



**Lebanon School District
Safe & Healthy School Committee
Meeting Minutes
Thursday, January 16, 2014**

The Safe & Healthy Schools Committee met on Thursday, January 16, 2014, in the Board conference room at 12:00 noon. Dr. Bartley welcomed the group for the third meeting of the 2013-2014 school year. Dr. Bartley asked everyone to refer to the items on the agenda. Please see the attached list for Safe Schools Committee members present at the meeting.

Under new business for Safe Schools, the following items were discussed:

Cyber Bullying/Regular Bullying (Buddy Bench)

Dr. Bartley said January is the month that our district is making sure our students are getting reminders regarding cyber-safety. She asked if anyone would like to comment on cyber-safety.

Mary Garrett-Giovino said for the month of January, three of the middle school computer teachers are doing lessons on cyber-safety and it is going well. She said the teachers are aware of the subjects and lessons that are on the commonsense.org website.

Dave Bentz said the high school is offering common sense media activities to all students and shared that it is actually a regular component in the 9th grade computer class curriculum.

Dr. Bartley said cyber-safety information is very important to incorporate into the classroom and she is glad to hear that the common sense lessons are being taught. She said she knows that it is being taught in all of our schools. She said it is important to remember that all information shared on the Internet can impact all facets of life.

Jamie Walton said Special Agent LeCadre has done presentations on cyber-safety for the past few years at Southeast and the teachers felt it was very beneficial. She said she is waiting to hear from the Attorney General's office in order to schedule presentations for this year.

Dr. Bartley described a program titled "Buddy Bench" that she saw on the news. It is mainly for elementary schools at recess time. "Buddy Bench" is an area designated for students to go if they feel left out or lonely. The intention is to encourage students to include classmates who utilize the "Buddy Bench" area during recess. She asked the principals to share this program with counselors for feedback, and asked the student representatives to also think about how it might work with primary children.

Dr. Bartley said she receives disciplinary reports each month from each school and she's not seeing a lot of discipline referring to bullying, which is a good thing. She feels that our principals, teachers and students are being proactive and she commends them for that.

PA State Police release comprehensive School Safety Report

Bob Bowman said the state police released a report on what schools should be doing for school safety. He said we have been doing what they are recommending for several years. Bob said the state police approved the district's school safety plan five or six years ago.

Crisis Response Manual Updates

Dr. Bartley said the Safe Schools sub-committee met last week and went over the crisis manual to see if there should be any changes. Kelly Herr said the information that needed to be changed was given to Mary Harrell to make the changes.

Safety Updates

Bob Bowman said cameras were installed at the field house and will be up and running soon. Mr. Collins said the cameras at the middle school that were not working have been repaired and a proposal has been submitted for three additional cameras to be installed. Bob Bowman said renovations to the middle school lobby have begun and should be done within 2-3 weeks. The renovations are to make a more secure entrance. Bob said the Photo ID system has been installed at high school booth and training will be on January 22, 2014. He said the middle school would be getting the Photo ID System as part of the lobby renovations. Bob shared that he has been working with Sam Elias on an emergency response plan for the athletic fields and hopes to have it completed by the 2014-2015 school year.

Dr. Bartley said a question came up regarding the Wilhelm Avenue area and whether it needs to be annexed to our district in order for our police department to service it. Chief Wright explained that if the district calls 911, the city will respond and if jurisdiction issues are present, they would be resolved.

Dr. Bartley closed the Safety Updates portion of the meeting by sharing her thoughts on our Safe Schools meetings. She feels the meetings are beneficial and they help to reduce the risk of both minor safety concerns and major catastrophes. Because we meet regularly with community members, we are better equipped to handle any crisis situation that may arise. In addition, it is important for student representatives to attend and share this information with their classmates, as our first level of defense and protection is based on good relationships among students and staff.

