

SCHOOL BOARD MINUTES

- (1) The Board of School Directors of the Lebanon School District met in regular session on Monday, November 19, 2018, at 7:00 p.m. in the board conference room in the senior high school as advertised in the Lebanon Daily News on December 7, 2017.
- (2) President Peter N. Pyles, Jr. called the meeting to order at 7:00 p.m. Everyone participated in the Pledge of Allegiance to the Flag.
- (3) On roll call by the secretary, the following board members were present: Mrs. Debra L. Bowman, Mrs. Ashley Cessna, Mr. Michael J. Kuhn, Mr. Cesar Liriano, Mr. Robert Okonak, Mr. Peter N. Pyles, Jr., Mr. Thomas L. Schaffer and Mrs. Tracy Johnsen. Mrs. Rose Marie R. Kotay was absent. Also present were Dr. Arthur W. C. Abrom, Superintendent of Schools; Mrs. Mary A. Harrell, secretary; Mr. Curt Richards, business manager; and Attorney Mike Bechtold, District Solicitor.
- (4) Also present were Dr. Chris Danz, assistant to the superintendent for HR and pupil services; Mr. Mike Murphy, assistant to the superintendent for assessment & accountability; Mr. Brian Hartman, director of buildings and grounds; Mr. Shawn Canady, chief information officer; Ms. Amber Hilt, director of ELD; Mr. Josh Coatsworth, director of special education; Mr. Todd Kaylor, assistant director of buildings and grounds; Mr. Robert Nordall, LHS Assistant Principal; Mayor Capello and Dan Lyons; Mr. George Horn community member.
- (5) In the absence of Mrs. Kotay, Mr. Okonak announced that board members would find at their seat, hearing reports for the following recently conducted disciplinary hearings:

Case 2018-2019 – 03
Case 2018-2019 – 04
Case 2018-2019 – 05
- (6) Mr. Okonak stated a recommendation is included from the committee on suspension and expulsion of students on the hearing reports. Copies of the hearing reports are included with these minutes.
- (7) RESOLUTION #15906 - It was moved by Mr. Okonak and seconded by Mr. Schaffer to accept the committee's recommendations as set forth in the hearing reports. The motion passed with a unanimous vote.
- (8) RESOLUTION #15907 – The minutes of the committee meeting held on October 8, 2018; and the regular meeting held October 15, 2018, were offered for consideration. It was moved by Mrs. Cessna and seconded by Mr. Okonak that the minutes be approved. All members voiced consent and so ordered.

- (9) Dr. Abrom introduced our student board reporters: Peyton Arnold Paine and Ghada Mostafa. Peyton and Ghada reported on events happening in each of our schools during the month of November and December. A holiday concert schedule was distributed to all those present.
- (10) Dr. Danz provided information about Act 44. This Act was signed into law in June 2018 and effective immediately. Act 44 contains multiple provisions for school safety and security; schools are mandated to appoint a safety and security administrator.
- Dr. Danz stated that thanks to Mr. Bowman we are ahead of the curve. We are right in line with Federal and State requirements.
- Dr. Danz will provide periodic updates about Act 44.
- (11) Dr. Abrom announced that the November Rotary Students of the Month are Nicole Englehart and Christian Manzolillo.
- (12) Dr. Abrom shared that we received \$25,000 through the Safe Schools Grant to purchase the Second Step Program for K through 8th grade.
- (13) Dr. Abrom reminded everyone that we have only one meeting in December -- the Re-organization meeting on Monday, December 3 at 7 PM in the Boardroom.
- (14) Mayor Capello and Dan Lyons presented information about the Land Bank and how the City will be able to turn properties from blight to bright.
- (15) RESOLUTION #15908 – A motion was made by Mr. Schaffer and seconded by Mr. Okonak to grant approval of the Intergovernmental Cooperation Agreement and Memorandum of Understanding between the City of Lebanon Land Bank and Lebanon School District. All members answered aye and the motion carried.
- Mayor Capello and Dan Lyons presented three blighted city properties for the Board's consideration.
- (16) RESOLUTION #15909 – Mr. Schaffer made a motion and Mr. Okonak seconded the motion to grant approval to include the following three Lebanon properties as part of the approved Land Bank Agreement: 160 S. Hanover Street; 530 Spruce Street; and 111 E. Weidman Street. All members answered aye and the motion carried.
- (17) RESOLUTION #15910 – The treasurer's report for the month of October 2018, was presented for consideration. Mr. Schaffer made a motion, seconded by Mr. Okonak, that the board approves the treasurer's report, Payment of Invoices and other business reports and records it as a part of the minutes. All members answered aye and the motion carried.
- (18) RESOLUTION #15911 – Mr. Schaffer made a motion, seconded by Mr. Liriano, to grant approval of the Independent Auditors Report from Barbacane, Thornton & Company. The audit covered the period July 1, 2017 through June 30, 2018. All members answered aye and the motion passed.

