

SCHOOL BOARD MINUTES

- (1) The Board of School Directors of the Lebanon School District met in regular session on Monday, July 16, 2018, at 7:00 p.m. in the board conference room of the senior high school as advertised in the Daily News on December 7, 2017.
- (2) President Peter N. Pyles, Jr. called the meeting to order at 7:00 p.m. Everyone participated in the Pledge of Allegiance to the Flag.
- (3) On roll call by the secretary, the following board members were present: Mrs. Ashley Cessna, Mrs. Rose Marie R. Kotay, Mr. Michael J. Kuhn, Mr. Cesar Liriano, Mr. Robert Okonak, Mr. Peter N. Pyles, Jr., and Mr. Thomas L. Schaffer. Mrs. Debra Bowman and Mrs. Tracy Johnsen were absent. Also present were Dr. Arthur W. C. Abrom, Ed.D., Superintendent of Schools; Mrs. Mary A. Harrell, secretary; Mr. Curt Richards, business manager and treasurer and Mr. Michael Bechtold, solicitor.
- (4) Also present were Dr. Chris Danz, assistant to the superintendent for HR and pupil services; Mr. Mike Murphy, assistant to the superintendent for C & I and assessments; Mr. Brian Hartman, director of buildings and grounds; Mrs. Dawn Connelly, principal, LMS; Mr. Pedro Cruz, principal, Henry Houck; Mr. Robert Nordall, principal, LHS, Andre Martin from Fidevia and the following community member: Mr. Gidge Horn.
- (5) President Peter N. Pyles, Jr. announced that an executive session was held prior to this meeting to discuss personnel and legal items.
- (6) RESOLUTION #15857 - The minutes of the committee meeting held on June 11, 2018 and the regular meeting held on June 18, 2018 were offered for consideration. It was moved by Mr. Schaffer and seconded by Mr. Okonak that the minutes be approved. All members voiced consent and so ordered.
- (7) Dr. Abrom stated that our summer programs are currently in session through July 26; our Fall sports season begins on August 13; and our high school band camp will be starting soon.
- (8) Mr. Brian Hartman introduced Ruth Devenney from High Associates. Ms. Devenney shared the Property Progress Report for the old Northwest Elementary building.
- (9) Mr. Hartman shared that the new Northwest Elementary building construction is going well. We have started moving contents into the building. We are waiting for the Occupancy Permit which should arrive by August 1, 2018.

(10) Dr. Abrom stated that a ribbon cutting ceremony at Northwest Elementary School will be held on Thursday, August 23 at noon.

(11) Dr. Abrom reported that in updating our School Board Policies, our Board has approved thirty-nine updates so far. There are eleven more on tonight's agenda. This will be an ongoing process until we get through all the policies.

Dr. Abrom shared that our current Policy 204-Attendance, allows pupils to be excused from school for thirty days, during the school year, to participate in an educational/family trip. With the State regulations and laws regarding school attendance, thirty days is unacceptable. Discussion followed and Dr. Abrom asked input from the Board as to whether we should allow 5 days or 10 days, as excused absences: Mr. Okonak and Mr. Kuhn recommended 5 days and Mr. Liriano, Mr. Schaffer, Mr. Pyles, Mrs. Kotay and Mrs. Cessna recommended 10 days. Dr. Abrom shared that the State only looks at whether the student is absent or present. It was decided to go with the majority and allow such absences not to exceed 10 days during the school year. Additional days absent beyond the 10 days shall constitute unexcused absences.

(12) Dr. Abrom shared the following informational items:

- The Alumni Golf will be held this Friday at Iron Valley Golf Course.
- The LVEP Golf will be held on Friday, August 10 at Fairview Golf Course.
- There will be a board worksession/information sharing meeting on Monday, October 1 from 5 to 8 PM.
- Mary will email the Board with dates for the BoardDocs training with Mr. Canady.

(13) RESOLUTION #15858 - The treasurer's report for the month of June, 2018, was presented for consideration. Mr. Schaffer made a motion, seconded by Mr. Liriano, that the board approves the treasurer's report and records it as a part of the minutes. All members answered aye and the motion carried.

