

SCHOOL BOARD MINUTES

- (1) The Board of School Directors of the Lebanon School District met in regular session on Monday, October 15, 2018, at 7:00 p.m. in the board conference room of the senior high school as advertised in the Daily News on December 7, 2017.
- (2) President Peter N. Pyles, Jr., called the meeting to order at 7:00 p.m. Everyone participated in the Pledge of Allegiance to the Flag.
- (3) On roll call by the secretary, the following board members were present: Mrs. Debra L. Bowman, Mrs. Ashley Cessna, Mrs. Tracy Johnsen, Mrs. Rose Marie R. Kotay, Mr. Michael J. Kuhn, Mr. Cesar Liriano, Mr. Robert Okonak, Mr. Peter N. Pyles, Jr., Mr. Thomas L. Schaffer. Also present were Dr. Arthur W. C. Abrom, Superintendent of Schools; Mrs. Mary A. Harrell, secretary; and Mr. Curt Richards, business manager and treasurer.
- (4) Also present were Dr. Chris Danz, assistant to the superintendent for HR and pupil services; Mr. Mike Murphy, assistant to the superintendent for assessment & accountability; Mr. Josh Coatsworth, director of special education; Mr. Shawn Canady, chief information officer, Ms. Amber Hilt, director of ELD; Mr. Brian Hartman, director of buildings and grounds; Mr. Robert Nordall, Assistant Principal, LHS; Mr. Pedro Cruz, Principal, Henry Houck; Mrs. Kelly Herr, assistant business manager; Laura LeBeau, WLBR; and Mr. George Horn, district resident.
- (5) RESOLUTION #15894 – The minutes of the committee meeting held on September 10, 2018, and the regular meeting held September 17, 2018, were offered for consideration. It was moved by Mr. Schaffer and seconded by Mr. Okonak that the minutes be approved. All members voiced consent and so ordered.
- (6) Dr. Abrom began the superintendent’s report by introducing Denise Colon, our Student Board Reporter. Denise shared information about events happening in each of our buildings.
- (7) Dr. Abrom and President Pyles presented Certificates to Mr. Richards and Mrs. Herr from the Pennsylvania Association of School Business Officials.
- (8) The following is a list of events that will be happening in our District:
 - Community Schools Meeting – November 1, from 1 to 4 PM
 - Futures Seminar at LHS – November 5, from 6 to 7:30 PM
 - Rotary 4-Way Speech Contest – November 15, beginning at 3:30 PM
- (9) The Rotary Students of the Month for October are Hilary Escobar and Shelby Lister.
- (10) Our 2018 Distinguished Alumni are Mr. Ken Wolfe, Class of 1957 and Judge John Walter, Class of 1949.

- (11) RESOLUTION #15895 - The treasurer's report, payment of invoices and other business reports for the month of September 2018, were presented for consideration. Mr. Okonak made a motion, seconded by Mr. Schaffer, that the board approves the treasurer's report, payment of invoices and other business reports and records it as a part of the minutes. All members answered aye and the motion carried.
- (12) RESOLUTION #15896 - A motion was made by Mr. Schaffer and seconded by Mrs. Bowman to grant approval to authorize the Lebanon School District Administration to work with PFM Financial Advisors LLC, as Financial Advisor, McNees, Wallace & Nurick PC as Bond Counsel, and its Solicitor, to proceed with the refinancing of the outstanding 2012 General Obligation Bonds to achieve a minimum net savings of \$150,000. All members answered aye and the motion passed.
- (13) RESOLUTION #15897 - A motion was made by Mr. Schaffer and seconded by Mr. Okonak to grant approval of Change Order #24 for the Northwest Elementary School Project 3853 from E. R. Steubner, Inc., in the amount of \$12,331.00, for the installation of school flashers and post mounted signs on Old Forge Road. All members answered aye and the motion passed.
- (14) RESOLUTION #15898 - A motion was made by Mr. Schaffer and seconded by Mr. Okonak to grant approval to move forward with the TA Set-Aside grant of \$742,000.00, with the understanding that the district will be responsible for all of the pre-construction costs including the added inspection fees and right away/relocation fees not already calculated into the grant as detailed in the attached LSD School Board Action Document. Costs for all pre-construction, inspection fees, and right of way/relocation fees are estimated at \$111,826.00. All members answered aye and the motion passed.
- (15) RESOLUTION #15899 - A motion was made by Mr. Schaffer and seconded by Mrs. Kotay to grant approval to contract with Steckbeck Engineering as our consultant to provide preconstruction services including surveying, environmental clearances, preliminary and final design, pre-bid administration and construction consultation for our TA-Set Aside Grant. Services will be performed for a fee not to exceed \$97,000.00. All members answered aye and the motion passed.
- (16) RESOLUTION #15900 - A motion was made by Mr. Schaffer and seconded by Mr. Okonak for the Board of School Directors to accept the following personnel items for discussion and action as listed on the agenda as follows:

