

SCHOOL BOARD MINUTES

- (1) The Board of School Directors of the Lebanon School District met in regular session on Monday, September 18, 2017, at 7:00 p.m. in the board conference room of the senior high school as advertised in the Daily News on December 6, 2016. The meeting began in the high school auditorium as numerous students, parents and staff members were present. Students and staff members having perfect attendance during the 2016-2017 school year were being recognized.
- (2) President Peter N. Pyles, Jr., called the meeting to order at 7:00 p.m. Everyone participated in the Pledge of Allegiance to the Flag.
- (3) On roll call by the secretary, the following board members were present: Mrs. Ashley Cessna, Mrs. Rose Marie R. Kotay, Mr. Michael J. Kuhn, Mr. Cesar Liriano, Mr. Peter N. Pyles, Jr., Mr. Robert Okonak, Mr. Thomas L. Schaffer and Mr. Paul Topping. Mrs. Debra L. Bowman, was absent. Also present were Dr. Arthur W. C. Abrom, Superintendent of Schools; Mrs. Mary A. Harrell, secretary; and Mr. Curt Richards, business manager and treasurer.
- (4) Also present were Dr. Chris Danz, assistant to the superintendent for HR and pupil services; Mr. Mike Murphy, assistant to the superintendent for assessment & accountability; Mr. Shawn Canady, chief information officer; Mr. Joshua Coatsworth, director of special education; Mr. Fred Shattls, director of ESOL; Mr. Brian Hartman, director of buildings and grounds; Mr. Todd Kaylor, assistant director of buildings and grounds; Mr. Adam Steckbeck, head custodian; Mr. Neil Young, Northwest Elementary School Principal; Mrs. Jen Nordall, Northwest Elementary School Assistant Principal; Mr. Mike Reager, Harding Elementary Principal; Mr. Pedro Cruz, Henry Houck Principal; Mr. Mike Habecker, Southeast Principal; Mr. Craig Coletti, Southwest Principal; Mrs. Dawn Connelly, LMS Principal; Mr. Carlos Sanchez, LMS Assistant Principal; Mr. Bill Giovino, LHS Principal; Ms. Maggie Kyler, Wells Fargo; Mr. George Horn, district resident; and Ms. Laura LeBeau of WLBR.
- (5) Dr. Abrom welcomed the students, parents, and friends present to acknowledge perfect attendance. Dr. Abrom began by recognizing staff members for achieving perfect attendance during the 2016-2017 school year. Mr. Mike Reager recognized students from Harding having perfect attendance; Mr. Pedro Cruz recognized students from Henry Houck; Mr. Habecker recognized students at Southeast; Mr. Young recognized students from Northwest; Mr. Coletti recognized students from Southwest; Mrs. Dawn Connelly and Mr. Carlos Sanchez recognized students from Lebanon Middle School; and Mr. Bill Giovino recognized Lebanon High School students. Staff members and students received perfect attendance certificates and pins, and students also received a district event pass. A total of 237 elementary, middle school, and high school students and 73 staff members received awards. President Pyles extended congratulations to all the students and staff members for their perfect attendance during the 2016-2017 school year.
- (6) The meeting recessed at 7:35 p.m. for the guests present to enjoy refreshments in the atrium area.

- (7) The meeting reconvened at 7:45 p.m. in the boardroom.
- (8) The following 2017 PSBA election results were recorded:

President-Elect	- Mr. David Hutchinson
Vice-President	- Mr. Eric Wolfgang
Treasurer	- Mr. Mike Gossert
Central At Large	- Mr. Larry Augustine
PSBA Insurance Trust Trustees	- Mr. Michael Faccinetto

The Voting Receipt is part of these minutes.