Wellness

Toni Henning shared that the nursing department is proposing to the School Board that they apply for a grant to purchase equipment to improve detection of adolescent hearing loss. She said the grant was based on a research study that was done at the high school on our 11th grade students. Toni said the Hershey Medical Center nurses assisted our nurses with the screenings. If a student failed the basic mandated testing, they were rescreened at a threshold level. An audiologist interpreted these results. If those results indicated that the student failed the threshold level, the audiologist referred them, with parental consent, to be rescreened in a more conducive environment which was a soundproof van provided by Hershey Medical Center. Toni said the young adults at the high school are at risk for high-frequency hearing loss caused by the use of ear buds at high volume, attending loud concerts, etc. Early detection is key to prevent progression of hearing loss.

Toni Henning shared information on the "Healthy Champions" program. It is a free program supported by the pro-wellness team at Hershey Medical Center. The program is offered to all schools. It is designed to increase healthy eating habits, promote health and physical activity. She encouraged all of the principals to sign up during the April open enrollment period. Toni said next month the program will be doing something on heart disease awareness.

Toni shared that Hershey Medical Center received the 2013 HAP Achievement Award for Community Benefit for assisting the nurses at Lebanon School District with annual health screenings. This is the second consecutive year the staff has helped our district and will be assisting in screenings again next year.

Toni said Fred Bogner, a representative of Welsh Mountain, a counterpart of Lebanon Ridge, attended our recent nurse's meeting. Welsh Mountain is a dental clinic opening at 101 S. 9th St., Lebanon in late spring. The clinic will provide dental services to uninsured, underinsured, and low-income residents of Lebanon. Please keep them in mind for referrals.

Toni announced that there would be a blood drive on January 27, 2014, at the Lebanon High School.

Mrs. Connelly said Henry Houck is participating in Healthy Champions. She said they celebrate healthy foods on select days. She said some of the players from the Hershey Bears team visited Henry Houck and visited each classroom to share information on health. They also read a book to the students.

Jamie Walton shared a video on Healthy Kids Running Series. She said the program is based out of Philadelphia. Jamie Walton and Kaitlyn Day will be co-directing this program in the spring. The five-week program is for 4-12 year old children in the county. It is geared to promote running, well-being and to help motivate children to exercise. She said the events would be held at the Lebanon High School on April 6, 13, May 4, 11, and 18 from 5:30-6:30 p.m. Nine kids are currently in the program. Jamie said they are in need of volunteers to help with the events. She proposed that perhaps some students would be interested in doing this as part of their senior project. She said the cost is \$30 and she is looking to see if there are scholarships available to help with the cost.

Dr. Bartley said she would like to commend Jamie and Kaitlyn on taking the initiative to start this program in our community and she would like our district to help promote this program through social media, announcements, etc. She said the track coaches should be informed of this program to help spread the word. Dr. Bartley said the Cedar Foundation might approve to help with the cost. If you are interested in participating in the event, please contact Jamie Walton or Kaitlyn Day for a registration form.

Dr. Bartley shared that February is National Heart Month. The district will be celebrating this by wearing red on February 7, 2014. She mentioned that Henry Houck is participating in "Jump Rope For Heart" on February 14, 2014. Dr. Bartley said the high school usually participates in "Hoops for Heart", but she doesn't have the date at this point.

Community Update

Fire Chief Trautman said participating in the Safe Schools meetings creates relationships between law enforcement and administration. He shared that seeing a familiar face can help to keep things calm during the time of a crisis. He said the district and the fire department have a good working relationship and looks forward to continuing it in the future.

Jim Morrissey thanked Bob Bowman and Steve Collins for the ALICE training that was provided to the cafeteria employees. He thanked Mary Garrett-Giovino for her support in the increase of breakfast participation at the middle school. The count went from 70 to 400 participants.

Bob Bowman said since the Lebanon/Cedar Crest basketball game he has received many positive comments from parents on how impressed they are with our facility, politeness of our students, and how orderly it was before and after the game with the amount of people that were present.

