value

f. **Aggregate amount available.** Adding these amounts, the aggregate amount available during the school year for real estate tax reduction is \$1,767,989.51.

2. **Homestead/farmstead numbers.** Pursuant to Act 50, 54 Pa. C.S. § 8584(i), and Act 1, 53 P.S. § 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

a. **Homestead property number.** The number of approved homesteads within the School District is 4,051.

b. **Farmstead property number.** The number of approved farmsteads within the School District is 0.

c. **Homestead/farmstead combined number.** Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 4,051.

3. **Real estate tax reduction calculation.** The school board has decided that the homestead exclusion amount and the farmstead exclusion amount shall be equal. Dividing the paragraph 1(e) aggregate amount available during the school year for real estate tax reduction of \$1,767,989.51 by the paragraph 2(c) aggregate number of approved homesteads and approved farmsteads of 4,051. (before considering the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead and farmstead exclusion amount), the preliminary calculation of the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$436.43.

Based on calculations provided by the School District Business Office from the best available information and carefully evaluated by the School Board, considering the assessed value of approved homesteads and approved farmsteads having an assessed value below the preliminary calculation of the maximum real estate assessed value reduction amount to be established as the homestead exclusion and the farmstead exclusion amount, an additional aggregate amount of \$2,349.58 will be available during the school year for real estate tax reduction applicable to approximately 4,051 homesteads and farmsteads, resulting in an additional real estate tax reduction amount available for each homestead and farmstead of \$0.58. Adding this additional amount to the preliminary calculation of the maximum real estate tax reduction amount of \$436.43, the final maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is \$437.01.

4. **Homestead exclusion calculation.** Dividing the paragraph 3 maximum real estate tax reduction amount of \$437.01 by the School District real estate tax rate of 20.04 mills, the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is \$21,807, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is \$21,807.

5. **Homestead/farmstead exclusion authorization – July 1 tax bills.** The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed

value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$21,807. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County-established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of \$21,807. For purposes of this Resolution, “approved homestead” and “approved farmstead” shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. § 6926.341(g)(3), based on homestead/farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

**6. Homestead/farmstead exclusion authorization – interim real estate tax bills.** No homestead or farmstead exclusion will apply to any interim tax bill except an interim tax bill applicable to a property that includes an approved homestead or approved farmstead listed in the report received by the School District from the County Assessment Office on or before May 1, but not included in the tax assessment reflected in the July 1 tax bill for the property.

In most cases, the assessment of approved homesteads and approved farmsteads will be reflected in July 1 tax bills. However, in any case when there is an approved homestead or an approved farmstead that is not included in the assessment reflected in the July 1 tax bill, and when an interim real estate tax notice is issued later based on an interim assessment including the approved homestead or approved farmstead, the interim tax notice shall reflect a homestead or farmstead exclusion real estate assessed value reduction calculated under paragraph 5, except that the paragraph 4 maximum real estate assessed value reduction will be prorated in the same manner as the real estate tax is pro-rated. Assuming the interim tax notice reflects taxation as of July 1, as will occur in most such cases, the full amount of the paragraph 4 maximum real estate assessed value reduction will apply. In the extraordinary case where the new interim tax assessment is effective after July 1, the paragraph 4 maximum real estate assessed value reduction will be pro-rated in the same manner as the real estate tax reflected in the interim tax bill is pro-rated.

Mrs. Bowman	Yes	Mrs. Cessna	Yes	Mrs. Kotay	Absent
Mr. Kuhn	Yes	Mr. Liriano	Absent	Mr. Okonak	Yes
Mr. Pyles	Yes	Mr. Schaffer	Yes	Mr. Topping	Yes

The motion passed with a vote of seven to zero with two absent. A copy of the Budget for school year 2017-2018 is part of these minutes and is also posted on our website.

President Pyles thanked one and all for their extreme diligence.