(14) RESOLUTION #15859 - Acting upon certification of the treasurer, a motion was made by Mr. Schaffer and seconded by Mrs. Kotay, that the board approves the payment of bills payable for June, 2018 as listed, ratify the payment of invoices mentioned in the letter of certification, and take care of all other matters regarding the payment of invoices, including acceptance of the letter of certification, and record the financial statements as a part of the minutes of this meeting. All members answered aye and the motion carried.

(15) RESOLUTION #15860 - A motion was made by Mr. Schaffer and seconded by Mr. Okonak to accept the Cedar Foundation report for June, 2018; the student activity fund report for June, 2018; the scholarship fund report for June, 2018; the food service report for June, 2018; and Phillips Copy Center report for June, 2018 as presented. All members answered aye and the motion passed.

(16) There were no communications to report.

(17) RESOLUTION #15861 - Mr. Schaffer made a motion, seconded by Mrs. Kotay to grant permission to adopt a Memorandum of Understanding with Fidevia, LLC, for the purpose of partially expanding the scope of services for construction management/owner representation for the Northwest Elementary School construction project with approximately 3 months during the construction and close-out phases, and for the total sum of \$87,192.00. The following vote was recorded:

Mrs. Bowman	Absent	Mrs. Cessna	Yes	Mrs. Johnsen	Absent
Mrs. Kotay	Yes	Mr. Kuhn	Yes	Mr. Liriano	No
Mr. Okonak	Yes	Mr. Pyles	Yes	Mr. Schaffer	Yes

The motion passed.

(18) RESOLUTION #15862 - Mr. Schaffer made a motion, seconded by Mr. Okonak to grant approval of the Agreement with Yellow Breeches Educational Center, Inc. to provide alternative programming for Special Education students during the 2018-2019 school year. The amount of the contract is \$332,630.00. The amount for the 2017-2018 school year was \$326,120.00. All members answered aye and the motion

(19) RESOLUTION #15863 - Mr. Schaffer made a motion, seconded by Mrs. Kotay to grant approval of a three-year contract with Imagine Learning for subscription to literacy and math support website programs at a cost of \$141,000 per year. This program is used across all elementary schools. Costs paid from Federal Programs. All members answered aye and the motion passed.

(20) RESOLUTION #15864 - Mr. Schaffer made a motion, seconded by Mr. Okonak to grant approval of a three-year contract with Pearson Education for the purchase and administration of the AIMSwebPlus literacy assessment for middle and high school students. Cost is \$9,100 per year with an additional \$7,000 in year one for professional development. Costs to be paid from Federal Programs. All members answered aye and the motion passed.

(21) RESOLUTION #15865 - Mr. Schaffer made a motion, seconded by Mr. Liriano to grant approval to appoint McNees, Wallace & Nurick, LLC, as Bond Counsel for the District. All members answered aye and the motion passed.

(22) RESOLUTION #15866 – Mr. Schaffer made a motion, seconded by Mrs. Kotay to grant approval of Change Order #22 for the Northwest Elementary School Project 3853 from E. R. Stuebner for owner requested educational line striping on the gymnasium floor in the amount of \$2,354.10; and approval of Change Order #5 for the Northwest Elementary School Project 3853 from Myco for owner requested sinks and fixtures for the Life Science Lab 181 in the amount of \$4,097.83. All members answered aye and the motion passed.

(23) RESOLUTION #15867 – Mr. Schaffer made a motion, seconded by Mr. Okonak to grant approval of the following cost per cyber student for participation in athletics, co-curricular, and other extra-curricular activities for the 2018-2019 school year. Excluding our own Lebanon School District Virtual Academy:

Middle School level of participation costs per student for cross country, soccer, field hockey, volleyball, cheerleading, basketball, wrestling, and track & field = **\$575.00**

High School level of participation costs per student for cross country, soccer, field hockey, volleyball, cheerleading, golf, tennis, basketball, wrestling, bowling, baseball, softball, and track & field = **\$900.00**

High School and Middle School level of participation costs per student for football = **\$1750.00**

Elementary, High School and Middle School level of participation costs per student for other co-curricular activities (including but not limited to) marching band, show choir, indoor drum line, concert choir, school play, school musical, and student athletic training = **\$500.00**

All members consented and the motion passed.

