

## SCHOOL BOARD MINUTES

- (1) The Board of School Directors of the Lebanon School District met in regular session on Monday, August 21, 2017, at 7:00 p.m. in the board conference room of the senior high school as advertised in the Daily News on December 6, 2016.
- (2) President Peter N. Pyles, Jr., called the meeting to order at 7:00 p.m. Everyone participated in the Pledge of Allegiance to the Flag.
- (3) On roll call by the secretary, the following board members were present: Mrs. Debra L. Bowman, Mrs. Ashley Cessna, Mrs. Rose Marie R. Kotay, Mr. Michael J. Kuhn, Mr. Cesar Liriano, Mr. Peter N. Pyles, Jr., Mr. Robert Okonak, Mr. Thomas L. Schaffer and Mr. Paul Topping. Also present were Dr. Arthur W. C. Abrom, Superintendent of Schools; Mrs. Mary A. Harrell, secretary; Mr. Curt Richards, business manager and treasurer and Mr. Michael Bechtold, solicitor.
- (4) Also present were Dr. Chris Danz, assistant to the superintendent for HR and pupil services; Mr. Michael Murphy, assistant to the superintendent for assessment & accountability; Shawn Canady, chief information officer; Mr. Brian Hartman, director of buildings and grounds; Mr. Josh Coatsworth, coordinator of special education; Mr. Fred Shattls, director of ESOL; Mr. Todd Kaylor, assistant director of buildings and grounds; Mr. Andre Martin, Fidevia; Mr. Steve Sherk, Steckbeck Engineering and Mr. John Latimer of the Lebanon Daily News.
- (5) RESOLUTION #15671 - The minutes of the regular meeting held on July 17, 2017 were offered for consideration. It was moved by Mr. Okonak and seconded by Mr. Topping, that the minutes be approved. All members voiced consent and so ordered.
- (6) Dr. Abrom welcomed Mr. Steve Sherk from Steckbeck Engineering. Mr. Sherk shared information regarding a grant under the Transportation Alternatives Program. Money from this grant would be used to provide pedestrian and bicycle facility improvements associated with the new Northwest Elementary School.
- (7) Mr. Richards shared the 2018-2019 Budget Timeline and Goals. He also stated that we were recently audited by the State with excellent results; only one minor clerical finding. Dr. Abrom complimented Mr. Richards and staff on having a clean audit.
- (8) Dr. Abrom shared with the Board that he is currently in Phase One: Listen, Learn and Lead, of his Entry Plan. Incorporating the SWOT method, Dr. Abrom met with individual Board members, his Leadership Team, members of the Cedar Foundation Board, community members and members of the Superintendent Parent Advisory Council. Dr. Abrom will continue meeting with community partners.

- (9)            RESOLUTION #15672 - The treasurer's report for the month of July, 2017, was presented for consideration. Mr. Schaffer made a motion, seconded by Mr. Topping, that the board approves the treasurer's report and records it as a part of the minutes. All members answered aye and the motion carried.
- (10)           RESOLUTION #15673 - Acting upon certification of the treasurer, a motion was made by Mr. Schaffer and seconded by Mr. Okonak, that the board approves the payment of bills payable for July, 2017 as listed, ratify the payment of invoices mentioned in the letter of certification, and take care of all other matters regarding the payment of invoices, including acceptance of the letter of certification, and record the financial statements as a part of the minutes of this meeting. All members answered aye and the motion carried.
- (11)           RESOLUTION #15674 - A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to accept the Cedar Foundation report for July, 2017; the student activity fund report for July, 2017; the scholarship fund report for July, 2017; the food service report for July, 2017; and Phillips Copy Center report for July, 2017 as presented. All members answered aye and the motion passed.
- (12)           There were no communications no solicitors report and no Federal Programs report.
- (13)           RESOLUTION #15675 - Mr. Schaffer made a motion, seconded by Mr. Liriano to grant permission to take high school students on a study abroad trip to Latin America for a ten-day learning experience. Tentative travel dates are June 6, 2018 to June 15, 2018. The trip will be funded through student fundraising and other available grants. There will be no cost to the district. All members answered aye and the motion passed.
- (14)           RESOLUTION #15676 - Mr. Schaffer made a motion, seconded by Mrs. Kotay to grant approval to amend adult breakfast and lunch prices for the 2017-2018 school year as follows:
- |           |                            |
|-----------|----------------------------|
| Breakfast | \$1.85 (previously \$1.65) |
| Lunch     | \$3.50 (previously \$2.80) |
- The increase is due to PDE requiring us to raise adult meal prices to the federal minimum threshold. All members answered aye and the motion passes.
- (15)           RESOLUTION #15677 - Mr. Schaffer made a motion, seconded by Mrs. Kotay to grant approval of Resolution to grant Dr. Abrom permission to submit electronic signatures to approve documents on the Pennsylvania Department of Education website. All members answered aye and the motion passed.
- (16)           RESOLUTION #15678 - Mr. Schaffer made a motion, seconded by Mr. Okonak to grant to award Dell Chromebook 11 Model #3189 Bid for