- (9) RESOLUTION #15682 – The minutes of the committee meeting held on August 21, 2017 were offered for consideration. It was moved by Mr. Schaffer and seconded by Mrs. Kotay that the minutes be approved. All members voiced consent and so ordered.
- (10) Dr. Abrom introduced Ms. Maggie Kyler, District Manager and Signature Event Team Member at Wells Fargo Bank. Ms. Kyler and Mr. Reager shared the good news about receiving a \$70,000 grant. The grant money will be used to beautify Harding by painting the tunnel and turning the cafeteria into a global café, in conjunction with their 100th year celebration!
- (11) In celebrating American Education Week, Dr. Abrom invited Members of the Board to attend our Distinguished Alumni/Friends of Education Banquet on Friday, November 17, 2017.
- (12) Dr. Abrom shared that our Rotary Students of the Month for September are Alexa Emerich and Luke Foster. Both students and their parents are invited to join Dr. Abrom at the Rotary Luncheon on Tuesday, September 19th.
- (13) RESOLUTION #15683 – The treasurer’s report for the month of August 2017, was presented for consideration. Mr. Schaffer made a motion, seconded by Mrs. Kotay, that the board approves the treasurer’s report and records it as a part of the minutes. All members answered aye and the motion carried.
- (14) RESOLUTION #15684 – Acting upon certification of the treasurer, a motion was made by Mr. Schaffer and seconded by Mr. Okonak, that the board approves the payment of bills payable for August 2017 as listed, ratify the payment of invoices mentioned in the letter of certification, and take care of all other matters regarding the payment of invoices, including acceptance of the letter of certification, and record the financial statements as a part of the minutes of this meeting. All members answered aye and the motion carried.
- (15) RESOLUTION #15685 – A motion was made by Mr. Schaffer and seconded by Mrs. Cessna to accept the student activity fund report, scholarship fund, Cedar Foundation, food service, and Phillips Copy Center report for August 2017 as presented. All members answered aye and the motion passed.
- (16) There was no communications report.
- (17) RESOLUTION #15686 – Mr. Schaffer made a motion, seconded by Mr. Okonak, to grant permission to acknowledge review and approval of PLANCON Part G, Project Accounting Based

on Bids, for the Northwest Elementary School New Construction Project #3853. The request for an exception to the “Local Effort Limit” is granted. All members answered aye and the motion passed.

- (18) RESOLUTION #15687 – Mr. Schaffer made a motion, seconded by Mrs. Kotay, to grant approval to submit General Obligation Bonds, Series of 2017 PLANCON Part K, Project Refinancing documents to PDE as prepared by the PFM Group on behalf of the Lebanon School District. All members answered aye and the motion passed.
- (19) RESOLUTION #15688 – A motion was made by Mr. Schaffer and seconded by Mr. Okonak to grant permission to acknowledge a response to an exception to current departmental procedures so that approximately \$15,305,907 in local funds will qualify for subsidy under the referenced project. These funds will be used to partially finance the Northwest Elementary School New Construction Project #3853. The motion passed with a unanimous vote.
- (20) RESOLUTION #15689 – Mr. Schaffer made a motion, seconded by Mr. Liriano to grant approval of the following new address assigned to Northwest Elementary School, 1315 Old Forge Road, Lebanon, PA 17046. All members answered aye and the motion passed.
- (21) RESOLUTION #15690 – Mr. Schaffer made a motion, seconded by Mr. Okonak to grant approval of Change Order #15 for the Northwest Elementary School Project 3853 from E. R. Stuebner in the amount of \$3,406.66, for the revised roof elevation at Corridor 155 per RFI response. All members answered aye and the motion passed.
- (22) RESOLUTION #15691 – Mr. Schaffer made a motion, seconded by Mrs. Kotay to grant permission for the Penn State Health Milton S. Hershey Medical Center to administer free flu vaccinations at the Lebanon High School parking lot on Saturday, October 7, 2017, from 9 AM to 1:30 PM. In the event of inclement weather, this event would be moved indoors to the atrium or gymnasium. All members answered aye and the motion passed.
- (23) RESOLUTION #15692 – Mr. Schaffer made a motion, seconded by Mr. Liriano to grant approval to award the Fresh Fruit and Vegetable Grant Program Produce and Delivery to Smart Partners LLC. Smart Partners LLC will bill on an actual pricing basis ensuring that the average cost per student will remain at or below \$.45 per product per day. Basis of award is provided on the wiki. All members answered aye and the motion passed.
- (24) RESOLUTION #15693 – Mr. Schaffer made a motion, seconded by Mr. Okonak to grant approval to contract with Ed Tech Strategies, LLC, to provide E-rate consulting services to the District at a cost of \$10,000 for the upcoming E-rate funding year. All members answered aye and the motion passed.
- (25) RESOLUTION #15694 – Mr. Schaffer made a motion, seconded by Mr. Okonak to grant approval to enter into a contract with Dr. Jeffrey Yocum to review IEP’s for the Medical Access Program at a rate of \$30 per IEP. All members answered aye and the motion passed.
- (26) RESOLUTION #15695 – Mr. Schaffer made a motion, seconded by Mr. Okonak to grant approval to enter into a contract with Frontline Educational Solutions through the IU13 Consortium, for an electronic application format of Recruiting and Hiring. The cost for this