- (19) RESOLUTION #15912 - A motion was made by Mr. Schaffer and seconded by Mr. Liriano to grant approval to adjust the Fund Balance designations and amounts for Fiscal Year starting July 01, 2018, as proposed in the executive summary. The Committed Balance remains unchanged at \$97,826. The Assigned Fund Balance is changed to \$10,450,000 and the remaining \$5,262,986 will be Unassigned. All members answered aye and the motion passed.
- (20) RESOLUTION #15913 - A motion was made by Mr. Schaffer and seconded by Mr. Okonak to grant approval to allow the Technology Services Department to release a request for proposals on self-provisioned broadband, dark fiber, and lit fiber connectivity for the District Wide Area Network. This will be released as an e-rate Category 1 project that is eligible for up to 90% reimbursement. The project will only proceed to procurement if approved and funded through the e-rate program. The purpose of the project is to update/replace the District's Fiber Optic Network that was installed in 1998 and is approaching its end of life. All members answered aye and the motion passed.
- (21) RESOLUTION #15914 - A motion was made by Mr. Schaffer and seconded by Mr. Liriano to grant approval to enter into a license agreement with Hayes Software Systems for TIPWeb-IT software that is a centralized, real-time asset management system for schools providing administrative oversight of district-wide usage, retention and availability of technology equipment and operational assets. The agreement is for an initial (1) one-year term, with (5) one-year terms thereafter. Year one cost is \$12,768.00, consecutive years are \$7,500.00. Costs to be allocated from the Technology Services Budget. The agreement may be voided during the terms for future non-availability of funds. Please see attachment for agreement documentation. All members answered aye and the motion passed.
- (22) RESOLUTION #15915 - A motion was made by Mr. Schaffer and seconded by Mr. Okonak to grant approval of Change Order #23, E. R. Stuebner in the amount of \$2,169.00 for replacement of damaged Acoustical Ceiling Tiles; approval of Change Order #006, Pagoda Electrical, Inc., for a Credit in the amount of \$1,687.00; approval of Change Order #006, Myco Mechanical, Inc., for a Credit in the amount of \$241.00; approval of Change Order #002, Midline Mechanical, LLC, for a Credit in the amount of \$241.00; approval of Change Order #25, E. R. Stuebner, Inc., for a Credit in the amount of \$1,130.00; approval of Change Order #007 Myco Mechanical, Inc., for a Credit in the amount of \$21,408.24. All members answered aye and the motion passed.
- (23) RESOLUTION #15916 - A motion was made by Mr. Schaffer and seconded by Mr. Okonak to grant approval of the following personnel items as presented for discussion and action by the Board of Directors:

ADMINISTRATIVE STAFF

LEAVES OF ABSENCE WITH APPROVAL

Name	Effective Date	Building/Position	Consecutive/Intermittent
Bastek-Jones, Kelly	04/19/2019 – end of 2018-2019 school year	Special Education Supervisor	Consecutive

PROFESSIONAL STAFF (PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE)

RETIREMENTS/RESIGNATION

Name	Effective Date	Building/Position	Reason	Salary
Anthony, Karoline	1/10/2019	NW Autistic Support	Resigned	N/A
Gelgot, Martha	6/29/2019 (33 years)	LHS Physics	Retirement	N/A
Ludwig, Dale	6/29/2019 (34 years)	LHS Biology	Retirement	N/A
Norman, Robert	6/7/2019 (31 years)	LHS Industrial Technology	Retirement	N/A
Pepley, Linda	6/7/2019 (32 years)	HD ELD	Retirement	N/A
Spangler, Lisa	6/15/2019 (34 years)	SW Grade 1	Retirement	N/A
Thompson, Theodore	6/7/2019 (22 years)	LHS Social Studies	Retirement	N/A

On behalf of the entire Board, President Pyles acknowledged and thanked everyone who is retiring. They put many years in education and we are grateful for their years of service to the Lebanon School District.

