

SCHOOL BOARD MINUTES

- (1) The Board of School Directors of the Lebanon School District met in regular session on Monday, May 15, 2017, at 7:00 p.m. in the board conference room of the senior high school as advertised in the Daily News on December 6, 2016.
- (2) President Peter N. Pyles, Jr., called the meeting to order at 7:00 p.m. Everyone participated in the Pledge of Allegiance to the Flag.
- (3) On roll call by the secretary, the following board members were present: Mrs. Debra Bowman, Mrs. Ashley Cessna, Mrs. Rose Marie R. Kotay, Mr. Robert Okonak, Mr. Peter N. Pyles, Jr., Mr. Thomas J. Schaffer and Mr. Paul Topping, Mr. Michael J. Kuhn and Mr. Cesar Liriano. Also present were Dr. Marianne T. Bartley, Superintendent of Schools; Mrs. Mary A. Harrell, secretary; Mr. Curt Richards, business manager and treasurer.
- (4) Also present were Dr. Chris Danz, assistant to the superintendent for HR and pupil services; Mr. Mike Murphy, assistant to the superintendent for assessment and accountability; Mr. Shawn Canady, chief information officer; Mr. Joshua Coatsworth, director of special education; Mrs. Kelly Herr, assistant business manager; Mr. Brian Hartman, director of buildings and grounds; Mr. Todd Kaylor, assistant director of buildings and grounds; Mr. Fred Shattls, director of ESOL; Mr. Bill Giovino, principal, LHS; Mr. Adam Steckbeck, head custodian; Mrs. Dawn Connelly, principal, LMS; Mr. Keith Rolon, teacher; Mr. Dan Speraw, Ms. Jenna Reich, Ms. Megan Heefner, Ms. Lisa Shucker, LEA Representatives; Mr. Brian Barnhart and Mr. Flip Steinour, IU13; Mr. Gidge Horn, district resident; Senator Folmer, Representative Ryan and Mayor Capello; Dr. Arthur Abrom and family; and the following media representatives: Ms. Laura LeBeau, WLBR and Mr. John Latimer of the Lebanon Daily News.
- (5) RESOLUTION #15614 – The minutes of the committee meeting held on April 10, 2017, and the regular meeting held on April 17, 2017, were offered for consideration. It was moved by Mr. Schaffer and seconded by Mr. Okonak that the minutes be approved. All members voiced consent and so ordered.
- (6) During the Superintendent’s report, Dr. Bartley shared that tentative adoption of the 2017-2018 proposed final budget is on the agenda for approval tonight. Dr. Bartley mentioned that class size at Harding is a concern for next year. Dr. Bartley recommended that one additional teacher be hired for Harding.
- (7) Next, Senator Folmer, Representative Ryan and Mayor Capello presented Dr. Bartley with Citations and Proclamations in honor of her retirement from being the Superintendent of Lebanon School District. On

behalf of the entire Board, President Pyles presented Dr. Bartley with the special door knob book ends.

- (8) President Pyles introduced Dr. Abrom, our newly appointed Superintendent of Schools. President Pyles stated that Dr. Abrom comes to us with very high credentials. President Pyles praised Brian Barnhart and Flip Steinour, from IU13, for their invaluable assistance with this search.

Mr. Gidge Horn, community member, thanked the entire School Board for their diligence in searching for the right Superintendent of Schools.

- (9) Lastly, Dr. Bartley announced that Isaiah Blauch and Sadye Eisenhauer are Rotary Students of the Month for May.

- (10) RESOLUTION #15615 - The treasurer's report for the month of April 2017, was presented for consideration. Mr. Schaffer made a motion, seconded by Mr. Topping, that the board approves the treasurer's report and records it as a part of the minutes. All members answered aye and the motion carried.

- (11) RESOLUTION #15616 - Acting upon certification of the treasurer, a motion was made by Mr. Schaffer and seconded by Mr. Okonak, that the board approves the payment of bills payable from April 1, 2017 to April 30, 2017 as listed, ratify the payment of invoices mentioned in the letter of certification, and take care of all other matters regarding the payment of invoices, including acceptance of the letter of certification, and record the financial statements as a part of the minutes of this meeting. All members answered aye and the motion carried.

- (12) RESOLUTION #15617 - A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to accept the Cedar Foundation summary report, student activity fund report, scholarship fund report, food service report, and Phillips Copy Center report for April, 2017, as presented. All members answered aye and the motion passed.