solution is \$30,511 annually with a one-time start-up cost of \$8,450, all payable after December 30, 2017. All members answered aye and the motion passed.

- (27) RESOLUTION #15696 - A motion was made by Mr. Schaffer and seconded by Mr. Okonak for the Board of School Directors to accept the following personnel items for discussion and action as listed on the agenda as follows:

1. RETIREMENT RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
A. ADMINISTRATIVE		
B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE		
C. CLERICAL		
D. FOOD SERVICE		
E. MAINTENANCE		
F. PARAPROFESSIONAL		
G. SECURITY		
H. OTHER		

2. RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective Date</u>
A. ADMINISTRATIVE			
B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE			
Chelius, Jennifer Rebecca	LMS Science	Personal	10/20/2017
C. CLERICAL			
D. FOOD SERVICE			
E. MAINTENANCE			
F. PARAPROFESSIONAL			

Vazquez Reyes, Julian	HH Personal Care Assistant 6.5 hours/day	Personal	6/7/2017
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G. SECURITY

Hernandez Nieves, Ivelisse	NW Security Guard 7.5 hours/day	Termination	9/1/2017
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H. OTHERS

3. NON-ACCEPTANCE

4. APPOINTMENTS

Subject to assignment by the superintendent and pending required documents

<u>Name</u>	<u>Assignment</u>	<u>Prev Emp in LSD</u>	<u>New/ Replace</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE

Fleming, Alexandra	HH/SE LTS ART	N R	48,544/yr. Prorated for The number Of days worked	08/25/2017 – 11/22/2017
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Kachelries, Amy	LMS LTS Life Skills	N R	48,544/yr. Prorated for The number Of days Worked	08/30/2017 – 12/06/2017
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Kachelries, Amy	HH LTS Life Skills	N R	48,544/yr. Prorated for The number Of days Worked	01/10/2018 – 04/12/2018
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Wuori, John	LMS LTS 7 th Language	N R	48,544/yr. Prorated for The number	09/25/2017 – 01/05/2018
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	Arts		Of days Worked
C.	CLERICAL		
D.	FOOD SERVICE		
E.	MAINTENANCE		
F.	PARAPROFESSIONAL		
G.	SECURITY		
	Rodriguez, NW	Y Y	\$10.25/hr. 9/14/2017
	Martha Security Guard		
	7.5 hours/day		

H. OTHER

5. RE-APPOINTMENTS

- A. ADMINISTRATIVE
- B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE
- C. CLERICAL
- D. FOOD SERVICE
- E. MAINTENANCE
- F. PARAPROFESSIONAL
- G. SECURITY
- H. OTHER