(24) RESOLUTION #15868 – A motion was made by Mr. Schaffer and seconded by Mr. Okonak for the Board of School Directors to accept the following personnel items for discussion and action as listed on the agenda:

1. **RETIREMENT RESIGNATIONS**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
A. ADMINISTRATIVE		
B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE		
C. CLERICAL		
D. FOOD SERVICE		

- E. MAINTENANCE
- F. PARAPROFESSIONAL
- G. SECURITY
- H. OTHER

2. RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE

Daddario, Angela	LMS Science Grade 8	Personal	6/8/2018
Herrmann, Kelly	LHS Supplemental Learning Support	Personal	6/8/2018
Richards, Stephen	LMS English Language Arts Grade 6	Personal	6/8/2018
Rudy, Gary	District Systems Administrator	Terminated	6/26/2018
Waszil, Amanda	NW Grade 5	Personal	6/8/2018

- C. CLERICAL
- D. FOOD SERVICE
- E. MAINTENANCE
- F. PARAPROFESSIONAL
- G. SECURITY
- H. OTHERS

3. NON-ACCEPTANCE

4. APPOINTMENTS

Subject to assignment by the superintendent and pending required documents

<u>Name</u>	<u>Assignment</u>	<u>Prev Emp in LSD</u>	<u>New/ Replace</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
A. ADMINISTRATIVE					
B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE					
Coleman, Vanessa	LMS Mathematics Grade 6		N R	\$49,086/yr.	8/21/2018
Martindell, Jonathan	LMS English Language Arts Grade 7		N R	\$54,983/yr.	8/21/2018
Norman, Charles	LMS LTS Mathematics Grade 8		N R	\$49,086/yr., prorated for the number of days worked	8/21/2018- End of the 2018-2019 school year
Sterner, Madison	LMS Music		N R	\$49,086/yr.	8/21/2018
Wesolowski, Michelle	NW Grade 5		N R	\$50,100/yr.	8/21/2018
C. CLERICAL					
D. FOOD SERVICE					
E. MAINTENANCE					
F. PARAPROFESSIONAL					
Schreier, Natalie	SE K5 Paraprofessional 6.5 hours/day		N R	\$16.05/hr.	8/21/2018
G. SECURITY					
Gable, Molly	HD Security Guard 7.5 hours/day		Y R	\$10.55/hr.	8/17/2018
H. OTHER					

5. RE-APPOINTMENTS

- A. ADMINISTRATIVE
- B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE
- C. CLERICAL
- D. FOOD SERVICE
- E. MAINTENANCE
- F. PARAPROFESSIONAL
- G. SECURITY
- H. OTHER

6. CHANGE OF ASSIGNMENT

Subject to assignment by the superintendent and pending required documents

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL

Donley, Timothy	LMS Mathematics Grade 8	LMS Mathematics Grade 7	No Change	8/21/2018
Musser, Mason	LMS Mathematics Grade 7	LMS Mathematics Grade 8	No Change	8/21/2018
Quinn, Amanda	LMS Supplemental Science	NW Supplemental Learning Support	No Change	8/21/2018
Shoenfelt, Marc	LMS Mathematics Grade 6	LMS Technology Teacher	No Change	8/21/2018

C. CLERICAL

D. FOOD SERVICE

- E. MAINTENANCE
- F. PARAPROFESSIONAL
- G. SECURITY
- H. OTHER

7. CHANGE OF STATUS

Subject to assignment by the superintendent and pending required documents

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Rate</u>	<u>Effective Date</u>
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A. ADMINISTRATIVE

B. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE

Brightbill, Haylee	NW Supplemental Learning Support	Day-to-Day Substitute Teacher	\$125/day	8/21/2018
Ziegler, Mary	LMS LTS School Nurse	LMS School Nurse	\$49,086/yr.	8/21/2018
Aponte, Mariluz	District Interpreter/ Translator (195 Days)	District Interpreter/ Translator (245 Days)	No Change	7/1/2018

C. FOOD SERVICE

D. MAINTENANCE

E. PARAPROFESSIONAL

Snyder, Alayna	Day-to- Day Substitute Teacher	SE K4 Paraprofessional 6.5 hours/day	\$16.05/hr.	8/21/2018
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F. SECURITY

G. OTHER

8. EXTRA PAY FOR EXTRA DUTY

9. INCOME PROTECTION

10. LEAVE OF ABSENCE WITH APPROVAL

<u>Name</u>	<u>Assignment</u>	<u>Type</u>	<u>Date</u>
Kemmerling, Sandra	District Confidential Secretary (Payroll)	Intermittent	07/09/2018 – 10/01/2018
Mann, Gloria	NW/SW Music Teacher	Consecutive	10/02/2018 – end of 2018-2019 school year
Rivera, Elizabeth	LHS Paraprofessional	Intermittent	06/01/2018 – 05/31/2019
Shattls, Frederick	Director of ESOL	Intermittent	06/15/2018 – 06/30/2018

11. OTHER PERSONNEL RECOMMENDATIONS

Subject to assignment by the superintendent and pending required documents

- A. Appoint the following persons as 2018-2019 game help-See Exhibit A.
- B. Appoint Colleen Shay as a 2018-2019 new teacher mentor at a stipend of \$1,000/yr.
- C. Appoint Nicole Marley and Amanda Rhinier as teachers in the 2018 LMS Summer Remediation Program at a rate of \$32/hr.
- D. Appoint Elizabeth Keaton as a teacher in the 2018 Extended School Year Program at a rate of \$32/hr.
- E. Appoint Molly Lucas and Bobbi Boris as 2018-2019 Communications (6-8) Division Level Co-Coordinator at a stipend of \$500/each.
- F. Appoint Terry Barlet as a 2018-2019 Assistant Varsity Boys Basketball Coach at a stipend of \$5,566/yr.
- G. Appoint Gregory D. Lee as a volunteer under the Lebanon School District Policy #916 Community Volunteers.
- H. Approve to pay Susan Atkinson a stipend in the amount of \$1,318/yr. for 2017-2018 LMS Musical costume design.
- I. Rescind the appointment of Stephen Richards as the 2018-2019 Communications (6-8) Division Level Coordinator.

J. Rescind the appointment of the following coaches as indicated for the 2018-2019 school year:

<u>Name</u>	<u>Position</u>
Crowe, Jamie	Head Junior High Cheerleading Coach
Herrmann, Kelly	Head Junior High Field Hockey Coach

K. Remove the following substitutes:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Brightbill, Makenzie	Paraprofessional	06/30/2018
Buckingham, Donna	Secretary	07/05/2018
Bomberger, Rebecca	Teacher	06/30/2018
Carrillo Torres, Josephine	Paraprofessional	06/30/2018
Cruise, Jennifer	Teacher	06/30/2018
Devia, Maria	Teacher	06/30/2018
Lyster, Katelyn	Teacher	06/30/2018
Moody, Andrea	Teacher	06/30/2018
Morales, Keichsla	Paraprofessional	06/30/2018
Noll, Ashley	Teacher	06/30/2018
Pfautz, Emilee	Teacher	06/30/2018
Richard, Sulynn	Teacher	06/30/2018
Sariano, Jasmine	Teacher	06/30/2018
Schaffer, Marc	Teacher	06/30/2018
Weidner, Elizabeth	Teacher	06/30/2018

12. AMEND THE FOLLOWING

A. Amend Sara Sementelli's 2018-2019 coaching position to Head Junior High Field Hockey Coach at a stipend of \$4,281/yr. All members consented and the motion passed.

