

LEBANON SCHOOL DISTRICT

1000 SOUTH EIGHTH STREET • LEBANON, PA 17042

Continuity of Education Plan

Objective

This Continuity of Education Plan, developed by the staff of Lebanon School District, will provide educational activities, resources, and information to families that will reinforce previous skills and knowledge, maintain essential learning skills, and advance secondary students toward their goals for college and career readiness.

Phase I March 16 – March 20

- Develop a web-based resource library for families to access in an effort to reduce boredom, reinforce learning skills, and establish a presence in the community.
- Begin to develop and provide activities and resources specific to classrooms, grade levels, and subject areas.
- Elementary Learn at Home Resources
 - Include Imagine Learning; Scholastic Learn at Home; Math Games; Khan Academy; iXL; iCivics; and others.
 - <https://www.lebanon.k12.pa.us/learn-at-home-resources-elementary/>
- Secondary Learn at Home Resources
 - Include Schoology; Scholastic Learn at Home; No Red Ink; ReadWorks; Khan Academy; Math Games; iXL; Prodigy Math; and others.
 - <https://www.lebanon.k12.pa.us/learn-at-home-resources-middle-school/>
 - <https://www.lebanon.k12.pa.us/learn-at-home-resources-high-school/>
- Communication to families through social media, website posts, automated phone system, text messaging.

Phase II March 23 – April 3

- Continue efforts to communicate with families through various strategies.
- Provide resources from Phase I.
- Develop plan to address technology access issues in community.
- Conduct professional development to support online teaching and learning.
- Teachers provide detailed feedback to students without assigning grades.
- Teachers develop materials and resources for online delivery of enrichment and review activities in specific classrooms, grades, and subject areas:
 - Elementary (K4 – 5)
 - Appropriate learning activities delivered selected learning platform (SeeSaw, Class Dojo, Google Classroom).
 - Contact families using email, telephone, and online videoconferencing applications (Zoom, Google Meeting).
 - Add to resources from Phase I.

Phase II (continued)

- Secondary (6 – 12)
 - Appropriate learning activities delivered selected learning platform (Schoology, Google Classroom).
 - Contact families using Schoology and online videoconferencing applications (Zoom, Schoology Conferencing).
 - Prepare for movement to Planned Instruction (grades 8 – 12) to begin week of April 6 (Phase III).

Phase III April 6 and ongoing

- Continue teaching and learning activities as per Phase I and Phase II.
- Teachers will continue to provide learning activities that students access on a daily basis through the use of selected learning platforms (SeeSaw, Class Dojo, Schoology, Google Classroom).
- Teachers provide students feedback on all activities and assignments.
- Elementary (K4 – 5) and Grades 6 & 7
 - Teachers continue efforts to communicate with families.
 - Develop and post optional, non-graded activities and resources.
 - Begin to plan for movement to Planned Instruction:
 - Determine extent of technology access in district.
 - Developing, duplicating, distribution of printed learning materials.
 - No definite timeline as above needs are addressed.
- Grade 8
 - Distribution and retrieval of devices for those students without occurs.
 - Planned Instruction begins via Schoology platform.
 - Teachers develop specific learning opportunities focusing on grade level content and standards.
 - Teachers will communicate using a variety of strategies (Zoom, email, phone calls, etc.).
 - Daily schedule includes integrated ELA/Social Studies and Math/Science lessons.
 - Special Education and English Language Development Services provided as per teacher guidance.
- High School (9 – 12)
 - Distribution and retrieval of devices for those students without occurs.
 - Planned Instruction begins via Schoology platform.
 - Teachers develop specific learning opportunities focusing on grade level content and standards.
 - Teachers will communicate using a variety of strategies (Zoom, email, phone calls, etc.).
 - Daily schedule follows sequence of classes for students' normal school day.

Special Education

- Special education staff (special education case managers and school counselors) are contacting all families of students with an individualized education plan, gifted education plan, or Section 504 plan to review their services and discuss district's plan to continue support as per their respective plan.
- All timelines for review and planning are being reviewed and scheduled accordingly.
- Services to students with gifted individualized education plans will continue as guided by school counselors and district's coordinator of gifted education.
- Accommodations for students with Section 504 plans will continue as guided by school counselors and provided by regular classroom teachers.
- Services to our students with special education individualized education plans will follow the Distance Resource Plan as contained in Appendix I.

English Language Development

- The District's ELD program provides research-based instruction in academic reading, writing, speaking, and listening through specialized services or classes for ELs that are based on students' English proficiency levels and grade level content.
- Level I and II ELs will continue to receive direct service from their ELD teacher in their respective building.
- ELD teachers will serve in a collaborative role with all classroom teachers in order to guide appropriate differentiation based on individual and specific student need.