Karl Liedtka said the counseling department is doing a presentation on teen depression and suicide for the 9th grade health classes.

Bill Rennecker said the guidance department is desperately in need of male mentors.

Dr. Bartley said Paul Kuhn, Lebanon School District volunteer, is going to be working with some of our students who are on truancy elimination plans or students who may be thinking of dropping out of school. She said Paul wants to try and help them understand that they need to be good male role models for our students. In his work with them, the at-risk students will visit elementary schools to read a children's book to first grade students. Dr. Bartley feels that this will have a huge impact on the at-risk students when they see the positive influence they can have on younger children in need of a male role model.

Building Reports

Harding – No comment

Henry Houck –No comment

Northwest – No comment

Southeast- No comment

Southwest – No comment

Lebanon Middle School – No comment

Lebanon High School – Bill Giovino said, LHS student, Erin Winters is receiving the Richard “Lefty” Hallman Award for youth development and leadership from the YMCA on Monday, January 20, 2014.

Respectfully Submitted,

Millie Smith
District Administrative Assistant

Safe & Healthy Schools Committee Meeting Attendance Thursday, January 16, 2014

Present	Marianne Bartley	Superintendent of Schools
Present	David Bentz	Disciplinarian, Lebanon High School
Present	Bob Bowman	Attendance Officer
	Nicholas Bullock	Assistant Principal, Harding Elementary School
	Joshua Coatsworth	Special Education Coordinator
Present	Craig Coletti	Principal, Southwest Elementary School
Present	Steve Collins	Attendance Officer
Present	Dawn Connelly	Principal, Henry Houck Elementary School
	Pedro Cruz	Assistant Principal, Lebanon Middle School
Present	Chris Danz	Assistant to the Superintendent
Present	Greg Danz	Assistant Principal, Northwest Elementary School
Present	Mary Garrett-Giovino	Principal, Lebanon Middle School
Present	Harold Getz	Director of In-School Suspension, Safety & Security, Lebanon Middle School
Present	Bill Giovino	Principal, Lebanon High School
Present	Ted Graeff	Director of Information Management and Technology

	Mike Habecker	Principal, Southeast Elementary School
	Brian Hartman	Director of Building & Grounds
Present	Antoinette Henning	School Nurse
Present	Kelly Herr	Assistant Business Manager
	Yvonne Jones	Assistant Principal, Lebanon High School
Present	Todd Kaylor	Assistant Director of Buildings & Grounds
Present	Karl Liedtka	Supervisor K-12 Counseling Programs
Present	Jim Morrissey	Nutrition Group, Inc.
Present	Michael Murphy	Assistant to the Superintendent
	Michael Reager	Principal, Harding Elementary School
Present	Bill Rennecker	Family Assistance Counselor
	Curtis Richards	Business Manager, Lebanon School District
Present	Millie Smith	District Administrative Assistant
Present	Adam Steckbeck	District Custodial Supervisor
Present	Jamie Walton	Southeast Guidance Counselor
Present	Heather Weaver	Nutrition Group, Inc.
Present	Neil Young	Principal, Northwest Elementary School
	Gary Zelinske	Assistant Principal, Lebanon High School
Present	Sherry Capello	Community
	Kristin Coleman	Community
	Brenda Hanthorn	Community
	Holly Leahy	Community
	Michael Ritter	Community
Present	Gary Rusen	Community
Present	Fire Chief Trautman	Community
Present	Police Chief Wright	Community
	Cody Zheng	Harding Student Representative
Present	Shan Ann Simmons	Henry Houck Student Representative
Present	Mason Morey	Lebanon High School Student Representative
Present	Mikayla Bowman	Lebanon Middle School Student Representative
Present	Nada Roza	Northwest Student Representative
Present	Andrew Greenawalt	Southeast Student Representative
Present	Eve Rohena & Alyssa Scholtes	Southwest Student Representatives