

SCHOOL BOARD MINUTES

- (1) The Board of School Directors of the Lebanon School District met in regular session on Monday, February 20, 2017, at 7:00 p.m. in the board conference room of the senior high school as advertised in the Daily News on December 7, 2016.
- (2) President Peter N. Pyles, Jr., called the meeting to order at 7:00 p.m. Everyone participated in the Pledge of Allegiance to the Flag.
- (3) On roll call by the secretary, the following board members were present: Mrs. Debra Bowman, Mrs. Rose Marie R. Kotay, Mr. Michael J. Kuhn, Mr. Cesar Liriano, Mr. Robert Okonak, Mr. Peter N. Pyles, Jr., and Mr. Thomas L. Schaffer and Mr. Paul Topping. Mrs. Ashley Cessna arrived at 7:02 p.m. Also present were Dr. Marianne T. Bartley, Superintendent of Schools; and Mrs. Mary A. Harrell, secretary.
- (4) Also present were Dr. Chris Danz, assistant to the superintendent for HR and pupil services; Mr. Mike Murphy assistant to the superintendent for assessment and accountability; Mr. Josh Coatsworth, director of special education; Mr. Shawn Canady, chief information officer; Mr. Brian Hartman, director of buildings and grounds; Mr. Todd Kaylor, assistant director of buildings and grounds; Mr. Gidge Horn, district resident; John Latimer, Lebanon Daily News and Laura LeBeau, WLBR.
- (5) RESOLUTION #15564 - The minutes of the committee meeting held on January 9, 2017, and the regular meeting held January 16, 2017, were offered for consideration. It was moved by Mr. Schaffer and seconded by Mr. Topping that the minutes be approved. All members voiced consent and so ordered.
- (6) Dr. Bartley began the superintendent report by stating that the Great Lebanon Community Project will be represented at the YMCA's Healthy Kids Day celebration on Saturday, March 11. Dr. Bartley and Eco Eddy will be there.
- (7) This month's Rotary Students of the Month are Kaitlyn Bartal and Aaron Woodhouse.
- (8) In updating the Board about the trip to Europe that some of our high school students will be taking, Dr. Bartley shared that a donation in the amount of \$500 was received from Central Pennsylvania Holocaust Education Fund of The Foundation for Enhancing Communities, modeled on a fund established in memory of Sidney Slotznick by his widow, Diana J. Slotznick.
- (9) Congratulations to the Boys Basketball Team. They will be playing the District III Quarterfinal game on Friday.

- (10) RESOLUTION #15565 - The general fund treasurer's report ending January 31, 2017, was presented for consideration. Mr. Schaffer made a motion, seconded by Mr. Okonak, that the board approves the treasurer's report and records it as a part of the minutes. All members answered aye and the motion carried.
- (11) RESOLUTION #15566 - Acting upon certification of the treasurer, a motion was made by Mr. Schaffer and seconded by Mrs. Kotay, that the board approves the payment of bills for the period of January 1, 2017 to January 31, 2017, as listed, ratify the payment of invoices, and take care of all other matters regarding the payment of invoices, and record the financial statements as a part of the minutes of this meeting. All members answered aye and the motion carried.
- (12) RESOLUTION #15567 - A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to accept the Cedar Foundation financial summary report; student activity fund report; scholarship fund; food service report; and Phillips Copy Center report for January, 2017, as presented. All members answered aye and the motion passed.
- (13) There were no communications and no solicitors report.
- (14) Mr. Murphy reported on Federal Programs. He stated that we recently received word that we will be undergoing a Federal Programs Review by PDE.
- (15) RESOLUTION #15568 - Mr. Schaffer made a motion, seconded by Mr. Okonak to grant permission to apply for grant funds through UGI and the National Science Foundation for the purpose of creating a STEAM Summer Camp. All members answered aye and the motion passed.
- (16) RESOLUTION #15569 - Mr. Schaffer made a motion, seconded by Mr. Okonak to grant approval to award the Synthetic Running Track renovations to ATT Sports in the amount of \$178,316 and include the new Shot Put Pad at a cost of \$9,325. All members answered aye and the motion passed.
- (17) RESOLUTION #15570 - Mr. Schaffer made a motion, seconded by Mr. Topping to grant approval of the Memorandum of Understanding between the Lebanon School District and the Lebanon County Children and Youth Services to ensure the educational stability of Foster Care Youth: Every Students Succeeds Act (ESSA) requirements. All members answered aye and the motion passed.
- (18) RESOLUTION #15571 - Mr. Schaffer made a motion, seconded by Mrs. Kotay to grant approval for Fredericksburg Community Health Center to review and authorize student IEPs requiring Personal Care Assistants for the purpose of billing for ACCESS Program. The cost of each review for the remainder of the 2016-2017 school year will be \$30 per IEP reviewed. Mrs. Debra Bowman abstained from voting because she is employed by Fredericksburg Community Health Center. The motion passed.