1. RETIREMENT RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
A. FOOD SERVICE		
Brossman, Wendy	LMS Cafeteria Helper 7.5 hours/day	Retirement 26 years 6/7/2019

B. SECURITY

Lampkin, Jerry	LHS Security Guard 7.5 hours/day	Retirement 8 years	9/21/2018
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C. Professional

*Shay, Laurie	NW Grade 4	Retirement 30 years	6/7/2019
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2. RESIGNATIONS

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>	<u>Effective Date</u>
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A. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE

Brewer, Benjamin	Coordinator of Lebanon Virtual Academy	Personal	10/12/2018
Shoenfelt, Marc	LMS Technology Teacher	Personal	11/30/2018

B. SECURITY

Utsey, John	LMS Security Guard 7.5 hours/day	Personal	10/5/2018
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C. PARAPROFESSIONAL

*Robles, Flordalisa	LHS Personal Care Assistant 6.5 hours/day	Personal	10/8/2018
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3. APPOINTMENTS

Subject to assignment by the superintendent and pending required documents:

<u>Name</u>	<u>Assignment</u>	<u>Prev Emp in LSD</u>	<u>New/ Replace</u>	<u>Proposed Rate</u>	<u>Effective Date</u>
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A. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG TERM SUBSTITUTE

Lancaster, Kyra	HH, SE, SW LTS Music	N R	\$49,086/yr., prorated for the number of days worked	11/01/2018 – End of the 2018-2019 School Year
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B. PARAPROFESSIONAL

Matias, Elizabeth	LHS Personal Care Assistant 6.5 hours/day	N R	\$10.55/hr.	10/1/2018
Suarez, Jeffrey	NW Personal Care Assistant 6.5 hours/day	Y N	\$10.55/hr.	9/18/2018

4. CHANGE OF STATUS

Subject to assignment by the superintendent and pending required documents:

<u>Name</u>	<u>Effective From</u>	<u>To</u>	<u>Rate</u>	<u>Date</u>
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A. PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE

Bach, Caitlin	Day-to-Day Substitute	LHS LTS Supplemental Learning Support	\$258.35/Day	8/21/2018- 10/12/2018
Bach, Caitlin	LHS LTS Supplemental Learning Support	LMS Life Skills	\$49,086/yr.	10/15/2018
Norman, Charles	LMS LTS Mathematics, Grade 8	LMS Mathematics, Grade 8	\$49,086/yr.	9/3/2018

B. PARAPROFESSIONAL

Velez, Marisol	Day-to-Day Substitute	LMS Personal Care Assistant 6.5 hours/day	\$10.55/hr.	9/20/2018
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C. SECURITY

Suarez, Jeffrey	NW Personal Care Assistant 6.5 hours/day	LHS Security Guard 7.5 hours/day	No Change	10/1/2018
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5. LEAVE OF ABSENCE WITH APPROVAL

<u>Name</u>	<u>Assignment</u>	<u>Type</u>	<u>Date</u>
Boger, Cindy	HH Cafeteria	Consecutive	09/26/2018 – 10/15/2018
Dimond, Lindsey	NW K5	Consecutive	01/04/2019 – 05/09/2019
Doerrman, Sue	LHS Learning Support	Intermittent	09/18/2018 – 10/03/2018
Grabau, Stefanie	LHS Biology	Intermittent	10/01/2018 – 04/01/2019
Tice, Gloria	HD Music	Consecutive	09/27/2018 – 11/01/2018
Rine, Dana	LMS Personal Care Assistant	Consecutive	10/04/2018 – 10/17/2018

6. OTHER PERSONNEL RECOMMENDATIONS

Subject to assignment by the superintendent and pending required documents:

- A. Appoint Clinton Hibshman as the 2018-2019 Speech Contests Advisor at a stipend of \$659/yr.
- B. Appoint Jessica Doganiero as the ESOL (K-5) Division Level Coordinator at a stipend of \$500/yr.
- C. Appoint the following persons as 2018-2019 coaches and game help:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Barlett, Michael	7 th Grade Girls Basketball Co-Coach	\$1,070.50/yr.
Sanders, Michael	Volunteer JH Boys Basketball Coach	