- (17)            RESOLUTION #15642 – A motion was made by Mr. Schaffer and seconded by Mr. Okonak to grant approval to appoint the County Treasurer as the collector of school district real estate, per capita, occupation flat and local service taxes for the residents of West Lebanon Township as outlined in the Intermunicipal Agreement with the County for Collection of West Lebanon Township School Taxes. The motion passed with a unanimous vote.
- (18)            RESOLUTION #15643 – A motion was made by Mr. Schaffer and seconded by Mr. Okonak to grant approval of Change Order #007 for the Northwest Elementary School New Building Project 3853 from E. R. Stuebner, Inc., for a credit in the amount of (\$23,185.00), for deletion of all recessed entry mats and surrounding polished concrete and replace with walk off carpet tile; approval of Change Order #008 for the Northwest Elementary School New Building Project 3853 from E. R. Stuebner, Inc., in the amount of \$1,281.63, to furnish and install HSS joint support at Door 189 per RFI #24; approval of Change Order #009 for the Northwest Elementary School New Building Project 3853 from E. R. Stuebner, Inc., in the amount of \$20,476.39, for additional cost associated with changing lintel to bent plate as marked up on the redlined shop drawing in accordance with RFI #8; and approval of Change Order #010 for the Northwest Elementary School New Building Project 3853 from E. R. Stuebner, Inc., in the amount of \$19,251.65, for additional costs to furnish and install parapet kickers as shown on Drawing SSK-2 issued by Beers & Hoffman. The motion passed with a unanimous vote.
- (19)            RESOLUTION #15644 – A motion was made by Mr. Schaffer and seconded by Mr. Topping to grant approval of recommendation to renew the annual Package Insurance Policy, which includes School Leaders Legal Liability, with Liberty Mutual through Hoaster Gebhard & Company at an annual premium of \$160,058 effective July 01, 2017 – (last year’s comparable amount adjusted for an increase in insurable values and School Law Enforcement continued coverage was \$180,577); approval of recommendation to renew the annual Auto Insurance Policy with Liberty Mutual through Hoaster Gebhard & Company at an annual premium of \$18,387 effective July 01, 2017 – (last year’s amount was \$16,337); approval of recommendation to renew the annual Excess Liability Insurance Policy with Old Republic through Hoaster Gebhard & Company at an annual premium of \$9,234 effective July 01, 2017 – (last year’s adjusted amount was \$9,241); approval of recommendation to renew the Cyber Liability Insurance Policy by Westchester Fire Insurance Company through Hoaster Gebhard & Company at an annual premium with sidecar endorsement of

\$10,695 effective July 01, 2017 – (last year’s amount was \$10,695); approval of recommendation to provide flood insurance for Henry Houck Elementary through the National Flood Insurance Program with Harleysville/Nationwide submitted by Hoaster Gebhard & Company at the premium established by the Federal program in the amount of \$3,804, effective August 01, 2017 – (last year’s amount was \$3,348); and approval of recommendation to renew the Interscholastic Sports Accident and Voluntary Student Accident Insurance with United States Fire Insurance Company through Hoaster Gebhard & Company at an annual premium of \$39,000 for the sports coverage and to offer the student accident insurance at the rates of \$22.50 for school time and \$90 for 24-hour coverage per student effective August 12, 2017 – (last year’s amount was \$39,000 for sport’s coverage and the student voluntary insurance was \$22.50 school time and \$90 for 24-hour coverage). The motion passed with a unanimous vote.

(20)            RESOLUTION #15645 – A motion was made by Mr. Schaffer and seconded by Mr. Topping for the Board of School Directors to accept the following personnel items for discussion and action as listed on the agenda:

1. **RETIREMENT RESIGNATIONS**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
A. ADMINISTRATIVE		
B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE		
C. CLERICAL		
D. FOOD SERVICE		
E. MAINTENANCE		
F. PARAPROFESSIONAL		
Simon, DiJon	LMS Learning Support Paraprofessional 6.5 hours/day	Retirement    3/22/2017 17 years

On behalf of the entire Board, President Pyles extended a thank you to DiJon Simon for her years of service to the Lebanon School District.

