

SCHOOL BOARD MINUTES

- (1) Due to the current disaster emergency declared by Governor Wolf by Proclamation dated March 6, 2020, and in consideration of the health and safety of the school community, notice is hereby given that the Board of Directors of Lebanon School District convened a virtual business meeting on Monday, May 18, 2020 at 7:00 p.m. This meeting announcement was advertised in the Lebanon Daily News on December 5, 2019; and on the district website, Facebook and Twitter the week before this virtual meeting. The Board Secretary was physically in the board room located at 1000 South 8th Street, Lebanon, PA 17042, to assist with anyone who may need to attend this meeting in person.
- (2) President Robert G. Okonak called the meeting to order at 7:00 p.m.
- (3) President Okonak announced that an Executive Session was held prior to tonight’s Business Meeting for the purpose of Information Sharing.
- (4) On roll call by the secretary, the following board members were present via Zoom: Mr. Scott Barry Mrs. Debra Bowman, Ms. Heather Eggert, Ms. Jan Falk, Mr. Matt Hershey, Mrs. Tracy Johnsen, Mr. Robert Okonak, Mr. Peter N. Pyles, Jr., and Mr. Michael J. Kuhn. Also present were Dr. Arthur W. C. Abrom, Superintendent of Schools; Attorney Michael Bechtold, district solicitor; Mrs. Mary A. Harrell, secretary; and Mr. Curt Richards, business manager & treasurer.
- (5) Also present were Dr. Chris Danz, assistant to the superintendent for HR and pupil services; Mr. Mike Murphy, assistant to the superintendent for assessment and accountability; Mr. Shawn Canady, chief information officer; Mr. Joshua Coatsworth, director of special education; Mr. Brian Hartman, director of buildings and grounds; Ms. Amber Abreu, director of ELD; Mr. Dustin Nikles, director of technology; Mr. Bill Giovino, principal, Lebanon High School;
- (6) RESOLUTION #16154 – The minutes of the virtual committee meeting held on April 14, 2020, and the virtual regular meeting held on April 20, 2020, were offered for consideration. It was moved by Mr. Pyles and seconded by Ms. Eggert that the minutes be approved.

The following roll call vote was recorded:

Mr. Barry	Yes	Mrs. Bowman	Yes	Ms. Eggert	Yes
Ms. Falk	Yes	Mr. Hershey	Yes	Mrs. Johnsen	Yes
Mr. Kuhn	Yes	Mr. Okonak	Yes	Mr. Pyles	Yes

The motion passed with a unanimous vote of 9 to 0 with 0 absent.

- (7) During the Superintendent Updates, Mr. Murphy and Mr. Canady shared a PowerPoint with information about the Mobile Learning Initiative.
- (8) Mr. Giovino presented a summary of the Additional Targeted Support & Improvement (A-TSI) Year 2 Plan.
- (9) Mr. Murphy provided the following information about the CARES Grant: The federal government, under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), established the Elementary and Secondary School Emergency Relief Fund (ESSER Fund) to address the impact of the COVID-19 pandemic on schools across the state. These funds can be used to support educational needs of students as well as some support for costs associated with mitigating the safety and welfare effects of the Coronavirus. It is likely these funds will be used by the state to backfill budgets impacted by the loss of tax revenue. Lebanon School District's one time allocation under this program is approximately \$2.2 million.
- (10) Dr. Abrom and Mr. Richards provided a Budget Presentation which included no increase in local taxes. On behalf of the entire Board, President Okonak thanked Dr. Abrom and his Leadership Team for working hard to provide a budget with no tax increase to homeowners. Director Pyles added that the Team has provided timeless and tireless efforts over the years to provide a world class opportunity of learning for our students.
- (11) An Addendum to the D.B. Fisher Student Transportation Agreement was shared. D.B. Fisher will waive the increase reflective of the Transportation Cost Index for the 2020-2021 school year and retain the current rates of pay.
- (12) Dr. Abrom congratulated the Rotary Students of the Month for April: Denise Colon Olivencia and Reed Yerger; and for May: Joseph Landis and Yonaira Seguinot.
- (13) RESOLUTION #16155 – It was moved by Mr. Pyles and seconded by Mrs. Johnsen to grant approval of the attached Treasurer's Report, Payment of Invoices and other business reports, for April 2020. This report will be filed in the Board Minute Book.