- D. Appoint Kyle Zehner as 2018-2019 game help.
- E. Appoint Yaniza Sanchez as an Interpreter at the rate of \$25/hour, effective 10/16/2018.
- F. Appoint Diana Haldren as a 2018-2019 Elementary Bell Choir Instructor at a stipend of \$1,146.66/yr., effective 10/3/2018.
- G. Appoint Gloria Mann as a 2018-2019 Elementary Bell Choir Instructor at a stipend of \$171.34/yr., effective 8/21/2018-10/2/2018.
- H. Appoint Kristen Chinnici as a 2018-2019 Elementary Bell Choir Instructor at a stipend of \$1,318/yr., effective 8/21/2018.
- I. *Appoint Susan Doerrman as the 2018-2019 Head Bowling Coach at a stipend of \$3,952/yr.
- J. Appoint the following persons as volunteers under the Lebanon School District Policy #916 Community Volunteers:

Name

Andrews, Beverly
 Burgos, Luis F.
 Eby, Abigail E.
 Finn, Bridgett M.
 Gessner, Autumn P.
 Heisey, Lucinda L.
 Martin Jr., Marlin R.
 Millan, Ana G.
 Paronish, Leah
 Quichis, Oscar
 Ulrich, Holly A.
 Viozzi, Joseph S.
 Viozzi, Karen M.
 Zellers, Christian A.

- K. Appoint the following persons as teachers in the 2018-2019 21st Century Program at a rate of \$32/hr.-See Exhibit A.
- L. Appoint the following persons as paraprofessionals in the 2018-2019 21st Century Program at his/her current hourly rate:

Name

*Arnt, Angela
 *Getch, Jodi
 *O'Neil, Ginny
 Davis, Jean
 Dundore, Renee

Eiceman, JoAnn
Geesey, Albert
Miller, Donna
Rittle, Charlotte
Sherk, Alison

- M. Appoint the following persons as 2018-2019 21st Century Program Site Coordinator at the school and stipend indicated:

<u>Name</u>	<u>School</u>	<u>Stipend</u>
Williams, Lauren	HD	\$500/yr.
Fairbanks, Christopher	HD	\$500/yr.
Brenner, Kelly	HH	\$1,000/yr.
Sauer, Melissa	NW	\$1,000/yr.
Siegrist, Kathryn	SE	\$500/yr.
Ditzler, Bradley	SE	\$500/yr.
Spangler, Lisa	SW	\$1,000/yr.
Norman, Charles	LMS	\$1,000/yr.
Strauser, Rachel	LHS	\$500/yr.
Sherk, Alison	LHS	\$500/yr.

- N. Appoint the following persons at the established rate of \$125 per day, as a day-to-day substitute teacher, subject to assignment by the superintendent:

<u>Name</u>	<u>Effective Date</u>
Esterline, Asha	10/09/2018
Gable, Susan	09/20/2018
*Hassanein, Amr	10/15/2018
Kinney, Nathan	09/24/2018
Lambros, Michelle	09/20/2018
Lancaster, Kyra	09/26/2018

- O. Appoint the following persons as 2018-2019 new teacher mentors at a stipend of \$1,000/yr:

Name
Dolan, Christine
Faiola, Lori

- P. Approve Kathy Cummins to work the 2018-2019 Family Night Out functions at her current hourly rate, paid by Title I funding.

- Q. Rescind the following appointments as indicated:

<u>Name</u>	<u>Position</u>
*Bowman, Robert	LHS Fall Play Sight & Sound
*Brewer, Benjamin	Co-Bowling Coach

Hibshman, Clinton Level Coordinator	Communications (9-12) Division
Kahler, Melissa Coordinator	ESOL (K-5) Division Level

R. Remove the following substitutes:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Itzen, Eric	Teacher	06/30/2018
Hansberry, Shawna	Teacher	08/21/2018

7. AMEND THE FOLLOWING

- A. Amend Caitlin Bach’s 2018-2019 coaching assignment from Volunteer Assistant Girls Basketball Coach to Head Junior High Basketball Coach at a stipend of \$5,566/yr.
- B. Amend Bruce Shepps’ 2018-2019 coaching assignment from Head Junior High Girls Basketball Coach to Assistant Junior High Girls Basketball Coach at a stipend of \$4,281/yr.
- C. Amend Todd Shepps’ 2018-2019 coaching assignment from Volunteer Girls Basketball Coach to 7th Grade Girls Basketball Co-Coach at a stipend of \$1,070.50/yr.
- D. Amend Cathy Uzar’s 2018-2019 Head Varsity Girls Tennis Coach stipend to \$3,952/yr.
- E. Amend Sharon Breeden’s resignation date to 9/28/2018.
- F. *Amend Nanci Witek’s leave return date to 10/16/2018.
- G. *Amend Anthony Trautman’s coaching assignment to 2018-2019 Volunteer Assistant Varsity Boys Basketball Coach.