- (19) RESOLUTION #15572 – Mr. Schaffer made a motion, seconded by Mr. Okonak to grant approval to award the Metal Detector bid to CEIA at a cost of \$22,150.00, paid by the Safe Schools Grant. All members answered aye and the motion passed.
- (20) RESOLUTION #15573 – Mr. Okonak made a motion, seconded by Mr. Liriano to grant permission to take approximately sixty-four 5th Grade students from Southeast Elementary School on an overnight trip to Camp Swatara, from April 18 to April 19, 2017. Students will be transported in a bus. Total cost of the trip is approximately \$3,000 and will be paid through Southeast PTT funds and fundraising efforts. (document posted to wiki). All members answered aye and the motion passed.
- (21) RESOLUTION #15574 – Mr. Schaffer made a motion, seconded by Mrs. Kotay to grant permission to dispose of up to 1250 retired iPads and similar retired technology to Diamond Assets for an estimated recovery of \$60,000 to \$82,000. Recovered funds to be reinvested into technology for elementary division. All members answered aye and the motion passed.
- (22) RESOLUTION #15575 – A motion was made by Mr. Schaffer and seconded by Mr. Okonak for the Board of School Directors to accept the following personnel items for discussion and action as listed on the agenda as follows:

1. **RETIREMENT RESIGNATIONS**

- | <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|---|-------------------|-----------------------|
| A. ADMINISTRATIVE | | |
| B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE | | |
| C. CLERICAL | | |
| D. FOOD SERVICE | | |
| E. MAINTENANCE | | |
| F. PARAPROFESSIONAL | | |

Kantner, Bonnie	NW K4 Paraprofessional 6.5 hours/day	Retirement 10 years	6/6/2017
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G. SECURITY

H. OTHER

2. **RESIGNATIONS**

- | <u>Name</u> | <u>Assignment</u> | <u>Reason</u> | <u>Effective Date</u> |
|-------------------|-------------------|---------------|-----------------------|
| A. ADMINISTRATIVE | | | |

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE

C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

Martinez-Ramirez, Katherine	SW Grade 1 Paraprofessional 6.5 hours/day	Personal	2/24/2017
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Spitler, Mandy	NW Personal Care Assistant 6.5 hours/day	Personal	2/1/2017
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G. SECURITY

Candelario, Jon-Carlo	NW Security Guard 7.5 hours/day	Personal	12/7/2016
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H. OTHERS

3. NON-ACCEPTANCE

4. APPOINTMENTS

Subject to assignment by the superintendent

<u>Name</u>	<u>Assignment</u>	Prev Emp in <u>LSD</u>	New/ <u>Replace</u>	Proposed <u>Rate</u>	Effective <u>Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE

C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

Lopez, Christopher	SE Personal Care Assistant 6.5 hours/day	N N	\$10.00/hr.	1/20/2017
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G. SECURITY

Rivera, Tania	LMS Security Guard 7.5 hours/day	N Y	\$10.05/hr.	2/21/2017
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H. OTHER

5. RE-APPOINTMENTS

A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE

C. CLERICAL

C. FOOD SERVICE

D. MAINTENANCE

E. PARAPROFESSIONAL

F. SECURITY

G. OTHER

6. CHANGE OF ASSIGNMENT

Subject to assignment by the superintendent.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
A. ADMINISTRATIVE				
B. PROFESSIONAL				
C. CLERICAL				
D. FOOD SERVICE				
E. MAINTENANCE				
F. PARAPROFESSIONAL				

