

SCHOOL BOARD MINUTES

- (1) The Board of School Directors of the Lebanon School District met in regular session on Monday, January 18, 2021, at 7:00 p.m. in the auditorium of the senior high school as advertised in the Daily News on December 10, 2020.
- (2) President Robert G. Okonak called the meeting to order at 7:00 PM. Everyone participated in the Pledge of Allegiance to the Flag.
- (3) On roll call, the following board members were present: Mr. Scott Barry, Mrs. Debra Bowman, Ms. Heather Eggert, Ms. Jan Falk, Mr. Matt Hershey, Mrs. Tracy Johnsen, Mr. Michael J. Kuhn, Mr. Robert Okonak, and Mr. Peter N. Pyles, Jr. Also present were Dr. Arthur W. C. Abrom, Superintendent of Schools; Mrs. Mary A. Harrell, secretary; Mr. Curt Richards, business manager & treasurer.
- (4) Also present were Dr. Chris Danz, assistant to the superintendent for HR and pupil services; Mr. Mike Murphy assistant to the superintendent for assessment and accountability; Mr. Joshua Coatsworth, director of special education; Mr. Shawn Canady, director of technology; Mrs. Amber Abreu, director of ELD; Mr. Brian Hartman, director of buildings and grounds; Mr. Bill Giovino, LHS Principal; Mr. Robert Nordall, LHS Assistant Principal; Mr. Michael Reager, Harding Principal; Wendy Sellers, K5 Para, Southwest; Ashley Robinson, Grade 3 Teacher, Southwest; Susan Dailey, PE Teacher, HH & SW; Valerie Itzen, K5 Teacher, Southeast; and other teachers and staff.
- (5) During Dr. Abrom’s superintendent report, he reminded everyone that today is Martin Luther King, Jr., Day. This is a favorite quote from MLK: *Intelligence plus character – that is the goal of true education.*

He shared the following grant updates:

- Christina Tinoco, Community Schools Coordinator, received a grant from Walmart. Walmart donated \$4,753.55 worth of school supplies to CISPA for the teachers and students at Northwest Elementary.
- PCCD COVID-19 School Health & Safety Grant-Part 2 Technology.....\$174,384.00
- Healthy Community Grant from WellSpan GSH Hospital.....\$84,000.00

- Cedar Foundation Update - EITC Money Received

Business	Contributions
Rutter's	10000.00
First National Bank of Penn	3000.00
Nutrition	1067.31
Weis Markets, Inc.	1000.00
First Citizens Community Bank	5000.00
Fulton Bank	1,375.00
Total	21,442.31

- Other donations include:
\$5,463.00 Huff and Puff Fundraiser (last year's amount was \$3,189) – this is thanks to the Matt Hershey family
- Rotary Students of the Month for January
 - Julien Coleman
 - Mackenzie Illyes
 - Rotary Four Way Speech Contest Entrant – Brynna Lister
- Employees collaboratively helped with the district-wide Angel Tree Program to provide help to families in need at the holidays. We filled 108 Angel Tree tags for children in the Lebanon area.

(6) During Mr. Murphy's instructional update, he shared a review of the mid-year student data which indicates a loss of learning on all levels. After much consideration, and looking at our data, Mr. Murphy stated that we are focusing on bringing back our elementary students to in-person learning.

(7) Dr. Danz, who leads our pandemic team, reviewed our recent COVID numbers. Our overall percentage is 0.03. We have seen no student to teacher transfer.

(8) Dr. Abrom shared that the Board would find on tonight's agenda two approvals which will allow us to move forward with the sale of our old Northwest school.

(9) Mr. Hartman gave an auctioneer update. He stated that we are moving along with photographing and cataloging all items at the old Northwest Elementary School. We will include items in the district that are no longer used.

(10) Mr. Richards gave a Preliminary Budget Overview. The Power Point is included with these minutes.