6. CHANGE OF ASSIGNMENT

Subject to assignment by the superintendent and pending required documents

	<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
A.	ADMINISTRATIVE				
B.	PROFESSIONAL				
C.	CLERICAL				

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

Roberts, Michelle	LMS Emotional Support Paraprofessional 6.5 hours/day	SE ESOL Paraprofessional 6.5 hours/day	No Change	8/23/2017
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G. SECURITY

H. OTHER

7. CHANGE OF STATUS

Subject to assignment by the superintendent and pending required documents

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE

C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

Bartal, Keith	LMS LTS 2 nd Shift Custodian 8 hours/day	LMS 2 nd Shift Custodian 8 hours/day	\$15.60/hr.	9/18/2017
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F. PARAPROFESSIONAL

Baez, Dania	Day-to-Day Substitute Paraprofessional/ Personal Care Assistant	LMS Personal Care Assistant 6.5 hours/day	\$10.25/hr.	8/28/2017
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De Castro, Natalie	Day-to-Day Substitute Paraprofessional/	LMS Emotional Support	\$11.75/hr.	8/25/2017
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	Personal Care Assistant	Paraprofessional 6.5 hours/day		
Vazquez, Karla	LMS Personal Care Assistant 6.5 hours/day	Day-to-Day Substitute Paraprofessional /Personal Care Assistant	\$9.90/hr.	8/23/2017
Yeagley, Kathy	Day-to-Day Substitute Paraprofessional/ Personal Care Assistant	LMS Personal Care Assistant 6.5 hours/day	\$10.25/hr.	9/6/2017

G. SECURITY

H. OTHER

8. EXTRA PAY FOR EXTRA DUTY

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
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9. INCOME PROTECTION

10. LEAVE OF ABSENCE WITH APPROVAL

<u>Name</u>	<u>Assignment</u>	<u>Type</u>	<u>Date</u>
Baeshore, Wendy	NW Custodian	Intermittent	08/01/2017 – 08/01/2018
Minnich, Kathryn	Buildings & Grounds Administrative Asst.	Intermittent	07/24/2017 – 07/24/2018
Santiago, Shonda	LMS ESOL	Consecutive	09/06/2017 – 12/04/2017
Zatorski, Dawn	Business Office Administrative Assistant	Intermittent	08/12/2017 – 02/12/2018

11. OTHER PERSONNEL RECOMMENDATIONS

Subject to assignment by the superintendent and pending required documents

- A. Appoint Fred Gonzalez as the 2017-2018 Head Baseball Coach at a stipend of \$5,135/yr.
- B. Appoint the following coaches in the positions indicated and approve as 2017-2018 Game Help-See Exhibit A
- C. Appoint Nicole Cuevas Rios as an interpreter at the rate of \$25/hr. as needed, effective 9/19/2017
- D. Appoint the following persons as volunteers under the Lebanon School District Policy #916 Community Volunteers:

Name
 Browning, Adam T.
 Cruz, Eldaliz
 Ewing, Leona
 Irizarry, Ashley N.
 Gilbert, Matthew J.
 Thornsberry, Jennifer M.
 Tomecek, Kristin M.
 Vangeli, Joseph
 Well, Whitney N.

- E. Appoint the following person at the established rate of \$125 per day, as a day-to-day substitute teacher, subject to assignment by the superintendent:

<u>Name</u>	<u>Effective Date</u>
Arnold, James	9/11/2017
Devitz, Alicia	9/18/2017
Fern, Mona	9/11/2017
Heckman, Beth	09/18/2017
Kachelries, Amy	12/07/2017
Mitkus, Nicole	9/18/2017
Werner, Steven	09/18/2017
Wolfe, Kelly	9/11/2017

- F. Appoint the following substitute support staff, as indicated, subject to assignment and pending the required documentation:

<u>Name</u>	<u>Assignment</u>	<u>Rate</u>	<u>Effective Date</u>
Johnson, Chelsey	Paraprofessional	\$9.90	08/28/2017
Reyes, Jennifer	Secretary	\$10.90	09/18/2017

- G. Approve to pay Michelle Norman a stipend in the amount of \$8,403/yr. as Director of the 21st Century Program for the 2017-2018 school year, paid by 21st Century funds

- H. Approve to pay Nicole Norman her current hourly rate for work performed as the 21st Century (Cohort 7) Coordinator for the 2017-2018 school year, paid by 21st Century funds, at a maximum of 10 hours per week
- I. Approve to pay a stipend in the amount of \$3,500 to Annette Colon Salgado for required skills necessary for translating and interpreting, pro-rated for the number of days worked
- J. Approve to pay a stipend in the amount of \$3,500 to Jeffrey Klinger for required skills necessary for translating and interpreting, pro-rated for the number of days worked
- K. Approve the following persons as mentors for the 2017-2018 school year at a stipend of \$1,000/yr.

Name

Frederick, Ryan
Shay, Laurie

- L. Approve Liz Santiago to work an additional one-half hour, as needed, during the 2017-2018 school year to work breakfast duty at Northwest Elementary School
- M. Approve Kayce Heck to work an additional 10 work days to meet the requirements of her contract
- N. Approve the following paraprofessionals to work the 2017-2018 Family Night out functions at their current hourly rate, paid by Title 1 funding:

Name

Laudermilch, Angela
Rivera, Elizabeth
Ruiz, Elizabeth
Shucker, Ivy

- O. Remove the following substitutes effective 8/31/2017:

Name

Position

Bowman, Michael	Custodian
DeJesus, Ruth	Teacher
Heck, Kendra	Teacher
Ober, Kaila	Teacher
Snyder, Alyana	Teacher

- P. Rescind the 2017-2018 appointments of the following coaches

Name

Position

Kale, Bradley	Volunteer Assistant Varsity Girls Tennis Coach
Quinn, Amanda	Assistant Junior High Field Hockey Coach

12. AMEND THE FOLLOWING

- A. Amend the approval for Donna Miller to work an additional one-half hour, as needed, during the 2017-2018 school year, due to additional responsibilities at Henry Houck Elementary School
- B. Amend Erin Landry's start date to 8/9/2017
- C. Amend Othoniel Mendoza-Perez's starting hourly rate to \$13.30/hr. effective 8/23/2017
- D. Amend Cassandra Drew's end date to 9/22/2017
- E. Amend Tyler Roth's change of status effective date as a LHS Mathematics teacher to 9/7/2017
- F. Amend Devon Fisher's end date to 9/15/2017
- G. Amend Kathryn Kline Grove's additional work days from 10 extra days to 20 extra days
- H. Amend Robin Lerch leave of absence date to begin 11/09/2017
- I. Amend substitute support staff rates as indicated

<u>Name</u> <u>Rate</u>	<u>Position</u>	<u>Amended</u>
Howard, Carole	Paraprofessional	\$9.90/hr.
Howard, Carole	Secretary	\$10.90/hr.
Mercado-Velez, Shem May	Paraprofessional	\$9.90/hr.
Mercado-Velez, Shem May	Secretary	\$10.90/hr.
Morales, Marta	Paraprofessional	\$9.90/hr.
Otero, Stephanie	Paraprofessional	\$9.90/hr.
Otero, Stephanie	Secretary	\$10.90/hr.

The motion passed with a unanimous vote.

