

SCHOOL BOARD MINUTES

- (1) The Board of School Directors of the Lebanon School District met in regular session on Monday, February 19, 2019, at 7:00 p.m. in the board conference room of the senior high school as advertised in the Daily News on December 6, 2018.
- (2) President Robert G. Okonak, called the meeting to order at 7:01 p.m. Everyone participated in the Pledge of Allegiance to the Flag.
- (3) On roll call, the following board members were present: Mrs. Debra Bowman, Mrs. Ashley Cessna, Mrs. Tracy Johnsen, Mr. Michael J. Kuhn, Mr. Cesar Liriano, Mr. Robert Okonak, and Mr. Peter N. Pyles, Jr. Mrs. Rose Marie R. Kotay was absent. Vacant seat until March 11, 2019. Also present were Dr. Arthur W. C. Abrom, Superintendent of Schools; Mrs. Mary A. Harrell, secretary; Mr. Curt Richards, business manager and treasurer; and Mrs. Kelly Herr, assistant business manager.
- (4) Also present were Dr. Chris Danz, assistant to the superintendent for HR and pupil services; Mr. Mike Murphy assistant to the superintendent for assessment and accountability; Mr. Josh Coatsworth, director of special education; Mr. Shawn Canady, chief information officer; Mr. Brian Hartman, director of buildings and grounds; Mr. Adam Steckbeck, head custodian; Mr. Bill Giovino, principal, Lebanon High School, Mrs. Dawn Connelly, principal, Lebanon Middle School; Donna Kreiser and Erica Koser from McNees Wallace & Nurick, LLC; Melissa Hughes from PFM; and Mr. George Horn, district resident.
- (5) RESOLUTION #15951 - The minutes of the committee meeting held on January 14, 2019, and the regular meeting held January 21, 2019, were offered for consideration. It was moved by Mrs. Bowman and seconded by Mr. Pyles that the minutes be approved. All members voiced consent and so ordered.
- (6) Mrs. Bowman announced that board members would find in their packet a hearing report for the following recently conducted disciplinary hearing:

Case 2018-2019 - #25
- (7) Mrs. Bowman stated that a recommendation is included from the committee on suspension and expulsion of students on the hearing report. A copy of the hearing report is included with these minutes.
- (8) RESOLUTION #15952 - It was moved by Mrs. Bowman and seconded by Mr. Kuhn to accept the committee's recommendations as set forth in the hearing report. The motion passed with a unanimous vote.
- (9) Student reporters, Ghada Mostafa and Denise Colon shared with the Board events that will be happening in our buildings during February.
- (10) Mr. Giovino shared a High School Dress Code Pilot with consequences. Mrs. Connelly would like to do the same at the middle school; she needs to go

through the pilot the same way the high school did. Bill and Dawn were asked to report back to the Board at the end of the school year with data. Dawn should plan to report back in March and Bill should report back in May or June.

- (11) During the superintendent report, Dr. Abrom shared information about the high school musical, Newsies. Performances are Thursday, Friday and Saturday, March 15 through 17, at 7:30 PM each evening; with a Sunday performance on March 18 at 3:00 PM. Please email Mary if you would like tickets.

The Lebanon County Community Concerts Association will hold a Benefit Concert on March 24, 2019, at 3:00 PM. All proceeds from the sale of tickets on that day will go to the Cedar Foundation.

The LCCTC 2019 National Technical Honor Society Inductee Ceremony was held on Wednesday, February 13, in the CTC Cafetorium. The following LHS students were inducted:

- Jaqueline Madrigal, Dental Assistant
- Jacob Marderness, Law Enforcement and Security
- Ashley Fernandez, Medical Assistant
- Isabelle Molina, Medical Assistant
- Victoria Rhoads, Pastry Arts
- McKenzie Hall, Dental Assistant

Dr. Abrom shared this grant update:

- 21st Century Grant Application for Cohort 10 is due March 4
- PAsmart Targeted K12 STEM Education Grant \$ 35,000.00
- Emerald Foundation NASEF Esports Grant \$ 3,000.00
- Emerald Foundation Grant \$ 33,800.00
 - Estimated direct financial / equipment benefit to the district (exact amount yet to be determined): Computer Equipment for Esports – \$31,551.00; Advisor Stipend Esports - \$750.00 per semester.

Congratulations to Sabhorak Horn and Eveira Gonzalez Domenech, Rotary Students of the Month for February.