- (9) In accordance with Policy 903, Public Participation in Board Meetings, Mr. Keith Rolon had applied to speak to the board. Mr. Rolon commented on the budget and other items. He shared the following thoughts:

- He feels that everyone is indirectly affected by the cuts/position shifts that are being made.
- He hopes that the cuts are not a regression for this community.
- He feels that the District is making progress.
- He believes in Cedar Spirit.
- He feels that it takes a village to raise a child.
- He wants people to want to live in this community.
- He believes that many people love this community and District.

- (13) There was no solicitor's report.

- (14) RESOLUTION #15618 – Mr. Schaffer made a motion, seconded by Mr. Okonak to grant tentative adoption of the proposed final budget for the 2017-2018 School Year.

The following roll call vote was recorded:

Mrs. Bowman	Yes	Mrs. Cessna	Yes	Mrs. Kotay	Yes
Mr. Kuhn	Yes	Mr. Liriano	Yes	Mr. Okonak	Yes
Mr. Pyles	Yes	Mr. Schaffer	Yes	Mr. Topping	Yes

The motion passed with a unanimous vote. A copy of the proposed final budget for school year 2017-2018 is part of these minutes and is also posted on our website.

- (15) RESOLUTION #15619 – Mr. Schaffer made a motion, seconded by Mr. Okonak to grant approval of Change Order #006 from E.R. Stuebner, Inc., in the amount of \$4,349.60, for additional work in adding riser sections to raise storm structures in accordance with RFI #30; and approval of Change Order #002 from Pagoda Electrical, Inc., in the amount of \$1,612.60, for the installation of Tele/data pole and associated duct bank deducts. All members answered aye and the motion passed.

- (16) RESOLUTION #15620 – Mr. Schaffer made a motion, seconded by Mrs. Kotay to grant approval of Fund Balance designations and amounts for Fiscal Year ending June 30, 2017, as proposed in the executive summary and in particular designate \$130,435 as Committed Fund Balance for the purpose of paying the Lebanon School District's remaining share of overpaid earned income tax from prior years as calculated in the Grumbine Plan. All members answered aye and the motion passed.

- (18) RESOLUTION #15621 – Mr. Schaffer made a motion, seconded by Mrs. Kotay, to grant approval of depositories for the 2017-2018 school year:

General Fund/Payroll Account	-	First National Bank PLGIT PNC Bank PSDLAF
Activity Fund	-	First National Bank
Food Service Fund	-	First National Bank
Construction Fund	-	PLGIT
Sinking Fund	-	M & T Bank Wells Fargo Bank
Scholarship Funds	-	First National Bank
Athletic Funds	-	First National Bank
Cedar Foundation	-	First National Bank

The motion passed with a unanimous vote.

- (19) RESOLUTION #15622 – Mr. Schaffer made a motion, seconded by Mrs. Kotay, to grant approval of the Lebanon County CTC Operating Budget for the 2017-2018 School Year. The motion passed with a unanimous vote.
- (20) RESOLUTION #15623 – Mr. Schaffer made a motion seconded by Mr. Liriano to grant approval of the District Contract Consortium Special Education Contracting Agreement with Lancaster-Lebanon IU13 to provide special education programs and services during the 2017-2018 school year as listed on the attached worksheet in the amount of \$2,369,422.47. (last year’s amount was \$2,133,517.52); approval of the Special Education Contracting Agreement with Lancaster-Lebanon IU13 to provide special education programs and services during the 2017-2018 school year as listed on the attached worksheet in the amount of \$691,945.94. (last year’s amount was \$487,954.49); approval of the Contracted Services Agreement with Lancaster-Lebanon IU13 for Occupational/Physical Therapy Services during the 2017-2018 school year, at a rate of \$109.50 per hour. (last year’s amount was \$104.75); approval of the Contracted Services Agreement with Lancaster-Lebanon IU13 for Speech/Language Services during the 2017-2018 school year, at a rate of \$109.50 per hour. (last year’s amount was \$104.75); approval of the Gifted Network Commitment Form with Lancaster-Lebanon IU13 to provide Gifted education programs and services during the 2017-2018 school year as listed on the attached worksheet in the amount of \$480.00; and approval of the Student Enrichment Experience Program (SEE) with Lancaster-Lebanon IU13 to provide gifted education programs and services during the 2017-2018 school year as listed on the attached worksheet in the amount of \$2,500.00. The motion passed with a unanimous vote.
- (21) RESOLUTION #15624 – Mr. Schaffer made a motion seconded by Mr. Okonak to grant approval to enter into a contract with Conexus Inc., to upgrade our building automation controls system at a cost of \$19,464.72. This upgrade will replace the current JAVA script software with HTML configurations and will be funded through B & G annual budgetary funds. The motion passed with a unanimous vote.
- (22) RESOLUTION #15625 – Mr. Schaffer made a motion seconded by Mrs. Kotay to grant approval to award the Technology Bid for District Servers and Storage to Global Data Consultants, LLC, in the amount of \$78,663.28. The motion passed with a unanimous vote.
- (23) RESOLUTION #15626 – A motion was made by Mr. Schaffer and seconded by Mr. Liriano for the Board of School Directors to accept the following personnel items for discussion and action as listed on the agenda as follows:

1. RETIREMENT RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE

C. CLERICAL

D. FOOD SERVICE

Winters, Cheryl	LHS Cafeteria Manager 8 hours/day	Retirement 28 years	6/6/2017
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On behalf of the entire School Board, President Pyles wanted to publicly thank Cheryl Winters for her dedication to the Lebanon School District, and to wish her well on her retirement.

E. MAINTENANCE

F. PARAPROFESSIONAL

G. SECURITY

H. OTHER

2. RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE

Hellenthal, Chad	LHS Emotional Support	Personal	6/8/2017
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C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

Wilson, Priscilla	LMS ESOL Teacher Assistant 7 hours/day	Personal	4/21/2017
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G. SECURITY

Calderon Andino, Norah	NW Security Guard 7.5 hours/day	Considered to have resigned	5/4/2017
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H. OTHERS

3. **NON-ACCEPTANCE**

4. **APPOINTMENTS**

Subject to assignment by the superintendent and pending required documents

<u>Name</u>	<u>Assignment</u>	Prev Emp <u>in LSD</u>	New/ <u>Replace</u>	Proposed <u>Rate</u>	Effective <u>Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE

C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

G. SECURITY

H. OTHER

5. **RE-APPOINTMENTS**

A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE

Fan, Ruijuan	LMS/LHS Chinese Guest Teacher	Y	R	\$37,065/yr.	8/23/2017- 6/6/2018
Zielger, Mary	LMS LTS School Nurse	Y	R	\$48,544/yr. Prorated for the number of days worked	8/23/2017-last student day of the 2017-2018 school year

C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

G. SECURITY

H. OTHER

6. CHANGE OF ASSIGNMENT

Subject to assignment by the superintendent and pending required documents

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
A. ADMINISTRATIVE				
*Nordall, Jennifer	LHS 210-Day Assistant Principal	NW 210-Day Assistant Principal	No Change	8/1/2017

B. PROFESSIONAL

*Musser, Zachary	District Technology Coach	District Technology Integrator	No Change	8/23/2017
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C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

G. SECURITY

H. OTHER

7. CHANGE OF STATUS

Subject to assignment by the superintendent and pending required documents:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Rate</u>	<u>Date</u>
A. ADMINISTRATIVE				
B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE				
*Hodge, Michael	LMS School	LHS SAIP	\$61,433/yr.	8/1/2017

Climate
 Manager -
 Act 93
 (210 Days)

Coordinator
 (job
 description to
 be revised) -
 under
 Miscellaneous
 Professional
 Contract
 (210 Days)

C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

Moyer, Katy	NW Personal Care Assistant 6.5 hrs./day	Day-to-Day Substitute Paraprofession al/ Secretary	\$9.60/hr. (Para- professional) \$10.60/hr. (Secretary)	5/9/2017
*Young, Wendy	LHS Personal Care Assistant 6.5 hrs./day	Day-to-Day Substitute Teacher	\$120/day	8/28/2017

G. SECURITY

H. OTHER

8. EXTRA PAY FOR EXTRA DUTY

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
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9. INCOME PROTECTION

10. LEAVE OF ABSENCE WITH APPROVAL

<u>Name</u>	<u>Assignment</u>	<u>Type</u>	<u>Date</u>
Bartley, Marianne	Superintendent of Schools	Intermittent	04/18/2017 - 06/30/2017
*Book, Lara	LMS/LHS ESOL/French Teacher	Consecutive	05/05/2017 - 05/15/2017
Dresely, Kathleen	LMS	Consecutive	08/28/2017 -