Vazquez, Julian	LMS Personal Care Assistant 6.5 hours/day	HH Personal Care Assistant 6.5 hours/day	No Change	1/31/2017
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G. SECURITY

H. OTHER

7. CHANGE OF STATUS

Subject to assignment by the superintendent.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
A. ADMINISTRATIVE				
B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE				
C. CLERICAL				
D. FOOD SERVICE				
E. MAINTENANCE				
F. PARAPROFESSIONAL				
G. SECURITY				
H. OTHER				
Gulotta, Katelyn	NW Nurse Assistant 6.5 hours/day	Day-to-Day Substitute Nurse Assistant	\$13.05/hr.	2/13/2017
Jennings, Ashley	LHS Security Guard 7.5 hours/day	Day-to-Day Substitute Security Guard	\$9.60/hr.	12/30/2016
Oskam, Yvette	SW Personal Care Assistant 6.5 hours/day	Day-to-day Substitute Teacher	\$120/day	1/30/2017

8. EXTRA PAY FOR EXTRA DUTY

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
A. RESIGNATION			
B. DELETION			

C. APPOINTMENT

D. REVISION

9. INCOME PROTECTION

10. LEAVE OF ABSENCE WITH APPROVAL

<u>Name</u>	<u>Assignment</u>	<u>Type</u>	<u>Date</u>
Gruber, Daniel	LHS Transition Coordinator	Intermittent	02/02/2017-03/16/2017
Heefner, Margaret	LHS English	Consecutive	03/02/2017-03/10/2017
Weise, Chris	LHS Custodian	Consecutive	01/18/2017-02/10/2017
Winters, Kristin	HH Speech	Consecutive	02/17/2017-02/26/2017

11. OTHER PERSONNEL RECOMMENDATIONS

A. Approve the following teachers to work one half hour in the AM Academy Program at Henry Houck Elementary School at a rate of \$32/hour for 20 days from 2/14/2017 through 3/30/2017. Paid by Henry Houck building funds:

Name
Ashworth, Jessica
Dailey, Susan
Danielewicz, Susan
Daub, Heather
Fox, Kristen
Kohr, Earletta
McNeal, James
Schrader, Dawn
Vu, Jennie

B. Approve Johnna Bord and Lourdes Moreno-Disla to work as paraprofessionals for one half hour in the AM Academy program at Henry Houck Elementary School at their current hourly rate for 20 days from 2/14/2017 through 3/30/2017. Paid by Henry Houck building funds.

C. Approve Pamela Flory as a new teacher mentor for the 2016-2017 school year, effective 11/3/2016, at a stipend of \$1,000/yr., prorated for the number of days worked.

D. Appoint the following persons as 2016-2017 coaches as indicated:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Boyer, Amanda	Assistant Junior Varsity Softball	\$2,499/yr.
Gejoff, Brooke	Volunteer Ass't Varsity Track & Field	

Thomson, Bryan Volunteer Ass't Varsity Softball

- E. Appoint Mary Harrell as Secretary for the Board of School Directors at an annual salary of \$4,000 for a four-year term until July 1, 2021.
- F. Appoint Kara Moore as a teacher in the 2016-2017 21st Century Program at a rate of \$32/hr.
- G. Appoint Jean Joseph as an interpreter at the rate of \$25.00/hour, effective February 3, 2017.
- H. Appoint the following persons at the established rate of \$120 per day, as a day-to-day substitute teacher, subject to assignment by the superintendent:

<u>Name</u>	<u>Effective Date</u>
Adewodu, Oluwatobi	01/30/2017
Bomgardner, Olivia	02/14/2017
Bradley, Jacob	02/02/2017
Carmichael, Sinead	02/15/2017
Herr, Greg	02/02/2017
Hubbard, Mark	01/25/2017
Klopp, Killian	01/25/2017
Popp, Tace	01/31/2017
Seguinot, Sarah	01/24/2017
Troiano, Jennifer	02/14/2017

- I. Appoint the following substitute support staff, as indicated, subject to assignment and pending the required documentation:

<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Effective Date</u>
Alsieux, Waleska	Paraprofessional	\$9.60	02/16/2017
DeCastro, Natalie	Paraprofessional	\$9.60/hr.	02/13/2017
Minnich, Brett	Paraprofessional	\$9.60/hr.	01/27/2017
Seguinot, Sarah	Paraprofessional	\$9.60/hr.	01/24/2017