The following roll call vote was recorded:

Mr. Barry	Yes	Mrs. Bowman	Yes	Ms. Eggert	Yes
Ms. Falk	Yes	Mr. Hershey	Yes	Mrs. Johnsen	Yes
Mr. Kuhn	Yes	Mr. Okonak	Yes	Mr. Pyles	Yes

The motion passed with a unanimous vote of 9 to 0 with 0 absent.

- (14) RESOLUTION #16156 – It was moved by Ms. Eggert and seconded by Mrs. Johnsen to grant approval of the Lebanon School District Special Education Plan Report for 7/1/2020 to 6/30/2023.

The following roll call vote was recorded:

Mr. Barry	Yes	Mrs. Bowman	Yes	Ms. Eggert	Yes
Ms. Falk	Yes	Mr. Hershey	Yes	Mrs. Johnsen	Yes
Mr. Kuhn	Yes	Mr. Okonak	Yes	Mr. Pyles	Yes

The motion passed with a unanimous vote of 9 to 0 with 0 absent.

- (15) RESOLUTION #16157 – It was moved by Mrs. Bowman and seconded by Ms. Eggert to grant approval to submit a Public Assistance Grant Program Agreement by and between the Commonwealth of Pennsylvania, acting through the Pennsylvania Emergency Management Agency (PEMA), and Lebanon School District, for the purpose of COVID-19. This Agreement shall apply to the grant of all Public Assistance funds provided by, or through, the Commonwealth, to Lebanon School District.

The following roll call vote was recorded:

Mr. Barry	Yes	Mrs. Bowman	Yes	Ms. Eggert	Yes
Ms. Falk	Yes	Mr. Hershey	Yes	Mrs. Johnsen	Yes
Mr. Kuhn	Yes	Mr. Okonak	Yes	Mr. Pyles	Yes

The motion passed with a unanimous vote of 9 to 0 with 0 absent.

- (16) RESOLUTION #16158 – It was moved by Mr. Pyles and seconded by Mr. Kuhn to grant tentative approval of the 2020-2021 proposed final budget.

The following roll call vote was recorded:

Mr. Barry	Yes	Mrs. Bowman	Yes	Ms. Eggert	Yes
Ms. Falk	Yes	Mr. Hershey	Yes	Mrs. Johnsen	Yes
Mr. Kuhn	Yes	Mr. Okonak	Yes	Mr. Pyles	Yes

The motion passed with a unanimous vote of 9 to 0 with 0 absent.

- (17) RESOLUTION #16159 – It was moved by Ms. Eggert and seconded by Mr. Hershey to grant approval to enter into a five-year agreement with EMS LINQ for Gateway registration software at an annual cost of \$20,936.62.

The following roll call vote was recorded:

Mr. Barry	Yes	Mrs. Bowman	Yes	Ms. Eggert	Yes
Ms. Falk	Yes	Mr. Hershey	Yes	Mrs. Johnsen	Yes
Mr. Kuhn	Yes	Mr. Okonak	Yes	Mr. Pyles	Yes

The motion passed with a unanimous vote of 9 to 0 with 0 absent.

(18) RESOLUTION #16160 – It was moved by Mr. Pyles and seconded by Mrs. Bowman to grant approval of the following tax motions:

- Exonerate H.A. Berkheimer, Inc., Lebanon City Tax Collector for Lebanon School District from further collection of the 2019-2020 Per Capita and Occupation Flat Taxes and authorize H. A. Berkheimer, Inc. to begin delinquent collections of the outstanding 2019-2020 Per Capita and Occupation Flat Taxes.
- Exonerate Lebanon County Treasurer, West Lebanon Township Tax Collector for Lebanon School District from further collection of the 2019-2020 Per Capita and Occupation Flat Taxes and authorize H. A. Berkheimer, Inc. to begin delinquent collections of the outstanding 2019-2020 Per Capita and Occupation Flat Taxes.

The following roll call vote was recorded:

Mr. Barry	Yes	Mrs. Bowman	Yes	Ms. Eggert	Yes
Ms. Falk	Yes	Mr. Hershey	Yes	Mrs. Johnsen	Yes
Mr. Kuhn	Yes	Mr. Okonak	Yes	Mr. Pyles	Yes

The motion passed with a unanimous vote of 9 to 0 with 0 absent.

(19) RESOLUTION #16161 – It was moved by Mrs. Bowman and seconded by Mr. Barry to grant permission to submit applications for the Title I, II, III, and IV grants for the 2020-2021 school year.