G. SECURITY

H. OTHER



**2. RESIGNATIONS**

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE

Attig, Leslie	LHS School Nurse	Personal	6/13/2017
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Villafane, Emily	NW Grade 5	Personal	6/7/2017
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C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

Lopez, Christopher	SE Personal Care Assistant 6.5 hours/day	Personal	6/6/2017
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Miller, Lindsey	LHS ESOL Teacher Assistant 7 hours/day	Personal	6/7/2017
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G. SECURITY

H. OTHERS

**3. NON-ACCEPTANCE**

**4. APPOINTMENTS**

Subject to assignment by the superintendent and pending required documents

<u>Name</u>	<u>Assignment</u>	<u>Prev Emp in LSD</u>	<u>New/ Replace</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE

Bannister, Jonathan	LHS LTS Emotional Support	N R	\$48,544/yr. prorated for the number of days worked	8/23/2017
Brown, Megan	LHS Life Skills	N R	\$49,558/yr.	8/23/2017
Erbach, Logan	HD Grade 1	N R	\$48,544/yr.	8/23/2017
Heck, Kayce	LMS Guidance	N R	\$52,413/yr.	8/23/2017
Miller, Emily	LMS Life Skills	N N	\$48,544/yr.	8/23/2017

C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

G. SECURITY

H. OTHER

Donbaugh, Katie	SW Nurse Assistant (LPN)	N R	\$15.05/hr.	8/23/2017
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5. RE-APPOINTMENTS

A. ADMINISTRATIVE

Danz, Gregory	STEAM Coordinator (210 Days)	Y R	\$75,741/yr.	8/1/2017- 6/11/2018
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B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE

Kish, Lori	HD LTS Grade 1	Y R	\$48,544/yr., prorated for the number of days worked	8/23/2017- Last staff day of the 2017- 2018 school year
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C. CLERICAL

- D. FOOD SERVICE
- E. MAINTENANCE
- F. PARAPROFESSIONAL
- G. SECURITY
- H. OTHER

6. CHANGE OF ASSIGNMENT

Subject to assignment by the superintendent and pending required documents

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
A. ADMINISTRATIVE				
B. PROFESSIONAL				
Grove, Kathryn	LMS School Counselor	LHS School Counselor	No Change	8/23/2017
Shay, Colleen	LHS Itinerant Learning Support	LHS Emotional Support	No Change	8/23/2017
Staudt, Lindsey	HD Grade 1	HD Grade 5	No Change	8/23/2017
C. CLERICAL				
D. FOOD SERVICE				
Pelfrey, Cynthia	LHS Head Baker/Cook	LHS Kitchen Manager	\$17.65/hr.	On or after 7/1/2017 assuming ratification of AFSCME contract
E. MAINTENANCE				
F. PARAPROFESSIONAL				

G. SECURITY

H. OTHER

7. CHANGE OF STATUS

Subject to assignment by the superintendent and pending required documents

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE

O’Byle, Staci	NW LTS Assistant Principal	LHS Itinerant Learning Support	\$58,394/yr.	8/23/2017
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C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

Jones, Rosemary	LHS LTS Life Skills	LHS Emotional Support Paraprofessional	\$17.50/hr.	8/23/2017
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Hawryluk, Heather	LHS LTS Emotional Support	LHS Emotional Support Paraprofessional	\$16.35/hr.	8/23/2017
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G. SECURITY

H. OTHER

Neidigh, Ronald	Day-to- Day Substitute Nurse	LMS Nurse Assistant 6.5 hours/day	\$15.05/hr.	8/23/2017
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8. EXTRA PAY FOR EXTRA DUTY

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
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**9. INCOME PROTECTION**

**10. LEAVE OF ABSENCE WITH APPROVAL**

<u>Name</u>	<u>Assignment</u>	<u>Type</u>	<u>Date</u>
Jumper, David	LHS Custodian	Consecutive	05/30/2017 – 08/18/2017
Lerch, Robin	LMS School Counselor	Consecutive	11/16/2017 – 01/15/2018
Minnich, Kathryn	Building & Grounds Administrative Assistant	Intermittent	05/25/2017 – 05/25/2018
Prados, Eveira	LHS Spanish	Intermittent	04/20/2017- 04/20/2018
Rivera, Elizabeth	LHS Paraprofessional	Intermittent	05/23/2017 – 05/23/2018
Thomas, Wendi	HD 195-Day Secretary	Consecutive	05/15/2017 – 05/30/2017

