

LEBANON SCHOOL DISTRICT

POLICY: 613
SECTION: FINANCES
TITLE: COOPERATIVE PURCHASING
ADOPTED: July 18, 1994
LAST REVISED: January 20, 2020

613. COOPERATIVE PURCHASING

Authority

The Board recognizes the advantages of centralized purchasing. Therefore, the Board encourages the administration to seek the benefits and savings that may accrue through joint agreements with other political subdivisions for the purchase of supplies, equipment or services.¹

Delegation of Responsibility

The Board authorizes the Business Manager to negotiate appropriate cooperative purchase agreements with other political subdivisions in accordance with law and Board policy.

Guidelines

Cooperative purchases require an agreement approved by the Board and the participating contracting body(s), which shall specify:²

1. Categories of equipment or supplies to be purchased;
2. Manner of advertising for bids and of awarding contracts;³
3. Method of payment by each participating party; and
4. Other matters as may be deemed necessary to carry out the purposes of the agreement.

All such agreements must conform to relevant provisions of the School Code.

¹ 24 P.S. 521, 751, 807.1; 53 Pa.C.S.A. 2301.

² 53 Pa.C.S.A. 2301 et. seq.

³ 24 P.S. 807.1.