APPOINTMENTS

Name	Effective Date	Building/Position	Salary
Garner, Thomas	10/22/2018- 1/7/2019	LMS/LHS LTS Itinerant Learning Support	\$258.35/day
Wanner, Kelli	10/29/2018 - 3/06/2019	HD LTS K5	\$258.35/day

CHANGE OF STATUS

Name	Effective Date	From Building/Position	To Building/Position	Salary
Caro, Reuben	10/25/2018- 1/16/2019	LHS ELD Paraprofessional	LHS LTS Supplemental Learning Support	\$258.35/day
Kinney, Nathan	11/12/2018- End of the 2018-2019 school year	Day-to-Day Substitute Teacher	LMS LTS Technology Teacher	\$49,086/yr., prorated for the number of days worked
Moyer, Alicia	10/22/2018	LMS/LHS LTS Itinerant Learning Support	LMS Autistic Support	\$49,086/yr.
Patches, Kendra	11/27/2018	Day-to-Day Substitute Teacher	SE K5	\$49,086/yr.

LEAVES OF ABSENCE WITH APPROVAL

Name	Effective Date	Building/Position	Consecutive/Intermittent
Dissinger, Kelli	11/26/2018 – 12/22/2018	HH K5	Consecutive
Hitz, Brandon	10/26/2018 – 11/05/2018	LMS 8 th Grade Science	Consecutive
Norman, Robert	11/23/2018 – 01/06/2019	LHS Industrial Technology	Consecutive
Pearson, Thomas	01/28/2019 – 02/22/2019	LMS Social Studies	Consecutive
Stellar, Kolby	02/26/2019 – 05/20/2019	NW Supplemental Learning Support	Consecutive

SUPPORT STAFF**RETIREMENTS/RESIGNATION**

Name	Effective Date	Building/Position	Reason	Salary
Arnt, Angela	11/2/2018	SW K5 Paraprofessional 6.5 hours/day	Resigned	N/A
Rodriguez, Jennifer	11/15/2018	NW Personal Care Assistant 6.5 hours/day	Resigned	N/A

CHANGE OF STATUS

Name	Effective Date	From Building/Position	To Building/Position	Salary
Arroyo Silva, Soledad	11/7/2018	Day-to-Day Substitute Teacher	LHS ELD Teaching Assistant 7 hours/day	\$16.05/hr.

LEAVES OF ABSENCE WITH APPROVAL

Name	Effective Date	Building/Position	Consecutive/Intermittent
Blanda, Terry	12/04/2018 – 03/04/2019	HH 245-Day Secretary	Consecutive
Miller, Kelly	11/27/2018 – 12/07/2018	SE Kitchen Manager	Consecutive
Morales, Marta	10/18/2018 – 11/01/2018	LMS Personal Care Assistant	Consecutive
Peters, Rachiele	10/15/2018 – 10/15/2019	LHS 245-Day Secretary	Intermittent
Serrano, Hector	10/06/2018 –	SE	Consecutive

	10/16/2018	Custodian	
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**SUBSTITUTE STAFF
APPOINTMENTS**

Name	Effective Date	Building/Position	Salary
Carr, Elizabeth	11/13/2018	Day-to-Day Substitute Personal Care Assistant/Paraprofessional	\$10.20/Hour
Hicklin, Shareeta	11/12/2018	Day-to-Day Substitute Secretary	\$11.50/Hour
Mease, Alex	10/29/2018	Day-to-Day Substitute Security	\$10.20/Hour
Mehaffey, Carissa	11/05/2018	Day-to-Day Substitute Teacher	\$125/Day
Orea-Sourwine, Rosalia	11/01/2018	Day-to-Day Substitute Personal Care Assistant/Paraprofessional	\$10.20/Hour
Pizzaro, Vanessa	11/07/2018	Day-to-Day Substitute Personal Care Assistant/Paraprofessional	\$10.20/Hour
Rivera, Omayra	10/22/2018	Day-to-Day Substitute Personal Care Assistant/Paraprofessional	\$10.20/Hour
Torres, Zugeudy	10/29/2018	Day-to-Day Substitute Personal Care Assistant/Paraprofessional	\$10.20/Hour
White, Kathryn	10/17/2018	Day-to-Day Substitute Teacher	\$125/Day