**11. OTHER PERSONNEL RECOMMENDATIONS**

Subject to assignment by the superintendent and pending required documents:

- A. Grant tenure to the following professional staff –See Exhibit A
- B. Appoint the following persons to the extracurricular activities as indicated for the 2017-2018 school year-See Exhibit B
- C. Appoint the following persons as 2017-2018 Division Level Coordinators as indicated-See Exhibit C
- D. Appoint the following persons to the 2017 Extended School Year Program in the position and rate indicated from 6/26/2017-7/27/2017, Monday-Thursday from 8:30 a.m.-11:30 a.m. at the Lebanon High School-See Exhibit D
- E. Grant final approval of the terms and conditions of the negotiated agreement between the American Federation of State, County &

Municipal Employees (AFSCME) and the Lebanon School District Board of School Directors, effective 7/1/2017-6/30/2020-See Exhibit E

- F. Appoint the following teachers to work during the 2017 summer and/or outside the 2017-2018 contracted day to conduct placement testing for potential ESL students at a rate of \$32/hr.

Name

Agnew-Karcheski, Leahn  
 Ashworth, Jessica  
 Autenrieth, Sara  
 Bare, Shonda  
 Book, Lara  
 Competielle, Jennifer  
 Ebersole, Stephanie  
 Foster, Rachel  
 Horstick, Linda  
 Kahler, Melissa  
 Lane, Amber  
 Monkgon, Tina  
 Mueller, Brenda  
 O'Connor, Debra  
 Ohl, Debra  
 Pepley, Linda  
 Rivera, Diana  
 Sable, Priscilla  
 Sunkel, Wanda

- G. Appoint Daria Rohrer to work as an ESL Teacher Assistant during the 2017 summer and/or outside the 2017-2018 contracted day to conduct placement testing for potential ESL students at her current hourly rate.

- H. Appoint the following persons to the 2017-2018 LHS Marching Band at the position and stipend indicated:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Umberhauer, Jeremy	Assistant Director	\$4,365/yr.
Hartman, Kristopher	Head Drill Instructor	\$2,578/yr.
Keath, Ryker	Head Color Guard Instructor	\$2,578/yr.
Meashey, Chester	Head Percussion Instructor	\$2,578/yr.
Rodriguez, Brittany	Assistant Drill Instructor	\$1,284/yr.
Wickham, Bethany	Asst. Color Guard Instructor	\$1,284/yr.
Mitchell, Jessica	Chamber/Orchestra Director	\$642/yr.

- I. Appoint Katherine Cruz to participate in the 2017 Extended School Year Special Education Summer Work Crew program hosted by the Building and Grounds Department from 6/26/2017-7/29/2017,

Monday-Thursday, at the Lebanon High School at a rate of \$7.50/hr. Student wages will be reimbursed by the Office of Vocational Rehabilitation for Lebanon School District's participation in the Workforce Innovation Opportunity Act.

- J. Appoint the following teachers to work the LMS summer school program from July 10, 2017 through July 27, 2017 from 8:30 a.m.-11:30 a.m. at the rate of \$32/hr.

Name

Henry, Shawn  
McGuigan, Michael  
Quinn, Amanda  
Siegrist, Kathryn

- K. Appoint the following teachers to work the LHS summer school program from June 12, 2017 through June 29, 2017 and July 10, 2017 through July 27, 2017 from 8:30 a.m.-11:30 a.m. at the rate of \$32/hr.