90 Chromebooks to Global Data Consultants (GDC) in the amount of \$26,640.00 with 90 Google Management Licenses at a cost of \$2,250.00. This bid holds the unit cost for subsequent purchases to \$296.00 per laptop and \$25.00 per management license for 180 days. Purchase price is allocated through Technology Services 2017-2018 Budget. The total bid cost is \$28,890.00. All members answered aye and the motion passed.

(17) RESOLUTION #15679 – Mr. Schaffer made a motion, seconded by Mrs. Kotay to grant approval of the annual Contract of Service between the Pennsylvania Educators’ Clearinghouse, PA-Educator.net, and Lebanon School District, in the amount of \$2,430.00, to cover the time period July 1, 2017 through June 30, 2018. All members answered aye and the motion passed.

(18) RESOLUTION #15680 – Mr. Schaffer made a motion, seconded by Mr. Okonak to grant approval of the following two Change Orders for the Northwest Elementary School Project 3853: Change Order #013R from E. R. Stuebner in the amount of \$10,543.42 for code classification of building as noted by commonwealth code; Change Order #14 from E.R. Stuebner in the amount of \$3,045.46 for an additional set of doors at corridor for 3<sup>rd</sup> grade. All members answered aye and the motion passed.

(19) RESOLUTION #15681 – A motion was made by Mr. Schaffer and seconded by Mrs. Kotay for the Board of School Directors to accept the following personnel items for discussion and action as listed on the agenda:

**1. RETIREMENT RESIGNATIONS**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
A. ADMINISTRATIVE		
B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE		
C. CLERICAL		
D. FOOD SERVICE		
E. MAINTENANCE		
Risser, Steven	LMS 2 <sup>nd</sup> Shift Custodian 8 hours/day	Retirement 8/15/2017 12 years
F. PARAPROFESSIONAL		
G. SECURITY		
H. OTHER		

## 2. RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective Date</u>
A. ADMINISTRATIVE			
B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE			
Ernst, Joel	LMS Science, Grade 8	Personal	10/3/2017
Fisher, Devon	LHS Mathematics	Personal	10/4/2017
Rausch, Jennifer	NW Grade 3	Personal	8/11/2017
Weldon, Dana	SW Title I	Personal	7/24/2017
C. CLERICAL			
D. FOOD SERVICE			
E. MAINTENANCE			
F. PARAPROFESSIONAL			
Gassert, Mary	NW K4 Paraprofessional 6.5 hours/day	Personal	6/7/2017
Irizarry-Colon, Ashley	SE ESOL Teacher Assistant 7 hours/day	Personal	6/7/2017
Krall, Jamianne	LHS ESOL Teacher Assistant 7 hours/day	Personal	6/7/2017
Pagan, Marileen	LMS Learning Support Paraprofessiona 6.5 hours/day	Personal	6/7/2017
Rohrer, Daria	LHS ESOL Teacher Assistant 7 hours/day	Personal	6/6/2017