REMOVAL OF SUBSTITUTE STAFF

Name	Effective Date	Building/Position
Adewodu, Oluwatobi	06/30/2017	Day-to-Day Substitute Teacher
Arnold, James	06/30/2018	Day-to-Day Substitute Teacher
Becker, Denise	04/30/2018	Day-to-Day Substitute Teacher
Beitler, Barbara	10/31/2018	Day-to-Day Substitute Teacher
Bomgardner, Olivia	06/30/2018	Day-to-Day Substitute Teacher
Bray, Meghan	06/30/2018	Day-to-Day Substitute Teacher
Burkhart, Melanie	06/30/2018	Day-to-Day Substitute Teacher
Byler, Nadine	06/30/2018	Day-to-Day Substitute Teacher
Cabrera, Guillermo	06/30/2018	Day-to-Day Substitute Teacher
Delahunt, Suzanne	06/30/2018	Day-to-Day Substitute Teacher
Devitz, Alicia	06/30/2018	Day-to-Day Substitute Teacher
Eggert, Joseph	06/30/2018	Day-to-Day Substitute Teacher
Epright, Linda	06/30/2018	Day-to-Day Substitute Teacher
Firestine, Ian	11/14/2018	Day-to-Day Substitute Custodian
Hartman, Craig	06/30/2018	Day-to-Day Substitute Teacher
Henry, Nikole	06/30/2018	Day-to-Day Substitute Teacher

Herman, Jennifer	06/30/2018	Day-to-Day Substitute Teacher
Klopp, Killian	06/30/2018	Day-to-Day Substitute Teacher
Meese, Tania	06/30/2018	Day-to-Day Substitute Teacher
Miller, Eric	06/30/2018	Day-to-Day Substitute Teacher
Mittig, Maelis	06/30/2018	Day-to-Day Substitute Teacher
Murphy, Rachel	06/30/2018	Day-to-Day Substitute Teacher
Murray, Kyle	06/30/2018	Day-to-Day Substitute Teacher
Olson, Emily	06/30/2018	Day-to-Day Substitute Teacher
Oskam, Yvette	06/30/2018	Day-to-Day Substitute Teacher
Pagan-Stacks, Marielys	06/30/2018	Day-to-Day Substitute Teacher
Perrotti, Marcia	06/30/2018	Day-to-Day Substitute Teacher
Popp, Tace	06/30/2018	Day-to-Day Substitute Teacher
Potter, Brenda	06/30/2018	Day-to-Day Substitute Teacher
Ruth, Terri	06/06/2018	Day-to-Day Substitute Teacher
Schaeffer, Keenan	06/30/2018	Day-to-Day Substitute Teacher
Scheurman, Anthony	06/30/2018	Day-to-Day Substitute Teacher
Seguinot, Sarah	06/30/2018	Day-to-Day Substitute Teacher
Stepnick, John	06/30/2018	Day-to-Day Substitute Teacher
Stoeckl, Ian	06/30/2018	Day-to-Day Substitute Teacher

EXTRACURRICULAR APPOINTMENTS

Name	Effective Date	Position	Salary
Turner, Kristopher	2018-2019 school year	LHS Musical Set Designer	\$1,318/year
Atkinson, Susan	2018-2019 school year	LHS Musical Costume Designer	\$1,318/year
Bowman, Robert	2018-2019 school year	LHS Musical Sight & Sound	\$2,240/year
Davis, Sharon	2018-2019 school year	LHS Musical Accompanist	\$1,318/year
Heefner, Margaret	2018-2019 school year	LHS Musical Drama Coach/Producer	\$2,240/year
Norman, Michelle	2018-2019 school year	LHS Musical Drama Coach/Producer	\$2,240/year
McGrory, Colin	2018-2019 school year	LHS Musical Orchestra Director	\$2,645/year
Williams Henry, Judy	2018-2019 school year	LHS Musical Choreographer	\$2,645/year
Naimoli, Mark	2018-2019 school year	LHS Musical Director	\$4,478/year
Naimoli, Mark	2018-2019 school year	LHS Musical Vocal Director	\$2,645/year
Siegrist, Kathryn	2018-2019 school year	New Teacher Mentor	\$1,000/year
<i>2018-2019 21st Century Program Teachers: \$32/hour</i>			
Brady, Morgan			
Bowman, Sue			