On behalf of the entire Board, President Pyles recognized and thanked Wendy Brossman and Laurie Shay for their many years in education.

All members answered aye and the motion passed.

- (17) **RESOLUTION #15901** - A motion was made by Mr. Schaffer and seconded by Mr. Okonak to grant approval of Second Reading for the following New and Revised Board Policies:

- Policy 229 - Student Fundraising
- Policy 230 - Public Performances by Students
- Policy 231 - Social Events and Class Trips
- Policy 232 - Student Involvement in Decision-Making
- Policy 233 - Suspension and Expulsion
- Policy 234 - Pregnant Students

Policy 800 - Records Management
Policy 801 - Public Records
Policy 907 - School Visitors
Policy 916 - Volunteers

All members answered aye and the motion passed.

- (18) RESOLUTION #15902 - A motion was made by Mr. Okonak and seconded by Mrs. Kotay to grant approval of First Reading for the following New and Revised Board Policies:
- Policy 235- Student Rights and Responsibilities Revised Policy
 - Policy 235.1- Surveys NEW Policy
 - Policy 237- Electronic Devices NEW Policy
 - Policy 238- Parent of Record NEW Policy
 - Policy 239- Foreign Exchange Students NEW Policy
 - Policy 240- College Courses NEW Policy
 - Policy 247- Hazing Revised Policy
 - Policy 248- Unlawful Harassment Revised Policy
 - Policy 250- Student Recruitment NEW Policy
 - Policy 251- Homeless Students Revised Policy
 - Policy 252- Dating Violence NEW Policy
 - Policy 255- Educational Stability for Children in Foster Care NEW Policy

All members answered aye and the motion passed.

- (19) RESOLUTION #15903 - A motion was made by Mr. Schaffer and seconded by Mr. Liriano to grant permission to take music students who qualify at auditions, on the following overnight trips:

- District Band – January 24-26, 2019 – Chambersburg Area HS
- District Choir – February 7-9, 2019 – Cedar Cliff HS
- District Orchestra – January 10-12, 2019 – Central Dauphin HS
- District Jazz – March 15-16, 2019 – Big Spring HS
- Region Band – March 7-9, 2019 – Conrad Weiser HS
- Region Choir – March 21-23, 2019 – Muhlenberg HS
- Region Orchestra – February 21-22, 2019 – Jersey Shore HS
- All State Band/Choir/Orchestra – April 4-7, 2019 – Pittsburg PA
- Susquehanna University Honor Band – Feb 15-17, 2019 – Susquehanna University
- Disney World Trip - November/December 2019

All members answered aye and the motion passed.

- (20) RESOLUTION #15904 - A motion was made by Mr. Schaffer and seconded by Mr. Okonak to grant approval to accept the driver from D. B. Fisher Student Transportation to provide transportation service to the Lebanon School District during the 2018-2019 school year. Documentation has been provided to the Business Office as required by contract to certify the driver listed has met the requirements to transport students. All members answered aye and the motion passed.

- (17) With no further business to come before the board at this time, a motion was made by Mr. Schaffer and seconded by Mrs. Kotay that the meeting adjourn. All members voiced consent and President Pyles declared the meeting adjourned at 7:14 p.m.

Respectfully submitted,

Mary A. Harrell
Secretary of the Board

2018-2019 21st Century Staff

Name

Bailey, Ashley
Batchler, Caroline
Brenner, Kelly
Brown, Tammy
Cruz, Natasha
Dailey, Susan
Damiano, Elizabeth
Daugherty, Melissa
Dimond, Lindsey
Ditzler, Bradley
Doganiero, Jessica
Fairbanks, Christopher
Forry, Christopher
Guth, Tricia
Hackman, Kyra
Harned, Vanessa
*Henning, Antoinette
Herling, Charles
Hufnagle, Eric
Kaley, David
Kleinfelter, Sharray
Miller, Judy
Mongkon, Tina
Morrissey, Tracy
Murry, Tiffany
Norman, Charles
O'Byle, Amy
Patches, Kendra
Ramirez, Sabrina
Reid, Crystal
Rife, Elaine
Rule, Jody
Sellers, Nolan
Shrefler, Joan
Shucker, Lisa
Siegrist, Kathryn
Snyder, Alayna
Spangler, Lisa
Strauser, Rachel
Swavely, Bradley
Travis, Kenneth
Williams, Lauren
Wolbrette, Lisa
Worrell, Carl