The following roll call vote was recorded:

Mr. Barry	Yes	Mrs. Bowman	Yes	Ms. Eggert	Yes
Ms. Falk	Yes	Mr. Hershey	Yes	Mrs. Johnsen	Yes
Mr. Kuhn	Yes	Mr. Okonak	Yes	Mr. Pyles	Yes

The motion passed with a unanimous vote of 9 to 0 with 0 absent.

(20) RESOLUTION #16162 – It was moved by Mr. Barry and seconded by Mrs. Johnsen to grant permission to allow the administration to utilize the current 2019-2020 funding to purchase devices and necessary services to support the Mobile Learning Initiative.

The following roll call vote was recorded:

Mr. Barry	Yes	Mrs. Bowman	Yes	Ms. Eggert	Yes
Ms. Falk	Yes	Mr. Hershey	Yes	Mrs. Johnsen	Yes
Mr. Kuhn	Yes	Mr. Okonak	Yes	Mr. Pyles	Yes

The motion passed with a unanimous vote of 9 to 0 with 0 absent.

- (21) RESOLUTION #16163 – It was moved by Mr. Pyles and seconded by Mr. Barry to grant approval to extend the current agreement with D. B. Fisher School Student Transportation, Inc. to end after the 2025.2026 school year in consideration for waiving the Consumer Price Index increase reflective in the Transportation Cost Index for the 2020.2021 school year and retain the current rates of pay from the 2019.2020 school year for the 2020.2021 school year in consideration of the difficulties in budgeting given the current financial uncertainty.

The following roll call vote was recorded:

Mr. Barry	Yes	Mrs. Bowman	Yes	Ms. Eggert	Yes
Ms. Falk	Yes	Mr. Hershey	Yes	Mrs. Johnsen	Yes
Mr. Kuhn	Yes	Mr. Okonak	Yes	Mr. Pyles	Yes

The motion passed with a unanimous vote of 9 to 0 with 0 absent.

In gratitude of our partnership and this generous offer, Director Pyles suggested that a Letter of Appreciation be sent to D. B. Fisher, signed by Dr. Abrom, Superintendent of Schools and Board President Robert Okonak.

- (22) RESOLUTION #16164 – A motion was made by Mrs. Johnsen and seconded by Ms. Eggert for the Board of School Directors to accept the following personnel items for discussion and action as listed on the agenda as follows:

PROFESSIONAL STAFF (PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE)

APPOINTMENTS

Name	Effective Date	Building/Position	Salary
*McDonald, Melissa	8/24/2020	LMS ELD	\$52,844/yr. (B, step 3)

LEAVES OF ABSENCE WITH APPROVAL

Name	Effective Date	Building/Position	Consecutive/Intermittent
Hurst, Joelle	5/8/2020 – 6/5/2020	HH Life Skills	Consecutive
Monk, Robert	5/4/2020 – 5/15/2020	LMS Grade 6 Science	Consecutive

SUPPORT STAFF

RETIREMENTS/RESIGNATION

Name	Effective Date	Building/Position	Reason
*Ceresini, Gina	05/25/2020	HH K5 Paraprofessional	Resigned

APPOINTMENTS

Name	Effective Date	Building/Position	Salary
*Kostick, Hannah	05/26/2020	District Pupil Registration/Child Accounting Specialist	\$15.90

LEAVES OF ABSENCE WITH APPROVAL

Name	Effective Date	Building/Position	Consecutive/Intermittent
Martinez, Luis	4/13/2020 – 4/27/2020	LMS Custodian	Consecutive

**OTHER PERSONNEL RECOMMENDATIONS/RESCIND
APPOINTMENTS/AMENDMENTS**

Name	Recommendation
Approve the following technology staff to work additional days as indicated for the 2020-2021 school year to be paid via timesheet:	
Musser, Zachary	15 days
O’Byle, Amy	20 days
Vazquez, Alexandra	10 days
Approve to hire one student as a summer technology helper from 6/8/2020-8/28/2020 at a rate of \$8.50/hr.	
Dominguez, Felix	Appoint as a summer technology helper from 6/1/2020-8/28/2020 at a rate of \$9.00/hr.
Fake, Scott	Amend the approved leave of absence dates to 5/12/2020 – 7/7/2020
Kinney, Kassandra	Amend the approved leave of absence return to work date to 4/22/2020
Lash, Matthew	Amend the approved leave of absence return to work date to 3/13/2020
Maya, Tara	Amend the approved leave of absence dates to 5/24/2020 – 6/5/2020

The following roll call vote was recorded:

Mr. Barry	Yes	Mrs. Bowman	Yes	Ms. Eggert	Yes
Ms. Falk	Yes	Mr. Hershey	Yes	Mrs. Johnsen	Yes
Mr. Kuhn	Yes	Mr. Okonak	Yes	Mr. Pyles	Yes

The motion passed with a unanimous vote of 9 to 0 with 0 absent.