- (28) RESOLUTION #15697 – Mr. Schaffer made a motion, seconded by Mrs. Kotay, to grant for the Secretary of the Board to place an ad in the Lebanon Daily Newspaper announcing the change of the Committee-of-the-Whole meeting date from Monday, October 9, 2017 to Tuesday, October 10, 2017 and the Business Meeting from Monday, February 19, 2018 to February 20, 2018. The motion passed with a unanimous vote.
- (29) RESOLUTION #15698 – Mr. Topping made a motion, seconded by Mrs. Kotay, to grant permission to accept the following drivers and aides from D. B. Fisher Student Transportation to provide transportation service to the Lebanon School District during the 2017-2018 school

year. Documentation has been provided to the Business Office as required by contract to certify the drivers listed meet the requirements to transport students:

Margaret Aviles	Joseph Bahsteter	Alice Binner	Jerome Briggs
Linda Briscoe	Robert Brower	Clare Brungart, Jr.	Joseph Cheresini, Jr.
Roy Craig	Eddie Delk	George Dodson	Donald Doss
Barry Elliot	Brenda Fitzgibbon	Robert Fourman	Denise Gettle
Tenika Graves	Jeffrey Henning	Diana Hoke	Denise Horn
Randall Houck	Linda Hurd	Robert Keller	Michael Kercher
Harold Kline	Bonnie Lampkin	Dianne Maguire	Rachel Mann
Rodney Noecker	Sharon Painter	Ronald Paul	John Pellow
Catherine Price	Robert Reager	Bradley Ream	Blanca Rivera
Nicole Ross	Judith Seibert	Steve Seiger	Kelly Shadle
Mary Ann Sheehan	Michael Smith	Clarence Snyder	Leroy Stine
Maria Tirado-Santiago	Stacy Steigelman	Constance Zelenak	Thomas Zelenak
Elmer Zimmerman			

The motion passed with a unanimous vote.

- (30) RESOLUTION #15699 – Mr. Schaffer made a motion, seconded by Mr. Okonak, to grant approval of First Reading of Revised Board Policy #246 – Student Wellness. The motion passed with a unanimous vote.
- (31) With no further business to come before the board at this time, a motion was made by Mr. Schaffer and seconded by Mr. Topping that the meeting adjourn. All members voiced consent and President Pyles declared the meeting adjourned at 8:05 p.m.

Respectfully submitted,

Mary A. Harrell
Secretary of the Board

Exhibit A
2017-2018 Spring Coaches
September 18, 2017

Splitting stipend

Track & Field

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Watt, Nicholas	Head Track & Field	\$6,636
Rolon, Keith	Assistant Varsity Track & Field	\$2,086.50
Black, Vaughn	Assistant Varsity Track & Field	\$2,086.50
Shucker, Lisa	Assistant Varsity Track & Field	\$4,173
Peck, Kathleen	Assistant Varsity Track & Field	\$2,086.50
Pearson, Thomas	Assistant Varsity Track & Field	\$2,086.50
Lucas, Aaron	Head Junior High Track & Field	\$4,173
Monk II, Robert	Assistant Junior High Track & Field	\$3,210
Rhinier, Amanda	Assistant Junior High Track & Field	\$1,605
Comp, Chadd	Assistant Junior High Track & Field	\$1,605

Boys Tennis

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Uzar, Cathy	Head Boys Tennis	\$3,982
Schott, John	Assistant Varsity Boys Tennis	\$2,504
Haitos, Karen	Volunteer Assistant Varsity Boys Tennis	
Kale, Bradley	Volunteer Assistant Varsity Boys Tennis	

Boys Volleyball

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Albright, Jeffrey	Head Boys Volleyball	\$5,308
Dissinger, Paul	Assistant Varsity Boys Volleyball	\$3,338
Lawrence, Dawn	Volunteer Assistant Varsity Boys Volleyball	

Softball

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Norman, Robert	Head Softball	\$5,135
Thomson, Rebecca	Assistant Varsity Softball	\$3,338
Jumper, Miranda	Head JV Softball	\$3,338
Boyer, Amanda	Assistant JV Softball	\$2,568
Smith, Rachel	Volunteer Assistant Varsity Softball	
Thomson, Bryan	Volunteer Assistant Varsity Softball	