

SCHOOL BOARD MINUTES

- (1) The Board of School Directors of the Lebanon School District met in regular session on Monday, March 19, 2018, at 7:00 p.m. in the board conference room of the senior high school as advertised in the Daily News on December 7, 2017.
- (2) President Peter N. Pyles, Jr. called the meeting to order at 7:00 p.m. Everyone participated in the Pledge of Allegiance to the Flag.
- (3) On roll call by the secretary, the following board members were present: Mrs. Debra Bowman, Mrs. Ashley Cessna, Mrs. Tracy Johnsen, Mrs. Rose Marie R. Kotay, Mr. Mike Kuhn, Mr. Cesar Liriano, Mr. Robert Okonak, Mr. Peter N. Pyles, Jr., and Mr. Thomas L. Schaffer. Also present were Dr. Arthur W. C. Abrom, Superintendent of Schools; Mrs. Mary A. Harrell, secretary; and Mrs. Kelly Herr, assistant business manager.
- (4) Also present were Mr. Chris Danz, assistant to the superintendent for HR and pupil services; Mr. Mike Murphy assistant to the superintendent for assessment and accountability; Mr. Fred Shattls, director of ESL; Mr. Shawn Canady, chief information officer; Mr. Joshua Coatsworth, director of special education; Mr. Brian Hartman, director of buildings and grounds; Mr. Bill Giovino, high school principal; Mr. Dave Bentz, high school assistant principal; Mr. Robert Nordall, high school assistant principal; State Representative Frank Ryan; Mr. George Horn, district resident.
- (5) RESOLUTION #15774 - The minutes of the committee meeting held on February 12, 2018, and the regular meeting held February 19, 2018, were offered for consideration. It was moved by Mr. Schaffer and seconded by Mr. Okonak that the minutes be approved. All members voiced consent and so ordered.
- (6) Mrs. Kotay, chairperson of the Board Committee on Suspension and Expulsion of Students, stated that board members would find in their packet hearing reports for the following recently conducted disciplinary hearings:

Case 2017-2018 - #32
Case 2017-2018 - #33
Case 2017-2018 - #34
- (7) Mrs. Kotay stated that a recommendation is included from the committee on suspension and expulsion of students on the hearing reports. A copy of the hearing reports is included with these minutes.
- (8) RESOLUTION #15775 - It was moved by Mrs. Kotay and seconded by Mr. Okonak to accept the committee's recommendations as set forth in the hearing reports. The motion passed with a unanimous vote.

- (9) Our Board student reporters, Ghada Mostafa and Peyton Arnold-Paine shared events that will be happening in our buildings.
- (10) During the superintendent report, Dr. Abrom expressed high praise for the cast and crew of *West Side Story*.
- (11) Dr. Abrom shared an email that Mr. Giovino, high school principal, received from a parent of two high school students. This parent praised our district for the safety and security measures that we do every day to keep her children safe. She said that she trusts our school with their very lives.
- (12) Mr. Giovino, Mr. Bentz and Mr. Nordall presented information about the AEOP Pilot Program at Lebanon High School.
- (13) Dr. Abrom announced that our Rotary Students of the Month for March are Ilanna Ortiz and Jacob Collins.
- (14) Dr. Abrom shared that the Federal Programs Monitors are here.
- (15) Dr. Abrom reminded everyone about the Patron Benefit Concert with the Side Street Strutters on Sunday, April 8, 2018 at 3 PM. All proceeds will go to the Cedar Foundation.
- (16) Dr. Abrom updated the Board on two grants that we recently received:
- The Education for Children and Youth Experiencing Homelessness (ECYEH) program for Pennsylvania Region II. The district was awarded \$10,000 to implement the Cedar Lending Library.
 - The middle school received a grant in the amount of \$20,000 from Verizon Communications for the Project Lead the Way Gateway program.
- (17) Representative Frank Ryan spoke to the Board about HB2121 and SB76. He also spoke about SB2 regarding tuition vouchers.
- (18) RESOLUTION #15776 - The general fund treasurer's report ending February 28, 2018, was presented for consideration. Mr. Schaffer made a motion, seconded by Mrs. Kotay, that the board approves the treasurer's report and records it as a part of the minutes. All members answered aye and the motion carried.
- (19) RESOLUTION #15777 - Acting upon certification of the treasurer, a motion was made by Mr. Schaffer and seconded by Mrs. Kotay, that the board approves the payment of bills for the period of February 1, 2018 to February 28, 2018, as listed, ratify the payment of invoices, and take care of all other matters regarding the payment of invoices, and record the financial statements as a part of the minutes of this meeting. All members answered aye and the motion carried.