Name

Dornes, Andrew  
Figueroa, Daniel  
Forry, Christopher  
Haitos, Karen  
Heefner, Margaret  
Herrmann, Kelly  
Musser, Zachary  
O'Byle, Amy  
Rivera Moraes, Diana  
Stellar, Jeffrey  
Umbenhauer, Jeremy  
Uzar, Cathy  
Zerbe, Crystal

- L. Appoint the following persons as volunteers under the Lebanon School District Policy #916 Community Volunteers:

Name

Bowles, David A.  
Cappas, Omaira  
Evans, Karen E.  
Gulliver, Amanda R.  
Kunath, Rebecca L.  
Moll, Tiffany M.  
Schappell, Shannon L.  
Schwartz, Jenny  
Sweigert, Jesse L.

Wild, Holly K.  
Wolf, Felicia L.

- M. Approve an increase to the musical pit honorarium stipend to \$350 for professional musicians and \$250 for college students, effective 2017-2018 school year.
- N. Approve Melanie Warnick to intermittently work in the attendance office from 6/12/2017 through 6/29/2017 at her current hourly rate.
- O. Approve the following non-collective bargaining employees' rate increase for the 2017-2018 school year:

<u>Position</u>	<u>Amount of increase</u>
District Attendance Officer	2.75%
LMS Attendance Officer	\$.75/hr.
Nurse Assistants (LPN & RN)	\$.55/hr.
Security staff	\$.55/hr.
Athletic Director	2.75%
Custodial Supervisor	2.75%
Athletic Trainer	Based on LEA CBA
Family Involvement Coordinator	Based on LEA CBA
Social Worker	Based on LEA CBA

- P. Approve the starting rate, as indicated, for the following substitute positions effective 7/1/2017:

<u>Name</u>	<u>Starting Rate</u>
Custodians	\$10.50/hr.
Nurse Assistant-LPN	\$13.60/hr.
Nurse Assistant-RN	\$16.10/hr.
Paraprofessional	\$9.90/hr.
Personal Care Assistant	\$9.90/hr.
Secretary	\$10.90/hr.
Security	\$9.90/hr.
Teacher	\$125/day

- Q. Approve Dr. Arthur W. C. Abrom as the 2017-2018 Right to Know Officer.
- R. Approve Curtis O. Richards as Treasurer for the Board of School Directors for the 2017-2018 school year at a stipend of \$2,000/yr.
- S. Approve Dr. Christopher M. Danz as the Title IX Coordinator for the 2017-2018 school year.



- T. Approve Joshua Coatsworth as the Section 504 Coordinator for the 2017-2018 school year.
- U. Approve Karl Liedtka as the Guidance Supervisor for the 2017-2018 school year at a stipend of \$ 2,578/yr.
- V. Approve Dr. Jeffrey Yocum as the District Medical Director for the 2017-2018 school year effective 7/1/2017.
- W. Approve to pay a stipend in the amount of \$3,500 to Annette Colon Salgado for required skills necessary for translating and interpreting, pro-rated for the number of days worked.
- X. Approve a stipend in the amount of \$3,500 to Jeffrey Klinger for required skills necessary for translating and interpreting, pro-rated for the number of days worked.
- Y. Rescind the appointment of Emily Villafane as Assistant Junior High Cheerleading Coach.
- Z. Rescind the appointment for Valentin Plaza Garcia and Angel Rodrigues for the Extended School Year Special Education Summer Work Crew program.

AA.Remove the following substitutes as indicated:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Ansel, Julia	Teacher	06/08/2017
Battistelli, Midge	Teacher	06/08/2017
Bixler, Donald	Teacher	06/08/2017
Bucks, Robert	Teacher	06/08/2017
Cooley, Gregory	Teacher	06/08/2017
Diaz, Hazel	Teacher	06/08/2017
Eggert, Joseph	Teacher	06/08/2017
Hummel, Vicki	Teacher	06/08/2017
Lindsey, Chad	Teacher	06/08/2017
Miller, Sara	Teacher	06/08/2017
Nicholson, Mark	Teacher	06/08/2017
Olson, Kathleen	Teacher	06/08/2017
Swisher, Lori	Teacher	06/08/2017

**12. AMEND THE FOLLOWING**

- A. Amend the date of Wendy Young’s change of status to day-to-day substitute teacher effective May 18, 2017.
- B. Amend Mary Ziegler’s LTS School Nurse assignment end date to the last staff day of the 2017-2018 school year