Figueroa, Daniel Kaley, David Pukay, Bradley Roberts, Roseanne Umbenhauer, Jeremy Wright, Jamison
<i>2018-2019 21st Century Program Paraprofessionals: current hourly rate</i> Sutton, Michelle Torres-Navarro, Jaime
<i>2018-2019 LHS Musical Pit Honorarium: \$350/stipend</i> Hartman, Kristopher Holt, Linda Hoover, Daniel Keath, Ryker Lazorcik, David Leibig, Steve Meashey Chester Meashey, Steven Scheuerman, Anthony Umbenhauer, Jeremy Weiser, Gwen <i>2018-2019 LHS Musical Pit Honorarium: \$250/stipend</i> Maguire, Liam
Approve the creation of an E Sports Advisor for the 2018-2019 school year at the stipend of \$659/yr.

OTHER PERSONNEL RECOMMENDATIONS/RESCIND APPOINTMENTS/AMENDMENTS

Name	Recommendation
Allen, Erica	Amend resignation date to 10/19/2018
Baez, Dania	Amend approved leave of absence return to work date to 10/15/2018
Bartek, Melissa	Rescind appointment as LHS Supplemental Learning Support Teacher
Dimond, Lindsay	Amend approved leave of absence dates to 12/28/2018 – 05/07/2019
Hill, Jodi	Amend approved leave of absence return to work date to 12/03/2018
Leon Torres, Rosalinda	Approve extra ½ hour to work breakfast duty effective 11/15/18
Morrissey, Tracey	Amend appointment from 21 st Century Program Teacher to 21 st Century Program Paraprofessional at her current hourly rate as a paraprofessional
Maya, Tara	Amend approved leave of absence start date to 10/22/2018
Rine, Dana	Amend approved leave of absence return to work date to 11/01/2018
Shoenfelt, Marc	Amend resignation date to 11/16/2018
Witek, Nanci	Amend approved leave of absence return to work date to 10/16/2018

Tice, Gloria	Amend approved leave of absence return to work date to 10/22/2018
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Mrs. Debra Bowman abstained from voting for Bob Bowman under extracurricular appointments. The motion passed.

(24) RESOLUTION #15917 – Mr. Okonak made a motion, seconded by Mr. Liriano, to grant approval to appoint Tom Schaffer as the initial chairperson to preside over the Board Reorganization Meeting on Monday evening, December 3, 2018, at 7:00 p.m. in the board room at Lebanon High School. The motion passed with a unanimous vote.

(25) RESOLUTION #15918 – Mr. Okonak made a motion, seconded by Mr. Liriano, to grant approval to permit two senior students who have moved out of the District to complete their senior year tuition free, at the recommendation of the Principal. The students moved after the first day of school, are in good academic standing, and will graduate at the conclusion of the school year. The motion passed with a unanimous vote.

(26) RESOLUTION #15919 – Mr. Schaffer made a motion, seconded by Mr. Okonak, to grant approval to accept the following drivers from D. B. Fisher Student Transportation to provide transportation service to the Lebanon School District during the 2018-2019 school year. Documentation has been provided to the Business Office as required by contract to certify the drivers listed meet the requirements to transport students:

1. Sixto Amill
2. Daniel McGurk
3. Michael Prime
4. Angela Sullivan

The motion passed with a unanimous vote.

(27) RESOLUTION #15920 – Mr. Schaffer made a motion, seconded by Mr. Okonak, to grant approval of the Second Reading for the following New and Revised Board Policies:

- Policy 235- Student Rights and Responsibilities Revised Policy
- Policy 235.1- Surveys NEW Policy
- Policy 237- Electronic Devices NEW Policy
- Policy 238- Parent of Record NEW Policy
- Policy 239- Foreign Exchange Students NEW Policy
- Policy 240- College Courses NEW Policy
- Policy 247- Hazing Revised Policy
- Policy 248- Unlawful Harassment Revised Policy
- Policy 250- Student Recruitment NEW Policy
- Policy 251- Homeless Students Revised Policy
- Policy 252- Dating Violence NEW Policy
- Policy 255- Educational Stability for Children in Foster Care NEW Policy

The motion passed with a unanimous vote.

- (28) President Pyles stated that no executive session is needed.
- (29) With no further business to come before the board at this time, a motion was made by Mr. Schaffer and seconded by Mr. Okonak that the meeting adjourn. All members voiced consent and President Pyles declared the meeting adjourned at 7:33 p.m.

Respectfully submitted,

Mary A. Harrell
Secretary of the Board