



**Lebanon School District  
Safe & Healthy School Committee  
Meeting Minutes  
Thursday, April 11, 2013**

The Safe & Healthy Schools Committee met on Thursday, April 11, 2013, Board conference room at 12:00 noon. Dr. Bartley welcomed the group for the final meeting of the 2012-2013 school year. Dr. Bartley asked everyone to refer to the items on the agenda. Please see the attached list for Safe Schools Committee members present at the meeting.

**Under new business for Safe Schools, the following items were discussed:**

***Cyber Bullying & Inappropriate use of technology***

Dr. Bartley said we have been talking about cyber bullying throughout the year and she wanted to remind the adults that we need to remember that we should not assume privacy when using Facebook, e-mail, or other electronic means of publication so, whatever you print, post, or write, remember it is a reflection on you, and if it is problematic, it could interfere with job performance. She also mentioned to the student representatives that were present that students need to be aware of how something is said and what is said online. Dr. Bartley said if negative comments are posted online for everyone to see, it becomes a reflection on the person posting the derogatory comments. She asked the student representatives to spread the word to other students.

Gary Rusen, SARCC, Director of Education, Training and Volunteer Services, said he knows there has been a lot of focus on laptop and home computers, but what they are seeing at SARCC is the damage that can be done with cell phones. He shared that 40% of 4<sup>th</sup> grade students have cell phones and 20% of 1<sup>st</sup> grade students have cell phones. He said it is typical for kids to send a text when they are angry instead of confronting the person face to face. Gary said they would have access to Facebook and Twitter on their cell phones. He thinks it's only going to get worse because kids will have cell phones at a younger age. Dr. Bartley said we should continue to re-emphasize the importance of a student reporting any issues that make them feel uncomfortable to a teacher or another adult.

***Weather Emergency Day Follow Up***

Dr. Bartley stated that a severe weather drill was done throughout the district in March with the exception of the high school due to the construction. She said the drill went very well.

***Off Site Evacuation Drills***

Dr. Bartley said every year we normally have an off-site evacuation drill. She said we might not get them all done this school year, but we have until December 2013 complete them. Dr. Bartley said everyone should know where his or her site is located. She said if anyone has specific concerns please contact her.

***Mandated Reporter Training***

Dr. Bartley asked Gary Rusen to speak on Mandated Reporter Training. He said the recent training with some of the district's staff went very well. He will be doing training with the rest of the staff in the near future. He will be distributing new information to everyone. Gary stated that the training is a total of three hours and needs to be done within five years as of July 5, 2012. He is suggesting having an hour and a half training now and another hour and a half training within 18-24 months in order to get the total of three hours that are required. Dr. Bartley said Chris Danz is going to schedule the training for the district's paraprofessionals and security guards. Principals need to schedule the training for teachers, but we will also have an opportunity to discuss this.

### ***ALICE Training***

Dr. Bartley said Bob Bowman would be working with the principals on organizing the ALICE training.

### ***Restorative Practices Update***

Dr. Bartley asked the principals how restorative practices are going. Greg Danz said they have had three so far. He said overall it has worked well. Dr. Bartley shared that the volunteer breakfast is this Saturday. She said the volunteers that are part of the restorative practices should be informed of the breakfast.

### ***40 Days of Peace***

Dr. Bartley said the high school is working on a 40 days of peace initiative. David Bentz shared that teacher, Paul Seyfert, is coordinating activities with student council under the title Project Aware. It will culminate with a step-by-step activity May 7<sup>th</sup> for all students that take the pledge to stop violence.

### ***New Community Member***

Dr. Bartley said Mike Ritter, Domestic Violence Intervention, and Carol Davies Drug and Alcohol, would be new committee members next year. Dr. Bartley said she thinks it is a good thing to have a community member share what is happening from their perspective.

### ***Wellness***

Dr. Bartley shared that the district office completed an on-line application and was awarded the Gold-Level Recognition as a Fit-Friendly Worksite. This program is through the American Heart Association. Dr. Bartley said any of our schools could apply for this award at the website provided on the handout. She also shared that the cafeteria has improved immensely with the healthy choices we have.