G. SECURITY

H. OTHERS

3. NON-ACCEPTANCE

4. APPOINTMENTS

Subject to assignment by the superintendent and pending required documents

<u>Name</u>	<u>Assignment</u>	<u>Prev Emp in LSD</u>	<u>New/ Replace</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE

Chobany, Amanda	HD Grade 4		N R	\$48,544/yr.	8/23/2017
Herman, Jennifer	LHS LTS Itinerant Learning Support		N R	\$48,544/yr. prorated for the number of days worked	8/23/2017- 10/26/2017
Landry, Erin	LHS LTS School Nurse		N R	\$48,544/yr. prorated for the number of days worked	8/23/2017-last staff day of the 2017-2018 school year
Musser, Mason	LMS Mathematics Grade 7		N R	\$48,544/yr.	8/23/2017
Porter, Grace	NW Grade 3		N R	\$48,544/yr.	8/23/2017
Reyes, Alberto	LMS ESL/Sheltered Math		N R	\$50,065/yr.	8/23/2017

C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

Adib, Asmae	NW K4 Paraprofessional		N R	\$15.75/hr.	8/23/2017
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6.5 hours/day

Puder, John	LHS ESL Teacher Assistant 8 hours/day	N R	\$12.75/hr.	8/23/2017
Santiago, Liz	NW K4 Paraprofessional 6.5 hours/day	N R	\$15.75/hr.	8/23/2017
Vicente, Mikayla	HH Personal Care Assistant 6.5 hours/day	N N	\$10.25/hr.	8/23/2017

**G. SECURITY**

Davis, Bobby	LHS Security Guard 7.5 hours/day	N R	\$10.25/hr.	8/21/2017
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**H. OTHER**

Sanders, Sherry	NW Nurse Assistant 6.5 hours/day	N R	\$15.05/hr.	8/21/2017
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**5. RE-APPOINTMENTS**

A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE

C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

G. SECURITY

H. OTHER

**6. CHANGE OF ASSIGNMENT**

Subject to assignment by the superintendent and pending required documents

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL

Forgotch, Rachel	HD Grade 4	SW Title I	No Change	8/23/2017
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C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

Alam, Syeda	HH Personal Care Assistant 6.5 hours/day	LMS Personal Care Assistant 6.5 hours/day	No Change	8/23/2017
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Mendoza- Perez, Othoniel	LMS Personal Care Assistant 6.5 hours/day	LMS Life Skills Paraprofessional 6.5 hours/day	\$12.75/hr.	8/23/2017
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Rodriguez, Jennifer	NW Personal Care Assistant 6.5 hours/day	LMS Personal Care Assistant 6.5 hours/day	No Change	8/23/2017
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G. SECURITY

H. OTHER

7. CHANGE OF STATUS

Subject to assignment by the superintendent and pending required documents

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE

Roth, Tyler	Day-to-Day Substitute	LMS Life Skills (filling in absence with contract)	\$48,544/yr.	8/23/2017- 10/6/2017
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Roth, Tyler	LMS Life Skills (filling in absence with contract)	LHS Mathematics	No Change	10/10/2017
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C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

Gilbert, Megan	HH Personal Care Assistant 6.5 hours/day	Day-to-Day Substitute Paraprofessional and Personal Care Assistant	\$9.90/hr.	8/23/2017
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Rodriguez, Adrian	Day-to-Day Substitute Teacher	LHS ESOL Teacher Assistant 7 hours/day	\$15.75/hr.	8/23/2017
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G. SECURITY

H. OTHER

Nixon, Kyra	NW Nurse Assistant 6.5 hours/day	Day-to-Day Substitute Nurse Assistant	\$13.60/hr.	6/7/2017
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8. EXTRA PAY FOR EXTRA DUTY

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
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9. INCOME PROTECTION