- (12) RESOLUTION #15953 - It was moved by Mr. Kuhn and seconded by Mr. Pyles to grant approval of a Resolution authorizing (i) the issuance of nonelectoral debt evidenced by a series of general obligation bonds (the “2019 Bonds”) to finance the refunding of the School District’s General Obligation Bonds, Series of 2012, and (ii) all incidental actions related thereto. The School District, pursuant to the Resolution, will award the Bonds, at an invited sale, to the highest responsible bidder complying with the terms set forth in the Invitation to Bid prepared by PFM Financial Advisors, Inc., financial advisor to the School District. The following roll call vote was recorded:

Mrs. Bowman	Yes	Mrs. Cessna	Yes	Mrs. Johnsen	Yes
Mrs. Kotay	Absent	Mr. Kuhn	Yes	Mr. Liriano	Yes
Mr. Okonak	Yes	Mr. Pyles	Yes	Vacant Seat until 3/11/19	

The motion passed with a vote of seven to zero; one absent and one vacant seat. A copy of the Resolution is part of these minutes.

(13) RESOLUTION #15954 - The general fund Treasurer's Report ending January 31, 2019, Payment of Invoices and other Business Reports were presented for consideration. Mrs. Bowman made a motion, seconded by Mr. Pyles, that the board approves the Treasurer's Report and records it as a part of the minutes. All members answered aye and the motion carried.

(14) RESOLUTION #15955- A motion was made by Mr. Pyles and seconded by Mr. Liriano to grant approval of the following Resolutions and Agreements for H.A. Berkheimer, Inc:

- Resolution and Agreement for H. A. Berkheimer, Inc. to continue as the deputy tax collector for Real Estate Taxes (City of Lebanon portion) for the term July 01, 2019 to June 30, 2020.
- Resolution and Agreement for H. A. Berkheimer, Inc. to continue as the tax collector for current year Per Capita and Occupation Flat Taxes (City of Lebanon portion) for the term July 01, 2019 to June 30, 2020.
- Resolution and Agreement for H. A. Berkheimer, Inc. to be appointed as the tax collector for delinquent Per Capita and Occupation Flat Taxes for the term March 01, 2019 to June 30, 2020.
- Resolution to appoint H.A.Berkheimer, Inc. as the Tax Hearing Officer as part of the collection for Per Capita and Occupation Flat Taxes.
- Resolution to appoint the Business Manager/Assistant Business Manager to receive any and all tax information and records from H.A. Berkheimer related to the collection of taxes.

All members answered aye and the motion carried.

(15) RESOLUTION #15956 - A motion was made by Mr. Kuhn and seconded by Mr. Liriano to grant approval to sign the attached audit engagement letters as listed, with Barbacane, Thornton & Company, LLP.:

- Audit engagement letter for the years ending June 30, 2019, 2020 and 2021 with Barbacane, Thornton & Company LLP. The audit will cover the governmental activities, business-type activities, each major fund, the aggregate remaining fund information and compliance over major federal award programs of the Lebanon School District. The estimated price for auditing services will be \$20,500 for year one; \$21,100 for year two and \$21,700 for year three.
- Financial statements and tax engagement letters for the years ending June 30, 2019, 2020 and 2021 with Barbacane, Thornton & Company LLP. These services cover the Cedar Foundation of the Lebanon School District. The estimated price of the services for the Cedar Foundation will be \$2,700 for year one; \$2,800 for year two and \$2,900 for year three.

All members answered aye and the motion passed.

- (16) RESOLUTION #15957 – Mr. Pyles made a motion, seconded by Mr. Liriano to grant approval to award bids as listed:
- Two 2019 district vehicles with trade-ins will be awarded to Ebersole, Inc. at a cost of \$53,234.00.
 - One Kubota Tractor with trade-in will be awarded to Reading Tractor and Equipment at a cost of \$39,545.86.

All members answered aye and the motion passed.

- (17) RESOLUTION #15958 – Mr. Liriano made a motion, seconded by Mr. Pyles to grant approval of the 2019 Summer Programs as listed:
- The Special Education Department will host the 2019 Extended School Year from Monday, June 24, 2019, through Thursday, July 25, 2019. Extended School Year will be conducted Monday through Thursday from 8:30 AM to 11:30 AM, at Lebanon High School.
 - The Buildings and Grounds Department will host the Paid Summer Work Crew. Work will begin on June 24, 2019, through July 25, 2019, (Tuesday, Wednesday, Thursday) from 7:30 AM to 1:00 PM (1/2 hour lunch). Students will work under the direction of Buildings and Grounds and supervised by Mr. Gruber, Transition Coordinator, at all times at various district sites.