- C. Amend Michael Hodge's 2017-2018 annual salary to \$61,284/yr.
- D. Amend Lara Book approved leave of absence date to 06/06/2017.
- E. Amend Staci O'Byle approved leave of absence dates to 08/23/2017 – 10/20/2017.
- F. Amend Linda Leitz's approved leave of absence end date to 06/14/2017.
- G. Amend Sara Sementelli from Assistant Junior High Field Hockey Co-Coach to Assistant Junior High Field Hockey Coach at a stipend of \$3,120/yr.
- H. Amend Amanda Quinn from Assistant Junior High Field Hockey Co-Coach to a Volunteer Assistant Junior High Field Hockey Coach.
- I. Amend the appointment of Joelle Hurst as the Assistant Varsity Girls Volleyball Coach to Volunteer Assistant Varsity Girls Volleyball Coach.

Mrs. Debra Bowman and Mr. Paul Topping abstained from voting to appoint persons to the extracurricular activities for the 2017-2018 school year. The motion passed.

- (21)            RESOLUTION #15646 – A motion was made by Mr. Schaffer and seconded by Mr. Topping to grant approval to add High School Boys Tennis Club Account to the District Student Activity Account. Student advisor is Cathy Uzar. The motion passed with a unanimous vote.
- (22)            RESOLUTION #15647 – A motion was made by Mr. Schaffer and seconded by Mr. Topping to grant permission to take members of the girls' basketball team on an overnight trip to Susquehanna University. Athletes will pay for camp through fundraising. Transportation will be provided by buses and school vans; and permission for the Lebanon High School Wildlife and Fisheries class to take two overnight trips. The first trip will be in late September/early October, 2017, and the second trip will be in March/April, 2018. Students will be backpacking and camping on the Appalachian Trail. Each day they will be exploring and studying the flora and fauna of the region, as well as, the impacts that mass wasting and deforestation have had on the environment. This trip will summarize the topics covered in the class and help to prepare students for the Lebanon County Envirothon. There will be approximately fourteen students and two chaperones on this trip. Students will be traveling in school vans driven by the chaperones; they are not permitted to provide their own transportation. The only cost to the district is the use of district vans. The motion passed with a unanimous vote.

(23)            RESOLUTION #15648 – A motion was made by Mr. Schaffer and seconded by Mr. Topping to grant final adoption of the Math in Focus Singapore Math textbooks for grades 6, 7, and 8; Author or Editor: Marshall Cavendish, Publisher: Houghton Mifflin Harcourt. Copyright date: 2014; and final adoption of the Journey’s textbooks for grades 1 & 2; Level 1 Newcomer English Learners in Grades 3, 4, and 5; Author or Editor: James F. Baumann et.al., Publisher: Houghton Mifflin. Copyright date: 2017; and approval of the Elementary English Language Arts Curriculum with Revisions, as approved by the Curriculum Committee. The motion passed with a unanimous vote.

(24)            RESOLUTION #15649 – A motion was made by Mr. Schaffer and seconded by Mr. Topping grant permission to appoint Mrs. Rose Marie R. Kotay as our voting delegate at the PSBA 2017 Delegate Assembly. The Assembly will be held on Friday, October 20, 2017, after the closing of the PASA-PSBA School Leadership Conference, at the Hershey Lodge. The motion passed with a unanimous vote. President Pyles expressed thanks to Rose Marie for agreeing to be our 2017 voting delegate.

(25)            RESOLUTION #15650 – A motion was made by Mr. Schaffer and seconded by Mr. Topping to grant approval of the following 2017 Inductees into the Lebanon High School Athletic Hall of Fame: The motion passed with a unanimous vote.

Matt Kujovsky	Class of 1990	Football, Basketball, Track
Megan Strohman	Class of 2007	Soccer, Basketball, Softball
Jared Werth	Class of 2002	Cross Country, Wrestling, Track
Steve Walmer	Coach 1979-1998	Track

The motion passed with a unanimous vote.