Educational Specialists

- Nurses will provide consultative services to families and district staff.
- Social Workers/Family Engagement Coordinators will continue to contact families to share information on community services and inform students of available learning activities.
- Psychologists will continue to complete their normal administrative responsibilities and serve in consultative role with counselors and principals.
- School Counselors will continue their regular responsibilities toward planning for next year, student academic consultation, individual and group opportunities.

Staff Expectations

- Conduct daily communication opportunities with students using district-approved platforms.
- Participation in the learning activities will be noted to keep parents and students aware of learning opportunities.

Staff Expectations (continued)

- Teachers must continue to reach out to students who are not participating in daily activities.
- Teachers will work five days per week while school is in session as per the school calendar (Spring break 4/10 – 4/13)
 - Elementary teacher office hours a minimum of two hours per day with up to one of those hours available to students after 3:30 PM at the teachers' discretion.
 - Secondary teacher office hours a minimum of two hours per day as per respective building schedule.
 - Teachers have flexibility to determine their daily work schedule in accordance with their respective building schedule.
- Answer emails and chat questions within 24 hours during the school week.
- Teachers should be aware of families who require translation services and access them as per district guidelines.
 - The district has personnel and services available to perform translation services for all written material as well as online videoconferencing sessions. The district continues to support its staff and families in order to eliminate communication barriers.
- Provide timely, specific, effective feedback to students on their work.

Student Participation (supported by their families)

- Students should be aware of their building schedule and participate on a daily basis.
- Students should respond to teacher requests for contact and communicate on a regular basis with their teachers.
- Setup an effective learning environment.

Appendix I – Special Education Distance Resource Plan

Gr	Autistic Support	Itinerant LS	Supplemental LS	Life Skills	Emotional Support
K-5	<p>*Send an email with Pattan resources</p> <p>*Send an email additional resources that parents can work on while at home</p> <p>*Daily Social Skills- via Zoom (20 minutes)</p> <p>*Follow procedures on Elementary Resource Plan</p>	<p>*Follow process for Elementary resource plan while providing skill review and supports</p> <p>* Send an email with additional resources that parents can work</p> <p>*Communication with parents</p>	<p>*Send an email adding additional resources that parents can work</p> <p>*Social Skills- 2x per week for 20 minutes via Zoom- if applicable</p> <p>*Follow procedures on Elementary Learning Plan (Math and ELA)</p>	<p>*Online resources that can be used during day?</p> <p>*Daily Living Skills via Zoom 2x per week (20 minutes)</p> <p>*Send an email adding additional resources that parents can work on while at home</p>	<p>*Social Skills-2x per week for 20 minutes via Zoom-</p> <p>*Follow process for Elementary resource plan (If student has academic goals)</p>
6-8	<p>*Send an email with Pattan resources</p> <p>*Send an email additional resources that parents can work on while at home</p> <p>*Daily Social Skills- via Zoom (20 minutes)</p> <p>*Follow procedures on Middle Level Resource Plan</p>	<p>*Follow process for Middle Level resource plan while providing skill review and supports</p> <p>* Send an email with additional resources that parents can work</p> <p>*Communication with parents</p>	<p>*Send an email adding additional resources that parents can work</p> <p>*Social Skills- 2x per week for 20 minutes via Zoom- if applicable</p> <p>*Follow procedures on Middle level resource Plan (Math and ELA)</p>	<p>*Online resources that can be used during day?</p> <p>*Daily Life Skills via Zoom 2x per week (20 minutes)</p> <p>*Send an email adding additional resources that parents can work on while at home</p>	<p>*Social Skills-2x per week for 20 minutes via Zoom-</p> <p>*Follow process for Middle Level resource plan (If student has academic goals)</p>

Appendix II (continued)

Gr	Autistic Support	Itinerant LS	Supplemental LS	Life Skills	Emotional Support
9-12	<p>*Send an email with Pattan resources</p> <p>*Send an email adding additional resources that parents can work on while at home</p> <p>*Daily Social Skills- via Zoom (20 minutes)</p> <p>*Follow procedures on High School level Resource Plan</p>	<p>*Follow process for High School Level resource plan while providing skill review and supports</p> <p>* Send an email with additional resources that parents can work</p> <p>*Communication with parents</p>	<p>*Send an email adding additional resources that parents can work</p> <p>*Social Skills- 2x per week for 20 minutes via Zoom- if applicable</p> <p>*Follow procedures on High School level resource Plan (Math and ELA)</p>	<p>*Online resources that can be used during day?</p> <p>*Daily Life Skills via Zoom 2x per week (20 minutes)</p> <p>*Send an email additional resources that parents can work on while at home</p>	<p>*Social Skills-2x per week for 20 minutes via Zoom-</p> <p>*Follow process for High School Level resource plan (If student has academic goals)</p>