- (11) RESOLUTION #16265 - The minutes of the re-organizational meeting held on December 7, 2020 were offered for consideration. It was moved by Ms. Eggert and seconded by Mrs. Johnsen that the minutes be approved. All members voiced consent and so ordered.
- (12) In accordance with Policy #903, Public Participation in Board Meetings, the following community members requested to speak to the Board regarding the district's re-opening plan and bringing back elementary students to in-person instruction. Each person stated their name and address prior to speaking:
- o Valerie Itzen, K5 Teacher at Southeast
 - o Ashley Robinson, Grade 3 Teacher at Southwest
 - o Wendy Sellers, K5 Para at Southwest
 - o Susan Dailey, Elementary PE Teacher at Henry Houck and Southwest
- (13) RESOLUTION #16266 - Mrs. Johnsen made a motion, seconded by Mr. Barry, to grant approval for the Board President to verify the filing of a Petition for Approval of a Private Sale of Real Estate (Old Northwest Elementary School), as required by 24 P.S. 7-707 of the PA School Code, along with properly publicizing the Notice of Hearing in (1) the Lebanon Daily News; (2) the Lebanon County Legal Journal and (3) by posting no less than five (5) handbills on or about the property, for three (3) successive weeks, also as required by 24 P.S. 7-707 of the PA School Code. All members voiced consent and so ordered.
- (14) RESOLUTION #16267 - Mrs. Johnsen made a motion, seconded by Ms. Eggert, to grant approval to engage Tracy Appraisal Services, Inc. to offer an Opinion of Value, as required by the School Code, at the cost of \$600, intended for inclusion in the Petition for Approval for the sale of Old Northwest Elementary School. All members voiced consent and so ordered.
- (15) RESOLUTION #16268 - Mrs. Johnsen made a motion, seconded by Mr. Hershey, to grant approval to accept the following Resolution approving the Preliminary Budget and authorizing Referendum Exception and Notice of Final Budget:

RESOLVED, by the Board of School Directors of Lebanon School District, as follows:

The Proposed Preliminary Budget of the Lebanon School District for the 2021-2022 fiscal year on form PDE 2028 as presented to the School Board is adopted as a Preliminary Budget Proposal for the Lebanon School District General Fund. The Administration and School Board will continue review of budget components, and the Preliminary Budget may be revised prior to adoption of a Final Budget for the 2021-2022 fiscal year. The Act 1 index applicable to the School

District as calculated by the Pennsylvania Department of Education is 4.8%. The Preliminary Budget Proposal assumes that the School District will receive approval for use of one or more Act 1 real estate tax referendum exceptions. The School District shall take all steps required to obtain approval for the referendum exceptions contemplated in the Preliminary Budget Proposal, including advertising once in a newspaper of general circulation and placing on the School District internet website **Act 1 Referendum Exception Notice** in substantially the form as presented to the School Board.

The School District shall continue to make the Preliminary Budget Proposal available for public inspection, and shall make the Proposed Final Budget in its then current form available for public inspection at least 20 days before the date scheduled for adoption of the Final Budget.

At least 10 days before the date scheduled for adoption of the Final Budget, the Secretary shall advertise **Final Budget Notice** in substantially the form as presented to the School Board. The notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the School District offices.

The following vote was recorded:

Mr. Scott Barry – Yes	Mrs. Debra Bowman – Yes
Ms. Heather Eggert – Yes	Ms. Jan Falk – Yes
Mr. Matt Hershey – Yes	Mrs. Tracy Johnsen – Yes
Mr. Michael Kuhn – Yes	Mr. Robert Okonak – Yes
Mr. Peter N. Pyles, Jr. - Yes	

Yes 9 No 0 Absent 0 Abstain 0

The motion passed.

- (16) RESOLUTION #16269 – Mrs. Bowman made a motion, seconded by Mr. Barry, to grant approval to acknowledge the exoneration of H.A. Berkheimer, Inc. for Lebanon City School Real Estate Taxes for 2020.2021 school year and turnover of the delinquent list amount of \$1,118,747.03 (742 parcels) to the Lebanon County Tax Claim Bureau. All members answered aye and the motion carried.