- (18) RESOLUTION #15959 – Mr. Pyles made a motion, seconded by Mrs. Bowman to grant approval of an additional \$241.00 credit from Midline Mechanical (mechanical contractor) MC PCO 3. The correct total credit amount is \$130,567.87. All members answered aye and the motion passed.

- (19) RESOLUTION #15960 – Mr. Kuhn made a motion, seconded by Mr. Liriano to grant approval to enter into an Agreement to Authorize Electronic Access to PennDOT Systems and the Municipality/Authority Resolution related to the Northwest Elementary School Project Pedestrian and Bicycle Facility Improvements Grant. All members answered aye and the motion passed.

- (20) RESOLUTION #15961 – A motion was made by Mr. Pyles and seconded by Mr. Kuhn for the Board of School Directors to accept the following personnel items for discussion and action as listed on the agenda as follows:

PROFESSIONAL STAFF (PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE)
RETIREMENTS/RESIGNATION

Name	Effective Date	Building/Position	Reason
Rownd, Krista	4/5/2019	LHS School Psychologist	Personal

APPOINTMENTS

Name	Effective Date	Building/Position	Salary
Watson, Erica	2/8/2019- 4/18/2019	NW LTS Speech Language Pathologist	\$258.35/day

CHANGE OF STATUS

Name	Effective Date	From Building/Position	To Building/Position	Salary
Capello, Jason	1/24/2019	LMS LTS Science	LMS Science	\$49,086/yr.
*Hartman, Alyssa	2/27/2019- 5/29/2019	SE K4 Paraprofessional 6.5 hours/day	SE LTS K4 Teacher	\$258.35/day

LEAVES OF ABSENCE WITH APPROVAL

Name	Effective Date	Building/Position	Consecutive/Intermittent
Beard, Lisa	01/15/2019 – end of the 2018-2019 school year	SE K5	Intermittent
Johnston, Terese	01/02/2019 – 03/19/2019	LHS Health/PE	Intermittent
Hitz, Brandon	01/22/2019 – 03/04/2019	LMS Science	Consecutive
*Pukay, Bradley	04/08/2019 – 04/26/2019	LMS Business Education	Consecutive
Sellers, Nolan	02/12/2019 – 03/11/2019	SE 4 th Grade	Consecutive

SUPPORT STAFF**RETIREMENT/RESIGNATIONS**

Name	Effective Date	Building/Position	Reason
*Lawrence, Ellen	2/28/2019 (7 years)	SE LPN	Retirement

CHANGE OF STATUS

Name	Effective Date	From Building/Position	To Building/Position	Salary
Acosta Morales, Mikela	1/28/2019	Day-to-Day Substitute Paraprofessional	NW Personal Care Assistant 6.5 hours/day	\$10.55/hour
Harris, Malik	2/19/2019	Day-to-Day Substitute Custodian	HD 2 nd Shift Custodian 8 hours/day	\$15.85/hour
Herr, Gregory	2/11/2019	Day-to-Day Substitute Teacher	LHS ELD Teaching Assistant 7 hours/day	\$16.05/hour

LEAVES OF ABSENCE WITH APPROVAL

Name	Effective Date	Building/Position	Consecutive/Intermittent
Wilson, Jan	01/22/2019 – 03/03/2019	District Confidential Secretary	Intermittent

SUBSTITUTE STAFF**APPOINTMENTS**

Name	Effective Date	Building/Position	Salary
Andujar, Deybel	1/22/2019	Security	\$10.20/hour
Beare, Cathy	1/22/2019	Teacher	\$125.00/Day
*Heilman, William	02/20/2019	Custodian	\$10.75/hour
Hubbard, Darius	2/4/2019	Security	\$10.20/hour
Olson, Emily	1/09/2019	Teacher	\$125.00/Day
Rivera, Liz	2/11/2019	Paraprofessional	\$10.20/hour
*Schaffer, Neil	02/20/2019	Custodian	\$10.75/hour
Smith, Brandon	2/11/2019	Teacher	\$125.00/Day