(26)            With no further business to come before the board at this time, a motion was made by Mr. Schaffer and seconded by Mr. Topping that the meeting adjourn. All members voiced consent and President Pyles declared the meeting adjourned at 7:15 p.m.

Respectfully submitted,

Mary A. Harrell  
Secretary of the Board

Name

Brady, Morgan  
Gruber, Daniel  
Hackman, Kyra  
Kennedy, Rachael  
Kuhl, Christine  
Luckenbill, Nathan  
Marinkov, Kathryn  
McGuigan, Michael  
Meassick, Sara  
Miller, Shelly  
Myers, Nathan  
Norman, Michelle  
Pukay, Bradley  
Sauer, Melissa  
Sementelli, Sara  
Smaltz, Cory  
Tycenski, Amy  
Villafane, Emily

<u>Position</u>	<u>Name</u>	<u>Stipend</u>
<b>High School</b>		
Fall Play Sight & Sound	Bowman, Robert	\$835/yr.
Stage Manager	Bowman, Robert	\$4,365/yr.
Junior Class Dean	Brown Koehler, Rebecca	\$1,797/yr.
Commencement Speech Advisor	Dietz, Christy	\$642/yr.
Tri-Hi-Y Co-Advisor	Dinkel, Laura Clark	\$321/yr.
Quiz Bowl Advisor	Graban, Stefanie	\$642/yr.
FBLA Advisor	Haitos, Karen	\$642/yr.
Cedar Time Advisor	Heefner, Margaret	\$642/yr.
National Honor Society Co-Advisor	Heefner, Margaret	\$321/yr.
Speech Contests Advisor	Hibshman, Clinton	\$642/yr.
Lodestone Advisor	Hower, William	\$32/hr. not to exceed 100 hours
Key Club/Octagon Club Advisor	Johnston, Terese	\$642/yr.
Senior Class Dean	Johnston, Terese	\$2,183/yr.
National Honor Society Co-Advisor	Musser, Zachary	\$321/yr.
Show Choir Director	Naimoli, Mark	\$4,365/yr.
Fall Play Director	Norman, Michelle	\$2,183/yr.
Interact Club Advisor	Seyfert, Paul	\$642/yr.
Just Say No Advisor	Seyfert, Paul	\$642/yr.
Student Government Advisor	Seyfert, Paul	\$835/yr.
Youth & Government Advisor	Seyfert, Paul	\$2,578/yr.
Sophomore Class Dean	Sherk, Alison	\$1,797/yr.
Tri-Hi-Y Co-Advisor	Sherk, Alison	\$321/yr.
Artist Guild Master	Topping, Luke	\$642/yr.
Freshman Class Dean	Uzar, Cathy	\$1,797/yr.
<b>Middle School</b>		
LDC Coordinator	Azeles, Carolina	\$1,000/yr.
Co-Stage Manager	Barry, Bruce	\$599/yr.
Musical Sight & Sound	Barry, Bruce	\$835/yr.
Co-Stage Manager	Brady, Morgan	\$599/yr.
All-Star Singers Co-Advisor	Brady, Morgan	\$642/yr.
Co-Play Director	Brady, Morgan	\$1,289/yr.
Musical Co-Drama Coach/Producer	Brady, Morgan	\$898.50/yr.
Co-Stage Manager	Hartman, Kristopher	\$599/yr.
All-Star Singers Co-Advisor	Hartman, Kristopher	\$642/yr.
Co-Play Director	Hartman, Kristopher	\$1,289/yr.
Musical Co-Drama Coach/Producer	Hartman, Kristopher	\$898.50/yr.
Newspaper Advisor	Lucas, Molly	\$2,183/yr.
Odyssey of the Mind Advisor	Wasakoski, Mark	\$642/yr.
<b>Elementary</b>		
Elementary Odyssey of the Mind Advisor	Blouch, Julie	\$642/yr.
Elementary Hand Bell Choir Co-Instructor	Chinnici, Kristin	\$1,284/yr.
Elementary Spring Concert Advisor	Copenhaver, John	\$642/yr.
Harding Student Government Advisor	Dasher, Barbara	\$642/yr.
Henry Houck Student Government Advisor	Fox, Kristen	\$642/yr.
Southwest Student Government Advisor	Guth, Tricia	\$642/yr.
Southeast Student Government Advisor	Herb, Michael	\$642/yr.
Elementary Hand Bell Choir Co-Instructor	Mann, Gloria	\$1,284/yr.
Southwest Student Government Advisor	Neuin, Kelly	\$642/yr.
Southeast Student Government Advisor	Reigert, Francy	\$642/yr.
Northwest Student Government Advisor	Travis, Kenneth	\$642/yr.