- (17) RESOLUTION #16270 – Mrs. Bowman made a motion, seconded by Ms. Eggert, to grant approval to acknowledge the exoneration of Lebanon County Treasurer for West Lebanon Township School Real Estate Taxes for the 2020.2021 school year and turnover of the delinquent list amount of \$32,774.90 (23 parcels) to the Lebanon County Tax Claim Bureau. All members answered aye and the motion carried.

- (18) RESOLUTION #16271 – Mrs. Johnsen made a motion, seconded by Ms. Eggert, to grant approval of the 5-year beverage contract starting January 01, 2021, through December 31 2025, with Pepsi for vending machine access that includes the District receiving a 30% commission on sales. This agreement is limited to the vending machines placed at the school buildings and does not cover the cafeteria service or booster club sales. All members answered aye and the motion carried.
- (19) RESOLUTION #16272 – Mr. Hershey made a motion, seconded by Mrs. Johnsen, to grant approval of the Transition Discoveries Grant in the amount of \$7,500.00 through Pattan. This money will be used to enhance our transition planning for post-secondary outcomes for students with disabilities. All members answered aye and the motion carried.
- (20) RESOLUTION #16273 – Ms. Eggert made a motion, seconded by Mrs. Johnsen, to grant approval of the Treasurer’s Report, Payment of Invoices and other business reports, for November and December 2020. All members answered aye and the motion carried.
- (21) RESOLUTION #16274 – A motion was made by Mrs. Johnsen and seconded by Ms. Eggert for the Board of School Directors to accept the following personnel items for discussion and action as listed on the agenda as follows:

PROFESSIONAL STAFF (PROFESSIONAL, TEMPORARY PROFESSIONAL, LONG-TERM SUBSTITUTE)

RETIREMENTS/RESIGNATION

Name	Effective Date	Building/Position	Reason
Bowman, Sue	6/10/2021	LHS Science	Retirement (35 years)
Sunkel, Wanda	6/10/2021	LHS ELD	Retirement (15 years)

On behalf of the entire Board, President Okonak thanked Ms. Bowman and Ms. Sunkel for their many years of service to the Lebanon School District. He wished them well as they enter into their retirement.

CHANGE OF STATUS

Name	Effective Date	From Building/Position	To Building/Position	Salary
Faulkner, Charito	1/4/2021	HH LTS Grade 1	HH Grade 1	\$51,830/yr.

LEAVES OF ABSENCE WITH APPROVAL

Name	Effective Date	Building/Position	Consecutive/Intermittent
Dohner, Logan	1/4/2021 – 3/5/2021	HD Grade 1	Consecutive

SUPPORT STAFF

RETIREMENTS/RESIGNATION

Name	Effective Date	Building/Position	Reason
Andujar, Deybel	01/18/2021	NW School Monitor	Resigned
Budnik, Elizabeth	12/09/2020	LHS Personal Care Assistant	Resigned
Collins, Tamara	12/31/2020	LMS Library Paraprofessional	Retired
Heagy, Ian	12/21/2020	HD School Monitor	Resigned
Hernandez, Xandra	12/23/2020	NW Autistic Support Paraprofessional	Resigned
Sherk, Alison	01/08/2021	LHS 245 Day Secretary	Resigned

APPOINTMENTS

Name	Effective Date	Building/Position	Salary
Maes, Kinsey	12/14/2020	HH K5 Paraprofessional	\$12.65/hr.
Wolf, Kyle	01/19/2021	District Maintenance Technician I	\$18.85/hr.

CHANGE OF STATUS

Name	Effective Date	From Building/Position	To Building/Position	Salary
Becker, Rhonda	1/25/2021	SE Nurse Floater	Substitute Nurse	\$15.70/hr.
Weiberg, Ethan	01/19/2021	Substitute Custodian	HD Mid-Shift Custodian	\$16.35/hr.