10. LEAVE OF ABSENCE WITH APPROVAL

<u>Name</u>	<u>Assignment</u>	<u>Type</u>	<u>Date</u>
Anthony, Karoline	NW Autistic Support	Consecutive	12/08/2017 – 03/09/2018
Barker, Ulrike	LMS 245-Day Secretary	Consecutive	07/17/2017 – 07/21/2017
Connelly, Dawn	LMS Principal	Consecutive	08/01/2017 – 11/01/2017
Gahres, Erin	HH Art	Consecutive	08/23/2017 – 11/20/2017
Hoke, Frederick	HH	Consecutive	07/13/2017 –



	Custodian		08/02/2017
Hufnagle, Eric	LMS 7 <sup>th</sup> Social Studies	Consecutive	11/18/2017 – 01/02/2018
Kemmerling, Sandra	Business Office Administrative Assistant	Intermittent	07/18/2017 – 10/16/2017
Meassick, Sarah	NW 2 <sup>nd</sup> Grade	Consecutive	11/08/2017 – 01/02/2018
Sable-Cuthberston Priscilla	LMS ESOL	Consecutive	11/02/2017 – 01/26/2018

## 11. OTHER PERSONNEL RECOMMENDATIONS

Subject to assignment by the superintendent and pending required documents

- A. Appoint John Puder as an interpreter/translator at the rate of \$25/hr. as needed, effective 8/22/2017 (outside of regular work hours).
- B. Appoint Josh Mountz as an 2017-2018 Assistant Drill Instructor at a stipend of \$1,284/yr.
- C. Appoint the following coaches in the positions indicated and approve as 2017-2018 Game Help:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Aponte, Kayla	Assistant Varsity Girls Volleyball	\$3,338/yr.
Bannister, Jonathan	Assistant Junior High Football	\$4,173/yr.
Kuhn, Alexander	Volunteer Assistant Varsity Football	
Lucas, Aaron	Assistant Junior High Girls Volleyball	\$2,568/yr.
Rosario Cruz, Dayshalee	Volunteer Assistant Junior High Girls Cheerleading	
Watt, Nicholas	Fall Weight Lifting	\$1,356.25/yr.
Yambo, Sharlyn	Volunteer Assistant Junior High Girls Volleyball	

- D. Appoint Linda J. Hissner as a volunteer under the Lebanon School District Policy #916 Community Volunteers.
- E. Appoint the following person at the established rate of \$125 per day, as a day-to-day substitute teacher, subject to assignment by the superintendent:

<u>Name</u>	<u>Effective Date</u>
Arroyo-Silva, Soledad	08/28/2017
Ingram, Michelle	08/28/2017
Jones, Allison	08/23/2017
Ulmanis, Eric	08/28/2017
Wuori, John	08/28/2017

- F. Appoint the following substitute support staff, as indicated, subject to assignment and pending the required documentation:

<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Effective Date</u>
Avila, Rachel	Nurse Asst.	\$13.60/hr.	08/28/2017
Heagy, Benjamin	Custodian	\$10.50/hr.	07/17/2017
Howard, Carole	Paraprofessional	\$9.50/hr.	08/28/2017
Howard, Carole	Secretary	\$10.50/hr.	08/28/2017
Mercado-Velez, Shem May	Paraprofessional	\$9.50/hr.	08/28/2017
Mercado-Velez, Shem May	Secretary	\$10.50/hr.	08/28/2017
Morales, Marta	Paraprofessional	\$9.50/hr.	08/28/2017
Otero, Stephanie	Paraprofessional	\$9.50/hr.	08/28/2017
Otero, Stephanie	Secretary	\$10.50/hr.	08/28/2017
Warner, Devan	Security	\$9.90/hr.	8/21/2017

- G. Approve the following persons as mentors for the 2017-2018 school year at a stipend of \$1,000/yr.