- (23) RESOLUTION #16165 – A motion was made by Mr. Pyles and seconded by Mrs. Bowman to grant approval of the Second Reading for the following Revised Board Policies:

1. 707- Use of School Facilities
2. 805.2- School Security Personnel
3. 806- Child Abuse
4. 806.1-Megan’s Law
5. 808-Food Services
6. 810-Transportation

The following roll call vote was recorded:

Mr. Barry	Yes	Mrs. Bowman	Yes	Ms. Eggert	Yes
Ms. Falk	Yes	Mr. Hershey	Yes	Mrs. Johnsen	Yes
Mr. Kuhn	Yes	Mr. Okonak	Yes	Mr. Pyles	Yes

The motion passed with a unanimous vote of 9 to 0 with 0 absent.

(24) RESOLUTION #16166 – A motion was made by Ms. Eggert and seconded by Mr. Kuhn to grant approval of the First reading for the following New and Revised Board Policies:

1. Policy 810.1-School Bus Drivers and School Commercial Motor Vehicle Drivers -2020
2. Policy 810.2-Transportation-Video/Audio Recording - 2020
3. Policy 810.3-School Vehicle Drivers - 2020
4. Policy 811-Bonding - 2020
5. Policy 812-Property Insurance - 2020
6. Policy 813-Other Insurance - 2020
7. Policy 814-Copyright Materials - 2020
8. Policy 817-Video Surveillance - 2020
9. Policy 818-Contracted Services Personnel - 2020
10. Policy 819-Suicide Awareness, Prevention and Response - 2020
11. Policy 822-Automated External Defibrillator (AED) Cardiopulmonary Resuscitation (CPR)-2020
12. Policy 823-Naloxone-2020
13. Policy 827-Conflicts of Interest - 2020
14. Policy 828-Fraud - 2020
15. Policy 830-Breach of Computerized Personal Information – 2020

The following roll call vote was recorded:

Mr. Barry	Yes	Mrs. Bowman	Yes	Ms. Eggert	Yes
Ms. Falk	Yes	Mr. Hershey	Yes	Mrs. Johnsen	Yes
Mr. Kuhn	Yes	Mr. Okonak	Yes	Mr. Pyles	Yes

The motion passed with a unanimous vote of 9 to 0 with 0 absent.

(25) RESOLUTION #16167 – A motion was made by Mr. Pyles and seconded by Mrs. Bowman to grant permission to appoint up to two voting delegates to participate in the PSBA Delegate Assembly meeting held on Saturday, November 7, 2020, at 9:00 AM via Zoom or Mountain View MS, Cumberland Valley SD. The Board secretary must submit delegate name(s) to PSBA by August 31, 2020.

The following roll call vote was recorded:

Mr. Barry	Yes	Mrs. Bowman	Yes	Ms. Eggert	Yes
Ms. Falk	Yes	Mr. Hershey	Yes	Mrs. Johnsen	Yes
Mr. Kuhn	Yes	Mr. Okonak	Yes	Mr. Pyles	Yes

The motion passed with a unanimous vote of 9 to 0 with 0 absent.

(26) There were no communications.

(27) The president requested that board members remain for an executive session to discuss personnel matters.

(28) With no further business to come before the board at this time, a motion was made by Mr. Pyles and seconded by Mrs. Bowman that the meeting adjourn.

The following roll call vote was recorded:

Mr. Barry	Yes	Mrs. Bowman	Yes	Ms. Eggert	Yes
Ms. Falk	Yes	Mr. Hershey	Yes	Mrs. Johnsen	Yes
Mr. Kuhn	Yes	Mr. Okonak	Yes	Mr. Pyles	Yes

The motion passed with a unanimous vote of 9 to 0 with 0 absent.

President Okonak declared the meeting adjourned at 7:47 p.m.

Respectfully submitted,

Mary A. Harrell
Secretary of the Board