**OTHER PERSONNEL RECOMMENDATIONS/RESCIND
APPOINTMENTS/AMENDMENTS**

Name	Recommendation
Acosta Morales, Mikela	Rescind the removal as a Day-to-Day Substitute Paraprofessional.
Bucks, Devin	Appoint as a 2018-2019 Assistant Junior High Girls Soccer Coach at a stipend of \$2,634/yr.
Caro, Reuben	Amend LHS LTS Supplemental Learning Support assignment end date to 2/15/2019.
*Day, Kaitlyn	Amend end leave date to 05/24/2019
Fairbanks, Christopher	Appoint as a 2019-2020 Co-Head Golf Coach at the stipend amount negotiated in the LEA collective bargaining agreement effective at that time.
Hartman, Emily	Approve to pay a stipend in the amount of \$350 for the 2018-2019 musical honorarium.
Hunter, Douglas	Appoint as the 2019-2020 Head Girls Soccer Coach at the stipend amount negotiated in the LEA collective bargaining agreement effective at that time.
Keath, Ryker	Rescind the approval of a stipend for the 2018-2019 LHS musical honorarium.
*Kinney, Nathan	Appoint as a 2018-2019 Volunteer Assistant Varsity Softball Coach.
Lutz, Guenther	Appoint as a homebound tutor at a rate of \$32/hr. effective 1/30/2019-4/2/2019.
*Minnich, Kathryn	Appoint as a substitute paraprofessional in the 2018-2019 21 st Century Program at her current hourly rate.
Naimoli, Mark	Appoint as a 2019-2020 Co-Head Golf Coach at the stipend amount negotiated in the LEA collective bargaining agreement effective at that time.
Powers, Megan	Appoint as a 2018-2019 Volunteer Assistant Varsity Boys Volleyball Coach and game help.
*Progin, Amanda	Rescind the appointment as a 2018-2019 NW Student Government Co-Advisor.
*Stellar, Kolby	Amend dates of leave 02/19/2019 – 05/10/2019
*Summy, Laura	Appoint as a 2018-2019 NW Student Government Co-Advisor at a stipend of \$329.50/year.
Trogani, Mariella	Appoint as a substitute teacher in the 2018-2019 21 st Century Program at a rate of \$32/hr.
Weiser, Gwen	Rescind the approval of a stipend for the 2018-2019 LHS musical honorarium.

This motion passed with a unanimous vote.

- (21) RESOLUTION #15962 – A motion was made by Mrs. Bowman and seconded by Mr. Liriano to grant approval to allow a high school student to graduate early. This motion passed with a unanimous vote.

- (22) RESOLUTION #15963 – A motion was made by Mr. Liriano and seconded by Mr. Pyles to grant approval to allow a student teacher from Elizabethtown College to administer a Mindset in Math Class survey. The data from this survey will be used to research how incorporating student interests into learning can help students believe in their ability to achieve in the math classroom. The survey will be administered to approximately sixty high school students in Mr. Speraw’s math class. This motion passed with a unanimous vote.

- (23) RESOLUTION #15964 – A motion was made by Mr. Liriano and seconded by Mr. Pyles to grant approval of the 2019-2020 school calendar. This motion passed with a unanimous vote.
- (24) RESOLUTION #15965 – A motion was made by Mr. Kuhn and seconded by Mr. Liriano to grant approval of First Reading of the following New and Revised Board Policies:
- Policy 301-Creating a Position Redline.docx
 - Policy 302-Employment of Superintendent2.docx
 - Policy 304-Employment of District Staff-New Policy.docx
 - Policy 113-Special Education
 - Policy 113.1-Discipline of Students with Disabilities
 - Policy 113.2-Behavior Supports
 - Policy 113.3-Screening and Evaluations
- This motion passed with a unanimous vote.
- (25) RESOLUTION #15966 – A motion was made by Mr. Pyles and seconded by Mr. Liriano to grant approval of the 2019-2020 High School Course Selection Guide. The motion passed with a unanimous vote.
- (26) The president requested that board members remain for an executive session to discuss personnel items and sale of real property.
- (27) With no further business to come before the board at this time, a motion was made by Mr. Kuhn and seconded by Mr. Pyles that the meeting adjourn. All members voiced consent and President Okonak declared the meeting adjourned at 7:48 p.m.

Respectfully submitted,

Mary A. Harrell
Secretary of the Board