Name

Allen, Erica  
 Cabrera, Jessica  
 Coller, Michelle  
 Dochterman, Dean  
 Henning, Antoinette  
 Lamoureux, Renee  
 Ramirez, Sabrina  
 Shay, Colleen

- H. Approve the following paraprofessionals to work an additional one-half hour, as needed, during the 2017-2018 school year, due to additional responsibilities at the school indicated – See Exhibit A
- I. Approve the Good Samaritan Family Practice to provide physical examinations for students in the Lebanon School District during the 2017-2018 school year at a rate of \$50/hour.
- J. Remove the following substitutes effective 8/16/2017:

Name

Position

Bastian, Judith	Nurse
Boyer, Terri	Teacher
Brandt, Kenneth	Paraprofessional
Brown, Mary	Nurse
Bucy, Jeanne	Teacher
Davis, Kristi	Nurse
Long, Danielle	Teacher
Luciotti, Dianne	Nurse
Van Houten, Ryan	Teacher

- K. Rescind the appointment of Michael Toomey as the 2017-2018 Head Baseball Coach.

- L. Rescind the appointment of Andrew Hurst as the 2017-2018 Fall Weight Training Coach.
- M. Rescind the appointment of David Haninchick as the 2017-2018 Assistant Junior High Football Coach.
- N. Rescind the appointment of Cristina Flores Palacios as an LHS Emotional Support Paraprofessional.
- O. Approve the Issuance of Statement of Charges.

**12. AMEND THE FOLLOWING**

- A. Amend Amanda Waszil's 2017-2018 salary to \$52,413/yr. effective 8/23/2017.
- B. Amend Wanda Ramirez Peterson's change of assignment to NW Personal Care Assistant.
- C. Amend Yvette Ruiz de Porras' re-appointment to LMS Learning Support Paraprofessional.
- D. Amend Angie Caraballo's starting hourly rate to \$10.85/hr.
- E. Amend Katie Donbaugh's start date to 8/21/2017.

The motion passed with a unanimous vote.

(20) With no further business to come before the board at this time, a motion was made by Mr. Schaffer and seconded by Mrs. Kotay that the meeting adjourn. All members voiced consent and President Pyles declared the meeting adjourned at 7:29 p.m.

Respectfully submitted,

Mary A. Harrell  
Secretary of the Board

Exhibit A  
2017-2018 Extra Hours for Support Staff  
August 21, 2017

<u>Name</u>	<u>School</u>
Adams, Denise	HD
Adib, Asmae	NW
Allwein, Debra	NW
Arnt, Angela	SW
Bair, Luona	HH
Bankey, Dolores	SE
Batchler, Caroline	HD
Blouch, Debra	NW
Capello, Cathy	HD
Caro, Ruben	LHS
Cruz, Belkys	HH
Cummins, Kathy	SE
DeHart, Brenda	NW
DeJesus Ortiz, Jennie	NW
Dundore, Renee	HD
Eckert, Wendy	LHS
Eiceman, JoAnn	HD
Elbastawisy, Nancy	NW
Elzek, Ereny	HD
Engle, Barbara	SW
Galebach, Marilyn	SE
Getch, Jodi	SW
Gibson, Wanda	NW
Granger, Dawn	HD
Gurdus, Patricia	NW
Hoke, Beverly	SW
Irizarry Colon, Ashley	SE
Johnson, Sheri	NW
Killian, Rheta	HD
Kuilan, Suzanne	HD
Lane, Kim	SW
Laudermilch, Angela	LHS
Leffler, Suzanne	NW
McAllister, Andrea	HH
Mendoza, Ezequiel	LMS
Mendoza-Perez, Othoniel	LMS
Migliaccio, Tina	SE
Miller, Donna	SW

Moreno-Disla, Lourdes	HH
Morrissey, Tracy	NW
O'Neil, Ginny	SW
Olivencia, Lissette	HD
Petruska, Patricia	HH
Phillips, Paige	SE
Rentas Bosch, Maria	HD
Rine, Dana	LHS
Rosales-Colmenares, Grace	LHS
Ruiz, Elizabeth	SE
Rutter, Rebecca	LMS
Troain, Dongene	SE
Schies, Ryan	LHS
Sellers, Wendy	SW
Shucker, Ivy	SE
Salgado, Jeanette	NW
Williams, Dawn	HD
Yocum, Susan	NW
Zimmerman, Carolyn	NW