Dawn Connelly said that Henry Houck Elementary received a safe schools route to school grant in the amount of \$2,800. She said they will be setting up a block program for adults to help watch over the children as they go to and from school. Dawn Connelly said the money would be used for trainings.

### ***Community Update***

Fire Chief Trautman reported that a snow blower in operation caused smoke to enter the Henry Houck Elementary building resulting in an accidental trip of the fire alarm and recently another incident at the high school regarding arson in a trashcan on the 2nd floor of the library building. He said the student was charged. Fire Chief Trautman said the evacuation of the buildings continue to be excellent. He mentioned a concern at the primary access by the tennis courts, students cross over as the fire trucks are entering and they need to have access to the fire hydrant. He is asking that the students don't cross over as the fire engine enters. Brian Hartman said he would meet with principal, Bill Giovino to come up with another plan. Fire Chief Trautman shared that a repeater system that is no longer used by the EMA department was given to the district. The tower will be located at maintenance office. This will enhance the fire department capabilities. Fire Chief Trautman said the fire department would create a map and see that the district gets a copy.

Mayor Capello said Chief Wright is on vacation. She said if there are any concerns or issues he will be back on Monday, April 15, 2013. Mayor Capello shared that the district invited her to give the State of the City Address in a couple of weeks. She is excited to share it.

**Building Reports**

Harding – No comment

Henry Houck –Dawn Connelly said they didn't have electricity for a short period of time today. She said PSSA testing went on as planned and lunch was served with no problem.

Northwest – No comment

Southeast- No comment

Southwest – Craig Coletti asked if Election Day would be at Southwest. Dr. Bartley said yes, it is on an in-service day.

Lebanon Middle School – No Comment

Lebanon High School – No comment

Respectfully Submitted,

Millie Smith  
District Administrative Assistant

**Safe & Healthy Schools Committee Meeting Attendance  
Thursday, September 13, 2012**

Present	Marianne Bartley	Superintendent of Schools
Present	David Bentz	ISS Teacher, Lebanon High School
	Craig Boltz	Director of Buildings and Grounds
	Bob Bowman	Attendance Officer
	Nicholas Bullock	Assistant Principal, Harding Elementary School
Present	Joshua Coatsworth	Special Education Coordinator
Present	Craig Coletti	Principal, Southwest Elementary School
	Steve Collins	Attendance Officer
	Pedro Cruz	Assistant Principal, Lebanon Middle School
Present	Chris Danz	Assistant to the Superintendent
Present	Greg Danz	Assistant Principal, Northwest Elementary School
	Mary Garrett-Giovino	Principal, Lebanon Middle School
	Harold Getz	Director of In-School Suspension, Safety & Security, Lebanon Middle School

	Bill Giovino	Principal, Lebanon High School
Present	Ted Graeff	Director of Information Management and Technology
	Mike Habecker	Principal, Southeast Elementary School
Present	Brian Hartman	Assistant Director of Building & Grounds
	Antoinette Henning	School Nurse
	Kelly Herr	Assistant Business Manager
	Yvonne Jones	Assistant Principal, Lebanon High School
Present	Donna Buchwalter	Nutrition Group, Inc.
Present	Michael Murphy	Assistant to the Superintendent
Present	Michael Reager	Principal, Harding Elementary School
Present	Bill Rennecker	Family Assistance Counselor
	Curtis Richards	Business Manager, Lebanon School District
	Scott Shirk	Security Guard, Lebanon High School
Present	Millie Smith	District Administrative Assistant
	Neil Young	Principal, Northwest Elementary School
Present	Gary Zelinske	Assistant Principal, Lebanon High School
Present	Sherry Capello	Community
	Ed Donley	Community
	Brenda Hanthorn	Community
	Holly Leahy	Community
Present	Gary Rusen	Community
Present	Fire Chief Trautman	Community
	Police Chief Wright	Community