

LEBANON SCHOOL DISTRICT

POLICY: 208
SECTION: PUPILS
TITLE: WITHDRAWAL FROM SCHOOL
ADOPTED: JULY 18, 1994
REVISED: June 18, 2018

208. WITHDRAWAL FROM SCHOOL

Purpose

The Board affirms that, while statute requires attendance of each student only between the ages of eight (8) and seventeen (17), it is in the best interests of both students and the community that students complete the educational program that will equip them with skills and increase their chances for a successful and fulfilling life beyond school.¹

Authority

The Board directs that whenever a student wishes to withdraw, efforts should be made to determine the underlying reason for such action and the resources of the district should be used to assist the student in reaching his/her career goals.

No student of compulsory school age will be permitted to withdraw without the written consent of a parent/guardian and supporting justification.

The withdrawal of students attending college full-time shall be approved.²

Delegation of Responsibility

The Superintendent or designee shall develop procedures to govern a student's withdrawal from school.

Guidelines

If the student is of compulsory attendance age, the initial request to be permitted to withdraw from school will be referred to the student's counselor. The counselor will discuss the situation with the student and

¹ 24 P.S. 1326; 22 Pa. Code. 11.13; 12.1.

² 22 Pa. Code. 11.4.

determine the reasons for the request. If the student persists in his/her request, the counselor will require a written request from the parent/guardian asking permission for the student to withdraw. If the counselor is unable to make contact with the parents/guardians, the student's request to withdraw will be forwarded to the Home and School Visitor, along with the counselors' recommendations. If the situation warrants, a home visit may be made by the Home and School Visitor to confirm the necessity for leaving school. The Home and School Visitor and the counselor will determine the proper disposition of the request. If granted, the counselor will notify the proper school officials and assist the parent and student in the withdrawal process.

Domestic permits to withdraw from school may be issued in accordance with the Public School Code and with the approval of the Superintendent.