- J. Appoint the following persons as volunteers under the Lebanon School District Policy #916 Community Volunteers:

Name
Habecker, Judith A.
Kantner, Bonnie
Santiago, Daniel A.
Weaver, Terry D.
Zimmerman, Jacquelyn

- K. Appoint the following persons to work as Spring Game Help effective March 17, 2017 - See Exhibit A
- L. Remove Laurie Seiple as a substitute paraprofessional effective 01/13/2017.
- M. Remove Jessica Oliveri as a substitute teacher effective 02/14/2017.

12. AMEND THE FOLLOWING

- A. Amend Nadia Berrios' assignment dates to 1/3/2017-6/6/2017.
- B. Amend Socorro Mejias' change of status effective date to 12/22/2016.
- C. Amend Rebecca Smith's coaching assignment to 2016-2017 Assistant Varsity Softball Coach at a stipend of \$3,249/yr.
- D. Amend Miranda Jumper's coaching assignment to 2016-2017 Assistant Varsity Softball Coach at a stipend of \$3,249/yr.

Mrs. Debra Bowman abstained from voting on Item K under Other Personnel Recommendations because Robert Bowman is her husband. The motion passed.

- (23) RESOLUTION #15576 – A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to grant permission to accept the following drivers from D. B. Fisher Student Transportation to provide transportation services to the Lebanon School District during the 2016-2017 school year. Documentation has been provided to the Business Office as required by contract to certify the drivers listed meet the requirements to transport students: George Dodson, Diana Hoke, Rachel Mann and David Spancake. This motion passed with a unanimous vote.
- (24) RESOLUTION #15577 – A motion was made by Mr. Schaffer and seconded by Mr. Okonak to grant approval of the District Level Comprehensive Plan for 7/1/2017 through 6/30/2020. This motion passed with a unanimous vote.
- (25) RESOLUTION #15578 – A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to approval of Second Reading of Revised Board Policy #005 - Organization; approval of Second Reading of Revised Board Policy 101- Philosophy of Education; approval of Second Reading of Revised Board Policy 102 – Academic Standards; approval of Second Reading of Revised Board Policy 103 – In School and Classroom Practices; approval of Second Reading of New Board Policy 103.1 – Nondiscrimination-Qualified Students with Disabilities; approval of Second Reading of New Board Policy 104 – Nondiscrimination in Employment and Contract Practices; approval of Second Reading of Revised Board Policy 109 – Resource Materials; approval of Second Reading of Revised Board Policy 110 – Instructional Supplies; approval of Second Reading of Revised Board Policy 112 – School Counseling; approval of Second Reading of Revised Board Policy 114 – Gifted Education; approval of Second Reading of Revised Board Policy 115 – Career and Technical Education; and approval of Second Reading of Revised Board Policy 117 – Homebound Instruction. This motion passed with a unanimous vote.
- (26) The president requested that board members remain for an executive session to discuss negotiations and personnel following the meeting.

(27) With no further business to come before the board at this time, a motion was made by Mr. Schaffer and seconded by Mrs. Kotay that the meeting adjourn. All members voiced consent and President Pyles declared the meeting adjourned at 7:10 p.m.

Respectfully submitted,

Mary A. Harrell
Secretary of the Board

Exhibit A -Spring Game Help

Name

Batchler, Caroline
Bowman, Robert
Brewer, Benjamin
Cram, John
Crowe, Jamie
Cummins, Kathy
Dowhower, Constance
Dundore, Renee
Eiceman, JoAnn
Fisher, Devon
Geesey, Albert
Gelgot, Martha
Graban, Stephanie
Haninchick, David
Hodge, Michael
Johnston, Terese
Kupp, David
Lawrence, Dawn
Ludwig, Debra
Miller, Barbara
Moore, Kara
Moore, Curtis
Rau, Daniel
Rohland, Sharon
Schies, Ryan
Schweingruber, Jerry
Sherk, Alison
Spangler, Thomas
Thompson, Ted
Warren, Nicholas
Wolf II, Karl
Yonchiuk, Gerard