Exhibit C  
Division Level Coordinators  
June 19, 2017

<u>Position</u>	<u>Name</u>	<u>Stipend</u>
Art (K-12)	Fetzer, Megan	\$1,000/yr.
Business (7-12)	Haitos, Karen	\$500/yr.
Communications (6-8)	Richards, Stephen	\$1000/yr.
Communications (9-12)	Hibshman, Clinton	\$500/yr.
Communications (9-12)	Newswanger, Kelly	\$500/yr.
ESOL (K-5)	Kahler, Melissa	\$500/yr.
ESOL (6-8)	Competielle, Jennifer	\$500/yr.
ESOL (9-12)	Agnew-Karcheski, Leahn	\$500/yr.
Health Services (K-12)	Henning, Antoinette	\$2,578/yr.
Industrial Technology	Norman, Robert	\$500/yr.
Library (K-12)	Kidron, Susan	\$1000/yr.
Mathematics (6-8)	Henry, Shawn	\$1000/yr.
Mathematics (9-12)	Speraw, Daniel	\$1000/yr.
Music (K-12)	Copenhaver, John	\$1000/yr.
Physical Education (K-12)	Johnston, Terese	\$1000/yr.
Science (6-8)	Burton, Donald	\$1000/yr.
Science (6-8)	Lucas, Aaron	\$1000/yr.
Science (9-12)	Bensing, Kyle	\$1000/yr.
Social Studies (6-8)	Azeles, Carolina	\$1000/yr.
Social Studies (9-12)	Grove, Timothy	\$1000/yr.
Special Education (9-12)	O’Byle, Staci	\$1000/yr.
Special Education (6-8)	Allen, Erica	\$1000/yr.
Speech (K-12)	Winters, Kristin	\$500/yr.
World Language (9-12)	Zipp-Trate, Jill	\$500/yr.

Exhibit D  
 Extended School Year  
 June 19, 2017

<b>Professional Staff</b> <i>Rate of \$32/hour</i>	
<u>Name</u>	<u>Position</u>
Allen, Erica	Teacher
Andes, Krista	Teacher
Anthony, Karoline	Teacher
Brightbill, Haylee (June 26 <sup>th</sup> – July 6 <sup>th</sup> )	Teacher
Bucy, Kelly (July 10 <sup>th</sup> – July 27 <sup>th</sup> )	Teacher
Creek, Laura	Board Certified Behavior Specialist
Jones, Rosemary (July 3 <sup>rd</sup> – July 27 <sup>th</sup> )	Teacher
Keaton, Elizabeth	Speech and Language
Light, Courtney	Speech and Language
Martin, Danielle	Teacher
Quinn, Amanda (June 26 <sup>th</sup> - June 29 <sup>th</sup> )	Social Work
Wakefield, Lucille	Speech and Language

<b>Support Staff</b> <i>2016-2017 hourly rate until 6/30/17; 2017-2018 hourly rate after 7/1/2017</i>	
<u>Name</u>	<u>Position</u>
Alam, Syeda	Personal Care Assistant
Dehart, Brenda	Paraprofessional
Elbastawisy, Nancy	Paraprofessional
Jaggers, Jessica	Paraprofessional
Laudermilch, Angela	Paraprofessional
Moore, Curtis	Personal Care Assistant
Morrissey, Tracy	Paraprofessional
Rosales Colmenares, Grace	Personal Care Assistant
Rutter, Rebecca	Paraprofessional
Yeagley, Charmaine	Paraprofessional
Yocum, Susan	Paraprofessional