	Life Skills Teacher		12/01/2017
*Frey, Attie	LMS Grade 7 Language Arts	Consecutive	09/29/2017 – 01/01/2018
Jumper, David	LHS Custodian	Intermittent	05/04/2017 – 05/04/2018
Kahler, Melissa	NW ESOL Teacher	Consecutive	05/10/2017 – 05/30/2017
Leitz, Linda	LHS 245- Day Secretary	Consecutive	05/17/2017 – 06/20/2017
*Martin, Danielle	LMS Emotional Support Teacher	Consecutive	08/24/2017 – 10/05/2017
Martinez, Luis	LMS Head Custodian	Consecutive	05/04/2017 – 05/30/2017
Moyer, Kathie	HH Grade 1 Teacher	Consecutive	05/05/2017 – 06/07/2017
*Norman, Nicole	District Office 245-Day Secretary	Consecutive	05/17/2017 – 05/29/2017

11. OTHER PERSONNEL RECOMMENDATIONS

Subject to assignment by the superintendent and pending required documents

- A. Grant approval of the Act 93 agreement effective July 1, 2017 through June 30, 2020.
- B. Approve the following LPN's to work an additional 2 days (13 total hours per person) within two weeks prior to the start of the 2017-2018 school year at their current hourly rate:

Name

Moyer, Angela
Northwest LPN (vacancy)
Middle School LPN (vacancy)

- C. *Approve the following K4 paraprofessionals to work an additional 15 hours during the 2017-2018 school year for Child Development Associate (CDA) training at their current hourly rate:

Name

Eiceman, JoAnn
Dundore, Renee
Roark, Teresa

Blouch, Debra
Phillips, Paige
Migliaccio, Tina
Hoke, Beverly
Engle, Barbara
Lane, Kim
Gassert, Mary
Cummins, Kathy

- D. Approve a medical sabbatical for Wendy Peck for the first semester of the 2017-2018 school year.
- E. Appoint the following persons as volunteers under the Lebanon School District Policy #916 Community Volunteers-See Exhibit A
- F. Appoint Julie Blouch as the 2016-2017 Elementary Odyssey of the Mind Advisor at a stipend of \$625/yr.
- G. Appoint Andrew Dornes as the 2017-2018 Head Boys Soccer Coach at a stipend of \$5,135/yr.
- H. Appoint the following students to participate in the 2017 Extended School Year Special Education Summer Work Crew program hosted by the Building and Grounds Department from 6/26/2017-7/29/2017, Monday-Thursday, at the Lebanon High School at a rate of \$7.50/hr. Student wages will be reimbursed by the Office of Vocational Rehabilitation for Lebanon School District's participation in the Workforce Innovation Opportunity Act:

Name
Brandt, Jasmine
Kunkelman, Alyson
Plaza Garcia, Valentin
Rodrigues, Angel
Tran, Brandon

- I. *Appoint the following students as summer technology helpers from 6/12/2017-8/24/2017 at the hourly rate indicated:

<u>Name</u>	<u>Rate</u>
Morales, Paola	\$8.30/hr.
Emerich, Alexa	\$8.00/hr.

- J. Appoint the following substitute support staff, as indicated, subject to assignment and pending the required documentation:

<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Effective Date</u>
Williams, Robert	Security	\$9.60/hr.	05/08/2017

- K. Remove the following substitutes as indicated:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Parrish, Gabrielle	Paraprofessional	04/21/2017
*Torres, Ivette	Paraprofessional	05/08/2017
*VanLeuvan, Molly	Teacher	06/07/2017

- L. Rescind Todd Gingrich's assignment as 2017-2018 Head Boys Soccer Coach.
- M. Rescind the approval of Clinton Hibshman as the 2017-2018 Volunteer Assistant Varsity Boys Soccer Coach.
- N. Rescind the approval for Michelle Schmidt to work additional hours as an LPN during the 2017 summer break.

12. AMEND THE FOLLOWING

- A. Amend Michelle Schmidt's resignation date to April 27, 2017.
- B. Amend Matthew Gross's resignation date to June 30, 2017.
- C. Amend Marion Hainley's return to work date to May 01, 2017.
- D. Amend Sam Martinez's beginning leave date to May 04, 2017.

The motion passed with a unanimous vote.

(24) RESOLUTION #15627 - A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to approve the appointment of Arthur Abrom, Ed.D. as Superintendent of Schools from July 1, 2017 through June 30, 2022, at a rate of \$150,000/yr. for the 2017-2018 school year. The motion passed with a unanimous vote.