(25) RESOLUTION #15869 - A motion was made by Mr. Schaffer and seconded by Mr. Liriano to grant permission to move the August Business meeting from Monday, August 20 to Monday, August 13, 2018, and give the Secretary of the Board permission to advertise such meeting in the local newspaper; and grant permission to move the October Committee-of-the-Whole meeting from Tuesday, October 9, 2018 to Monday, October 8, 2018, and give the Secretary of the Board permission to advertise such meeting in the local newspaper. All members consented and the motion passed.

(26) RESOLUTION #15870 - A motion was made by Mr. Schaffer and seconded by Mr. Okonak to grant approval of Second Reading of the following New and Revised Board Policies:

- 211 - Student Accident Insurance
- 212 - Reporting Pupil Progress
- 213 - Grading of Student Progress
- 214 - Class Rank
- 215 - Promotion and Retention

- 216 – Student Records
- 217 – Graduation Requirements
- 218 – Student Discipline
- 218.1 – Gang Activity
- 218.6 – NEW POLICY – Weapons
- 246 – School Wellness

All members consented and the motion passed.

(27) RESOLUTION #15871 – A motion was made by Mr. Schaffer and seconded by Mr. Okonak to grant approval of First Reading of the following New and Revised Board Policies:

- 138 – English Language Development
- 201 – Admission of Beginners
- 204 – Attendance
- 210.2 – NEW POLICY - Use of Medical Marijuana

All members consented and the motion passed.

(28) RESOLUTION #15872 – A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to grant approval of the following 2018 Inductees into the Lebanon High School Athletic Hall of Fame:

John Barnhart	Coach 1983-1998	Basketball
Paul Blackburn	Coach 1998-2007	Basketball
Carlos Sanchez	Coach 1997-2011	Basketball, Baseball, Golf
Tom Strohman	Class of 1970	Golf
Anthony Trautman	Class of 2007	Basketball

A roll call was taken with the following votes recorded:

Mrs. Bowman	Absent	Mrs. Cessna	Yes	Mrs. Johnsen	Absent
Mrs. Kotay	Yes	Mr. Kuhn	No	Mr. Liriano	No
Mr. Okonak	Yes	Mr. Pyles	Yes	Mr. Schaffer	Yes

The motion passed.

(29) With no further business to come before the board at this time, a motion was made by Mr. Schaffer and seconded by Mr. Okonak that the meeting adjourn. All members voiced consent and President Pyles declared the meeting adjourned at 7:39 p.m.

Respectfully submitted,

Mary A. Harrell
Secretary of the Board

Exhibit A
2018-2019 Game Help
July 16, 2018

Name

Barr, David
Barlet, Terry
Barry, Bruce
Batchler, Caroline
Bowman, Kelly
Bowman, Robert
Brewer, Benjamin
Brown Koehler, Rebecca
Bullock, Jeremy
Bullock, Richard
Capriotti, Sue
Chepulis, Faye
Chepulis, Jerry
Cram, John
Dimond, Lindsey
Discuillo, Jr., Frank
Dochterman, Dean
Dornes, Andrew
Dowhower, Constance
Dundore, Renee
Eiceman, JoAnn
Flescher, Neil
Gates, Joshua
Geesey, Albert
Gelgot, Martha
Getz, Harold
Graban, Stephanie
Hartman, Linda
Hodge, Michael
Johnston, Terese
Keisch, Craig
Krall, Sharold
Kupp, David
Lawrence, Dawn
Lucas, Aaron
Ludwig, Debra
Miller, Barbara
Norman, Michelle
Norman, Robert

Pearson, Thomas
Rau, Daniel
Rohland, Sharon
Sanchez, Carlos
Schies, Ryan
Schweingruber, Jerry
Schwenk, Warren
Shepps, Todd
Sherk, Alison
Shucker, Lisa
Spangler, Thomas
Surmacz, Andrew
Thompson, Ted
Thomson, Rebecca
Wolf III, Karl
Yonchuik, Gerard
Zatorski, Dawn