(20) RESOLUTION #15778 - A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to accept the Cedar Foundation financial summary report; student activity fund report; scholarship fund; food service report; and Phillips Copy Center report for February, 2018, as presented. All members answered aye and the motion passed.

(21) There were no communications.

(22) RESOLUTION #15779 - Mr. Schaffer made a motion, seconded by Mr. Liriano to grant approval of the 2018-2019 Lancaster-Lebanon Intermediate Unit Budgets: Core Program of Services Budget in the amount of \$1,786,585 (last year's amount \$1,754,912) and the Instructional Media Services Budget in the amount of \$1,110,512 (last year's amount \$1,088,640). The following votes were recorded:

Mrs. Bowman	aye	Mrs. Cessna	aye	Mrs. Johnsen	aye
Mrs. Kotay	aye	Mr. Kuhn	aye	Mr. Liriano	aye
Mr. Okonak	aye	Mr. Pyles	aye	Mr. Schaffer	aye

The motion passed with a unanimous vote.

(23) RESOLUTION #15780 - Mr. Schaffer made a motion, seconded by Mrs. Kotay to grant approval for the Special Education Department to host the 2018 Extended School Year from Monday, June 25, 2018, through Thursday, July 26, 2018. Extended School Year will be conducted Monday through Thursday from 8:30 AM to 11:30 AM, at Lebanon High School; grant approval for the Buildings and Grounds Department to host the Paid Summer Work Crew. Work will begin on June 26, 2018 through July 26, 2018 (Tuesday, Wednesday, Thursday) from 7:30 AM to 1:00 PM (1/2 Hour Lunch). Students will work under the direction of Buildings and Grounds and supervised by Mr. Gruber, Transition Coordinator, at all times at various district sites; grant approval to conduct the summer remediation program for Lebanon Middle School students to operate Monday through Thursday, June 11, 2018 to June 28, 2018, from 8:15 AM to 11:30 AM. Program paid from Title I funds; grant approval to conduct the High School Summer Program for students from Monday, June 11, 2018, through Thursday, June 28, 2018, from 8:30 to 11:30 AM, times may vary based on students' course enrollment. Funds for this program come from the high school budget; grant approval to allow Lincoln Intermediate Unit #12 to conduct the Migrant Summer Program for students beginning Tuesday, June 19, 2018, through Thursday, July 19, 2018, from 8:30 AM to 3:45 PM each day. The program will utilize Southeast Elementary School and is funded by IU 12. This schedule may be adjusted as the budget for the program is finalized. The motion passed with a unanimous vote.

(24) RESOLUTION #15781 - Mr. Schaffer made a motion, seconded by Mrs. Kotay to grant approval for Technology Services to advertise and receive sealed RFP's for a District Level Backup Server and Storage solution. Funding is accounted for in the Technology Services 2017 - 18 Budget. The motion passed with a unanimous vote.

(25) RESOLUTION #15782 - Mr. Schaffer made a motion, seconded by Mrs. Kotay to grant approval for Technology Services to advertise and receive sealed Bids for

Windows based computers to be used to upgrade High School Technology Education Lab. Funding is accounted for in the Technology Services 2017 - 18 Budget. The motion passed with a unanimous vote.

(26) RESOLUTION #15783 - Mr. Schaffer made a motion, seconded by Mr. Okonak to grant approval of an agreement with the American Reading Company for the purchase of classroom library kits, associated assessment and data base subscriptions, and professional development for primary grade teachers for implementation in the 2018-2019 school year. Cost not to exceed \$290,000. The motion passed with a unanimous vote.

(27) RESOLUTION #15784 - Mr. Schaffer made a motion, seconded by Mr. Okonak to grant approval of Change Order #21 for the Northwest Elementary School Project 3853 from E. R. Steubner, Inc., in the amount of \$16,112.90, to change the gym floor system and add ventilation. The motion passed with a unanimous vote.

(28) RESOLUTION #15785 - A motion was made by Mr. Schaffer and seconded by Mrs. Kotay for the Board of School Directors to accept the following personnel items for discussion and action as listed on the agenda as follows:

1. RETIREMENT RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
A. ADMINISTRATIVE		
Shattls, Frederick	Director of ESOL	Retirement 6/30/2018 39 years
On behalf of the entire Board, President Pyles thanked Mr. Shattls for his commitment to public education. Mr. Shattls said it was a joy to work for this District.		
B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE		
C. CLERICAL		
D. FOOD SERVICE		
E. MAINTENANCE		
*Miller, Roy	LMS 2 nd Shift Custodian 8 hours/day	Retirement 5/13/2018 20 years
F. PARAPROFESSIONAL		
G. SECURITY		
H. OTHER		

2. RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective Date</u>
A. ADMINISTRATIVE			
B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE			
C. CLERICAL			
Snow, Gina	NW 245 Day Secretary 7.5 hours/day	Personal	3/16/2018
D. FOOD SERVICE			
E. MAINTENANCE			
F. PARAPROFESSIONAL			
Sepulveda, Carlos	LMS Personal Care Assistant 6.5 hours/day	Personal	2/13/2018
Tawadrous, Neveen	NW Special Education Paraprofessional 6.5 hours/day	Personal	3/7/2018
G. SECURITY			
Davis, Bobby	LHS Security Guard 7.5 hours/day	Termination	3/5/2018
H. OTHERS			

3. NON-ACCEPTANCE

4. APPOINTMENTS

Subject to assignment by the superintendent and pending required documents

<u>Name</u>	<u>Assignment</u>	<u>Prev Emp in LSD</u>	<u>New/ Replace</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
A. ADMINISTRATIVE					
B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE					
Hansberry, Shawna	LHS LTS Family Consumer Science		N R	\$48,544/yr., prorated for the number of days worked	03/08/2018 - End of the 2017-2018 School Year

C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

Santa Robles, Flordalisa	SW Personal Care Assistant 6.5 hours/day		Y N	\$10.25/hr.	3/12/2018
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G. SECURITY

O'Connor, Patrick	LHS Security Guard 7.5 hours/day		N Y	\$10.25/hr.	3/8/2018
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H. OTHER

Hassler, Amanda	SW Nurse Assistant 6.5 hours/day		N Y	\$15.05/hr.	3/9/2018
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5. RE-APPOINTMENTS

A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE

C. CLERICAL

- C. FOOD SERVICE
- D. MAINTENANCE
- E. PARAPROFESSIONAL
- F. SECURITY
- G. OTHER

6. CHANGE OF ASSIGNMENT

Subject to assignment by the superintendent and pending required documents

<u>Name</u>		<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
A. ADMINISTRATIVE					
B. PROFESSIONAL					
Barsh, Jillian	Day-to-Day Substitute	LMS LTS Business Education		\$48,544/yr. prorated for the number of days worked	01/15/2018 - End of the 2017-2018 School Year
*Bucy, Kelly	HD/LHS Itinerant Learning Support	LHS Itinerant Learning Support		No Change	8/23/2017
Burgess, Ellen	NW Title I	NW Literacy Coach (Title I funded)		No Change	2/26/2018
Leal, Joey	Day-to-Day Substitute	NW LTS Literacy Coach (Title I funded)		\$48,544/yr. prorated for the number of days worked	03/19/2018 -End of the 2017-2018 School Year

- C. CLERICAL
- D. FOOD SERVICE
- E. MAINTENANCE
- F. PARAPROFESSIONAL

Negron, Barbara	SW Personal Care Assistant 6.5 hours/day	LMS Personal Care Assistant 6.5 hours/day	No Change	2/21/2018
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G. SECURITY

H. OTHER

7. CHANGE OF STATUS

Subject to assignment by the superintendent and pending required documents

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE

Danz, Gregory	STEAM Administrator	NW Literacy Coach (Title I funded)	\$62,717/yr.	8/21/2018
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C. CLERICAL

D. FOOD SERVICE

E. MAINTENANCE

F. PARAPROFESSIONAL

G. SECURITY

H. OTHER

8. EXTRA PAY FOR EXTRA DUTY

<u>Name</u>	<u>Assignment</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
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9. INCOME PROTECTION

10. LEAVE OF ABSENCE WITH APPROVAL

<u>Name</u>	<u>Assignment</u>	<u>Type</u>	<u>Date</u>
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Aungst, Tammy	LMS Custodian	Consecutive	02/07/2018- 03/19/2018
Marley, Nicole	LMS Language Arts Grade 6	Consecutive	05/25/2018 – End of the 2017-2018 school year
Moore, Linda	LHS Technology	Consecutive	03/21/2018 – 05/07/2018
*Ruiz, Elizabeth	SE ESOL Paraprofessional	Consecutive	02/12/2018- 04/10/2018
Shattls, Frederick	Director of ESOL	Intermittent	2/28/2018- 4/10/2018

11. OTHER PERSONNEL RECOMMENDATIONS

Subject to assignment by the superintendent and pending required documents

A. Approve Amanda Rhinier as a new teacher mentor from January 2018 through June 2018 at a stipend of \$500/yr.

B. Approve the following school nurses to work 28-42 hours during the 3-week period prior to the start of the 2018-2019 school year at a rate of \$32/hr:

Name

Burkhart, Sherrie
Hagemeyer, Dana
Henning, Antoinette
Zeigler, Mary

C. Approve the following LPN's to work 13 hours during the 3-week period prior to the start of the 2018-2019 school year at their applicable hourly rate:

Name

Donbaugh, Katie
Lawrence, Ellen
Neidigh, Ronald
Renik, Katherine
Sanders, Sherry

- D. Approve Catherine Hartmoyer to work an additional 100 hours during the 2018 summer at her applicable hourly rate. Additional time may be approved by her supervisor.
- E. Appoint Stephanie Otero as an interpreter/translator at the rate of \$25/hr. as needed, effective 3/9/2018 (outside of regular work hours).
- F. *Appoint Ian Firestine as a Day-to-Day Substitute Custodian at a rate of \$10.50/hr. effective 3/19/2018.
- G. Appoint the following coaches for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>
Latimer, Ryan	Volunteer Junior High Boys Soccer Coach
Rodriguez, Adrian	Volunteer Assistant Softball Coach

- H. Appoint the following persons as volunteers under the Lebanon School District Policy #916 Community Volunteers:

Name
 *Aminov, Alisher Z.
 Boger, Alicia M.
 Boger, Brandon, A.
 *Carpenter -Aminov, Jacob A.
 Fernandez, Dollys E.
 Freer, Willa
 *Hammock, Sandra
 O'Connor, Elizabeth, A.
 *Perez, Adriana D.

- I. Rescind the appointment of Carlos Sepulveda as a Day-to-Day Substitute effective 2/14/2018.
- J. Rescind the resignation of Erik Itzen as a Day-to-Day Substitute Teacher effective 2/13/2018.
- K. Remove the following substitutes:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Evans, Jodi	Paraprofessional	02/28/2018
Gejoff, Brooke	Teacher	03/09/2018

12. AMEND THE FOLLOWING

- A. Amend the change of status date for Lori Massar as LHS 2nd Shift Custodian to 2/20/2018.

- B. Amend Christa Ribera's last work day to 2/23/2018.
- C. Amend Miranda Jumper's assignment from 2017-2018 Head JV Softball Coach to 2017-2018 Volunteer Softball Coach.
- D. Amend Michael McDonalds' LTS LMS 2nd Shift Custodian assignment end date to 5/23/2018.
- E. Amend Tyler Roth's appointment as a Volunteer Softball Coach to the 2017-2018 Head JV Softball Coach at a stipend of \$3,338/yr.
- F. Amend Fred Shattls' consecutive leave of absence dates from 1/3/2018 to 2/27/2018.
- G. Amend Molly Lucas' leave of absence return to work date to 05/07/2018.
- H. Amend Suzanne Leffler's leave of absence return to work date to 03/07/2018.
- I. Amend Danielle Palardy's leave of absence return to work date to 06/01/2018.
- J. Amend John Wuori's LTS assignment start date to 05/09/2018.
- K. Amend Kristin Chinnici's leave of absence return to work date to 05/15/2018.
- L. Amend Roseann Roberts' leave of absence return to work date to 06/07/2018.

(29) RESOLUTION #15786 - A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to grant approval of Second Reading of the following New Board Policies:

- o 100 - Philosophy of Education
- o 105.1 - Review of Instructional Materials by Parents/Guardians and Students
- o 105.2 - Exemption from Instruction
- o 107 - Adoption of Planned Instruction
- o 116 - Tutoring
- o 118 - Independent Study

And approval of Second Reading of the following Revised Board Policies:

- o 105 - Curriculum Development
- o 106 - Guides for Planned Instruction
- o 108 - Adoption of Textbooks
- o 111 - Lesson Plans

The motion passed with a unanimous vote.

- (30) RESOLUTION #15787 – A motion was made by Mrs. Kotay and seconded by Mr. Okonak to grant approval of First Reading of the following New Board Policies:
- 123.2 – Sudden Cardiac Arrest Prevention
 - 124.1 – Summer Programs
 - 140.1 – Extracurricular Participation by Charter/Cyber Schools
 - 142 – Migrant Students

And approval of First Reading of the following Revised Board Policies:

- 119 – Current Events
- 121 – Field Trips
- 122 – Extra Curricular Activities
- 124 – Summer School
- 127 – Evaluation of Educational Programs
- 140 – Charter Schools

The motion passed with a unanimous vote.

- (31) RESOLUTION #15788 – A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to grant approval to Rescind the following Policy:
- 123 – Interscholastic Athletics
 - 123.1 – Concussion Management
 - 130 – Homework

- (32) RESOLUTION #15789 – A motion was made by Mr. Schaffer and seconded by Mr. Okonak to grant approval to Rescind the following Policy:
- 125 – Community Education

- (33) The president announced that no executive session would be needed.

- (34) With no further business to come before the board at this time, a motion was made by Mr. Schaffer and seconded by Mrs. Kotay that the meeting adjourn. All members voiced consent and President Pyles declared the meeting adjourned at 7:52 p.m.

Respectfully submitted,

Mary A. Harrell
Secretary of the Board