(25) RESOLUTION #15628 - A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to grant tentative adoption of Math in Focus Singapore Math textbooks for grades 6, 7, and 8. Author or Editor: Marshall Cavendish, Publisher: Houghton Mifflin Harcourt. Copyright date: 2014 and tentative adoption of Journey's grades 1 & 2 for Level 1 Newcomer English Learners in Grades 3, 4, and 5. Author or Editor: James F. Baumann et. al., Publisher: Houghton Mifflin. Copyright date: 2017. The motion passed with a unanimous vote.

(26) RESOLUTION #15629 - A motion was made by Mr. Schaffer and seconded by Mr. Okonak to grant permission to take up to twelve members of the Boys Basketball team on an overnight trip to Alvernia College. Students will leave LHS on Friday, July 14 and return on Sunday, July 16, 2017. The Team will learn Basketball skill improvement and team building. The trip will be paid through fundraising and player payment. Students will travel in school vans; and permission to take LHS Cheerleaders on an overnight trip to Shippensburg University for training and team bonding. Students and chaperones will depart from LHS on Tuesday, July 18, 2017, and return to LHS on Friday, July 21, 2017. Students will be transported by bus, which will

be paid through student fundraising; and permission to take up to forty-five members of the LHS Football Team on an overnight trip to Millersville University, from July 21 to July 23, 2017. The objective of the trip is team building and instilling offensive and defensive systems. Students will be transported by bus and vans, and will be paid through student fundraising and golf tournament; and permission to take approximately six members of the Track and Field team on an overnight trip to Shippensburg University for the District III Track Meet, from May 19 to May 20, 2017. Students will be transported by district vans. The motion passed with a unanimous vote.

- (27) RESOLUTION #15630 – A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to grant approval to participate in the Election of Intermediate Unit Board of Directors. The motion passed with a unanimous vote.
- (28) RESOLUTION #15631 – A motion was made by Mr. Schaffer and seconded by Mr. Topping to grant approval to participate in the Election of Officers for the Lebanon County Career and Technology Center Board. The motion passed with a unanimous vote.
- (29) RESOLUTION #15632 – A motion was made by Mr. Schaffer and seconded by Mr. Topping to grant permission to accept the following driver from D. B. Fisher Student Transportation to provide transportation service to the Lebanon School District during the remainder of the 2016-2017 school year. Documentation has been provided to the Business Office as required by contract to certify the drivers listed meet the requirements to transport students: Mary Ann Sheean. The motion passed with a unanimous vote.
- (30) RESOLUTION #15633 – A motion was made by Mr. Schaffer and seconded by Mr. Okonak to grant permission to revise the 2016-2017 school calendar to reflect November 30, 2016, as an Act 80 Day, giving Seniors 180 total days. The motion passed with a unanimous vote.
- (31) RESOLUTION #15634 – A motion was made by Mr. Schaffer and seconded by Mr. Topping to grant permission for the Pennsylvania Department of Education, the Pennsylvania Department of Drug and Alcohol Programs, and the Pennsylvania Commission on Crime and Delinquency to administer the 2017 Pennsylvania Youth Survey to students in grades 6, 8, 10 and 12, at no cost to the district. The survey will be administered to students in the fall with results received no later than April 30, 2018. The motion passed with a unanimous vote.
- (32) With no further business to come before the board at this time, a motion was made by Mr. Schaffer and seconded by Mr. Okonak that the meeting adjourn. All members voiced consent and President Pyles declared the meeting adjourned at 7:44 p.m.

Respectfully submitted,

Mary A. Harrell
Secretary of the Board

Exhibit A
Volunteers
May 15, 2017

Name

*Bartley, Marianne T.
*Bogan, Joann F.
Bosold, Kelly L.
Campbell, Heather M.
Conrad, Jessica L.
Dowd, Tierany J.
Dubble, Diane
*Fenstermaker, Jr., William
Field, Brandon L.
*Fleisher, Linda S.
*Fonseca, Carolina
*Hernandez, Jimmy
Jean-Philippe, Vanessa
*Keener, Benjamin
Maldonado, Thalia
*Matias, Elizabeth
Moreman, Karen A.
*Porto-Loyola, Nicole F.
Rodriguez, Kiara
*Rodriguez, Linda A.
Rodriguez, Martha
*Rutter, Gina D.
Thalen, Dina L.
Vaccarella, Steven M.
*Velez, Carlos A.