SUBSTITUTE STAFF

APPOINTMENTS

Name	Effective Date	Building/Position	Salary
Thomas, Alexis	1/14/2021	Teacher Paraprofessional/Personal Care Assistant	\$125/Day \$10.80/hr.

REMOVAL OF SUBSTITUTE STAFF

Name	Effective Date	Building/Position
Bracero, Jade	1/14/2021	Paraprofessional/Personal Care Assistant
Collins, Jacob	12/29/2020	School Monitor
Friend, Carmela	1/14/2021	Teacher
Gerhardt-Kreiser, Shawn	1/14/2021	Teacher
Hain-Shipkowski, Alicia	1/14/2021	Teacher
Hassanein, Amr	1/14/2021	Teacher
Leal, Joey	1/14/2021	Teacher
Reilly, James	1/14/2021	Teacher

Smith, Abigail	12/16/2020	Teacher
Toro, Omaira	1/14/2021	Paraprofessional/Personal Care Assistant
Warner, William	1/14/2021	Teacher
Werner, Steven	1/14/2021	Teacher
Vargas, Alexis	1/5/2021	School Monitor
Young, Wendy	1/14/2021	Teacher

EXTRACURRICULAR APPOINTMENTS

Name	Effective Date	Position	Salary
Ocasio, Dallin	2020-2021 School Year	Volunteer Assistant Varsity Wrestling Coach	N/A
Quinn, Amanda	2020-2021 School Year	21 st Century Teacher	\$35/hr.

OTHER PERSONNEL RECOMMENDATIONS/RESCIND APPOINTMENTS/AMENDMENTS

Name	Recommendation
Barroso, Guillermo	Appoint as a translator effective 10/26/2020 at a rate of \$25.00/hr.
Root, Gina	Appoint as athletic game help.
Rutter, Gina	Appoint as athletic game help.

The motion passed with a unanimous vote.

- (22) **RESOLUTION #16275** – A motion was made by Mrs. Johnsen and seconded by Mr. Hershey to grant approval of the revised 2020-2021 school year calendar, which will provide more in-person instruction time – January 18, 25, and 26. Wednesday, January 27 will be our Inservice Day/Secondary Conferences. The motion passed with a unanimous vote.
- (23) **RESOLUTION #16276** – A motion was made by Ms. Eggert and seconded by Mrs. Johnsen to grant approval of the 2021-2022 High School Course Selection Guide. The motion passed with a unanimous vote.
- (24) **RESOLUTION #16277** – A motion was made by Mrs. Johnsen and seconded by Mrs. Bowman to grant approval to accept the following drivers from D. B. Fisher Student Transportation to provide transportation service to the Lebanon School District during the 2020-2021 school year. Documentation has been provided to the Business Office as required by contract to certify the driver listed meets the requirements to transport students: 1) Jessica Arnold, 2) Beth Lerch, and 3) David Tsirnikas. The motion passed with a unanimous vote.
- (25) **RESOLUTION #16278** – A motion was made by Mr. Hershey and seconded by Mrs. Johnsen to grant approval of the Second Reading of the following Revised Board Policies:
1. Policy 218.5 – Bullying/Cyberbullying (with attachment)
 2. Policy 247 – Hazing (with attachment)

3. Policy 252 – Dating Violence (with attachment)

The motion passed with a unanimous vote.

- (26) RESOLUTION #16279 – A motion was made by Ms. Eggert and seconded by Mr. Barry to grant approval of the First Reading of the following Revised Board Policy:

1. Policy 800 – Records Management

The motion passed with a unanimous vote.

- (27) President Okonak requested that board members remain for an executive session to discuss personnel matters.

- (28) With no further business to come before the board at this time, a motion was made by Mrs. Johnsen and seconded by Ms. Eggert that the meeting adjourn. All members voiced consent and President Okonak declared the meeting adjourned at 8:29 p.m.

Respectfully submitted,

Mary A. Harrell
Secretary of the Board